

COURSE PROFICIENCY OUTLINE

ENGLISH III – 3123

General Studies

5 Credits

Purpose

English - 3123 places strong emphasis on developing proficiency in reading, writing, listening, viewing, media literacy, and speaking. The bulk of the composition, paragraphs and essays, emanate from the literature being taught. The literature, American in content, includes the study of the short story, poetry, non-fiction, drama, and the novel. A minimum of four book reports and a research paper are required. All English courses are aligned to and focus on the skills and strands as listed in the NJCCC Standards.

- I. Student Outcomes 3.1, 3.2, 3.3, 3.4, 3.5
 - A. Students will reinforce study skills thereby increasing students' effectiveness in test situations, and course performance.
 - B. Students will demonstrate the ability to listen and discuss: determine a speaker's purpose, formulate questions, synthesize information, and respond to oral presentation.
 - C. Students will exhibit adequate skill in oral presentation: organization, preparation, and presentation will be stressed, with additional emphasis on the type of speech and the nature of audience. Students will collaborate with others, sharing ideas, examples and insights to organize a group presentation.
 - D. Students will improve reading skills: application of main idea, making inferences, distinguishing fact from opinion, determining the validity of an author, and evaluating literature based on personal response and literary quality.
 - E. Students will demonstrate an ability to respond to and evaluate print and non-print media: drama, film, television, newspapers, photographs, as well as maps, graphs, and charts.
 - F. Students will use research skills to access, interpret, evaluate, and apply information from library reference materials, the Internet, and other print and non-print sources.
 - G. Students will demonstrate proficiency in writing a variety of written responses for different purposes and audiences by using appropriate prewriting strategies - outlining, brainstorming, drafting, prewriting, and rewriting and peer-editing; additionally, students will exhibit the ability to use a variety of types of writing: narrative, descriptive, expository, and persuasive.
 - H. Students will use their language arts skills to think logically, critically, and analytically. They will examine evidence, evaluate rationales and intent, ask appropriate questions and make judgments - in relation to literature covered and in relation to future decision-making tasks.
 - I. Students will develop a better understanding of themselves, of others, and of the world by reading and responding to a broad range of literature.
 - J. Students will use their language arts skills for decision making and problem solving.
 - K. Students will utilize technology for literary tasks that will ultimately facilitate reading comprehension, and enrich vocabulary development and word processing.
 - M. Students will learn the definition of plagiarism, types of plagiarism, how to cite material using MLA parenthetical documentation, and demonstrate their proficiency in formally citing and paraphrasing an outside source.

II. Content 3.1, 3.2, 3.3, 3.4, 3.5

- A. The student will develop techniques for surveying written material.
- B. The student will develop techniques for skimming and scanning.
- C. The student will develop and apply the following study skills:
 - 1. Listening
 - 2. Following directions
 - 3. Note-taking
 - 4. Locating and evaluating information
 - 5. Understanding maps, graphs, charts
 - 6. Text-taking skills
 - 7. Using a textbook effectively
- D. The student will apply the following word attack skills for vocabulary development:
 - 1. Structural analysis
 - 2. Context clues
 - 3. Spelling patterns
 - 4. Multiple meanings
 - 5. Specialized vocabulary terms
 - 6. Greek and Latin roots, prefixes and suffixes.
- E. The student will increase comprehension through the use of the following:
 - 1. Finding the main idea
 - 2. Detecting sequence
 - 3. Locating details
 - 4. Determining levels of comprehension/questioning
 - 5. Specific inferential skills
- F. The student will improve writing skills through the development of the following:
 - 1. Writing as a process
 - 2. Peer editing.
 - 3. Sentence structure
 - 4. Sentence variety
 - 5. Paragraph and essay structure
 - 6. Study all HSPA Writing Tasks (namely the well-constructed response to an open-ended question and persuasive writing)
 - 7. Business letters, types and format
 - 8. Various applications and forms
 - 9. Use of the computer lab
 - 10. Use of Turnitin.com for learning the importance of academic integrity in writing.
 - 11. Learn the definition of plagiarism, types of plagiarism, when and how to cite material, and demonstrate the proper way to cite material using the MLA format in order to avoid plagiarism.
 - 12. Book reports
 - 13. A research paper using the MLA format
- G. The student will develop and understand grammatical concepts for the purpose of application within the context of speaking, writing, reading, and listening:
 - 1. Parts of speech
 - 2. Parts of a sentence
 - 3. Mechanics
 - 4. Agreement
 - 5. Usage - Pronoun, Verb, Modifier

- H. The student will become familiar with the following forms of literature and terms dealing with them:
1. Short Story
 2. Novel
 3. Non-fiction
 4. Drama/plays
 5. Poetry
- I. HSPA Preparation: Review of previous reading and writing samples

III. Activities and Materials

- A. Texts - The Language of Literature: American Literature
The Bedford Handbook
HSPA Workbooks
Other materials will be utilized in relation to needs and abilities of students.
- B. Class Work
1. Lectures, discussions, group work, oral and silent reading, individualized work, audio-visual materials, tests, quizzes, and written work.
 2. Skills in reading, writing, listening, viewing, media literacy, and speaking will be stressed.
- C. Assignments - to be checked and reviewed by teacher and students
1. Readings – text and other sources
 2. Quizzes, tests and projects
 3. Written answers to questions
 4. Book reports (minimum of 4), written and oral
 5. Paragraph writing
 6. Essay writing
 7. Oral presentations
- D. Book Reports (4 required)
- E. The Research Paper
- F. HSPA Preparation: Review of previous reading and writing samples.
- G. Letter Writing

IV. Evaluation

- A. Students will be expected to complete all class work, homework, and book reports, and special projects.
- B. Failure to submit a required book report or the research paper during any marking period will result in a grade of “F” for that marking period, regardless of the student’s previous grades.
- C. Students will be expected to keep a notebook which should contain all class notes, homework, tests and quizzes.
- D. Students will be expected to report to class with all necessary materials (pencils, text, etc.).
- E. Students will demonstrate effective class participation.
- F. Students will be expected to complete all missed work within a reasonable time.
- G. Students will be expected to demonstrate an acceptable level of proficiency in all the goals and objectives of the course.
- H. Students will attend class regularly.
- I. Students will be expected to be punctual, civil, and courteous in class.
- J. Students will be required to take a comprehensive final examination.

- K. Students will be expected to take care of school property.
- L. Evaluation of student proficiencies will be determined by tests, quizzes, homework, projects, class work, notebook, the teacher's daily observations of the student's preparedness for class, and a comprehensive final examination.
- M. The final grade represents the teacher's professional judgment of the student's performance and all of the aforementioned activities and/or requirements are included in the evaluation process.
- N. Students must take and pass HSPA to meet graduation requirements.
- O. Students are required to demonstrate academic honesty and integrity in all written work.

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