

SEPTEMBER 15, 2021

PERSONNEL AGENDA

BOARD OF EDUCATION

SEPTEMBER 15, 2021

PERSONNEL ITEMS 1-17

CERTIFICATED STAFF 1-4:

1. Recommended Change of Employment:

	<u>Change to:</u>	\$
A. <u>Jennifer E. Nelson</u> ELC Sped PSH Aut	Preschool Master Teacher 10/1/2021 - 6/30/2022	+5,000 (Prorated)

2. Recommended Salary Correction/Adjustments:

		\$
A. <u>Nicole M. Agathangelou</u> HA Sped Kind Aut	10/1/2021 - 6/30/2022 (Autism Facilitator Stipend)	+2,582.50 (Prorated)
B. <u>Jennifer E. Nelson</u> Preschool Master Teacher	9/1/2021 - 6/30/2022 (removal of Autism Facilitator Stipend)	-2,582.50
C. <u>Philip F. Scallon, III</u> HSE Sped ED	9/1/2021 - 6/30/2022 (teaching one extra period per day)	+10,411.88

3. Recommended Degree Changes/Salary Adjustments effective 9/1/2021 - 6/30/2022:

	<u>From:</u>	<u>To:</u>	\$
A. <u>Kyle A. Seiverd</u> HSN Science	MA+30	Doctorate	+1,000

4. Recommended Leave of Absence Requests:

A.	<u>Employee #13393</u> ELC Speech Language Specialist	Family	11/18/2021 - 1/19/2022
B.	<u>Employee #16150</u> ELC Sped PSH Aut	Family	11/22/2021 - 2/24/2022
C.	<u>Employee #14622</u> HA Sped RR	Family	9/28/2021 - 12/23/2021 (revised leave start date)
D.	<u>Employee #12712</u> HSE Art	Family	11/8/2021 - 12/17/2021
E.	<u>Employee #13975</u> IN School Nurse	Family	9/8/2021 - 10/25/2021 (rescind leave request)
F.	<u>Employee #14714</u> WAL Sped RR	Family Medical	9/13/2021 - 10/22/2021 11/22/2021 - 11/1/2021

STAFF FOR EDUCATIONAL PROGRAMS 5-8:

5. ESL Basic Skills - Title III Program: (Attached)

- A. Recommend approval for the attached list of ESL Basic Skills Instructors to receive payment under Title III Funds for the school year commencing 9/1/2021 - 6/30/2022.

6. ESL Extended Day – Title III Program: (Attached)

- A. Recommend approval for the attached list of High School North ESL Extended Day Program Instructors to receive payment under Title III Funds for the school year commencing 9/1/2021 - 6/30/2022.

7. Title I Program: (Attached)

- A. Recommend approval for the attached list of Basic Skills and ESL Basic Skills employees to receive payment under Title I Funds for the school year commencing 9/1/2021 - 6/30/2022.

8. ESL Extended Day – Title I Program: (Attached)

- A. Recommend approval for the attached list of Intermediate North ESL Extended Day Program Instructors to receive payment under Title I Funds for the school year commencing 9/1/2021 - 6/30/2022

SUPPORT STAFF 9-15:

9. Non Certified Job Description: (Attached)

- A. Recommend approval of the attached non certified job descriptions:

Custodian (Revised)
Paraprofessional Facilitator (Stipend)
Paraprofessional Pro (Stipend)

10. Special Education Paraprofessionals:

- A. Recommended for Employment:
{Code = (R) Replacement}

<u>Christine Medina</u> SB Tier II Paraprofessional	(R) 9/20/2021 – 6/30/2022	\$16,470.00 (Prorated)
<u>Nori L. Snow</u> ED Tier I Paraprofessional	(R) 9/20/2021 – 6/30/2022	\$20,976.00 (Prorated)
<u>Dana M. Zuczek</u> ELC Tier II Paraprofessional	(R) 9/20/2021 – 6/30/2022	\$16,470.00 (Prorated)

- B. Recommended leave of absence requests:

<u>Employee #15165</u> HA Tier II Paraprofessional	Medical Ext.	9/13/2021 – 10/7/2021
<u>Employee #16126</u> WAL Tier II Paraprofessional	Family	9/8/2021 – 10/25/2021
<u>Employee #10442</u> HA Tier I Paraprofessional	Family	10/12/2021 - 10/29/2021

10. Special Education Paraprofessionals: (Continued)

C. Rescind Employment Offer (Not Accepting Position):

<u>Sandra Amorim</u>	(R)	\$16,470.00
STRE Tier II Paraprofessional	9/1/2021 – 6/30/2022	

D. Retirements:

<u>Hendrika S. Roeleveld</u>	9/1/2021
IN Tier II Paraprofessional	

E. Resignations:

<u>Danielle M. Passarelli</u>	9/1/2021
STRE Tier II Paraprofessional	

11. Cafeteria/Playground Aides:

A. Recommended for placement on the substitute list at a rate of \$13.00 per hour effective 9/16/2021 - 6/30/2022:

<u>Susan J. Carpenter</u>	<u>Elsie M. Russo</u>
<u>Michelle E. Demott</u>	<u>Kimberly R. Sharples</u>
<u>Helen M. Marro</u>	<u>Michele L. Uccello</u>
<u>Jessica O'Donnell</u>	

B. Recommended Leave of absence requests:

<u>Employee #14992</u>	Personal	9/1/2021 – 12/31/2021
East Dover		
<u>Employee #16293</u>	Personal	9/1/2021 – 9/17/2021
Beachwood		

C. Resignations:

<u>Sharon A. Rodriguez</u>	9/1/2021
Cedar Grove	

11. Cafeteria/Playground Aides: (Continued)

C. Resignations:

<u>Christine Stiliano</u>	9/1/2021
Cedar Grove	

12. Custodial Department:

A. Recommended for employment and approval to attend training to receive Black Seal/Low Pressure License to be reimbursed upon issuance of license at a cost of no greater than \$462.00:

<u>Brian Baldino</u>	(R)	\$36,350.36
WAS Night Supervisor	9/27/2021 – 3/27/2022	(Prorated)

B. Recommended Change of Employment:

<u>Kevin P. Baxter</u>	IS Day Custodian	-\$700.00
HSS Night Custodian	9/20/2021 – 6/30/2022	(Prorated)

