

**Toms River, New Jersey, August 18, 2021**

A Regular Meeting of the Board of Education of the Toms River Regional Schools took place at Toms River High School South, 55 Hyers Street, Toms River, on Wednesday, August 18, 2021 at 6:04 P.M.

Board President Joe Nardini read the following Opening Statement:

“Good Evening, Welcome to a Regular Meeting of the Board of Education of the Toms River Regional Schools.”

“This meeting was announced to the public through a notice published in the Asbury Park Press and The Star Ledger on August 2, 2021, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

A roll call of attendance indicated the following Board Members were present: Mrs. Lisa Contessa, Ms. Kathy Eagan, Mrs. Jennifer Howe, Mr. Alex Mizenko, Mrs. Michele Williams and Mr. Joe Nardini.

Mr. Kevin Kidney was absent.  
Ms. Ashley Palmiere arrived 6:12 p.m.  
Mrs. Anna Polozzo was absent.

Also in attendance were Interim Superintendent Genco, Assistant Superintendents Ricotta, DiMeo, Fastnacht, Business Administrator Doering, Board Secretary Saxton, Board Attorney Attorney Burns.

**EXECUTIVE SESSION RESOLUTION- 6:06 P.M.**

*A motion was made by Mrs. Howe, seconded by Mr. Mizenko and carried that the following Executive Session Resolution be approved:*

Resolved, that the Board of Education, at this time, move to a closed session to be held at High School South faculty room Toms River, New Jersey, for the purpose of:

Executive Session Resolution – *To include* Personnel – RICE # 14014; 16577; Legal/Litigation # 12212, # 10404; Negotiations – Interlocal; Resolution Consideration; Shared Services Agreement; Fire & Security Drill Report; Other. Subject to change.

*All members present voting Aye.*

**RETURN TO REGULAR SESSION – 7:43 P.M.**

*A motion was made by Mr. Mizenko, seconded by Mrs. Howe and carried that the Board return to Regular Session at 7:43 P.M.*

*All members present voting Aye.*

**PLEDGE OF ALLEGIANCE**

Board President Mr. Nardini led the Board and audience in the Pledge of Allegiance.

*Board President Joseph Nardini discussed a letter drafted to Governor Murphy, the Commissioner of Education and other officials regarding Executive Order # 251. Board Attorney Bill Burns reads letter to Governor Murphy regarding Executive Order # 251.*

**MOTION TO APPROVE CORRESPONDENCE TO THE GOVERNOR, THE COMMISSIONER OF EDUCATION AND OTHER OFFICIALS REGARDING EXECUTIVE ORDER #251 (attached)**

*A motion was made by Mrs. Contessa, seconded by Ms. Eagan and carried that the Motion to Approve Correspondence to the Governor, the Commissioner of Education and other Officials regarding Executive Order # 251 (attached) be approved.*

*On roll call the following vote:*

*Ayes: Contessa, Eagan, Howe, Mizenko, Palmiere, Nardini*

*Noes: Williams*

*Recused: None*

*Abstained: None*

*Absent: Kidney, Polozzo*

**SUPERINTENDENT COMMENTS**

Interim Superintendent Genco reported on the open work on the referendum projects. Mr. Ricotta and Mr. Nardini joined Interim Superintendent Genco at a meeting getting caught up to speed on the progress of Toms River Intermediate School, Hooper Avenue Elementary School, and Cedar Grove Elementary School. At this point we still believe that we will be able to open on time but not all of the work to turn on air condition will be completed. Second shift after students leave the buildings will continue until all work and punch list items are completed.

Interim Superintendent Genco stated since beginning on August 2<sup>nd</sup>, I have set up meetings with individual board members, operations individuals, district administration and town officials. It is my hope to be brought up to speed with the many projects, school concerns and work with staff to implement Executive Order 251 as quick as possible.

Interim Superintendent Genco stated as far as Executive Order 251 is concerned it clearly states that masks are required to be worn when both the staff and students return to school in September. There are exceptions such as medical notes, IEP driven accommodations or high internal heat that gives the district some flexibility but these are exceptions not the norm. It is not the role of me or the BOE to state an opinion on the Executive Order just make sure that procedures are put in place to ensure compliance. Many people have asked what will happen if students come to school without masks, the students will be given a mask and asked to put their face covering on and if they refuse the parents will be contacted to pick up their child. The child will get their work and be marked absent for the day. We are not trying to discipline child but we cannot have two sets of rules. This concludes my report for tonight.

**RECESS BREAK 8:09 P.M.**

**MOTION TO RETURN TO REGULAR SESSION – 8:15 P.M.**

*A motion was made by Mrs. Howe, seconded by Mr. Mizenko and carried that the Board return to Regular Session at 8:15 P.M.*

*All members present voting Aye.*

**COMMITTEE REPORTS**

**Budget & Finance Committee – Mr. Mizenko**

The Budget and Finance Committee of the Board of Education of the Toms River Regional Schools met on August 11, 2021 at 1144 Hooper Avenue, Toms River, New Jersey in Conference Room A from 7:35 P.M. to 8:02 P.M. Committee Chair, Alex Mizenko, read the following opening statement:

“Good evening, welcome to the Budget and Finance Committee Meeting of the Board of Education of the Toms River Regional Schools. Notice of this meeting was published in the Asbury Park Press and the Star Ledger on August 2, 2021, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In addition to the Committee Chair, in attendance were Board members-Lisa Contessa, Kathy Eagan, Jennifer Howe, Joe Nardini, Ashley Palmiere, Anna Polozzo and Michele Williams, Interim Superintendent- Dr. Stephen Genco, Assistant Superintendents- Jim Ricotta, Cara DiMeo and Rich Fastnacht, Business Administrator- Bill Doering and Board Secretary- Wendy Saxton. The meeting was open to the public and an opportunity for public comment via call-in was provided.

