

**Toms River, New Jersey, February 15, 2023**

A Regular Meeting of the Board of Education of the Toms River Regional Schools took place at Intermediate East, 1519 Hooper Avenue, Toms River, on Wednesday, February 15, 2022 at 6:00 P.M.

Board Member Mr. Kevin Kidney read the following Opening Statement:

“Good Evening, Welcome to a Regular Meeting of the Board of Education of the Toms River Regional Schools.”

“This meeting was announced to the public through a notice published in the Asbury Park Press and The Star Ledger on February 2, 2023, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

A roll call of attendance indicated the following Board Members were present: Mrs. Lisa Contessa, Mrs. Jennifer Howe, Mrs. Melissa Morrison, Mrs. Anna Polozzo, Mrs. Michele Williams, Ms. Kathy Eagan and Mr. Kevin Kidney.

Mrs. Ashley Lamb arrived late at 6:09 p.m.  
Mrs. Joseph Nardini was not present.

Also in attendance were Superintendent Citta, Assistant Superintendents DiMeo, Ricotta, Thomas, Business Administrator Doering, Board Secretary Saxton, and Board Attorney Burns.

**EXECUTIVE SESSION RESOLUTION- 6:01 P.M.**

*A motion was made by Mrs. Contessa, seconded by Ms. Eagan and carried that the following Executive Session Resolution be approved:*

Resolved, that the Board of Education, at this time, move to a closed session to be held in Intermediate East in the Executive Session meeting room 1519 Hooper Avenue, Toms River, New Jersey, for the purpose of:

Executive Session – To *Include* - RICE # 17101, RICE # 14708, RICE # 16265, RICE # 12742, Legal/Litigation Update - State Aid Formula OPRA Litigation; Worker Compensation Settlement Agreements # 11306, # 16357, Student Settlement Agreement # 70910; Harassment, Intimidation and Bullying Report; Fire & Security Drill Report; Suspension Report; Other. Subject to change.

as outlined under the Open public Meetings Act.

**RETURN TO REGULAR SESSION – 7:35 P.M.**

*A motion was made by Ms. Eagan, seconded by Mrs. Williams and carried that the Board return to Regular Session at 7:35 P.M.*

*All members present voting Aye.*

**PLEDGE OF ALLEGIANCE**

Board President Mr. Kevin Kidney led the Board and audience in the Pledge of Allegiance.

**SUPERINTENDENT COMMENTS**

- Toms River Mayor Maurice Hill to Present Check for Turf Fields at Elementary Schools

Good Evening and Happy Belated Valentine's Day. Last evening I sent out a communication that I would like to read in case anyone has missed it.

To our Toms River Regional Schools parents, families, and community members:

Like all of you, we are heartbroken over the tragedy and loss of a young student in a neighboring school community. We express our deepest condolences to the family and to those who are feeling the effects of this terrible loss.

Last week's events have understandably sparked a conversation about what safeguards schools have in place to protect students. Here in Toms River, we already have a number of such safeguards, and we remain vigilant in our efforts to provide resources to students in need. Nevertheless, because of this recent tragedy and the concerns expressed by parents and families locally and throughout the state and country, we are taking additional measures to ensure that our students have the resources they need to be safe, and that they always know where they can find help.

Beginning last week and continuing throughout this week, our building administrators, counselors, teachers and support staff have been traveling from classroom to classroom to offer an ear, have a discussion, and talk about resources in our schools, district, and community that can provide support for any traumatic or everyday situation for which a student might need support. It is extremely important that our students and families know we are here to listen and support them. In fact being truly heard is the first step toward healing.

Our guidance counselors have always remained a resource for students, but please know that now more than ever, our counselors will be readily available to meet with students upon request. If you feel that your child is in need of additional support or assistance, please contact your child's school.

A couple of years ago, as part of our ongoing commitment to student mental health, we established a web page for available resources, including our own Youth Counseling Program in partnership with Ocean County YMCA. That web page, which is frequently updated with new information, is now featured on our homepage, and remains a valuable landing spot for any child or young adult seeking help.

We will continue to consult with our various committees dedicated to health and wellness such as our Mental Health Committee, School Safety Teams, Super Safe and Drug-Free Committee, SCIP committees, and other school-based cohorts that are composed of school leaders, teachers, parents, community members, and students in order to review existing district policies related to Harassment, Intimidation, and Bullying (HIB), cell phone use, student code of conduct, and policies related to school culture and climate.

At this time, I would like to welcome: Mayor Mo Hill and members of the Council to present a big check to replace the 3 turf fields at our elementary schools: Walnut, East Dover and West Dover. As you know, these field spaces are utilized around the clock by our community schools and township recreational programs.

We are blessed in our community to have so many compassionate students, staff, and stakeholders, but we also realize we are not immune to the pressures of today's society and its demands. Communication, consistency, compassion, and commitment to putting our students' well-being first are the factors that drive any decision we make related to our school community.

Thank you for your continued partnership. We stand ready to provide support and resources for our students, families, and staff. Together we can make a difference, and continue to have a positive impact on the lives of our students and your children.

### **STUDENT REPRESENTATIVES**

Student Representatives from all three high schools updated Board on the academic and athletic successes taking place at their respective schools, as well as events taking place and fund raising activities.

Kira Jacobus, High School East  
Dhruv Parikh, High School North  
Rylee Hussey, High School South

### **STUDENT AWARDS/STAFF AWARDS**

The list of student, staff and volunteer award recipients is attached to the minutes.