C. Retirements:

<u>Mitchell Bradley</u>	11/1/2021
BWD Head Custodian	

<u>Rosemarie Rizzo</u>	1/1/2022
Custodial Dept. Secretary	

13. Food Services Department:

A. Recommended leave of absence requests:

<u>Employee #14427</u>	Family	8/31/2021 – 11/15/2021
IN Cafeteria Worker		

B. Retirements:

<u>Susan Mac Arthur</u>	1/1/2022
IN Lead Cafeteria Worker	

13. Food Services Department: (Continued)

C. Resignations:

Kelly L. Smith 8/24/2021
WAL Cafeteria Worker

14. Maintenance Department:

A. Recommended for placement on the substitute list at a rate of \$20.00 per hour effective 9/16/2021 - 6/30/2022:

Vincenzo Putrino

15. Transportation Department:

A. Recommended for Employment:
{Code = (R) Replacement}

<u>Joseph A. Dechellis</u> Regular Bus Driver	(R) 9/16/2021 – 6/30/2022	\$25,864.00 (Prorated)
<u>Gary G. Goglia</u> Regular Bus Driver	(R) 9/16/2021 – 6/30/2022	\$25,864.00 (Prorated)
<u>Patricia Hegel</u> Regular Bus Driver	(R) 9/16/2021 – 6/30/2022	\$25,864.00 (Prorated)
<u>Margaret A. Leone</u> Regular Bus Driver	(R) 9/16/2021 – 6/30/2022	\$25,864.00 (Prorated)
<u>Shannon K. Pavao</u> Regular Bus Driver	(R) 9/16/2021 – 6/30/2022	\$25,864.00 (Prorated)

B. Transfers Effective 9/1/2021:

<u>Thomas A. Bennert</u>	<u>From:</u> Sped Bus Driver 11-000-270-161-054-0100	<u>To:</u> Regular Bus Driver 11-000-270-160-054-0100
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15. Transportation Department: (Continued)

B. Transfers Effective 9/1/2021:

	<i>From:</i>	<i>To:</i>
<u>Dominick Di Lea</u>	Regular Bus Driver 11-000-270-160-054-0100	Sped Bus Driver 11-000-270-161-054-0100
<u>Maryann E. DiLea</u>	Regular Bus Driver 11-000-270-160-054-0100	Sped Bus Driver 11-000-270-161-054-0100
<u>William M. Holland</u>	Sped Bus Driver 11-000-270-161-054-0100	Regular Bus Driver 11-000-270-160-054-0100
<u>Davis S. Krupinski</u>	Regular Bus Driver 11-000-270-160-054-0100	Sped Bus Driver 11-000-270-161-054-0100
<u>Dorothy B. McCombie</u>	Regular Bus Driver 11-000-270-160-054-0100	Sped Bus Driver 11-000-270-161-054-0100
<u>Michael Meares</u>	Sped Bus Driver 11-000-270-161-054-0100	Regular Bus Driver 11-000-270-160-054-0100
<u>Randie L. Moore</u>	Regular Bus Driver 11-000-270-160-054-0100	Sped Bus Driver 11-000-270-161-054-0100
<u>Latoya A. Nicholson</u>	Sped Bus Driver 11-000-270-161-054-0100	Regular Bus Driver 11-000-270-160-054-0100
<u>Domonick A. Petrecca</u>	Sped Bus Driver 11-000-270-161-054-0100	Regular Bus Driver 11-000-270-160-054-0100
<u>Robert D. Pilovsky</u>	Sped Bus Driver 11-000-270-161-054-0100	Regular Bus Driver 11-000-270-160-054-0100
<u>Robert R. Rogers</u>	Sped Bus Driver 11-000-270-161-054-0100	Regular Bus Driver 11-000-270-160-054-0100
<u>Ricardo J. Rumbolo</u>	Regular Bus Driver 11-000-270-160-054-0100	Sped Bus Driver 11-000-270-161-054-0100

15. Transportation Department: (Continued)

B. Transfers Effective 9/1/2021:

	<i>From:</i>	<i>To:</i>
<u>John T. Setta</u>	Regular Bus Driver 11-000-270-160-054-0100	Sped Bus Driver 11-000-270-161-054-0100
<u>Jody E. Simone</u>	Sped Bus Driver 11-000-270-161-054-0100	Regular Bus Driver 11-000-270-160-054-0100
<u>Gilbert Soden Jr.</u>	Sped Bus Driver 11-000-270-161-054-0100	Regular Bus Driver 11-000-270-160-054-0100
<u>Laura A. Stassi</u>	Sped Bus Driver 11-000-270-161-054-0100	Regular Bus Driver 11-000-270-160-054-0100
<u>Mayra J. Vargas</u>	Regular Bus Driver 11-000-270-160-054-0100	Sped Bus Driver 11-000-270-161-054-0100
<u>Jodiann Walsh</u>	Regular Bus Driver 11-000-270-160-054-0100	Sped Bus Driver 11-000-270-161-054-0100
<u>Linda Warnock Perri</u>	Sped Bus Driver 11-000-270-161-054-0100	Regular Bus Driver 11-000-270-160-054-0100
<u>Diane Wauchek</u>	Regular Bus Driver 11-000-270-160-054-0100	Sped Bus Driver 11-000-270-161-054-0100
<u>Peter A. Wehman</u>	Sped Bus Driver 11-000-270-161-054-0100	Regular Bus Driver 11-000-270-160-054-0100
<u>Zyerha C. Williams</u>	Regular Bus Driver 11-000-270-160-054-0100	Sped Bus Driver 11-000-270-161-054-0100

C. Recommended salary adjustments/hourly changes effective 9/1/2021 – 6/30/2022:

	<i>Title</i>	<i>Revised Hours</i>	<i>\$</i>
<u>John A. Adametz III</u>	Sped Bus Driver	6.5	\$26,998.00
<u>Rachel A. Anderson</u>	Regular Bus Driver	8	\$32,333.00
<u>Staci A. Benitez</u>	Sped Bus Attendant	8	\$31,118.40

