

JULY 13, 2022

PERSONNEL ADDENDUM

PERSONNEL ITEMS 8-11

CERTIFICATED STAFF 8-12

8. Recommended Change of Employment:

	<u>Change to:</u>	<u>\$</u>
A. <u>Patrick M. Thomas*</u> HSE Principal	Assistant Superintendent 8/1/2022 - 6/30/2023	170,00.00 (prorated)

**pending issuance of certification*

9. Recommended for Employment:

{Code = (R) Replacement; (TR) Temporary Replacement; (New) New Position}

		<u>\$</u>
A. <u>Heather K. Capriotti</u> HA Speech Language Specialist	(New) 9/1/2022 - 6/30/2023	59,635.00
B. <u>Sarah T. Chiarella</u> HSS Science	(R) 9/1/2022 - 6/30/2023	59,135.00
C. <u>Allison M. Goodwin</u> HSE Business/Computer Literacy	(R) 9/1/2022 - 6/30/2023	55,535.00
D. <u>Stéphanie A. Kroeger</u> WD Sped MD	(R) 9/1/2022 - 6/30/2023	58,635.00
E. <u>McKenzie M. Reed, PhD</u> ED School Psychologist	(R) 8/1/2022 - 6/30/2023	75,168.50 (11 Month)
F. <u>Danielle N. Sargard</u> ND Sped MD	(New) 9/1/2022 - 6/30/2023	55,535.00
G. <u>Heather M. Theriault</u> ELC Speech Language Specialist	(R) 10/1/2022 - 6/30/2023	61,135.00 (Prorated)

10. Recommended Salary Adjustments for New Hires:

		\$
A.	<u>Courtney J. Gallagher</u> IE Language Arts Gr. 6	9/1/2022 - 6/30/2023 (degree correction) 64,835.00
B.	<u>Anna M Nied</u> HSE Math	9/1/2022 - 6/30/2023 (degree correction) 62,235.00

11. Certified Job Descriptions: (Attached)

A. Recommend approval of the attached certified job descriptions:

K-12 Inclusive Education & Wellness Coach at RWJBH Field of Dreams
Community Coordinator for Programming at RWJBH Field of Dreams

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PERSONNEL ADDENDUM

ATTACHMENTS

(11)

**TITLE: K-12 Inclusive Education & Wellness Coach for
Toms River Regional Schools at RWJBH Field of Dreams**

Rationale:

The Inclusive Education & Wellness Coach provides support for schools and teams within the community to implement best educational practices for *learning and wellness* for students with moderate to significant developmental disabilities. This role is intended to provide leadership specific to students and families of students who need intensive support to be successfully included within the *neurotypical environment*.

Reports to: Superintendent and or his/her designee.

Qualifications:

1. Valid New Jersey Standard Instructional Certificate
2. Minimum of five (5) years effective/highly effective teaching experience
3. Leadership and collaboration skills
4. Experience in creating and sustaining effective community partnerships
5. History of increasing student achievement
6. Experience in data assessment protocols and statistical analysis
7. Ability to provide professional growth and staff development opportunities
8. Thorough knowledge of educational technology
9. Strong interpersonal, communication and organizational skills
10. Ability to provide services to various school sites, as directed and assigned
11. Available and able to attend mandatory training sessions

Specific Professional Practices, Duties, and Responsibilities

Curriculum and Instructional Management

- Work to achieve New Jersey Student Learning Standards, district goals and objectives by promoting active learning in the outdoor classroom using board-adopted curricula and other appropriate learning activities.
- Collaborate with the district Special Education program to develop an educational inclusion program connected to the RWJFOD facility.