### **COMMITTEE REPORTS**

#### **Budget & Finance Committee – Mrs. Lamb**

The Budget and Finance Committee of the Board of Education of the Toms River Regional Schools met on February 8, 2023 at 1144 Hooper Avenue, Toms River, New Jersey in Conference Room A from 6:00 P.M. to 6:37 P.M. The meeting was streamed for public viewing and participation. Committee Chair, Ashley Lamb, read the following opening statement:

“Good evening, welcome to the Budget and Finance Committee Meeting of the Board of Education of the Toms River Regional Schools. Notice of this meeting was published in the Asbury Park Press and the Star Ledger on February 2, 2023, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In addition to the Committee Chair, in attendance were Board members- Lisa Contessa, Jennifer Howe, Kevin Kidney, Melissa Morrison, Joe Nardini, Anna Polozzo and Michele Williams, Assistant Superintendents- Jim Ricotta, Cara DiMeo and Pat Thomas, Business Administrator- Bill Doering, Board Secretary- Wendy Saxton and Board Attorney- William Burns. The meeting was open to the public and an opportunity for public comment via call-in was provided after the last committee meeting of the evening.

The Board President, Mr. Kidney, discussed appointing the Board's NJSBA Delegate. The Board members agreed by a straw-poll that Mrs. Polozzo would be the Board's NJSBA Delegate and Mrs. Contessa would be the Delegate-alternate. Mrs. Polozzo discussed proposing a NJSBA resolution that would petition the state to allow a tax levy increase above 2% for districts that are losing state aid. The Board members, also by straw-poll, agreed that a resolution could be developed by Mrs. Polozzo, with input by Mr. Doering and finally, Mr. Burns (an hour of legal time). This resolution will be reviewed with the entire Board on February 15, 2023.

As we do every month, the committee reviewed the expenditures listed in the Purchasing Agenda, which was emailed to the Board, and posted in the Board's Google Docs folder, prior to the Budget and Finance Committee meeting. The Purchasing Agenda also included items of zero value, bids, change orders and resolutions. Purchasing Agenda questions by various individual Board members were answered by Mr. Doering and other members of the administration. The Purchasing Agenda for this month is in the amount of \$2,990,285.15 for the 2022-23 school year. The Budget & Finance Committee is recommending the approval of the Purchasing Agenda by the full Board.

There were no district lease, sponsorship and other rental agreements for approval this month.

The committee was then updated as to the 2023-24 budget process. Mr. Doering advised that the process is ongoing and we expect state aid notices within 2 days of the governor's budget address scheduled for February 28, 2023 (the 4<sup>th</sup> Tuesday in February). The committee was also advised that Superintendent Citta and Business Administrator Doering have been meeting with the County Superintendent, Charlie Muller to discuss budget concerns and potential solutions for not only the 2023-24 budget, but also the 2024-25 budget.

Finally, the committee was advised by Board Attorney Burns with regards to the status of the state aid formula OPRA lawsuit whereby the court ordered the NJ DOE to release the pertinent state aid formula data to operationalize the formula. Our special counsel is expected to have a draft of a motion before the next Board meeting, and Board Attorney Burns will then review this motion with the Board in executive session at the February 15, 2023 Board meeting.

**Building & Grounds Committee – Mr. Nardini**

Due to statewide COVID-19 restrictions the ESIP & Building Initiative Committee of the Board of Education of Toms River Regional Schools met on February 8, 2023, within a virtual live-streamed meeting on the internet that started directly after the curriculum committee meeting.

Mr. Nardini read the following opening statement: “Good evening and welcome to the ESIP & Building Initiative Committee Meeting of the Board of Education of Toms River Regional Schools. Notice of this meeting was announced to the public through a notice published in the Asbury Park Press and the Star-Ledger on February 2, 2023 which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In attendance were Board members Kevin Kidney, Anna Polozzo, Melissa Morrison, Joe Nardini, Jennifer Howe, Lisa Contessa, Michele Williams, and Ashley Lamb. Assistant Superintendents James Ricotta and Pat Thomas; Business Administrator- William Doering, Manager of Capital Projects- Mark Wagner, Manager of Facilities- Sam Pepe and Richard Brown of Colliers Engineering. The meeting was open to the public and an opportunity for public comment was provided.

**PROJECTS-NEW**

Mr. Pepe announced that the facilities department delivered kitchen equipment back to HS East that has been stored since the renovation started. Our electricians installed the meter and power cutoff to the new sign for the JBAC located on Hooper Avenue. We are waiting for JCP&L to complete this project. Our facilities department removed carpet from the CST office after a spill caused a condition that couldn't be

cleaned. Eight parking lot lights at Washington Street Elementary have been converted to LED lighting by our electricians.

## **PROJECTS-OLD**

Installation of new dishwashers has been completed at HS North, Int. East, Walnut St., Hooper Avenue, East Dover, Beachwood Elementary, Int. North, Cedar Grove, and Silver Bay. This installation was a combined effort of our vendor and facilities department. The DOT sent updated documents to the Board of Education that were shared with Mr. Burns for review. Mr. Burns shared that he has been in communication with the NJDOT last week and the construction project is moving forward. The value of the compensation has been decreased significantly to \$1,500 for a temporary construction easement. Mr. Wagner attended the South Toms River planning board meeting as a representative of the board. He shared that the county engineer stated they have no plans to sell the property at this time. The LRFP (Long Range Facility Plan) was previously shared with the board for review and will be on the upcoming agenda for approval at our next meeting. The JBAC complex sign has been installed and we are currently waiting for JCP&L to set the meter and energize the sign. Becht BT Engineering has started their investigative work on planning for the Intermediate South exterior wall rehabilitation. Tomorrow they will meet with contractors to go over areas where they plan additional demolition to gather information for document preparation.