15. Transportation Department: (Continued)

C. Recommended salary adjustments/hourly changes effective 9/1/2021 – 6/30/2022:

	<u>Title</u>	<u>Revised Hours</u>	<u>\$</u>
<u>Thomas A. Bennert</u>	Regular Bus Driver	8	\$36,628.00
<u>Carol A. Castagna</u>	Sped Bus Attendant	8	\$32,270.40
<u>Joseph J. Chadwick</u>	Regular Bus Driver	8	\$32,333.00
<u>Diane G. Ciniglio</u>	Sped Bus Attendant	8	\$32,270.40
<u>Jennifer L. Clayton</u>	Sped Bus Attendant	8	\$32,270.40
<u>Elena M. Costantini</u>	Sped Bus Attendant	8	\$32,270.40
<u>Michaela R. Courvoisier</u>	Sped Bus Attendant	8	\$29,937.60
<u>Tracy Davies</u>	Regular Bus Driver	8	\$33,228.00
<u>Diane C. Dell</u>	Sped Bus Attendant	8	\$32,270.40
<u>Dominick Di Lea</u>	Sped Bus Driver	8	\$45,228.00
<u>Kimberly A. Dillon</u>	Sped Bus Attendant	7	\$26,195.40
<u>Kara A. Dorso</u>	Regular Bus Driver	8	\$33,228.00
<u>Raymond A. Emmons</u>	Regular Bus Driver	8	\$32,333.00
<u>Kimberly A. Frank</u>	Sped Bus Attendant	8	\$32,270.40
<u>Xenia Gallo</u>	Sped Bus Attendant	8	\$29,937.60
<u>Frederick A. Gashlin</u>	Sped Bus Attendant	8	\$32,270.40
<u>Steven M. Gray</u>	Sped Bus Attendant	8	\$29,937.60
<u>Anthony J. Guzzo</u>	Regular Bus Driver	8	\$33,228.00
<u>Michael Hassan</u>	Regular Bus Driver	8	\$32,333.00
<u>Lynn P. Helyer</u>	Sped Bus Attendant	8	\$29,937.60
<u>Ryan P. Hurley</u>	Regular Bus Driver	8	\$32,333.00
<u>Amy E. Ivers</u>	Regular Bus Driver	8	\$32,333.00
<u>Frank LaPlaca</u>	Sped Bus Attendant	8	\$29,937.60
<u>Deborah J. Manee</u>	Sped Bus Attendant	8	\$32,270.40
<u>Susan A. Montgomery</u>	Sped Bus Attendant	8	\$31,118.40
<u>Latoya A. Nicholson</u>	Regular Bus Driver	8	\$32,333.00
<u>Carol A. Peck</u>	Regular Bus Driver	8	\$32,333.00
<u>Cynthia D. Pereira</u>	Sped Bus Attendant	8	\$31,118.40
<u>Shari A. Pickens</u>	Sped Bus Attendant	8	\$32,270.40
<u>Cheryl Pratola</u>	Sped Bus Attendant	8	\$29,937.60
<u>Theresa A. Pratt</u>	Sped Bus Attendant	8	\$31,118.40
<u>Jessica M. Presho</u>	Sped Bus Driver	8	\$32,333.00
<u>Carmela Rachele</u>	Sped Bus Attendant	8	\$32,270.40
<u>Anna N. Ragone</u>	Sped Bus Attendant	8	\$31,118.40
<u>Sukhrobdzhon Vokhidov</u>	Regular Bus Driver	8	\$33,228.00

15. Transportation Department: (Continued)

C. Recommended salary adjustments/hourly changes effective 9/1/2021 – 6/30/2022:

	<u>Title</u>	<u>Revised Hours</u>	<u>\$</u>
<u>Sandra Walker</u>	Sped Bus Attendant	8	\$31,118.40
<u>Erica L. Williams</u>	Sped Bus Attendant	8	\$32,270.40
<u>Denise M. Wutzer</u>	Sped Bus Attendant	8	\$29,937.60

D. Recommended for placement on the Bus Driver substitute list at a rate of \$22.50 per hour effective 9/16/2021:

<u>Deidre L. Bridgeman</u>	<u>Christine A. Guziejewski</u>
<u>William D. Burke</u>	<u>Danielle S. Mezera</u>
<u>Joseph F. Crotty</u>	<u>Barbara M. Nalbach</u>
<u>Charles M. Daily Jr.</u>	<u>Danielle L. Riccardi</u>
<u>Edward E. Diamond</u>	<u>George J. Singnore</u>

16. Extracurricular:

A. Half Year Extracurricular Recommendations & Payments (2021 – 2022):

High Schools North & South (Attached)
Intermediate Schools South (Attached)

B. Fall 2021 – 2022 Coaching Recommendations & Payments:

<u>Daniel Cicala*</u>	HSE Asst. Football	\$6,391.00; Step 3
<u>Anthony Durkin*</u>	HSE Asst. Football	Volunteer
<u>Kamryn Lister*</u>	HSE Asst. Girls' Soccer	\$3,512.00; Step 1
<u>Joseph J. McGovern</u>	HSN Boys' Asst. Soccer	\$5,401.00, Step 3
<u>Madison McLelland*</u>	HSS Asst. Girls' Soccer	Volunteer
<u>James Osborn*</u>	HSE Asst. Boys' Soccer	Volunteer
<u>Joseph Swanton*</u>	HSN Asst. Boys' Soccer	Volunteer
<u>Stephanie Woram*</u>	HSS Asst. Girls' Volleyball	\$3,512.00; Step 1

16. Extracurricular: (Continued)

C. Fall 2021 – 2022 Coaching Resignations:

<u>Joseph Swanton*</u>	HSN Boys' Asst. Soccer	\$3,400.00; Step 3
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**On Approved Sub List*

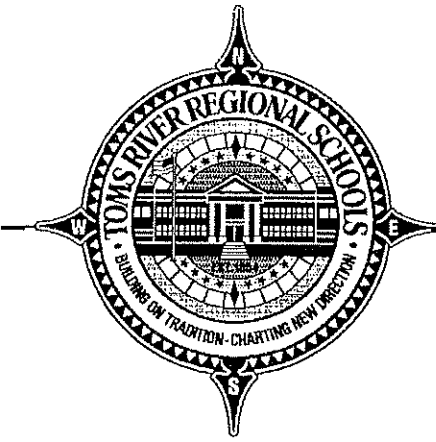
17. Off Payroll Report (Attached)

SEPTEMBER 15, 2021

PERSONNEL AGENDA

ATTACHMENTS

5



Toms River Regional Schools

Rachel Cicala

Director of Elementary Curriculum
1144 Hooper Avenue, Toms River, NJ 08753
(732) 505 – 5500 x500052 • Fax: (732) 244 - 7003
rcicala1@trschoools.com

To: Cara DiMeo
Assistant Superintendent for Curriculum & Instruction

From: Rachel Cicala *RC*
Director of Elementary Curriculum

Re: **ESL BASIC SKILLS TEACHERS – APPROVAL**
Board of Education Meeting
September 15, 2021

Date: September 8, 2021

Board of Education approval is needed for the attached ESL Basic Skills Instructors for the school year commencing September 2021 through June 2022. Under this program, part-time/non-contracted instructors will work 4 days/week at \$125/day.