Educational Activities and Work with Students

- Identify appropriate academic and support services for special needs students and cooperates with other professional staff members in assessing and resolving learning problems.
- Facilitate yearly internship experiences focused on the development of a non-profit organization, including the grant writing process, fundraising, community partnerships, coordinating volunteer support, branding and networking opportunities via social media, managing a community calendar of events and event planning.
- Work collaboratively with high school students to satisfy volunteer recruitment needs

Related to Consultation and Collaboration

- Cultivate strong, collegial relationships with all staff by building rapport and trust through conversations, modeling, and coaching in classrooms and during team professional planning days.
- Plan how to achieve individualized student learning goals, choosing appropriate strategies, resources, and materials to differentiate instruction for individuals and groups of students, allowing for multiple ways to demonstrate knowledge and skills
- Coaches and support members of the community, including staff, in planning, delivering, and assessing quality experiences for students with special needs.
- Plans, models, and facilitates effective use of wellness facility with staff and the community.

- Develops and conducts ongoing professional development for staff, students and the community regarding inclusion
- Meets periodically with the Special Services team in Toms River
- Coordinate planning for events at the RWJBH Field of Dreams facility for the district and community
- Collaborate with the district to plan fundraising events to support the special needs community and the complex
- Support district planning for fully inclusive playgrounds at all locations

Professional Learning

- Provide professional learning opportunities to promote staff awareness of the FOD facility and how to maximize its use as an integral part of inclusion goals
- Participates in on-going professional learning by attending workshops, lectures, and institutes on specific subjects to enhance job performance
- Keeps abreast of all related federal and state guidelines.

- Perform any other tasks assigned by the Superintendent and or his/her designee, Assistant Superintendent of Schools, Business Administrator or their designee, where circumstances prevent assignment through the chain of command described herein.

Adopted by: Board of Education

Date: 13 July 2022

**TITLE: Community Coordinator for Programming
at RWJ Barnabas Health Field of Dreams**

Rationale:

The Community Coordinator for the RWJ Barnabas Health Field of Dreams facilitates the planning and coordination of programs, events and activities for organizations and schools that serve individuals with moderate to significant developmental disabilities.

Reports to: Superintendent and or his/her designee.

Qualifications:

1. Valid New Jersey Standard Instructional Certificate
2. Minimum of five (5) years effective/highly effective teaching experience
3. Leadership and collaboration skills
4. Experience in creating and sustaining effective community partnerships
5. History of increasing student achievement
6. Experience in data assessment protocols and statistical analysis
7. Ability to provide professional growth and staff development opportunities
8. Thorough knowledge of educational technology
9. Strong interpersonal, communication and organizational skills
10. Ability to provide services to various school sites, as directed and assigned
11. Available and able to attend mandatory training sessions

Specific Professional Practices, Duties, and Responsibilities

Educational Activities and Work with Students

- Facilitate internship experiences focused on the development of a non-profit organization, including the grant writing process, fundraising, community partnerships, coordinating volunteer support, branding and networking opportunities via social media, managing a community calendar of events and event planning.
- Work collaboratively with high school students to satisfy volunteer recruitment needs

Related to Consultation and Collaboration

- Coach and support members of the community in planning, delivering, and assessing quality experiences for students with special needs.
- Plans, models, and facilitates effective use of wellness facility
- Develops and conducts ongoing learning opportunities regarding inclusion
- Meets periodically with the Special Services teams in Toms River and throughout the county to plan for experiences that best meet the needs of students.
- Coordinates planning for events at the RWJBH Field of Dreams facility
- Network with the community to maximize participation in scheduled events related to inclusion and overall engagement
- Facilitate membership to the complex for families of students with special needs
- Solicit opportunities to engage in grant partnerships
- Collaborate with the districts to plan fundraising events to support the special needs community and the complex

Professional Learning

- Provide professional learning opportunities to promote awareness of the FOD facility, including how to maximize its use as an integral part of inclusion goals
- Participate in on-going professional learning by attending workshops, lectures, and institutes on specific subjects
- Stay abreast of all related federal and state guidelines.

- Perform any other tasks assigned by the Superintendent and or his/her designee, Assistant Superintendent of Schools, Business Administrator or their designee, where circumstances prevent assignment through the chain of command described herein.

Adopted by: Board of Education

Date: 13 July 2022