## **COMMUNICATION**

Our offices received communication from the Ocean County Engineering department regarding a utility easement at High School South. A resolution for approval is required to satisfy State DOE regulations for submission. We also received communication from the Beachwood MUA regarding Intermediate South and a meter issue.

## **ESIP PROJECTS**

The rebid of Intermediate South and Citta Elementary energy management is anticipated to begin soon as the documents have been prepared and are with our purchasing department.

## **BUILDING INITIATIVES PROJECTS**

Project recently completed were reviewed including:

Site 181-Group 2 (HS North, Intermediate South, Early Learning Center) Newport is nearing completion of this project as punch lists and close out to begin soon. A spring close out is anticipated.

Site 187-Group 5 (IMN /NDE/WAL/WDE) Bennett Construction final payment has been submitted.

Projects currently under construction were reviewed including:

Site 172A- District Wide Security project with JCT. Our bi-weekly meeting was held today and wiring/ camera installation is ongoing. Seven schools are finished and other sites are close to being completed.

Site 186A- Group 4 (HSS, PBE, WSE) Contractor continues with elevator installation at HSS as work continues on the second shift at all locations. The project work will continue into the summer with unit ventilators, HVAC upgrades, window replacement and other referendum upgrades. Also, a new electrical service will be undertaken over the summer that requires the shut down of HS South anticipated at this time to be for 7-10 days.

Site 188- Group 6 (HSE, EDE, SBE) The contractor continues the renovation process, and HSE kitchen, window, and elevator renovations are in progress. Work continues on the second shift at these locations and will continue into the summer months of 2023.

A February mid-month meeting is not requested.

### **Curriculum Committee – Ms. Eagan**

The Curriculum Committee of the Board of Education of Toms River Regional Schools met on February 8, 2023, within a virtual live-streamed meeting on the internet, beginning at 6:45PM.

Committee Chair, Jennifer Howe, read the following opening statement: “Good evening and welcome to the Curriculum Committee Meeting of the Board of Education of Toms River Regional Schools. Notice of this meeting was announced to the public through a notice published in the Asbury Park Press and the Star-Ledger on February 2,

2023 which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In addition to the Committee Chair, Jennifer Howe, in attendance were Board members Joe Nardini, Melissa Morrison, Kevin Kidney, Michele Williams, Ashley Lamb, Lisa Contessa, Jen Howe and Anna Polozzo. Assistant Superintendents- James Ricotta, Pat Thomas, Cara DiMeo; and Business Administrator- William Doering were in attendance, as well as Curriculum Directors Rachel Cicala & Adrienne Gold, Director of Guidance, John Green, and Director of Special Education, Joy Forrest. The meeting was live streamed to the public and an opportunity for public comment was provided.

Ms. DiMeo opened the meeting, shared the agenda and began the discussion regarding the QSAC Equivalency Application Waiver, an opportunity provided to the district to earn points for the DPR for Instruction & Programming. This waiver application process will allow the district to utilize alternative data to satisfy achievement and growth measurements. This year’s QSAC evaluation initially entailed mSGP data from the 2018-19 & 2021-22 school year as evidenced through NJSLA. This process allows us to use local assessment data; specifically, iReady & LinkIt benchmark assessments.

Next, Pat Thomas introduced the Cultural Spanish Heritage presentation and Liz & Gabe Rodriguez, who presented an overview of the efforts across the district.

Additional discussion ensued regarding school uniform and dress code, school newsletters and attendance procedures.

### **Insurance Committee – Mrs. Williams**

The Insurance Committee of the Board of Education of the Toms River Regional Schools met February 13, 2023 at 2:30 PM via Google Meets. This quarterly meeting is not publicly advertised as the committee reviews insurance information, including workers compensation and liability claims, which may include items in litigation or names and case information for individuals, including staff members.

In attendance were Committee Chair- Michele Williams, committee members Kevin Kidney, Jennifer Howe and Anna Polozzo, as well as Business Administrator- William Doering. Also in attendance was John Forrester and Ron Gillaspie with the

district property and casualty insurance broker, Alliant/Boynton, and Stuart Migdon with the district health insurance broker, Business and Governmental Insurance Agency (BGIA).

Regarding property/casualty insurance, Mr. Forrester with Alliant/Boynton reviewed a portion of the quarterly report provided to the committee for the property/casualty insurance program. This document showed workers compensation claim costs for the current, and prior 5 years. The document also included the StudyPro Stewardship Report for 2016-2022. It was noted that with the exception of the Covid-impacted years, our workers compensation claim costs have remained stable, our auto claims have been low given our number of buses, and our property claims have been nearly non-existent. Mr. Forrester and Mr. Gillaspie also discussed renewal marketing efforts and noted that the property market has hardened given some recent catastrophes around the country (such as the California wild-fires). Finally, the brokers discussed the available trainings in the StudyPro Vault, and will continue to communicate with the district to ensure we are utilizing as many as possible to supplement the trainings currently provided to staff by schools, administration and support departments.

For the health insurance program, Mr. Migdon with BGIA reviewed a health plan quarterly report that was provided to the committee which covered 3 years of claims from September 2019 through August 2022. Mr. Migdon discussed the plan costs, including the higher medical claim costs (which has been the case industry-wide, post-Covid), as well as the lower prescription drug costs in the most recent period. Other key plan statistics and metrics were also discussed, including PHC visits, which are up, and care coordination engagement, which is down. Mr. Migdon discussed that one of the factors negatively affecting care coordination is the lack of timely and complete data from the current third-party administrator, Aetna. To address that and some other issues, the district plans to switch back to Meritain as the third-party administrator (the provider network will remain Aetna), which is expected to improve care coordination engagement. This in turn is intended to improve health outcomes and concurrently make the plan spend more efficient.