Account: **20-241-100-101-000-0020** – Title III Funded (voucher paid)

Name	School	Not to exceed
Karen Rowe	Citta & North Dover Elementary	\$11,000.00
Isabel Scala	Walnut Street Elementary	\$11,000.00
Amanda Bower*	Cedar Grove Elementary	\$11,000.00

*NOTE: The law on background checks requires clearance prior to any employment becoming final.

*9/15/21
Approved
W*

/ms
C: W. Doering
Payroll

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Toms River Regional Schools



Rachel Cicala

Director of Elementary Curriculum

1144 Hooper Avenue, Toms River, NJ 08753
(732) 505 - 5500 x500052 • Fax: (732) 244 - 7003
rcicalal@trschoools.com

To: Cara DiMeo
Assistant Superintendent for Curriculum & Instruction

From: Rachel Cicala *RC*
Director of Elementary Curriculum

Re: **High School North Title III ESL Extended Day Program
Approval**
Board of Education Meeting
September 15, 2021

Date: August 18, 2021

Board of Education approval is needed for the following staff member for the High School North Title III ESL Extended Day Program for the school year commencing September 2021 through June 2022. Under this program, full-time staff will work 128 sessions at \$43.69/session with a salary not to exceed \$5,592.32.

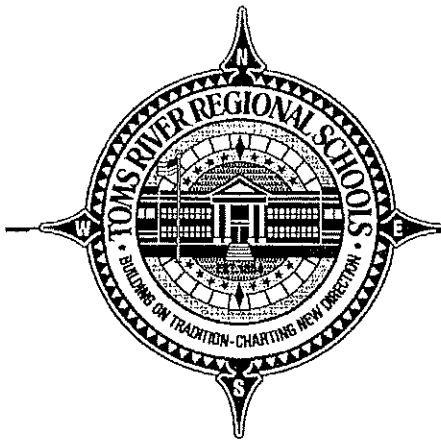
Account: **20-241-100-101-000-0020** – Title III Funded (voucher paid)

Erica Marra

*9/15/21
Cymon*

/ms
C: W. Doering
Payroll

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Toms River Regional Schools

Rachel Cicala

Director of Elementary Curriculum
1144 Hooper Avenue, Toms River, NJ 08753
(732) 505 – 5500 x500052 • Fax: (732) 244 - 7003
rcicala1@trschoools.com

To: Cara DiMeo
Assistant Superintendent for Curriculum & Instruction

From: Rachel Cicala (RC)
Director of Elementary Curriculum

Re: **INTERMEDIATE TITLE I APPROVAL - Revision**
Board of Education Meeting
September 15, 2021

Date: August 23, 2021

Board of Education approval is needed for the following Title I Basic Skills Teacher for the school year commencing September 2021 through June 2022.

REMOVE

From account: 20-231-100-101-017-0176-999

<u>Title I School</u>	<u>Title I Basic Skills Teacher</u>	<u>Federal Salary</u>
Intermediate South	Heather Mussari	\$77,295.00

ADD

To account: 20-231-100-101-017-0176-999

<u>Title I School</u>	<u>Title I Basic Skills Teacher</u>	<u>Federal Salary</u>	<u>Dates</u>
Intermediate South	Timothy Grill	\$64,470.00	10/9/2021- 6/30/2022

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C: W. Doering
Payroll

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Toms River Regional Schools

Rachel Cicala

Director of Elementary Curriculum

1144 Hooper Avenue, Toms River, NJ 08753
(732) 505 – 5500 x500052 • Fax: (732) 244 - 7003
rcicala1@trschools.com

To: Cara DiMeo
Assistant Superintendent for Curriculum & Instruction

From: Rachel Cicala 
Director of Elementary Curriculum

Re: **TITLE I ESL BASIC SKILLS TEACHER – APPROVAL**
Board of Education Meeting
September 15, 2021

Date: September 8, 2021

Board of Education approval is needed for the attached Title I ESL Basic Skills Instructor for the school year commencing September 2021 through June 2022. Under this program, a part-time/non-contracted instructor will work 4 days/week at \$125/day.

Account: 20-231-100-101-002-0026-999 – Title I Funded (voucher paid)

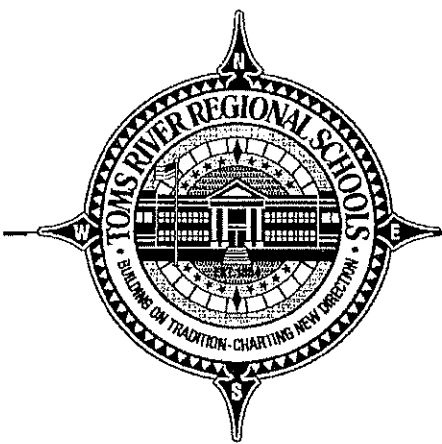
Name	School	Not to exceed
Natalie Krempel	Pine Beach Elementary	\$11,000.00

/ms

C: W. Doering
Payroll

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Toms River Regional Schools



Rachel Cicala

Director of Elementary Curriculum
1144 Hooper Avenue, Toms River, NJ 08753
(732) 505 - 5500 x500052 • Fax: (732) 244 - 7003
rcicalal@trschoools.com

To: Cara DiMeo
Assistant Superintendent for Curriculum & Instruction

From: Rachel Cicala *(signature)*
Director of Elementary Curriculum

Re: **Intermediate North Title I ESL Extended Day Program Approval**
Board of Education Meeting
September 15, 2021

Date: August 18, 2021

Board of Education approval is needed for the following staff member for the Intermediate North Title I ESL Extended Day Program for the school year commencing September 2021 through June 2022. Under this program, full-time staff will work 128 sessions at \$43.69/session with a salary not to exceed \$5,592.32.