As we do every month, the committee reviewed the expenditures listed in the Purchasing Agenda, which was posted in the Board’s Google Docs folder prior to the Budget and Finance Committee meeting. The Purchasing Agenda also included items of zero value, bids, change orders and resolutions. Purchasing Agenda questions by various individual Board members were answered by Mr. Doering and other members of the administration. The Purchasing Agenda for this month is in the amount of \$24,754,632.31 for the 2020-21 school year and \$19,752,311.77 for the 2021-22 school year. The Budget & Finance Committee is recommending the approval of the Purchasing Agenda by the full Board.

The committee then reviewed the District lease, sponsorship and other rental agreements and these are also being recommended for board approval.

**Building & Grounds Committee – Mr. Nardini**

**Building & Grounds Committee ESIP & Referendum Committee**

Due to statewide COVID-19 restrictions the ESIP & Building Initiative Committee of the Board of Education of Toms River Regional Schools met on August 11, 2021, within a virtual live-streamed meeting on the internet that started directly after the budget and finance committee meeting.

President Nardini read the following opening statement: “Good evening and welcome to the ESIP & Building Initiative Committee Meeting of the Board of Education of Toms River Regional Schools. Notice of this meeting was announced to the public through a notice published in the Asbury Park Press and the Star-Ledger on August 2, 2021, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In attendance were Board members Joe Nardini, Ashley Palmiere, Jennifer Howe, Anna Polozzo, Lisa Contessa, Alex Mizenko, Michele Williams and Kathy Eagan, ; Interim Superintendent- Dr. Stephen Genco; Assistant Superintendents- James Ricotta, Cara DiMeo, and Richard Fastnacht; Business Administrator- William Doering, Manager of Capital Projects- Mark Wagner, Manager of Facilities- Sam Pepe and Derek Jordan and Tom Byrs of Colliers Engineering. The meeting was open to the public and an opportunity for public comment was provided.

**PROJECTS-OLD**

Solar phase 3 project has been received. Facilities department staff are in the process of document review while our purchasing department and legal team reviews before submission to OSC. The cafe at 1144 is currently under renovation to allow office space for our special education service providers. Equipment has been removed and the tile flooring is being installed, drywall installation, and painting where necessary. The custodial/maintenance department summer training has been postponed and will be rescheduled in September. The i-wave air purification system has presented obstacles with installation and our vendor, Hutchins has been secured to assist with installation. Additional Vollara air purification systems have been purchased for classrooms and have recently been delivered. The HS South backstop has been ordered and installation will occur after a complete survey of the installation location has been completed. HS North front informational sign was removed due to excessive corrosion. This sign will be replaced with a wireless digital sign after quotes have been received and reviewed from approved vendors.

**COMMUNICATION:**

A variance notice from Kozek Enterprises, LLC was received explaining that a property within 200 ft. of Beachwood Elementary School has sent an appeal to the Beachwood Land Use Board. Another notification was received that explained a large number of apartments being built near 123 Walnut St. on the property of an apartment complex.

**ENVIRONMENTAL**

A review of PPE purchases that have been received and distributed to all buildings, custodial departments, transportation, and special education areas was read by Mr. Pepe. Vollara Air Purification Systems have been ordered to complete classroom purification in all buildings. PPE supplies continue to be received and distributed as requested by buildings as we track the usage and supply. An additional 10,000 student masks have been received. Mr. Pepe explained that required lead water testing inspections are ongoing.

**ESIP PROJECTS:**

The Energy Management and lighting installation punch list has been reviewed and Colliers representatives report project close out and sign off of punch list.

**BUILDING INITIATIVES PROJECTS:**

Project recently completed were reviewed including:

Site 189- Paving-Phase 2 ( HSE, HSN, HSS, BWE, CGE, IMS, PBE, STR, WAL, 1144) Earle Construction is technically not completed as punch list items remain. Mr. Jordan anticipates final completion of this project soon.

Projects currently under construction were reviewed including:

Site 172A- District Wide Security project has been awarded to JCT. Weekly construction meeting was held this morning. Wiring is ongoing and anticipated to be completed before September.

Site 181-Group 2 (HS North, Intermediate South, Early Learning Center) Newport Construction is progressing and on schedule. A global supply issue has caused a delay in the auditorium bottom seat cushion. This item is expected to arrive mid September.

Site 184A- Group 1 ( BWE, JAC, STR) Bismark Construction is progressing and on schedule with completion of the project anticipated for late August. A change order was discussed for energy management utilizing ESIP funding.

Site 185 Group 3 ( Int. East, Cedar Grove & Hooper Avenue, HS East Entrance Canopy, JBAC Sound System & Security Vestibule ) Bennett Construction has many workers at Int. East piping and installing univetilaters in classrooms, installing duct work throughout

the building, replacing flooring, replacing exterior windows, and upgrading electric service. While ductwork and electrical upgrades are progressing at Cedar Grove and Hooper Ave Elementary, Mr. Ricotta expressed serious concern with the ability of univentilators to be operational in all classrooms before the opening of school. While most equipment is on site, delays due to design challenges have delayed group 3 projects. The general contractor has increased labor and hours on these projects and maintains the stance that univentilators will be installed with fresh air supply to all classroom spaces by the start of the school year. We continue to monitor progress multiple times throughout each day with site inspections.

Site 186A- Group 4 (HSS, PBE, WSE) Shop drawings are in review stage.

Site 187-Group 5 (IMN /NDE/WAL/WDE) Awarded to Bennett Construction with building permits in progress. Currently in the shop drawing stage.