### **Personnel Committee – Mrs. Contessa**

A Personnel Committee Meeting of the Board of Education of the Toms River Regional Schools took place at the Administrative Offices, 1144 Hooper Avenue,

Conference Room, Toms River, New Jersey on February 8, 2023 at 5:30 p.m. This meeting is not publicly advertised as the committee reviews personnel information which includes names of individual staff members as well as possible new staff members.

In attendance were Lisa Contessa, Chair, committee members, Jennifer Howe, Kevin Kidney, Board President. Also in attendance were James Ricotta, Assistant Superintendent, Cara DiMeo, Assistant Superintendent, Patrick Thomas Assistant Superintendent and Megan Osborn.

The meeting was opened at 5:30 p.m. by Lisa Contessa. Discussed with the members personnel being recommended for employment, recommendations for extra-curricular positions being recommended for employment at the board meeting on Wednesday, February 15, 2023.

The committee adjourned at 5:55 p.m.

**COMMENTS FROM GUESTS AND PRESS – AGENDA ITEMS ONLY** *(limited to 3 minutes as per Board Policy # 0167 – Public Participation in Board Meetings, the first public session will be limited to a total of 30 minutes)*

There were none.

**APPROVAL OF THE RESOLUTION FOR NJQSAC/EQUIVALENCY WAIVER SUBMISSION**

*A motion was made by Ms. Eagan, seconded by Mrs. Contessa and carried that the Approval of Resolution for NJQSAC Equivalency Waiver Submission be approved.*

*On roll call following the vote:*

*Ayes: Contessa, Howe, Lamb, Morrison, Polozzo, Williams, Eagan, Kidney*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: Nardini*

**APPROVAL OF THE RESOLUTION FOR THE 2023 THRU 2027 LONG RANGE FACILITY PLAN**

*A motion was made by Mrs. Contessa, seconded by Mrs. Howe and carried that the Approval of Resolution for the 2023-2027 Long Range Facility Plan be approved.*

*On roll call following the vote:*

*Ayes: Contessa, Howe, Lamb, Morrison, Polozzo, Williams, Eagan, Kidney*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: Nardini*

**APPROVAL OF THE RESOLUTION FOR A RIGHT OF ENTRY/TEMPORARY EASEMENT/AND REMUNERATION FOR SAME/WITH THE STATE OF NEW JERSEY/DEPARTMENT OF TRANSPORTATION/FOR THE ROUTE 9 SECTION/3E PARCEL ER21/CITTA ELEMENTARY SCHOOL**

*A motion was made by Mrs. Polozzo, seconded by Mrs. Contessa and carried that the Approval of Resolution for a Right of Entry, Temporary Easement, and Remuneration for same with The State of New Jersey Department of Transportation for Route 9 Section 3E Parcel ER21 – Citta Elementary School be approved.*

*On roll call following the vote:*

*Ayes: Contessa, Howe, Lamb, Morrison, Polozzo, Williams, Eagan, Kidney*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: Nardini*

**APPROVAL OF THE RESOLUTION FOR THE EASEMENT REQUEST/BY COUNTY OF OCEAN REGARDING EXISTING ROADWAY/WHICH SEPARATES COUNTY PROPERTY/AND HIGH SCHOOL SOUTH PROPERTY**

*A motion was made by Mrs. Howe, seconded by Mrs. Contessa and carried that the Approval of Resolution for the Easement Request by County of Ocean regarding Existing Roadway which Separates County Property and High School South Property be approved.*

*On roll call following the vote:*

*Ayes: Contessa, Howe, Lamb, Morrison, Polozzo, Williams, Eagan, Kidney*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: Nardini*

**APPROVAL FOR BOARD MEMBERS JENNIFER HOWE/ANNA POLOZZO/KATHY EAGAN AND MICHELE WILLIAMS TO ATTEND/NJBSA VIRTUAL SPRING EDUCATION SYMPOSIUM 2023/ON APRIL 25, 2023/AT A COST OF \$99.00 EACH**

*A motion was made by Mrs. Contessa, seconded by Mrs. Lamb and carried that the Approval for Board Members Jennifer Howe, Anna Polozzo, Kathy Eagan and Michele Williams to attend NJBSA Virtual Spring Education Symposium 2023 on April 25, 2023 at a cost of \$99.00 each be approved.*

*On roll call following the vote:*

*Ayes: Contessa, Howe, Lamb, Morrison, Polozzo, Williams, Eagan, Kidney*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: Nardini*

**APPROVAL AND ADOPTION OF SECOND READING OF THE FOLLOWING POLICIES/REGULATIONS AND BYLAWS AS LISTED IN THE AGENDA**

*A motion was made by Mrs. Polozzo, seconded by Mrs. Williams and carried that the Approval and Adoption of Second Reading of the Following Policies/Regulations and Bylaws be approved.*

{Code = (M) Mandated; (R) Recommended}

- P&R 9320 Cooperation with Law Enforcement Agencies (M)
- P 7410 Maintenance and Repair (M)
- R 7410.01 Facilities Maintenance, Repair Scheduling and Accounting

*On roll call following the vote:*

*Ayes: Contessa, Howe, Lamb, Morrison, Polozzo, Williams, Eagan, Kidney*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: Nardini*

**APPROVAL OF THE AGENDA ITEMS # 17-#21 AS LISTED IN THE AGENDA**

*A motion was made by Ms. Eagan, seconded by Mrs. Contessa and carried that the Approval of Agenda Items # 17-21 be approved.*

