

## COURSE PROFICIENCY OUTLINE

### ENGLISH IV – 3133

General Studies

5 Credits

#### Purpose

English - 3133 stresses improving proficiency in reading and writing skills. Grammar is taught functionally and emanates from the composition work (the bulk of composition is generated from the literature being taught). The literature is British and World Literature. The entire course covers the skills of reading, writing, speaking, listening, viewing, media literacy, and thinking. A minimum of four book reports and a research paper are required. All English courses are aligned to and focus on the skills and strands as listed in the NJCCC Standards.

- I. Student Outcomes 3.1, 3.2, 3.3, 3.4, 3.5
  - A. Students will improve reading skills, in particular, recognizing the main idea, making inferences, distinguishing fact from opinion, and determining the validity of an author.
  - B. Students will improve study skills thereby increasing students' effectiveness in testing situations and general course performance.
  - C. Students will improve writing skills as they relate to daily life tasks: narration, description, exposition, and persuasion.
  - D. Students will demonstrate the ability to listen actively: comprehending the ideas of others, formulating questions, evaluating material, and recognizing relevant/irrelevant material.
  - E. Students will exhibit adequate skills in various types of oral presentation: informal class discussion, formal individual presentation, collaboration of ideas and insights in a group report.
  - F. Students will experience and respond to print and non-print media: plays, films, audio recordings, television shows, pictures, maps, charts, and graphs.
  - G. Students will use research skills to access, interpret, evaluate, and apply information from library reference materials, the Internet, and other print and non-print sources.
  - H. Students will use their language arts skills to think critically and logically. They will examine evidence, evaluate rationales and intent, ask appropriate questions and make judgments - in relation to literature covered and in relation to future decision-making tasks.
  - I. Students will demonstrate an appreciation, sensitivity, and understanding of themselves, of others, and of the world through language and literature.
  - J. Students will read and respond to a broad range of English literature of various genres.
  - K. Students will use a variety of technologies for learning such as videotaping and audio taping equipment.
  - L. Students will utilize technology for literary tasks that will ultimately facilitate reading comprehension and enhance vocabulary development and word processing.
  - M. Students will learn the definition of plagiarism, types of plagiarism, how to cite material using MLA parenthetical documentation, and demonstrate their proficiency in formally citing and paraphrasing an outside source.

II. Content 3.1, 3.2, 3.3, 3.4, 3.5

- A. The student will develop techniques for surveying written material.
- B. The student will reinforce the following study skills:
  - 1. Listening
  - 2. Following directions
  - 3. Note-taking
  - 4. Locating and evaluating information
  - 5. Study skills
  - 6. Graphs, maps, charts
  - 7. Test-taking strategies
- C. The student will apply the following word attack skills for vocabulary development:
  - 1. Structural analysis
  - 2. Context clues
  - 3. Spelling patterns
  - 4. Multiple meanings
  - 5. Specialized vocabulary terms
  - 6. Greek and Latin roots, suffixes and prefixes.
- D. The student will increase reading comprehension through the use of both literal and inferential skills.
- E. The students will improve writing skills through the development of the following:
  - 1. Writing as a process
  - 2. Peer editing
  - 3. Basic grammar, usage and mechanics
  - 4. Sentence structure
  - 5. Sentence variety
  - 6. Paragraph structure
  - 7. Various means of paragraph development and the five paragraph essay
  - 8. Letter Writing
  - 9. Various applications and forms
  - 10. Use of the computer lab
  - 11. Use of Turnitin.com for learning the importance of academic integrity in writing.
  - 12. Learn the definition of plagiarism, types of plagiarism, when and how to cite material, and demonstrate the proper way to cite material using the MLA format in order to avoid plagiarism.
  - 13. Written book reports
  - 14. A research paper
- F. The student will become familiar with the following forms of literature and terms dealing with them:
  - 1. Short story
  - 2. Novel
  - 3. Non-fiction
  - 4. Drama/plays
  - 5. Poetry
- G. The student will write a minimum of four book reports and a research paper, both in-class and out-of-class.

III. Activities and Materials

- A. Texts - The Language of Literature: British Literature

The Bedford Handbook

Other materials will be utilized in relation to needs and abilities of students.

- B. Class Work:
  - 1. Lectures, discussions, group work, oral and silent reading, individualized work, audio-visual materials, tests, quizzes, and written work.
  - 2. Basic skills in reading, writing, listening, and speaking will be stressed.
- C. Assignments - to be checked and reviewed by teacher and students
  - 1. Readings – text and other sources
  - 2. Quizzes, tests and projects
  - 3. Written answers to questions
  - 4. Book reports (minimum of 4), written and oral
  - 5. A research paper using the MLA format
  - 6. Paragraph writing
  - 7. Essay writing
  - 8. Oral presentations
- D. Book Reports (Four required)
- E. Research paper (using the MLA format) and/or research project

IV. Evaluation

- A. Students will be expected to complete all class work, homework, and book reports, research papers, and special projects.
- B. Failure to submit a required book report or research paper during any marking period will result in an F for that marking period, regardless of the student's previous grades.
- C. Students will be expected to keep a notebook which should contain all class notes, homework, tests and quizzes.
- D. Students will be expected to report to class with all necessary materials (pencils, text, etc.).
- E. Students will demonstrate effective class participation.
- F. Students will be expected to complete all missed work within a reasonable time.
- G. Students will be expected to demonstrate an acceptable level of proficiency in all the goals and objectives of the course.
- H. Students will attend class regularly.
- I. Students are required to take a comprehensive final examination.
- J. Students will be expected to be punctual, civil, and courteous in class.
- K. Students will be expected to take care of school property.
- L. Evaluation of student proficiencies will be determined by tests, quizzes, homework, projects, class work, notebook, the teacher's daily observations of the student's preparedness for class, and a comprehensive final examination.
- M. The final grade represents the teacher's professional judgment of the student's performance and all of the aforementioned activities and/or requirements are included in the evaluation process.
- N. Any student who failed the reading and/or writing portion of the HSPA as a junior must take and pass the appropriate section(s) of the HSPA during his/her senior year in order to meet the state graduation requirements.
- O. Students are required to demonstrate academic honesty and integrity in all written work.

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