Account: 20-231-100-101-016-0166-999 – Title I Funds (voucher paid)

Jeanine Salazar

*9/15/21
Gymer*

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C: W. Doering
Payroll

TITLE: CUSTODIAN

QUALIFICATIONS:

1. High School Diploma or Equivalent
2. Be clean and neat in appearance
3. Ability to lift 75 pounds at least 20% of the time, bend, lift, squat, crawl, perform repetitive motions, climb stairs and ladder, work at heights, shovel, work in the elements, stand for long periods of time, and work and handle a hand truck.
4. Ability to operate all required power tools and or equipment
5. Basic computer knowledge
6. Have reasonable mechanical ability
7. Preferably to possess a valid New Jersey Driver's License
8. Must have a Black Seal Operator's License
9. Require criminal history background check and proof of U.S. citizenship or legal resident alien status is required

REPORTS TO: Any Facilities Supervisor, Superintendent and or his/her designee

JOB GOAL: To provide a safe and clean educational environment compliance with district, state, and federal regulations

PERFORMANCE RESPONSIBILITIES:

1. Directly responsible to any Facilities Supervisor.
2. Must be employed on a twelve (12) month basis with work day schedule as jointly determined by any Facilities supervisor, Night Supervisor, Night Custodian and Superintendent and or his/her designee.
3. Shall perform in accordance with the negotiated agreement between the Board of Education and the Teamsters Local No. 97.
4. Shall perform all duties in the most efficient manner possible and cooperate with the Head Custodian and co-workers in the interest of the school system.
5. Shall wear uniform provided by the Board of Education.
6. Open/closes the building each day. Determines, before leaving, that all doors and windows are secured, and all lights, except those left on for safety reasons, are turned off.
7. Keeps building and premises, including sidewalks, driveways, and play areas neat and clean at all times.
8. Checks daily to ensure that all exit doors are open and all panic bolts are working properly during the hours of building occupancy.
9. Displays the U.S. Flag and other appropriate flags are displayed during school hours on days when school is in session.

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CUSTODIAN (Continued)

10. Cleans and dusts lockers, bleachers and chairs, classrooms, office, library and faculty rooms daily; empties all wastebaskets in these areas.
11. Cleans corridors after each school day and during the day when the condition requires it.
12. Cleans and sanitizes bathroom fixtures and floors daily, and replenishes paper and soap supplies as needed.
13. Cleans and sanitizes all drinking fountains daily.
14. Set up cafeteria for lunch and cleans cafeteria dining areas after each use.
15. Shovels, snowplows, salt and/or sweeps sidewalks and steps as necessary.
16. Obeys all fire/safety and environmental laws and regulations.
17. Keep the grounds free from rubbish and debris.
18. Moves furniture or equipment within the building as required for various activities and as directed by the Head Custodian, Building Principal, Night Custodial Supervisor, Superintendent and or his/her designee or any Facilities Supervisor.
19. Complies with all laws and procedures for the storage and disposal of trash, waste and debris.
20. Conducts an on-going program of general maintenance, upkeep and repair, making minor repairs and reporting major repair needs promptly to the Head Custodian.
21. Cleans all windows and door glass on both the inside and outside as scheduled.
22. Keeps all floors in a clean and attractive condition and in a good state of preservation.
23. Wetmop floors.
24. Remove graffiti from walls.
25. Stripping as assigned by the Head Custodian, Facilities Coordinator and/or Night Custodial Supervisor.
26. Perform any other tasks assigned by the Facilities Coordinator for the overall condition of the building and for personnel management.
27. Performs other duties which may be assigned or required by law, code, regulation or board policy and/or the Business Administrator or his/her designee.
28. Perform any other tasks assigned by the, Superintendent and or his/her designee, Assistant Superintendent of Schools, Business Administrator or their designee, where circumstances prevent assignment through the chain of command described herein.

ANNUAL EVALUATION: Performance of this job will be evaluated annually in accordance with New Jersey State law and the provision of the board's policy on evaluation of non-certified staff.

Employed on a 12 Month basis

Adopted by: Toms River Regional Schools

Date: June 15, 2016

Revision: 8/27/2019

Revision: 09/15/2021

TITLE: PARAPROFESSIONAL FACILITATOR(STIPEND)

QUALIFICATIONS:

1. The Paraprofessional Facilitator will support training Paraprofessional Pros on skill instruction and behavior reduction protocols based upon the principles of Applied Behavior Analysis to students within Toms River Regional School District.
2. Additionally, the Paraprofessional Facilitator will train Paraprofessional Pros on how to collect data, how to conduct (and assist with) assessments (eg FBAs, VB-MAPP, ABBL-S, AFLS), how to implement behavior plans with integrity and provide training within the classroom on interventions and strategies.

REPORTS TO: Superintendent and/or his/her designee, Building Principal, Supervisor of Special Education

JOB GOAL: To serve as the support trainer on skill instruction and behavior reduction protocols for Paraprofessional Pro based upon the principles of Applied Behavior Analysis to students within Toms River Regional School District

PERFORMANCE RESPONSIBILITIES:

1. Conduct and support the Paraprofessional Pro through the district 40 hour training
2. Provide training for Paraprofessionals to be able to effectively support students in 1:1 and group settings
3. Provide Paraprofessional Pros with training on intensive strategies and natural environment training arrangements
4. Demonstrate the prescribed behavioral skill acquisition and behavior reduction protocols to Paraprofessionals
5. Collaborate with Paraprofessionals on data collection procedures so they can effectively collect, record, and summarize data on observable student behavior
6. Maintain student confidentiality
7. Collaborate with district IEP teams
8. Provide required trainings for the Paraprofessionals
9. Support, explain and train Paraprofessionals to read, understand and implement behavior plans and strategies with integrity

ANNUAL EVALUATION: Performance of this job will be evaluated annually in accordance with New Jersey State law and the provision of the board's policy on evaluation of non-certified staff.

Adopted by: Board of Education
Date:

9/15/21
C. J. [Signature]

TITLE: PARAPROFESSIONAL PRO(STIPEND)

QUALIFICATIONS:

1. The Paraprofessional Pro will support skill instruction and behavior reduction protocols based upon the principles of Applied Behavior Analysis to students within Toms River Regional School District
2. Additionally, the Paraprofessional Pro will collect data, assist with assessments (eg FBAs, VB-MAPP, ABBL-S, AFLS), implement behavior plans with integrity and assist in training staff within the classroom on interventions and strategies.

REPORTS TO: Superintendent and/or his/her designee, Building Principal, Supervisor of Special Education

JOB GOAL: To serve as the support to skill instruction and behavior reduction based upon the principles of Applied Behavior Analysis

PERFORMANCE RESPONSIBILITIES:

1. Complete the district 40 hour training
2. Provide direct student care in 1:1 and group settings utilizing a combination of intensive strategies and natural environment training arrangements
3. Follow the prescribed behavioral skill acquisition and behavior reduction protocols
4. Collect, record, and summarize data on observable student behavior
5. Utilize safe & appropriate district protocols on procedures when working with students
6. Maintain student confidentiality
7. Collaborate with district IEP team
8. Attend required trainings given by the district
9. Read, understand and implement behavior plans and strategies with integrity

ANNUAL EVALUATION: Performance of this job will be evaluated annually in accordance with New Jersey State law and the provision of the board's policy on evaluation of non-certified staff.

