

## COURSE PROFICIENCY OUTLINE

### ENGLISH II – 3113

General Studies

5 Credits

#### Purpose

English - 3113 emphasizes proficiency in reading, comprehension, word recognition, study skills, writing, listening, speaking, viewing, and media literacy skills. The study of literature includes drama, short stories, and non-fiction and poetry. Specific reading comprehension skills will be taught and reinforced such as finding main ideas, drawing inferences, and distinguishing fact from opinion. Writing skills will attempt to prepare students for the business world, a vocation, and post high school employment. A minimum of four book reports and a research paper are required. Students will also receive instruction that will prepare them for the HSPA reading and writing sections. All English courses are aligned to and focus on the skills and strands as listed in NJCCC Standards.

- I. Student Outcomes 3.1, 3.2, 3.3, 3.4, 3.5
  - A. Students will improve study skills in order to increase their effectiveness in testing situations.
  - B. Students will demonstrate an ability to effectively listen for the purposes of comprehension, communication, logical thinking, and critical thinking.
  - C. Students will exhibit adequate skills in oral presentation.
  - D. Students will collaborate by sharing ideas, examples, and insights productively through informal conversation and discussion.
  - E. Students will improve reading skills, in particular, application of main idea skills, making inferences, distinguishing fact from opinion, determining the validity of an author, and other inferential skills.
  - F. Students will experience and respond to print and non-print media: plays, films, television shows, pictures, maps, charts and graphs.
  - G. Students will use research skills to access, evaluate, interpret, and apply information; students will demonstrate the ability to use library reference materials and the Internet.
  - H. Students will compose a variety of written responses for different purposes and audiences by using appropriate writing strategies such as outlining, brainstorming, drafting, and revising.
  - I. Students will use logical and critical thinking skills to make decisions, negotiate, and solve problems.
  - J. Students will develop a better understanding of themselves, of others, and of the world by reading and responding to a broad range of literature.
  - K. Students will use a variety of technologies for learning such as videotaping and audio taping equipment.
  - L. Students will utilize technology for literary tasks that will ultimately facilitate reading comprehension and enhance vocabulary development, and word processing.
  - M. Students will learn the definition of plagiarism, types of plagiarism, how to cite material using MLA parenthetical documentation, and demonstrate their proficiency in formally citing and paraphrasing an outside source.

II. Content 3.1, 3.2, 3.3, 3.4, 3.5

- A. The student will develop techniques for surveying written material
- B. The student will develop techniques for skimming and scanning
- C. The student will reinforce the following study skills:
  - 1. Listening
  - 2. Following directions
  - 3. Note-taking
  - 4. Locating information
  - 5. Effective use of a textbook
  - 6. Test-taking skills
  - 7. Maps, charts, graphs
- D. The student will apply the following word attack skills for vocabulary development:
  - 1. Structural analysis
  - 2. Context clues
  - 3. Spelling patterns
  - 4. Multiple meanings
  - 5. Specialized vocabulary terms
  - 6. Greek and Latin roots, prefixes and suffixes
- E. The student will increase reading comprehension through the use of specific literal and inferential skills with emphasis on the various types of reading; assessed on the Grade 11 HSPA (namely narrative and persuasive)
- F. The student will improve writing skills through the development of the following:
  - 1. Writing as a process
  - 2. Peer-editing
  - 3. Sentence structure
  - 4. Sentence variety
  - 5. Paragraph structure
  - 6. The multi-paragraph composition
  - 7. Revising and editing and peer-editing
  - 8. Persuasive writing (Grade 11 HSPA Writing Tasks)
  - 9. The focused response to open-ended question as found on the HSPA
  - 10. Learn the definition of plagiarism, types of plagiarism, when and how to cite material, and demonstrate the proper way to cite material using the MLA format in order to avoid plagiarism.
- G. The student will develop and understand the following grammatical concepts for the purpose of application in speaking, writing, reading, and listening:
  - 1. Parts of speech
  - 2. Parts of a sentence
  - 3. Mechanics
  - 4. Agreement
- H. Study Skills
- I. The student will become familiar with the following forms of literature and terms dealing with them:
  - 1. Short Story
  - 2. Novel
  - 3. Non-fiction
  - 4. Poetry
  - 5. Drama
- J. HSPA Preparation: Review of previous reading and writing samples

### III. Activities and Materials

A. Texts - Reading Literature: Blue Level  
The Bedford Handbook

Other materials will be utilized in relation to needs and abilities to students.

B. Class Work

1. Lectures, discussions, group work, oral reading, individualized work, audio-visual materials, tests, quizzes, speaking, viewing, and media literacy will be stressed.
2. Silent reading, written guided practice exercises and activities
3. Skills in word recognition, reading comprehension, and writing will be stressed.
4. Copies of the Grade 11 HSPA student manuals and supplemental materials will be used to reinforce the skills needed to achieve a proficient score on this assessment.  
Test-taking strategies will be part of the instruction.

C. Assignments

1. Readings – text and other sources
2. Quizzes, tests and projects
3. Written answers to questions
4. Book reports (minimum of 4), written and oral
5. A Research Paper Using the MLA format
6. Paragraph writing
7. Essay writing
8. Oral presentations

### IV. Evaluation

- A. Students are expected to attend all classes according to the attendance policy of Toms River Schools.
- B. Students will be expected to complete homework and class work learning assignments.
- C. Students will be expected to complete assigned book reports as specified by the subject teacher. Failure to submit a required book report, research paper or project during any marking period will result in a grade of “F” for that marking period, regardless of the student’s previous grades.
- D. Students will demonstrate effective class participation when called upon to do so.
- E. Students will be expected to complete tests and quizzes successfully, including a comprehensive final examination.
- F. Student will be expected to demonstrate an acceptable level of proficiency in all of the goals and objectives of the course within the previously defined content areas in accordance with the NJCCC Standards.
- G. Students will be required to make up all work missed due to absence in a reasonable amount of time.
- H. Students will be expected to take care of school property.
- I. Students will be expected to be punctual, civil and courteous in class.
- J. Students will be expected to bring text, pencil, notebook and other materials given to them in class.
- K. The final grade represents the teacher’s professional judgment of the student’s performance and all of the aforementioned activities and/or requirements are included in the evaluative process.
- L. Students are required to demonstrate academic honesty and integrity in all written work.

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