Site 188- Group 6 (HSE, EDE, SBE) Newport Construction has been awarded this contract. Project currently in the shop drawing stage.

Site 191- Paving Phase 3- (EDE, JAC, NDE, WDE, IMN, 123 Walnut, VM) Lucas Brothers Paving has completed milling/paving at Vehicle Maintenance, JAC Elementary, and West Dover. They are currently working at East Dover, North Dover, and Intermediate North. 123 Walnut St. will be started when the school locations are completed.

Projects currently in design include:

Site 174 Intermediate South Facade Restoration- Recommendations from consultants have been received in draft form, and cost estimates are being developed for each presented option. Colliers is finalizing the cost estimate for district review and to finalize project direction now that groups 4, and 6 project costs have been analyzed.

The mid-month meeting may be required for August and if required, will be combined with a personnel meeting.

**Curriculum Committee – Mrs. Howe**

**Toms River, New Jersey, August 18, 2021**

The Curriculum Committee of the Board of Education of Toms River Regional Schools met on August 11, 2021, within a virtual live-streamed meeting on the internet, beginning at 6:30PM.

Committee Chair, Jennifer Howe, read the following opening statement: “Good evening and welcome to the Curriculum Committee Meeting of the Board of Education of Toms River Regional Schools. Notice of this meeting was announced to the public through a notice published in the Asbury Park Press on August 2, 2021 and the Star-Ledger on August 2, 2021 which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In addition to the Committee Chair, in attendance were Board members Kevin Kidney, Ashley Palmiere, Lisa Contessa, Anna Polozzo, Joe Nardini, Alex Mizenko, Kathy Eagan, and Michele Williams; Interim Superintendent- Thomas Gialanella; Assistant Superintendents- James Ricotta, Cara DiMeo, and Richard Fastnacht; Business Administrator- William Doering, Directors- Adrienne Gold, Rachel Cicala and John Green. The meeting was open to the public and an opportunity for public comment was provided.

Ms. DiMeo opened the meeting with a request for approval of the K-12 curriculum documents, providing a description of where the documents could be accessed and the nature of ongoing curriculum revisions throughout the year. Ms. DiMeo continued with a review of the District Mentoring Plan, providing details regarding the annual approval process, the mentor coordinators, and specific professional development opportunities to novice teachers and other newly hired staff.

Mr. Fastnacht distributed the District Professional Development Plan, guiding the board through each section and sharing details of professional development offerings connected to the district goals.

Ms. Gold gave a brief overview of the Graduate Survey Results and the Option II details for the upcoming school year.

Mr. Green presented to the board on the upcoming Start Strong standardized assessments, which will be administered during the month of October, and gave a brief snapshot of what parents and teachers can expect to receive in terms of performance reports.

Ms. DiMeo provided the board with a copy of the resolution recently passed by the Ocean County Department of Health to formalize its opposition to recreational marijuana in Toms River. Discussion ensued concerning the board's position on the matter and it was decided to be further discussed in Executive Session on Aug 18, 2021.

Mr. Nardini read a personal statement regarding his support for developing trades programs in our schools and discussion ensued concerning certification requirements and deficits in the teacher pipeline, as well as variations in our own course offerings due to a gap in teacher certifications and knowledge.

### **Personnel Committee – Mrs. Polozzo**

Due to statewide COVID-19 school closings a Personnel Committee Meeting of the Board of Education of the Toms River Regional Schools took place virtually on August 10, 2021 at 3:00 p.m. This meeting is not publicly advertised as the committee reviews personnel information which includes names of individual staff members as well as possible new staff members.

In attendance were Anna Polozzo, Chair.

The meeting was opened at 3:00 p.m. by Anna Polozzo. Dr. Steve Genco, Interim Superintendent, discussed with the members personnel being recommended for employment, recommendations for extra-curricular positions being recommended for employment, and job descriptions at the board meeting on Wednesday, August 18, 2021.

The committee adjourned at 4:00 p.m.

### **Policy Committee – Mrs. Contessa**

The Policy Committee of the Board of Education of the Toms River Regional Schools took place at 1144 Hooper Avenue, Administration Conference Room & Virtually, on Monday, August 9, 2021.

In addition was Committee member, Kathy Eagan, Interim Superintendent Dr. Stephen Genco, Assistant Superintendents, James Ricotta, Jr., and Richard Fastnacht and Director of Human Resources, Megan Osborn.

Director of Human Resources, Megan Osborn, presented the following policies for review and deliberation in preparation for the first reading at the Board of Education meeting on August 18, 2021:

- P 1620 Administrative Employment Contracts
- P 8561 Procurement Procedures For School Nutrition Programs
- P 1643 Family Leave
- P 3431.1 Family Leave
- P 4431.1 Family Leave
- P 4431.3 New Jersey's Family Leave Insurance Program
- P 3431.3 New Jersey's Family Leave Insurance Program

Members of Central Administration answered questions regarding the policies and regulation.