Adopted by: Board of Education

Date:

9/15/21
Ajuda

10A

High School North Extracurricular half year recommendations Fall 2021

<u>ACTIVITY</u>	<u>NAME</u>	<u>SALARY</u>
Band:		
Director	George Powers	\$3,263.00
Assistant	Jonathan Grill	\$2,500.50
Choral Director	Christopher A. Loeffler	\$1,272.00
General Accounts	Katherine Muller	\$3,062.50
Student Council	Kyle Seiverd	\$1,195.25
	Nicole Marics	\$1,195.25
DECA	Allison Greenhouse	\$366.50
	Nicole Joice	\$366.50
Annual Advisor Yearbook	Samantha MacNab	\$2,754.00
Annual Business Advisor	Lucy DeRiggi	\$868.75
	Dana Oleksy	\$868.75
Newspaper	Hedy Dougherty	\$2,077.00
Flag Squad	Christopher Burbank**	\$1,900.00
Rifle Squad - Color line	Kristen Kosa**	\$1,900.00
Publicity Coordinator	James J. Patten	\$1,662.00
<u>ACTIVITY</u>	<u>NAME</u>	<u>SALARY</u>
Senior Class Advisors	Brielle Verga	\$1,004.25
	Ryan Dering	\$1,004.25
Junior Class Advisor	Ashley Burgess	\$855.75

	Jessica Silva	\$855.75
Sophomore Class Advisor	Julia Politano	\$671.25
	Danielle Melillo	\$671.25
Freshman Class Advisor	Christine Ribaudó	\$453.75
	Robert Heisler	\$453.75
Key Club	Christopher J. Morley	\$649.00
National Honor Society	Patti Snowden	\$445.25
	Brett Smith	\$445.25
FBLA Advisor	Jamie Tesoro	\$733.00
Interact	Brielle Verga	\$636.00
Writing Center	Brielle Verga	\$620.00
TEAM Coordinator	James Patten	\$1,808.00
District TEAM Coordinator	Robert Petruski**	\$1,762.90
School Store	Matthew DeRiggi	\$600.00

ACTIVITY**NAME****SALARY**

Anime	James J. Patten	\$369.38
Chess Club	Anthony Domino	\$369.38
French Club	Shannon Korb	\$369.38
Buddy Club	Danielle Larsen	\$369.38
PAWS	Margaret Riccardi	\$184.69
	Christopher Maniolo	\$184.69

Polaris	Anthony Domino	\$369.38
Spanish Club	Ann Gural	\$184.69
	Melody Ulrich	\$184.69
Walkers Club	Danielle Stolz	\$369.38
Steppers	Julia Politano	\$369.38
Green Team	Andrew Gilman	\$369.38
Book Club	Karla Iverson	\$369.38
Thespians Club	Carolyn Little	\$369.38
Military Club	Danielle Stolz	\$369.38
Community Service Leaders	Christopher Morley	\$369.38
Gay Straight Alliance	James Patten	\$369.38
Robotics		\$831.00
		\$831.00
Roots and Shoots	Kyle Seiverd	\$369.38

VOLUNTEER CLUBS

SADD	James Patten
TAKS	James Patten
Music Honor Society	Susan DeGoey
Nautical Stars	Carolyn Little
Democratic Club	James Patten
Fall/Spring Play	Carolyn Little
Photography Club	Eric Brunner
Sign Language Club	Grace Towery
History Club	Brielle Verga

Bible Study Club
Medlife Mariners

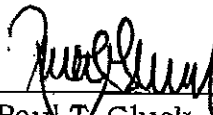
Magdalena Plewik
Ashley Burgess

** Substitute Certified

**TOMS RIVER HIGH SCHOOL SOUTH
EXTRACURRICULAR HALF YEAR RECOMMENDATIONS
2021-2022
FALL / RECOMMENDATIONS/ PAYMENT**

<u>ACTIVITY</u>	<u>NAME</u>	<u>SALARY</u>
Band:		
Director	Christopher Test	\$3,263.00
Assistant	Victoria Fischer	\$2,500.50
Choral Director	Philip Martin	\$1,272.00
General Accounts	Matthew Martin	\$3,062.50
Student Council	Marcie Cantillo	\$2,390.50
Annual Advisor	Christina M. McKinnon	\$2,754.00
Annual Business Advisor	Virgil F. DeMario	\$1,737.50
Newspaper	Mat Sohl	\$2,077.00
Flag Squad	Stephanie Majewski	\$1,900.00
Rifle Squad	Victoria Fischer	\$1,900.00
Publicity Coordinator	David Correll	\$1,662.00
Senior Class Advisors	Katie Ryan	\$1,004.25
	Christina Scala	\$1,004.25
Junior Class Advisors	Sandy Ellis	\$855.75
	Amie Zaraza	\$855.75
Sophomore Class Advisor	Jaqueline Adelizzi	\$671.25
	Katlyn McBride	\$671.25
Freshman Class Advisor	Tonya Coppola	\$453.75
	Michael Conover	\$453.75
Team	Kathryn Rankin	\$1,808.00
Robotics Club	Brooke Ferraro	\$831.00
	John Miller	\$831.00
Writing Center	John Becker	\$620.00
Page 2		
HSS 1/2 year payments		
Peer Leader Advisor	Amy Zehner	\$678.00

Peer Leader Assistant	James Francis	\$482.50
Key Club	Gregory Sager	\$649.00
National Honor Society	Mary Highton	\$890.00
Interact	Marianne Cipolletti	\$636.00
FBLA	Robert Gold	\$733.00
DECA	Ronald Zenker	\$733.00
<u>Clubs (Maximum 15)</u>		
<u>ACTIVITY</u>	<u>NAME</u>	
Art Club	Rebekkah Hunkele	\$394.00
National Arts Society	Lauren Ruhlin	\$197.00
	Rebekkah Hunkele	\$197.00
German National Honors Society	Timothy DeMarco	\$394.00
French National Honors Society	Constance Signorin	\$394.00
International Thespian Society/Forensics	Kristine Angona-Perry	\$197.00
	Greg Johnson	\$197.00
Math League	Michelle Lacrosse Schiel	\$394.00
Recycling Club	Sean Hirtes	\$197.00
	Charlene Wallace	\$197.00
Red Cross	Joanne Everett	\$197.00
	Lisa Rizzo	\$197.00
Indian Givers	Joanne Everett	\$197.00
	Lisa Rizzo	\$197.00
Spanish Honor Society	Jesus Buitrago	\$394.00
Spirit Club	David M. Correll	\$394.00
Anime Club	Phil Martin	\$394.00
Math Club	Michele Lacross-Schiel	\$394.00
Mascots	Tonya Coppola	\$394.00
Habitat for Humanity	Charlene Wallace	\$394.00
		\$5,910.00
* On Substitute Teacher List		



