

**NOTICE OF SOLICITATION OF QUALIFICATIONS FOR
EMPLOYEE ASSISTANCE PROGRAM SERVICES
AND CERTAIN OTHER CONTRACTS**

NOTICE IS HEREBY GIVEN that sealed qualifications for **Employee Assistance Program Services** and other contracts valued in excess of \$17,500.00, will be received by the Toms River Regional Schools Board of Education on or before **March 22, 2019** at 11:00 AM by the Toms River Regional Schools Purchasing Department in the Administrative Offices located at 1144 Hooper Avenue, Toms River, New Jersey 08753, for the provision of **2019/2020 school year services** for which formal competitive bidding is not required by law, at which time said qualifications will be publicly opened.

Each qualification shall be signed and contained in a sealed envelope. Sealed envelope shall be addressed to Toms River Regional Schools Purchasing Department and shall contain on the face of the envelope a statement that it is a submission on said item.

Standardized submission requirements and selection criteria for all qualifications may be obtained from the Toms River Regional Schools Purchasing Department at 1144 Hooper Avenue, Toms River, New Jersey 08753, during normal business hours.

All submissions are required to comply with the requirements of N.J.S.A. 10:5-31 *et seq.* and N.J.A.C. 17:27 and N.J.S.A. 52:32-44. The submitter's Business Registration is requested. All submitters must be fully licensed to carry out the duties of their respective professions as required by State law.

The Board intends to award contracts for the above services during its meeting scheduled for May 15, 2019. The Board reserves the right to reject any and all submissions and waive any informality or technicality in any submission.

**WILLIAM J. DOERING
BUSINESS ADMINISTRATOR
TOMS RIVER REGIONAL SCHOOLS**