**INQUIRIES FROM GUESTS AND PRESS – AGENDA ITEMS ONLY** *(limited to 3 minutes as per Board Policy # 0167 – Public Participation in Board Meetings, the first public session will be limited to a total of 30 minutes)*

Public comments were heard by Mr. Ciattarelli.  
Public comments were heard by Mr. Fossa  
Public comments were heard by Ms. Dries  
Public comments were heard by Mr. Croby  
Public comments were heard by Ms. Peterson  
Public comments were heard by Mr. Peterson  
Public comments were heard by Mr. Fossa  
Public comments were heard by Ms. Stutton

**APPROVAL OF SHARED SERVICES AGREEMENT BETWEEN THE TOMS RIVER BOARD OF EDUCATION AND THE JACKSON TOWNSHIP BOARD**

**OF EDUCATION TO PROVIDE RECIPROCAL SUBSTITUTE BUS DRIVERS BETWEEN THE DISTRICTS FOR THE 2021-2022 SCHOOL YEAR AS NEEDED**

*A motion was made by Mrs. Contessa, seconded by Ms. Eagan and carried that the Approval of Shared Services Agreement between the Toms River Board of Education and the Jackson Township Board of Education to provide Reciprocal Substitute Bus Drivers between the Districts for the 2021-2022 School Year as needed be approved.*

*On roll call the following vote:*

*Ayes: Contessa, Eagan, Howe, Mizenko, Palmiere, Williams, Nardini*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: Kidney, Polozzo*

**APPROVAL OF HIB SPECIALISTS AND APPLICABLE ADMINISTRATORS**

*A motion was made by Mr. Mizenko, seconded by Mrs. Contessa and carried that the Approval of HIB Specialists and Applicable Administrators be approved.*

*On roll call the following vote:*

*Ayes: Contessa, Eagan, Howe, Mizenko, Palmiere, Williams, Nardini*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: Kidney, Polozzo*

**APPROVAL OF THE RESERVE ENCUMBRANCE RESOLUTION (attached)**

*A motion was made by Mr. Nardini, seconded by Mr. Mizenko and carried that the Approval of the Reserve Encumbrance Resolution (attached) be approved.*

*On roll call the following vote:*

*Ayes: Contessa, Eagan, Howe, Mizenko, Palmiere, Williams, Nardini*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: Kidney, Polozzo*

**APPROVAL OF OCEAN COUNTY VOCATIONAL MATES AND PERFORMING ARTS PROGRAM AGREEMENT**

*A motion was made by Mrs. Howe, seconded by Ms. Eagan and carried that the Approval of Ocean County Vocational Mates and Performing Arts Program Agreement be approved.*

*On roll call the following vote:*

*Ayes: Contessa, Eagan, Howe, Mizenko, Palmiere, Williams, Nardini*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: Kidney, Polozzo*

**APPROVAL OF STATE MANDATED MENTORING PLAN FOR 2021-22 (attached)**

*A motion was made by Mr. Nardini, seconded by Mrs. Howe and carried that the Approval of State Mandated Mentoring Plan for 2021-22 (attached) be approved.*

*On roll call the following vote:*

*Ayes: Contessa, Eagan, Howe, Mizenko, Palmiere, Williams, Nardini*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: Kidney, Polozzo*

**APPROVAL OF STATE MANDATED DISTRICT PROFESSIONAL DEVELOPMENT PLAN FOR 2021-22 (attached)**

*A motion was made by Mrs. Contessa, seconded by Mr. Mizenko and carried that the Approval of State Mandated District Professional Development Plan for 2021-22 (attached) be approved.*

*On roll call the following vote:*

*Ayes: Contessa, Eagan, Howe, Mizenko, Palmiere, Williams, Nardini*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: Kidney, Polozzo*

**APPROVAL OF FIRST READING OF THE FOLLOWING POLICIES/REGULATIONS AND BYLAWS**

*A motion was made by Ms. Eagan, seconded by Mrs. Howe and carried that the Approval of First Reading of the Following Policies/Regulations and Bylaws be approved.*

- |          |  |
|----------|--|
| P 1620   | Administrative Employment Contracts                  |
| P 8561   | Procurement Procedures for School Nutrition Programs |
| P 1643   | Family Leave   |
| P 3431.1 | Family Leave   |
| P 4431.1 | Family Leave   |
| P 4431.3 | New Jersey's Family Leave Insurance Program          |
| P 3431.3 | New Jersey's Family Leave Insurance Program          |

*On roll call the following vote:*

*Ayes: Contessa, Eagan, Howe, Mizenko, Palmiere, Williams, Nardini*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: Kidney, Polozzo*

**APPROVAL AND ADOPTION OF SECOND READING OF THE FOLLOWING POLICIES/REGULATIONS AND BYLAWS**

*A motion was made by Mr. Mizenko, seconded by Mrs. Contessa and carried that the Approval and Adoption of Second Reading of the Following Policies/Regulations and Bylaws be approved.*

P & R 7101	Educational Adequacy of Capital Projects
P 3421.13	Postnatal Accommodations
P 4421.13	Postnatal Accommodations
P 7450	Property Inventory
P 8420	Emergency and Crisis Situations

*On roll call the following vote:*

*Ayes: Contessa, Eagan, Howe, Mizenko, Palmiere, Williams, Nardini*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: Kidney, Polozzo*

**APPROVAL OF AGENDA ITEMS # 17-21**

*A motion was made by Mrs. Howe, seconded by Mr. Mizenko and carried that the Approval of Agenda Items # 17-21 be approved.*

**17. Approval of the Fire & Security Drill Report**

**18. Approval of District Facility Lease, Sponsorship and other Rental Agreements (attached)**

**19. Approval of Minutes: (Regular and/or Executive, where applicable)**

*July 21, 2021*  
*August 11, 2021*

**20. Approval of Bills:**

<b>General</b>	<b>\$ 29,809,935.00</b>
<b>Cafeteria</b>	<b>\$ 24,010.00</b>
<b>Payroll (Gross) July 2, 2021</b>	<b>\$ 1,108,238.74</b>
<b>(Gross) July 16, 2021</b>	<b>\$ 1,348,633.66</b>
<b>(Gross) July 30, 2021</b>	<b>\$ 1,464,036.87</b>

**21. Board Secretary's Agenda**

**School Year 2020-2021**

*Purchases – Pages 1 through 14- \$24,754,632.31*

**Student Transportation      Jointures**

**School Year 2021-2022**

*Purchases – Pages 1 through 34- \$19,752,311.77*

<b>Zero Values</b>	<b>Award of Bids</b>
<b>Contract Extensions</b>	<b>Student Transportation</b>
<b>Contract Renewals</b>	<b>Jointures</b>

*On roll call the following vote:*

*Ayes: Contessa, Eagan, Howe, Mizenko, Palmiere, Williams, Nardini*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: Kidney, Polozzo*

**APPROVAL AND CERTIFICATION OF THE BOARD SECRETARY'S  
MONTHLY FINANCIAL REPORT**

Pursuant to N.J.A.C. 6A:22.1.11(c), I, Wendy Saxton, Board Secretary, certify that as of June 2021 no budgetary line items account has obligations and payments (contracted orders) which exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8-1, that the district's accounts have been reconciled and are in balance.