Paul T. Gluck, Principal

Toms River Intermediate South

Half Year Extracurricular Recommendations and Payments Fall – 2021/2022

<u>ACTIVITY</u>	<u>ADVISOR</u>	<u>SALARIES</u>
Student Council Advisor	Jamie Fischer	\$2,322.00
Yearbook		
Advisor	Riki Stone	\$1,963.50
Business Manager	Jennifer Goodwin	\$ 575.50
Proofreader	Bonnie Dusza	\$ 297.00
Newspaper		
Advisor	Riki Stone	\$1,963.50
Proofreader	Deborah Sheran	\$ 297.00
Bookkeeping/Activity Account	Matthew Smith	\$ 889.50
Band Director	Stephen Ballina	\$2,116.50
Cheerleading	Lisa Amador	\$1,637.50
Band Front / Flag Squad	Quinn Panagos	\$1,719.50
	Jennifer Viola * Voucher	\$1,719.50
	<i>(Out of District)</i>	
<u>CLUB ADVISORS</u>		
Environmental Club		
Outdoor/Classroom	Cherri Worth	\$ 392.80
LEADERS		
Advisor	Christine Tamaro	\$ 392.80
Math Team Advisor	Lisa Amador	\$ 589.28
Math Challenge	Kelly Milnicsuk	\$ 392.80
Interact	Jennifer Woodruff	\$ 392.80
History Club	Tana Walsh	\$ 392.80
Fitness Club	Betty Velez-Gimbel	\$ 392.80
Bowling Club	Jenna Thornley	\$ 392.80
STEM Club	Dinean Batchelder	\$ 392.80

Toms River Intermediate South

Half Year Extracurricular
 Recommendations and Payments
 Fall - 2021/2022

<u>ACTIVITY</u>	<u>ADVISOR</u>	<u>SALARIES</u>
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CLUB ADVISORS (Continued)

Teacher Mentor Program Advisor	Deborah Sheran	\$ 392.80
Technology Club	Abigail Stolowski	\$ 392.80
Geography Club	Karen Ferlisi	\$ 392.80

SPECIAL SERVICES BUDGET

Buddy Club	Kirsten Hawkes	\$ 589.28
	Maureen Moriarity	\$ 582.28
	Angela Ashkenis	\$ 582.28

*Out of District

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**September 15, 2021
OFF PAYROLL**

Name	Location & Title	Effective Date
Cordero, Toniann	Cafeteria Worker Intermediate East	September 3, 2021
Dellabella, Denise M.	Tier II Paraprofessional North Dover Elementary	September 2, 3, 2021
Lombardo, Kathleen V.	Tier II Paraprofessional Silver Bay Elementary	September 1, 2, 3, 2021
McKenzie, Alexander N.	Night Custodian Walnut Street Elementary	August 30, 2021
Simon III, Robert	Night Custodian Intermediate South	August 30, 31, 2021 September 1 – 7, 2021

* Half Day

SEPTEMBER 15, 2021

**EDUCATIONAL PROGRAMS
AGENDA**

BOARD OF EDUCATION

SEPTEMBER 15, 2021

EDUCATIONAL PROGRAMS ITEMS 1-4

- 1. Application for Reimbursement of Professional Graduate Courses (Attached)**
- 2. Graduate Reimbursement (Attached)**
- 3. Student Services:**
 - A. Out-of-District Day Placement Requests (Attached)**
- 4. Recommended Professional Leave Requests (Attached)**

SEPTEMBER 15, 2021

**EDUCATIONAL PROGRAMS
AGENDA**

ATTACHMENTS

9/15/2021

Name	Building	Assignment	College	Course(s)	SY
Kretz, Marybeth	High School East	Science	Mercer County College	Funeral Service Management	21-22
Kretz, Marybeth	High School East	Science	Ocean County College	Principles of Accounting	21-22
Nelson, Jennifer E	Early Learning Center	Preschool Master Teache	Georgian Court University	Financial Management	21-22
				Data-Based Strat for Decision Making	21-22
				Internship in Admin & Leadership I	21-22
Palumbo, Angela	High School North	Basic Skills Rdg/Wrg	Monmouth University	Design Based Research	21-22
				Leadership and Assessment	21-22
				ED Law and Policy	21-22
Stein, Katie A	High School North	Social Studies	University of Southern Mississippi	Program Evaluation	21-22
				Public School Finance	21-22



9/15/21
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GRADUATE REIMBURSEMENT

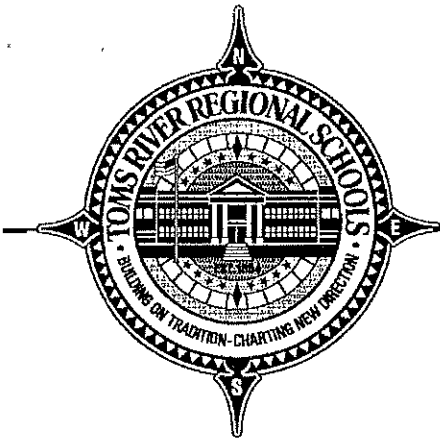
9/15/2021

<i>Name</i>	<i>Amount</i>	<i>SY</i>
Alfieri, Michael K	\$471.00	20-21
Huey, Jennifer L	\$942.00	20-21
Ruhl, John J	\$471.00	20-21
Stein, Katie A	\$471.00	20-21
Steinberg, Megan L	\$1,413.00	20-21

9/15/21
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Toms River Regional Schools



Joy Forrest

Director of Special Services

1144 Hooper Avenue, Toms River, NJ 08753

(732) 505-5500 • Fax: (732) 505-1493

jforrest@trschoools.com

August 24, 2021

MEMO TO: Dr. Stephen Genco, Interim Superintendent

FROM: Joy Forrest, Director of Special Services

BOARD AGENDA ITEM – September 15, 2021

We respectfully request the Board of Education approval for the following student placed OUT OF DISTRICT for the 2021-2022 School Year program in a private day placement.

