

## COURSE PROFICIENCY OUTLINE

### ENGLISH I – 3103

General Studies

5 Credits

#### Purpose

English - 3103 is designed for the student having a limited reading and writing ability. This course provides a basic foundation in reading, writing, listening, speaking, viewing, and media literacy skills for future high school English courses. This curriculum will be heavily centered in achieving proficiency in all of the aforementioned skills, which will be interrelated with the course's content material and will include the use of copies of previously administered New Jersey High School Proficiency Assessments for practice. A minimum of four book reports and a research paper are required. All English courses are aligned to and focus on the skills and strands as listed in the NJCCC Standards.

- I. Student Outcomes 3.1, 3.2, 3.3, 3.4, 3.5
  - A. Students will improve study skills, thereby increasing students' effectiveness in test situations.
  - B. Students will improve research skills through the utilization of the computer lab and library resource materials.
  - C. Students will demonstrate the ability to learn and engage in a discussion in an attentive, responsive, analytical, and creative manner.
  - D. Students will exhibit adequate skills in oral presentation.
  - E. Students will be proficient in team work: collaborating, sharing ideas, dividing work, and assembling the final product.
  - F. Students will improve reading skills, in particular, application of main idea skills as well as inferential skills. Additionally, students will recognize that reading has many purposes such as pleasure reading, locating details, detecting sequence and building vocabulary.
  - G. Students will experience and respond to print and non-print media such as plays, film, television, audio recordings, and other artistic renderings.
  - H. Students will compose a variety of written responses for different purposes and audiences by using appropriate writing strategies such as outlining, brainstorming, drafting, revising, and editing.
  - I. Students will use their language arts skills for decision making and problem solving.
  - J. Students will develop a better understanding of themselves, of others, and of the world by reading and responding to a broad range of literature.
  - K. Students will use a variety of technologies for learning such as videotaping and audio taping equipment.
  - L. Students will utilize technology for literacy tasks that will ultimately facilitate reading comprehension and enhance vocabulary development and word processing.
  - M. Students will learn the definition of plagiarism, types of plagiarism, how to cite material using MLA parenthetical documentation, and demonstrate their proficiency in formally citing and paraphrasing an outside source.

II. Content 3.1, 3.2, 3.3, 3.4, 3.5

- A. The student will develop techniques for surveying written material.
- B. The student will develop techniques for skimming and scanning.
- C. The student will develop and apply the following study skills:
  - 1. Listening
  - 2. Following directions
  - 3. Note taking
  - 4. Locating, accessing, and evaluating information
  - 5. Test-taking skills
  - 6. Utilizing textbooks effectively (SQ3R)
- D. The student will apply the following word attack skills for vocabulary development:
  - 1. Phonetic analysis
  - 2. Structural analysis
  - 3. Context clues
  - 4. Spelling patterns
  - 5. Multiple meanings
  - 6. Specialized vocabulary terms
  - 7. Greek and Latin roots, prefixes, and suffixes
- E. The student will increase comprehension through the use of the following:
  - 1. Finding the main idea
  - 2. Detecting sequence
  - 3. Locating details
  - 4. Determining levels of comprehension/questioning
  - 5. Understanding and using various inferential skills
- F. The student will improve his/her writing skills through the development of the following:
  - 1. Sentence structure
  - 2. Sentence variety
  - 3. Paragraph structure
  - 4. The multi-paragraph composition
  - 5. The focused response to an open-ended question
  - 6. Writing as a process
  - 7. Peer-editing and revision
  - 8. Learn the definition of plagiarism, types of plagiarism, when and how to cite material, and demonstrate the proper way to cite material using the MLA format in order to avoid plagiarism.
- G. The student will become familiar with the following forms of literature and terms associated with them:
  - 1. Short Story
  - 2. Novel
  - 3. Non-fiction
  - 4. Drama
  - 5. Poetry
- H. Career Development
  - 1. Information related to careers utilizing reading and writing skills.
  - 2. Emphasis on reading, writing, speaking, and listening skills which the students will need to apply in the workplace.
- I. Resource skills including use of computer lab in the Media Center
- J. Preparation for the Grade 11 HSPA (Reading, Writing)

### III. Activities and Materials

- A. Texts - Reading Literature: Orange Level  
The Bedford Handbook
- B. Class Work
  1. Lectures, discussions, group work, individualized work, audio-visual materials, tests, quizzes, and written work.
  2. Basic skills in reading, writing, listening, speaking, viewing, and media literacy will be stressed.
  3. Copies of Grade 11 HSPA Student Manuals and supplemental practice materials will be used to reinforce vocabulary, reading comprehension, writing, and study skills and to provide instruction on test-taking skills in order to prepare students for the HSPA.
- C. Media Center/Media Lab
- D. Assignments
  1. Readings – text and other sources
  2. Quizzes, tests and projects
  3. Written answers to questions
  4. Book reports (minimum of 4), written and oral
  5. A Research Paper Using the MLA format
  6. Letter Writing
  7. Paragraph writing
  8. Essay writing
  9. Oral presentations

### IV. Evaluation

- A. Students are expected to attend all classes according to the attendance policy of Toms River Schools.
- B. Students will be expected to complete homework and class work learning assignments.
- C. Students will be expected to complete assigned book reports as specified by the subject teacher. Failure to submit a required book report or research paper or project during any marking period will result in a grade of “F” for that marking period, regardless of the student’s previous grades.
- D. Students will demonstrate effective class participation when called upon to do so.
- E. Students will be expected to complete tests and quizzes successfully, including a comprehensive final examination.
- F. Student will be expected to demonstrate an acceptable level of proficiency in all of the goals and objectives of the course within the previously defined content areas in accordance with the NJCCC Standards.
- G. Students will be required to make up all work missed due to absence in a reasonable amount of time.
- H. Students will be expected to take care of school property.
- I. Students will be expected to be punctual, civil and courteous in class.
- J. Students will be expected to bring text, pencil, notebook and other materials given to them in class.
- K. The final grade represents the teacher’s professional judgment of the student’s performance and all of the aforementioned activities and/or requirements are included in the evaluative process.
- L. Students are required to demonstrate academic honesty and integrity in all written work.

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