Through the adoption of this resolution, we the Toms River Board of Education, pursuant to N.J.A.C. 6A:22-2.11(c), certify that as of Preliminary June 2021 after a review of the Secretary's monthly report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:22-2.11 (c) and that sufficient funds are available to meet the district's needs.

*A motion was made by Ms. Eagan, seconded by Mrs. Contessa and carried that the Approval and Certification of the Preliminary June 2021 Secretary's Monthly Financial Reports be approved:*

*On roll call following the vote:*

*Ayes: Contessa, Eagan, Howe, Mizenko, Palmiere, Williams, Nardini*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: Kidney, Polozzo*

**PERSONNEL AGENDA (# 1-21) + ADDENDUM (#22 – 29)**

*A motion was made by Mr. Nardini, seconded by Mrs. Contessa and carried that the following Personnel Agenda (#1-29) be approved:*

**BOARD OF EDUCATION**

**AUGUST 18, 2021**

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**CERTIFICATED STAFF 1-8:**

**1. Recommended for Employment:**

**{Code = (R) Replacement; (New) New Position}**

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A.	<u>Lisa A. Bethel</u> WS Grade 5	(R) 9/1/2021 - 6/30/2022	58,105
B.	<u>Michael J. Caponetto</u> WAL+ Guidance	(R) 9/1/2021 - 6/30/2022	58,105
C.	<u>Mia Cipolla</u> IE Social Studies Gr. 7	(R) 9/1/2021 - 6/30/2022	55,005
D.	<u>Michael A. Conover</u> HSS Sped RR	(R) 9/1/2021 - 6/30/2022	58,105
E.	<u>Nina M. Romero*</u> SB Kindergarten	(R) 9/1/2021 - 6/30/2022	55,005
F.	<u>Catherine A. Rosenberg</u> HSN Sped RR	(R) 9/1/2021 - 6/30/2022	61,605

G.	<u>Karen Shaughnessy</u> HSE Sped Aut	(R) 9/1/2021 - 6/30/2022	55,005
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*\*Pending Issuance of Teaching Certificate*

**2. Recommended Salary Correction/Adjustments:**

A.	<u>Lisa M. Hart</u> HSE Sped Aut	9/1/2021 - 6/30/2022 (Autism Facilitator Stipend)	+2,582.50
C.	<u>Sabrina J. Mazzucco</u> ELC Speech Language Specialist	9/1/2021 - 6/30/2022 (Speech Related Services Facilitator Stipend)	+1,291.25
D.	<u>Jessica K. Stragauskas</u> IN Speech Language Specialist	9/1/2021 - 6/30/2022 (Speech Related Services Facilitator Stipend)	+1,291.25
E.	<u>Brianne A. Bates</u> IE Language Arts. Gr. 7	9/1/2021 - 6/30/2022 (Intermediate Media Center Facilitator)	+2,582.50
F.	<u>Marci L. Brush</u> HSE Health/Phys Ed	9/1/2021 - 6/30/2022 (teaching one extra period per day)	+9,286.88
G.	<u>Julie A. Clark</u> HSE Health/Phys Ed	9/1/2021 - 6/30/2022 (teaching one extra period per day)	+11,961.88
H.	<u>Charles E. Diskin</u> HSE Health/Phys Ed	9/1/2021 - 6/30/2022 (teaching one extra period per day)	+11,836.88

I.	<u>Eric C. Bennett</u> HSE Tech Ed/Industrial Arts	9/1/2021 - 6/30/2022 (teaching one extra period per day)	+11,336.88
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**3. Recommended Degree Changes/Salary Adjustments effective 9/1/2021 - 6/30/2022:**

A.	<u>Malki Brecher</u> PB+ Speech Language Specialist	<u>From:</u> MA	<u>To:</u> MA+30	<u>\$</u> +1,000
B.	<u>Alyssa M. DeBari</u> ELC+ Preschool Guidance	<u>From:</u> MA	<u>To:</u> MA+30	<u>\$</u> +1,000
C.	<u>Kaitlyn A. Dowd</u> ED Speech Language Specialist	MA	MA+30	+1,000
D.	<u>Morgan J. Kennedy</u> BWD Speech Language Specialist	MA	MA+30	+1,000
E.	<u>Sabrina J. Mazzucco</u> ELC Speech Language Specialist	MA	MA+30	+1,000
F.	<u>Laura A. McLouglin</u> WAL Speech Language Specialist	MA	MA+30	+1,000
G.	<u>Amanda Schissel</u> STR Speech Language Specialist	MA	MA+30	+1,000
H.	<u>Jessica K. Stragauskas</u> IN Speech Language	MA	MA+30	+1,000