#63514

CLASSIFICATION: Autistic

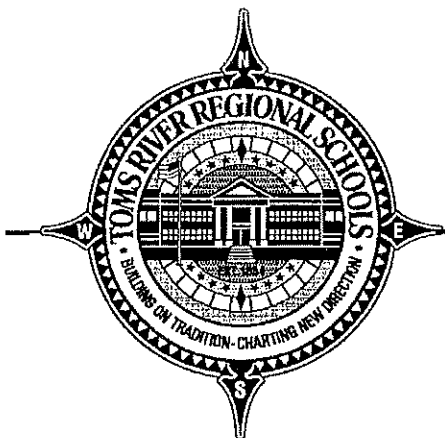
PLACEMENT: Hawkswood School

PRO-RATED TUITION: \$69,586.20

JF/ks

This student is classified eligible for special education and related services based on the criteria of Autistic. This student is a non-verbal autistic child with significant self-injuries and aggressive behaviors. The student is separated for most of the day from other children and works primarily 1:1 with a BCBA and other related service providers. In order to keep this student safe and for the safety of others, this student would benefit from an OOD setting with individualized behavioral support and a multi-disciplinary therapeutic treatment model.

Toms River Regional Schools



Joy Forrest
Director of Special Services
1144 Hooper Avenue, Toms River, NJ 08753
(732) 505-5500 • Fax: (732) 505-1493
jforrest@trschoools.com

August 16, 2021

MEMO TO: Dr. Stephen Genco, Interim Superintendent

A handwritten signature in black ink, appearing to be "S. Genco", is written over the name of the recipient in the memo header.

FROM: Joy Forrest, Director of Special Services

BOARD AGENDA ITEM – September 15, 2021

We respectfully request the Board of Education approval for the following student placed OUT OF DISTRICT for the 2021-2022 School Year program in a private day placement.

#27626

CLASSIFICATION: Autistic

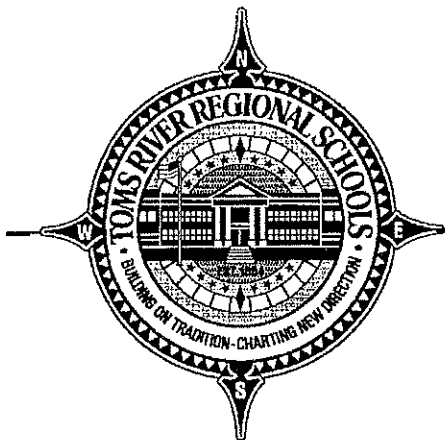
PLACEMENT: Search Day Program

PRO-RATED TUITION: \$56,008.32

JF/ks

A handwritten signature in black ink, appearing to be "Joy Forrest", is written over a horizontal line. Below the signature, the initials "JF/ks" are printed.

This student is classified eligible for special education and related services based on the criteria of Autistic. This student was scheduled to graduate at age 21 but will be returning to Search Day Program to receive additional transition services as per the approved/implementation of P.L.2021,C109:.



Toms River Regional Schools

Joy Forrest

Director of Special Services

1144 Hooper Avenue, Toms River, NJ 08753

(732) 505-5500 • Fax: (732) 505-1493

jforrest@trschoools.com

August 16, 2021

MEMO TO: Dr. Stephen Genco, Interim Superintendent

FROM: Joy Forrest, Director of Special Services

BOARD AGENDA ITEM – September 15, 2021

We respectfully request the Board of Education approval for the following student placed OUT OF DISTRICT for the 2021-2022 School Year program in a private day placement.

#47422

CLASSIFICATION: Other Health Impairment

PLACEMENT: The CEA School

PRO-RATED TUITION: \$47,483.66

JF/ks

This student is classified eligible for special education and related services based on the criteria of Other Health Impairment. This student was scheduled to graduate at age 21 but will be returning to The CEA School to receive additional transition services as per the approved/implementation of P.L.2021,C109:.

Toms River Regional Schools



Joy Forrest
Director of Special Services
1144 Hooper Avenue, Toms River, NJ 08753
(732) 505-5500 • Fax: (732) 505-1493
jforrest@trschoools.com

August 17, 2021

MEMO TO: Dr. Stephen Genco, Interim Superintendent *SG*

FROM: Joy Forrest, Director of Special Services

BOARD AGENDA ITEM – September 15, 2021

We respectfully request the Board of Education approval for the following student placed OUT OF DISTRICT for the 2021-2022 School Year program in a private day placement.

#70697

CLASSIFICATION: Emotional Regulation Impairment

PLACEMENT: Rugby School

PRO-RATED TUITION: \$72,888.90

Joy Forrest

JF/ks

This student is classified eligible for special education and related services based on the criteria of Emotional Regulation Impairment. This student is a move in from Bridgewater.

Professional Leave Requests

First Name	Last Name	Location	GR/ASSN	Workshop Title	Workshop Date	Activity Location	Cost	BOE Agenda
Joseph	DeGrazio	Facilities	Maintenan	IPM Coordinators Training	09/10/21	Picataway, NJ	0	09/15/21
Christine	Girtain	HSS	10-12	National Park Board STEM Funding Mtng.	09/02/21	Columbus, OH	0	09/15/21
Sharon	Klalo	Transport	Asst. Supe	Fleet Management	04/08, 04/15, 04	Virtual/Online	390.00	09/15/21
Sharon	Klalo	Transport	Asst. Supe	Emergency Management	04/07, 04/14, 04	Virtual/Online	390.00	09/15/21
Sharon	Klalo	Transport	Asst. Supe	Transporting Students w/ Disabilities	04/12, 04/19, 04/	Virtual/Online	668.00	09/15/21
Colleen	O'Donnell	HSE	BCBA	Autism NJ Annual Conference	10/21/21, 10/22	Virtual/Online	149.00	09/15/21
Gina	Rios	ELC	BCBA	8 Hour BCBA Supervisor	10/01/21	Virtual/Online	99.00	09/15/21
Jeannine	Salazar	IN	7/8	Supporting Multilingual Learners (Title 3)	09/14/21	Virtual/Online	99.00	09/15/21
Jeannine	Salazar	IN	Spanish	Supporting Multilingual Learners (Title 3)	09/14/21	Virtual/Online	99.00	09/15/21
Sarah	Strazzella	ED	K-5	Autism NJ Annual Conference	10/21/21 & 10/2	Virtual/Online	149.00	09/15/21
Laurel	Venberg	Transport	Director	School Transportation Supervisor Cert. Program	07/07, 07/14, 07	Virtual/Online	483.00	09/15/21
Laurel	Venberg	Transport	Director	Supervisor Cert. Program- Fleet Management	07/08, 07/15, 07	Virtual/Online	390.00	09/15/21
Mark	Wagner	Facilities	Manager	PEOSH/NJADP 21-22 Indoor Air Quality Training	11/19/21	Waretown, NJ	0	09/15/21

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