**17. Approval of the Harassment, Intimidation and Bullying Report**

**18. Approval of the Fire & Security Drill Report**

**19. Approval of Minutes: (Regular and/or Executive, where applicable)**

*January 18, 2023*

**20. Approval of Bills:**

**General**

**\$ 12,059,531.91**

<b>Cafeteria</b>	<b>\$ 315,068.91</b>
<b>Payroll (Gross) January 3, 2023</b>	<b>\$ 5,836,888.97</b>
<b>(Gross) January 6, 2023</b>	<b>\$ 179,980.67</b>
<b>(Gross) January 13, 2023</b>	<b>\$ 6,205,918.81</b>
<b>(Gross) January 27, 2023</b>	<b>\$ 6,055,217.07</b>

**21. Board Secretary's Agenda**

**School Year 2022-2023**

*Purchases – Pages 1 through 35 - \$ 2,990,285.15*

<b>Zero Values</b>	<b>Award of Bids</b>
<b>Student Transportation</b>	<b>Jointures</b>
<b>Permission to Advertise</b>	<b>Resolutions</b>
<b>Request for Professional Qualifications</b>	

**School Year 2023-2024**

<b>Permission to Advertise</b>	<b>Resolutions</b>
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*On roll call following the vote:*

*Ayes: Contessa, Howe, Lamb, Morrison, Polozzo, Williams, Eagan, Kidney*

*Noes: Polozzo on Legal Invoice No. 1456 #8920.40; Williams on Legal Invoice No. 1456 #8920.40*

*Recused: None*

*Abstained: Contessa on # 20 Bill List PO #23-01838 Item # 8920.40;*

*Howe on # 17; Morrison on # 20 Bill List PO #23-01838 Item # 8920.40*

*Absent: Nardini*

**APPROVAL AND CERTIFICATION OF THE BOARD SECRETARY'S MONTHLY FINANCIAL REPORT**

Pursuant to N.J.A.C. 6A:22.1.11(c), I, Wendy Saxton, Board Secretary, certify that as of December 2022 no budgetary line items account has obligations and payments (contracted orders) which exceed the amount appropriated by the District Board of

Education pursuant to N.J.S.A. 18A:22-8-1, that the district's accounts have been reconciled and are in balance.

Through the adoption of this resolution, we the Toms River Board of Education, pursuant to N.J.A.C. 6A:22-2.11(c), certify that as of December 2022 after a review of the Secretary's monthly report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:22-2.11 (c) and that sufficient funds are available to meet the district's needs.

*A motion was made by Mrs. Howe, seconded by Mrs. Polozzo and carried that the Approval and Certification of the December 2022 Secretary's Monthly Financial Reports be approved:*

*On roll call following the vote:*

*Ayes: Contessa, Howe, Lamb, Morrison, Polozzo, Williams, Eagan, Kidney*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: Nardini*

## **PERSONNEL AGENDA (# 1-25) + (#26-33)**

*A motion was made by Mrs. Polozzo, seconded by Mrs. Williams and carried that the following Personnel Agenda (#1-25) + (#26-33) be approved:*

### **CERTIFICATED STAFF 1-9:**

#### **1. Recommended for Employment:**

**{Code = (R) Replacement; (TR) Temporary Replacement; (New) New Position}**

A.	<u>John T. Whalen</u>	(R)	\$
	HSN Science	2/16/2023 - 6/30/2023	55,535.00 (Prorated)

**2. Recommended for employment from the substitute administrator list as an Interim Principal a rate of \$450.00 per day effective 2/6/2023 – 6/30/2023:**

Gary Azzolini

**3. Recommended Change of Contract Start Date:**

- A. Jacquelynn A. Barilari 2/9/2023  
IS Health/Phys Ed
- B. Meghan J. Nicotra 2/10/2023  
ELC Sped PSH
- C. Ashley Stazzone 2/27/2023  
IE Nurse Assistant

**4. Recommended Salary Adjustments:**

- A. Erica L. Marra 2/17/2023 - 6/30/2023 \$  
HSN ESL (teaching one extra period +10,511.88  
per day) (Prorated)
- B. Christian M. Kane 12/1/2022 – 2/28/2023 +10,842.00  
K-12 Wellness Coach (Community Coordinator for  
Programming @ RWJ Barnabas  
Field of Dreams Spring Stipend)  
\*Grant Funded

**5. Recommended Change of Employment:**

- A. Jeanne L. Marciano *Change to:* \$  
WS School Nurse +5,000.00  
WS Nurse Assistant 2/16/2023 - 6/30/2023 (Prorated)

**6. Recommended Leave of Absence Requests:**

- A. Employee #13135 Family 1/20/2023; 1/23/2023;

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	ELC School Occupational Therapist		1/30/2023;
B.	<u>Employee #11380</u> ED Grade 1	Family Ext. Family Family	1/28/2023 - 2/21/2023 3/16/2023 & 3/24/2023 3/29/2023 - 4/6/2023
C.	<u>Employee #17017</u> PB Grade 3	Maternity	4/17/2023 - 6/30/2023
D.	<u>Employee #15582</u> HSN Science	Family	5/30/2023 - 6/30/2023
E.	<u>Employee #13975</u> IN School Nurse	Medical Ext.	1/31/2023 - 2/28/2023
F.	<u>Employee #16916</u> IS Basic Skills Math	Maternity	1/26/2023 - 4/28/2023 (revised leave dates)
G.	<u>Employee #16512</u> HSN English	Family	1/30/2023; 2/7/2023 - 2/8/2023
H.	<u>Employee #14838</u> HSE Sped Aut	Family	3/20/2023 - 6/30/2023
I.	<u>Employee #13098</u> IE Science Gr. 6	Family	1/18/2023 - 2/17/2023
J.	<u>Employee #12213</u> IN Sped RR	Family	1/26/2023 - 2/6/2023
K.	<u>Employee #14621</u> JAC Basic Skills Title I	Family	2/1/2023 - 2/15/2023
L.	<u>Employee #13188</u> PB Grade 5	Family	2/17/2023 – 5/19/2023