Specialist

**4. Recommended Leave of Absence Requests:**

A.	<u>Employee #14866</u> BWD Sped Aut	Family	10/4/2021 - 1/14/2022
B.	<u>Employee #13157</u> HSN Social Studies	Family	9/27/2021 - 12/3/2021
C.	<u>Employee #10360</u> HSN Spanish	Family	12/2/2021 - 3/4/2022
D.	<u>Employee #14399</u> CG Grade 2	Family	12/20/2021 - 3/23/2022
E.	<u>Employee #14530</u> IS Language Arts Gr. 7	Family	9/1/2021 - 10/8/2021
F.	<u>Employee #14609</u> ED Sped Aut	Family	10/4/2021 - 1/14/2022
G.	<u>Employee #14623</u> BWD+ Health/Phys Ed	Family Maternity	2/7/2022 - 5/11/2022 5/12/2022 - 5/31/2022
H.	<u>Employee #14218</u> SB Grade 2	Medical Ext.	9/1/2021 - 6/30/2022

**5. Retirements:**

A.	<u>Robyn A. Fairweather Hayes</u> CG Sped RR	10/1/2021
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**6. Suspension without Pay:**

A.	<u>Employee #14014</u>	9/1/2021- 11/5/2021
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**7. Transfers Effective for the 2021-2022 SY: (Attached)**

**8. Certified Job Description: (Attached)**

A. Recommend approval of the attached certified job description:

Preschool Master Teacher (Stipend)

SUPPORT STAFF 9-18:

**9. Non Certified Job Description: (Attached)**

A. Recommend approval of the attached non certified job description:

Concession Stand Manager (Stipend)

**10. Secretarial Services:**

A. Recommended Salary Adjustments:

<u>Geralyn M. Gallucci</u>	7/1/021 – 6/330/2022	\$
HSS Admin Asst. - TREA	(from step 7 to step 8)	+2,525

<u>Patricia A. Gorczyca</u>	7/1/021 – 6/330/2022	+
WS Admin Asst. - TREA	(from step 12 to step 13)	365

B. Recommended leave of absence requests:

<u>Employee #15638</u>	Family	8/5/2021 – 9/3/2021
ED+ CST Secretary		

C. Retirements:

<u>Janet E. Henrichs</u>	10/1/2021
PB Secretary	

**11. Special Education Paraprofessionals:**

A. Recommended for Employment:  
{ Code = (R) Replacement }

<u>Sandra I. Amorim</u>	(R)	\$16,470.00
STRE Tier II Paraprofessional	9/1/2021 – 6/30/2022	
<u>Allison H. Betts</u>	(R)	\$16,470.00
HA Tier II Paraprofessional	9/1/2021 – 6/30/2022	
<u>Alicia A. Cuaton</u>	(R)	\$16,470.00
ELC Tier II Paraprofessional	9/1/2021 – 6/30/2022	
<u>Shannon A. Fenton</u>	(R)	\$16,470.00
ELC Tier II Paraprofessional	9/1/2021 – 6/30/2022	
<u>Gina L. Genello</u>	(R)	\$20,976.00
ELC Tier I Paraprofessional	9/1/2021 – 6/30/2022	
<u>Heather J. Keller</u>	(R)	\$16,470.00
ELC Tier II Paraprofessional	9/1/2021 – 6/30/2022	
<u>Emily A. Marron</u>	(R)	\$20,976.00
WD Tier I Paraprofessional	9/1/2021 – 6/30/2022	
<u>Nadine L. Mooney</u>	(R)	\$16,470.00
ELC Tier II Paraprofessional	9/1/2021 – 6/30/2022	
<u>Caryn A. Phillips</u>	(R)	\$16,470.00
ELC Tier II Paraprofessional	9/1/2021 – 6/30/2022	
<u>Katherine M. Post</u>	(R)	\$16,470.00
ELC Tier II Paraprofessional	9/1/2021 – 6/30/2022	
<u>Dana M. Supino</u>	(R)	\$16,470.00

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IS Tier II Paraprofessional 9/1/2021 – 6/30/2022

Amanda S. Velardi (R) \$16,470.00  
HA Tier II Paraprofessional 9/1/2021 – 6/30/2022

Jennifer L. Weltner (R) \$16,470.00  
STR Tier II Paraprofessional 9/1/2021 – 6/30/2022

B. Recommended Change of Employment:

Erin M. Rhoades *Change to:*  
IS Tier I Paraprofessionals +\$4,596.00  
IS Tier II Paraprofessional 9/1/2021 – 6/30/2022

Alexis E. Soto  
WAL Tier I Paraprofessionals +\$4,596.00  
WAL Tier II Paraprofessional 9/1/2021 – 6/30/2022

C. Recommended leave of absence requests:

Employee #15165 Medical 9/1/2021 – 9/10/2021  
HA Tier II Paraprofessional Ext.

Employee #16143 Personal 9/1/2021 – 12/20/2021  
ED Tier II Paraprofessional

D. Retirements:

Kathaleen J. Pagano 10/1/2021  
HSE Tier I Paraprofessional

Maria A. Rinaldi 9/1/2021  
ED Tier I Paraprofessional

E. Resignations:

Heather A. Grosshandler 8/2/2021  
ELC Tier II Paraprofessional

Mary R. Kennedy 8/17/2021  
WD Tier II Paraprofessional

Nicole Perry 8/2/2021  
ND Tier II Paraprofessional

F. Transfers Effective for the 2021-2022 SY (Attached)

**12. Daycare Paraprofessionals:**

A. Recommended for placement on the substitute list at a rate of \$13.00 per hour effective 9/1/2021:

Leslie J. Frank  
Kristen M. Zezza

**13. Cafeteria/Playground Aides:**

A. Rescind Employment Offer (Not Accepting Position):

Roberta L. Timmons (R) \$5,591.78  
Joseph A. Citta 9/1/2021 - 6/30/2022

Jo Ann M. Vari (R) \$5,591.78  
West Dover 9/1/2021 - 6/30/2022

B. Recommended for placement on the substitute list at a rate of \$12.00 per hour effective 9/1/2021 - 6/30/2022:

Jillian F. Bartlett  
Jean L. Scalzo  
Roberta L. Timmons

C. Resignations:

Linda M. Greisch 9/1/2021

Pine Beach

**14. Custodial Department:**

- A. Recommended for employment and approval to attend training to receive Black Seal/Low Pressure License to be reimbursed upon issuance of license at a cost of no greater than \$462.00:

<u>Andres M. Mora</u>	(R)	\$36,350.36
SB Night Supervisor	8/23/2021 – 2/23/2022	(Prorated)

- B. Recommended Change of Employment:

<u>Matthew T. Malland</u>	HSN Day Custodian	-\$700.00
HSN Night Custodian	8/23/2021 – 6/30/2022	(Prorated)

- C. Recommended for employment beyond the probationary period:

		<i>Effective Dates:</i>
<u>Gerald P. Christensen</u>	HSE Day Custodian	8/26/2021 – 6/30/2022
<u>Daniel P. Coughlan</u>	HA Night Custodian	8/23/2021 – 6/30/2022

**15. Food Services Department:**

- A. Recommended Change of Employment:

	<i>Change to:</i>	
<u>Maryellen S. Kennedy</u>	Asst. Food Services Director	\$65,000.00
Admin Assistant - TREA	9/1/2021 – 6/30/2022	(Prorated)

- B. Recommended for placement on the substitute list at a rate of \$13.00 per hour effective 9/1/2021 – 6/30/2022:

Diane C. Santullo

- C. Rescind Employment Offer (Not Accepting Position):

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<u>Gina M. Del Corpo</u>	(R)	\$7,605.00
IE Cafeteria Worker	9/1/2021 - 6/30/2022	

D. Retirements:

<u>Peter A. Brattan</u>	10/1/2021
HSE+ Food Service Director	(Change of Date)

**16. Grounds Department:**

A. Recommended for Employment:  
{ Code = (R) Replacement }

<u>Keith P. Wallace</u>	(R)	\$37,009.14
Groundskeeper	8/19/2021 – 2/19/2022	(Prorated)

**17. Maintenance Department:**

A. Recommended for Employment:  
{ Code = (R) Replacement }

<u>Frank P. Aitoro III</u>	(R)	\$54,694.41
Tradesman – Mason	8/23/2021 – 2/23/2021	(Prorated)

B. Recommended leave of absence requests:

<u>Employee #16184</u>	Family	8/30/2021 – 10/1/2021
Tradesman - Carpenter		

**18. Transportation Department:**

A. Recommended for continuing substitute/part-time employment for the school year effective 9/1/2021 – 6/30/2022: (Attached)

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- B. Recommended for placement on the Bus Driver substitute list at a rate of \$20.00 per hour effective 8/19/2021:

Gina S. Caba

Stephen R. Colella

Joseph A. Dechellis

Shinequa L. Fleming

Paul F. Guarnieri Jr.

Gary G. Goglia

Patricia Hegel

Joanna Hendersen

Susan Kemerle-Guiro

Anthony J. Maserati

Karima A. McCrimon

Steven J. Padula

Christine M. Ullery

- C. Recommended for placement on the Bus Attendant substitute list at a rate of \$13.00 per hour effective 8/19/2021:

Teri J. Brennan

Paula A. Christiano-Drago

Jessica A. Giardina

Joanna Hendersen

Laura Richardson

**19. Extracurricular:**

- A. Half Year Spring Extracurricular Recommendations & Payments Updates & Additions (2021 – 2022):

Anthony C. Dispoto

District Mentoring  
Coordinator (K-5)

\$1,710.00

- B. Fall 2021 – 2022 Coaching Recommendations & Payments:

Karlie Crisafi\*

HSE Asst. Gymnastics

Volunteer

Dana M. Davison

IN Girls' Soccer

\$4,660.00; Step 3

Marissa A. Granato

HSE Asst. Gymnastics

Volunteer

Katie L. Jimenez

IS Intramural

\$1,635.60

Mario M. Steriti

HSE Asst. Football

Volunteer

- C. Fall 2021 – 2022 Coaching Resignations:

Kristen Mabie

IN Girls' Soccer

\$4,660.00; Step 3

Paul S. Sternlieb                      IS Intramural                      \$1,635.60

**20. Summer Employment Recommendations:**

- A. REVISED Summer Middle School Learning Program effective 7/26/2021 to 8/19/2021: (Attached)
- B. Summer Learning Acceleration Program Additions effective 7/26/2021 to 8/19/2021: (Attached)
- C. Summer TEAM Coordinator at a rate of \$41.00 per hour:

Robert Petruski, TEAM\*                      6/23/2021 - 8/31/2021

\* not to exceed 112 hours                      \*\* not to exceed 220 hours

**21. REVISED Substitute and Hourly Rate Sheet effective 7/1/2021 - 6/30/2022:**  
(Attached)

CERTIFICATED STAFF 22-25:

**22. Recommended Salary Correction/Adjustments:**

A. Karen Schaughnessy                      9/1/2021 - 6/30/2022                      +200.00  
HSE Sped Aut                      (service increment adjustment)

**23. Recommended Degree Changes/Salary Adjustments effective 9/1/2021 - 6/30/2022:**

	<u>From:</u>	<u>To:</u>	<u>\$</u>
A. <u>Ann C. Gural</u> HSN Spanish	BA	BA+30	+1,600

**24. Recommended Leave of Absence Requests:**

**Toms River, New Jersey, August 18, 2021**

A.	<u>Employee #14218</u> SB Grade 2	Medical Ext.	9/1/2021 - 9/30/2021 (revised leave end date)
B.	<u>Employee #16082</u> HSS Sped RR	Family	11/9/2021 - 2/10/2022
C.	<u>Employee #13975</u> IN School Nurse	Family	9/13/2021 - 10/29/021
D.	<u>Employee #14533</u> HSN Spanish	Family Maternity	1/4/2022 - 3/28/2022 3/29/2022 - 6/30/2022