M. Employee #12874 Family 2/9/2023  
JAC Art

**7. Resignations:**

A. Matthew T. Hughes 3/25/2023  
HSE Math

B. Faith Link 2/8/2023  
ED School Nurse

C. Brittney M. Sigismondi 4/3/2023  
JAC Sped PSH

**8. Retirements:**

A. Kathleen M. Doyle 7/1/2023  
ND Grade 2

B. Patricia Luteran 7/1/2023  
ED Grade 3

C. Pamela Reinheimer 7/1/2023  
HA Sped RR

D. Barbara A. Sablack 7/1/2023  
WAL Basic Skills

E. Tana R. Walsh 7/1/2023  
IS Social Studies Gr. 8

**9. Suspension with Pay:**

A. Employee #14708 1/19/2023 - 2/15/2023

STAFF FOR EDUCATIONAL PROGRAMS 10-14:

**10. AMERICAN RESCUE PLAN (ARP) Funded Program Approvals:**

- A. Recommend approval for the attached list of employees to receive payment under the American Rescue Plan (ARP) Funds for the school year commencing 9/1/2022 - 6/30/2023.

**11. AMERICAN RESCUE PLAN (ARP) Accelerated Learning Coaching and Educator Support Funded Program Approvals:**

- A. Recommend approval for the attached list of employees to receive payment under the American Rescue Plan (ARP) Accelerated Learning Coaching and Education Support Funds for the school year commencing 9/1/2022 - 6/30/2023.

**12. ARP Funded “English for Adults” Program:**

- A. Recommend approval for the attached list of employees to receive payment under ARP Funds for the school year commencing 9/1/2022 - 6/30/2023.

**13. ACCEL Extended Day Program:**

- A. Recommend approval of the attached Revised ACCEL Instructors to receive payment under the American Rescue Plan Beyond the School Day Sub Grant for the school year commencing 9/1/022 - 6/30/2023.

**14. ESL Basic Skills Teachers:**

- A. Recommend approval of the attached ESL Basic Skills Instructors for the school year commencing September 2022 through June 2023 at a rate of \$150.00 four days per week.

SUPPORT STAFF 15-22:

**15. Secretarial Services:**

Toms River, New Jersey, February 15, 2023

A. Recommended for Employment:  
{ Code = (R) Replacement }

<u>Beth D. Berruti</u> SB Secretary (12 Mos.)	(R) 2/16/2023 – 6/30/2023	\$30,084.00 (Prorated)
<u>Kelly A. Nichols</u> IN Secretary (10 Mos.)	(R) 2/16/2023 – 6/30/2023	\$25,313.00 (Prorated)
<u>Michelle K. Wasik</u> JAC Secretary (12 Mos.)	(R) 2/16/2023 – 6/30/2023	\$30,584.00 (Prorated)

B. Recommended leave of absence requests:

<u>Employee #15007</u> SB+ CST Secretary	Family Ext.	1/23/2023 – 2/10/2023
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C. Resignations:

<u>Leslie C. Garibaldi</u> SB Secretary (12 mos)	2/1/2023
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**16. Special Education Paraprofessionals:**

A. Recommended for Employment:  
{ Code = (R) Replacement }

<u>Danielle D. Bonafide</u> HA Tier II Paraprofessional	(R) 2/21/2023 – 6/30/2023	\$18,849.00 (Prorated)
<u>Chieko Cimino</u> ELC Tier II Paraprofessional	(R) 2/21/2023 – 6/30/2023	\$18,849.00 (Prorated)
<u>Monica Da Cunha</u> WD Tier I Paraprofessional	(R) 2/21/2023 – 6/30/2023	\$22,135.00 (Prorated)

**Toms River, New Jersey, February 15, 2023**

<u>Denise M. DellaBella</u>	(R)	\$18,849.00
JAC Tier II Paraprofessional	2/16/2023 – 6/30/2023	(Prorated) (Re-Hire)
<u>Lori A. Gelormine</u>	(R)	\$19,849.00
BWD Tier II Paraprofessional	2/21/2023 – 6/30/2023	(Prorated)
<u>Kyleigh A. O’Neill</u>	(R)	\$18,849.00
ELC Tier II Paraprofessional	2/21/2023 – 6/30/2023	(Prorated)
<u>Deenamarie Pascale</u>	(R)	\$21,635.00
ND Tier I Paraprofessional	2/21/2023 – 6/30/2023	(Prorated)

B. Recommended leave of absence requests:

<u>Employee #15244</u>	Family	2/6/2023 – 2/15/2023
HSE Tier II Paraprofessional		
<u>Employee #15358</u>	Family	1/18/2023 – 2/7/2023
JAC Tier II Paraprofessional		
<u>Employee #15545</u>	Family	1/9/2023 – 4/6/2023
JAC Tier II Paraprofessional		
<u>Employee #15712</u>	Family	2/20/2023 – 4/20/2023
WD Tier I Paraprofessional		
<u>Employee #16730</u>	Family	12/16/2022 – 2/12/2023
STRE Tier II Paraprofessional		(Revised Leave End Date)

C. Resignations:

<u>Jennifer L. Ciaravino</u>	1/21/2023
HA Tier II Paraprofessional	
<u>Arianna Della Ragione</u>	2/18/2023
SB Tier II Paraprofessional	

<u>Joel M. Ellis</u> JAC Tier II Paraprofessional	2/8/2023
<u>Ina Elizabeth C. Greenberg</u> IE Tier II Paraprofessional	12/24/2022
<u>Kathleen V. Lombardo</u> SB Tier II Paraprofessional	2/11/2023

**17. Cafeteria/Playground Aides:**

A. Recommended for Employment:  
{ Code = (R) Replacement }

<u>Karen A. Bartnick</u> Walnut Street	(R) 2/21/2023 – 6/30/2023	\$5,759.53 (Prorated)
<u>Barbara L. Bungay</u> West Dover	(R) 2/21/2023 – 6/30/2023	\$5,759.53 (Prorated)
<u>Nicole T. Mignosi</u> Silver Bay	(R) 2/21/2023 – 6/30/2023	\$5,759.53 (Prorated)

B. Recommended leave of absence requests:

<u>Employee #16307</u> Hooper Ave	Personal	4/24/2023 – 4/28/2023
<u>Employee #16819</u> West Dover	Personal	1/27/2023 – 2/28/2023
<u>Employee #17033</u> Cedar Grove	Family	1/26/2023 – 1/27/2023
<u>Employee #17116</u> Joseph A. Citta	Medical	1/30/2023 – 2/13/2023

Employee #17153                      Medical                      3/3/2023 – 3/19/2023  
Washington Street

- C. Recommended for placement on the substitute list at a rate of \$14.13 per hour:

*Effective Dates:*

Barrie A. Gambale                      2/16/2023

Theresa B. Lima                      2/16/2023

Lizzette M. Palagano                      2/6/2023

John M. Scilla                      2/16/2023

Stavroula Tsounis                      2/16/2023

- D. Resignations:

Lizzette M. Palagano                      2/6/2023  
Silver Bay

Amanda F. Tisch                      1/28/2023  
Washington Street

- E. Suspension with pay:

Employee #17101                      1/19/2023 – 1/25/2023

- F. Terminations:

Employee #17101                      1/26/2023

**18. Custodial Department:**

- A. Recommended for employment and approval to attend training to receive Black Seal/Low Pressure License to be reimbursed upon issuance of license at a cost of no greater than \$462.00.

Leroy Byers                      (R)                      \$37,500.00  
SB Night Supervisor                      2/16/2023 – 6/30/2023                      (Prorated)

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<u>Collin A. Kowalewski</u>	(R)	\$34,500.00
HSN Night Custodian	2/16/2023 – 6/30/2023	(Prorated)

- B. Recommended approval for Michael A. Limongello, Day Custodian, for course reimbursement upon successful completion of the following course:

	<u>Amount</u>
Black Seal Course and License	\$462.00

- C. Recommended change of employment:

	<u>Change to:</u>	
<u>Frank Genty</u>	CG Head Custodian	+\$1,392.36
HSN Night Custodian	2/16/2023 – 6/30/2023	(Prorated)

- D. Recommended leave of absence requests:

<u>Employee #14461</u>	Family	2/16/2023 – 4/23/2023
WAL Night Supervisor	Ext.	

<u>Employee #16335</u>	Medical	1/16/2023 – 3/1/2023
ED Night Custodian	Ext.	

<u>Employee #16465</u>	Family	3/1/2023 – 3/15/2023
WD Night Supervisor	Ext.	

- E. Recommended for placement on the substitute list at a rate of \$16.07 per hour effective 2/16/2023:

Robert J. Bowlby Jr.  
Juan Mejias

**19. Food Services Department:**

- A. Recommended for placement on the substitute list at a rate of \$14.13 per hour effective 2/16/2023:

Shante R. Palmer  
Janet K. Santini

- B. Retirements:

Richard L. Meyer                      3/1/2023  
PB Cafeteria Worker

**20. Grounds Department:**

- A. Recommended Salary Adjustment:

<u>John M. Hummel</u>	4/20/2022 – 6/30/2022	-\$800.00
Head Groundskeeper	(Removal of CDL Stipend)	(Prorated)
	7/1/2022 – 6/30/2023	-\$800.00
	(Removal of CDL Stipend)	

**21. Technology Department:**

- A. Recommended Salary Adjustment:

<u>Patrick Balz</u>	2/6/2023 – 6/30/2023	+\$1,200.00
Tradesman – Comp Serv. Tech	(Degree Stipend)	(Prorated)

**22. Transportation Department:**

- A. Recommended for Employment:  
{ Code = (R) Replacement }

<u>Keith W. DePhillips</u>	(R)	\$33,963.00
Regular Bus Driver	2/16/2023 – 6/30/2023	(Prorated)

**Toms River, New Jersey, February 15, 2023**

<u>Dana A. Herrmann</u>	(R)	\$33,963.00
Sped Bus Driver	2/16/2023 – 6/30/2023	(Prorated)
 <u>Jennifer A. Salage</u>	 (R)	 \$25,201.80
Sped Bus Attendant	2/16/2023 – 6/30/2023	(Prorated)
 <u>Kimberly Scrofani</u>	 (R)	 \$33,963.00
Sped Bus Driver	2/16/2023 – 6/30/2023	(Prorated)
 <u>Susan B. Wilson</u>	 (R)	 \$25,201.80
Sped Bus Attendant	2/16/2023 – 6/30/2023	(Prorated)

B. Transfers Effective 2/8/2023:

	<u>From:</u>	<u>To:</u>
<u>Patricia B. Hegel</u>	Regular Bus Driver 11-000-270-160-054-0100	Sped Bus Driver 11-000-270-161-054-0100
 <u>Carlos J. Santiago</u>	 Regular Bus Driver 11-000-270-160-054-0100	 Sped Bus Driver 11-000-270-161-054-0100

C. Recommended approval for Florence D. Manning, Asst. Transportation Supervisor, for course reimbursement upon successful completion of the following courses. As a condition of board approval, employee must remain as a contracted employee for at least 1 year from the date of course completion or employee will be required to return reimbursement.