**25. Retirements:**

A.	<u>Jenna F. Lepore</u> SB Grade 2	10/1/2021
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**SUPPORT STAFF 26-28:**

**26. Special Education Paraprofessionals:**

A. Rescind Employment Offer (Not Accepting Position):

<u>Nadine L. Mooney</u>	(R)	\$16,470.00
ELC Tier II Paraprofessional	9/1/2021 - 6/30/2022	

B. Resignations:

<u>Maria Dempsey</u>	9/1/2021
HSN Tier II Paraprofessional	

<u>Shannon K. Pavao</u>	8/16/2021
PB Tier II Paraprofessional	

Moriah J. Ramos 9/1/2021  
ELC Tier II Paraprofessional

Andrea E. Rauh 9/1/2021  
ELC Tier II Paraprofessional

**27. Cafeteria/Playground Aides:**

A. Rescind Employment Offer (Not Accepting Position):

Linda M. Greisch (R) \$5,591.78  
Pine Beach 9/1/2021 - 6/30/2022

**28. Food Services Department:**

A. Rescind Employment Offer (Not Accepting Position):

Rosela M. Bell (R) \$7,605.00  
IS Cafeteria Worker 9/1/2021 – 6/30/2022

Jacquelyn Brennan (R) \$8,330.40  
HSE Cafeteria Worker 9/1/2021 – 6/30/2022

**29. Summer Employment Recommendations:**

A. Special Education Extended School Year Program Additions effective 7/6/2021 - 8/16/2021 (Attached)

B. Revised Summer Learning Acceleration Program Additions effective 7/26/2021 to 8/19/2021: (Attached)

*On roll call the following vote:*

*Ayes: Contessa, Eagan, Howe, Mizenko, Palmiere, Williams, Nardini*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: Kidney, Polozzo*

**EDUCATIONAL PROGRAM AGENDA (# 1-8) + (ADDENDUM # 9-10)**

*A motion was made by Mrs. Williams, seconded by Mr. Mizenko and carried that the following resolutions be approved:*

- 1. Application for Reimbursement of Professional Graduate Courses (Attached)**
- 2. Donations:**
  - A. Recommend the attached be accepted with thanks.
- 3. Funded Programs:**
  - A. Recommend approval for the acceptance of funding for the fiscal year 2022 Individuals with Disabilities Education Improvement (IDEA) Basic and Preschool Combined Grant application. (Attached)
  - B. Recommend approval for the submission of the ESEA Consolidated Grant application for Fiscal Year 2022 Title I SIA Part A, and accept award of these funds upon subsequent approval of the FY22 ESEA Application amendment. (Attached)
  - C. Recommend approval of the Non-Public Technology & Textbook Funds (Attached)
- 4. Graduate Reimbursement (Attached)**
- 5. Student Services:**

- A. Out-of-District Day Placement Requests (Attached)
  - B. Tuition Pupils Received Requests (Attached)
  - C. Children’s Center Outreach Program Requests (Attached)
  - D. Commission for the Blind and Visually Impaired Requests (Attached)
- 6. Recommended Professional Leave Requests (Attached)**
- 7. K-12 Guidance and Counseling Plans: (Attached)**
- A. Recommend approval of the attached K-12 Guidance and Counseling Program Plans for the 2021-2022 school year.
- 8. Curriculum Approvals for 2021-2022 School Year (Attached)**
- 9. Funded Programs:**
- A. Recommend approval of the YMCA Community Based Instruction Program for special education students at High School East. (Attached)
- 10. Nursing Services Plan: (Attached)**
- A. Recommend approval of the attached School District Nursing Services Plan for the 2021-2022 School Year.

*On roll call the following vote:*

*Ayes: Contessa, Eagan, Howe, Mizenko, Palmiere, Williams, Nardini*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: Kidney, Polozzo*

**OLD BUSINESS & NEW BUSINESS**

Mrs. Contessa discussed Executive Order # 251 and creating a policies.

Mr. Mizenko discussed the proposed pilot downtown Toms River and making sure the schools receive their fair share of development funds.

Mrs. Howe congratulated the Toms River East Little League team, discussed food drive for families in need, Field of Dreams location, and stated Board members care about our students.

**INQUIRIES FROM GUESTS AND PRESS (limited to 5 minutes as per Board Policy # 0167 – Public Participation in Board Meetings)**

Public comments were heard by Mr. Batiaglia

Public comments were heard by Mr. Costanzo

Public comments were heard by Mr. Miclitz

Public comments were heard by Ms. LaFrance

Public comments were heard by Ms. Solocepsky

Public comments were heard by Ms. Mitchell

Public comments were heard by Mr. Edgecomb

Public comments were heard by Ms. Currie

Public comments were heard by Ms. Tormollan

Public comments were heard by Ms. McLean

Public comments were heard by Ms. Scelzi

Public comments were heard by Ms. Edgecomb

Public comments were heard by Ms. Peck

Public comments were heard by Ms. Dentato

Public comments were heard by Mr. Steffa

Public comments were heard by Ms. Hemileski

Public comments were heard by Ms. Cirillo

Public comments were heard by Ms. Palmiere

Public comments were heard by Ms. Miralia

**MOTION TO ADJOURN**

*A motion was made by Mr. Mizenko, seconded by Mrs. Howe and carried that the meeting be adjourned at 11:07 P.M.*

*All members present voting Aye.*

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*Wendy L. Saxton, Board Secretary*