	<u>Amount</u>
Financial Operations	\$575.00

D. Recommended leave of absence requests:

<u>Employee #10932</u>	Family	5/22/2023 – 6/30/2023
Regular Bus Driver		
 <u>Employee #15104</u>	 Family	 1/20/2023;

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Regular Bus Driver 1/30/2023 (pm) – 1/31/2023

Employee #16538 Family 2/3/2023 – 4/20/2023  
Sped Bus Attendant

- E. Recommended for placement on the Bus Driver substitute list at a rate of \$27.00 per hour effective 2/16/2023:

<u>Robert A. DeLucia</u>	<u>Jamie L. Lusby</u>
<u>Robert F. Donoghue</u>	<u>Melinda Santiago</u>
<u>David L. Felton</u>	<u>Bruce W. Vanmorter</u>
<u>Walter R. Fischer</u>	<u>William S. Varner</u>

- F. Recommended for placement on the Bus Attendant substitute list at a rate of \$16.00 per hour effective 2/16/2023:

<u>William Avitto</u>	<u>Sandra A. Dzenis</u>
<u>Saul D. Balasiano</u>	<u>Susan J. Hess</u>
<u>Kelley A. Cocuzza</u>	<u>Joseph M. Polito</u>

- G. Recommended salary adjustments/hourly changes:

	<u>Title</u>	<u>Revised Hours</u>	<u>\$</u>
<u>Richard J. Reinhart Jr.</u>	Sped Bus Attendant 1/19/2023 – 6/30/2023	8	31,017.60
<u>Jacqueline A. Van Arsdale</u>	Sped Bus Driver 3/1/2023 – 6/30/2023	8	41,800.00

- H. Suspension without pay:

Employee #16265 2/28/2023 – 3/2/2023

- I. Retirements:

Carol A. Castagna 7/1/2023  
Sped Bus Attendant

J. Resignations:

John H. Obenshine Jr.                      2/11/2023  
Sped Bus Driver

**23. Extracurricular:**

A. School Musical Recommendations & Payments Updates and Additions  
(2022 – 2023):

<u>Andy DiAngelis</u>	HSE Guitar	-\$480.00
<u>Matt Kahn*</u>	HSE Guitar	+\$480.00
<u>George W. Powers III</u>	HSE Keyboard 2	+\$480.00
<u>Gregory R. Warren</u>	HSE Bass	+\$480.00
<u>Mike Wisnosky*</u>	HSE Keyboard 1	+\$480.00

B. Spring 2022 – 2023 Coaching Recommendations & Payments:

<u>Daniel Cicala*</u>	HSE Asst. Boys' Track	\$5,401.00; Step 3
<u>Nolan Czech*</u>	HSE Head Boys' Track	\$5,234.00; Step 1
<u>Matthew A. DeRiggi</u>	HSN Head Boys' Tennis	\$5,508.00; Step 3
<u>Robert Dietlmeier*</u>	IN Boys' Track	\$3,029.00; Step 1
<u>Christine E. Disano</u>	HSN Asst. Softball	\$3,512.00; Step 1
<u>Patrick Hill*</u>	HSE Asst. Boys' Track	\$3,669.00; Step 2
<u>Scott Kopf*</u>	HSN Asst. Boys' Lacrosse	\$5,401.00; Step 3
<u>Gianna Magliaro*</u>	HSS Asst. Girls' Lacrosse	\$3,512.00; Step 1
<u>Charles Monanian*</u>	HSN Asst. Boys' Track	\$5,401.00; Step 3
<u>Christina M. Ribaud</u>	HSN Asst. Softball	\$5,401.00; Step 3
<u>Jennifer Toal*</u>	HSS Asst. Girls' Lacrosse	Volunteer

C. Spring 2022 – 2023 Coaching Resignations:

<u>Jennifer Toal*</u>	HSS Asst. Girls' Lacrosse	-\$3,512.00; Step 1
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*\*On Approved Sub List*

- 24. **Off Payroll Report** (Attached)
- 25. **Substitute Nurses/Athletic Trainer/Secretaries/Administrators** (Attached)

**PERSONNEL ITEMS 26-33**

**CERTIFICATED STAFF 26-28:**

**26. Recommended Change of Contract Start Date:**

- A. Nicole D'Ambrosio                      3/14/2023  
WD Sped MD

**27. Recommended Leave of Absence Requests:**

- A. Employee #13135                      Family                      2/13/2023  
ELC School Occupational  
Therapist
- B. Employee #16502                      Family                      5/8/2023 - 6/30/2023  
HSN Sped RR
- C. Employee #14621                      Family                      2/16/2023 - 2/28/2023  
JAC Basic Skills Title I                      Ext.
- D. Employee #14614                      Family                      5/23/2023 - 6/30/2023  
HSE Sped RR
- E. Employee #12874                      Family                      2/13/2023 (a.m.)  
JAC Art
- F. Employee #13955                      Personal                      3/20/2023 - 3/31/2023  
HSN English

**28. Suspension with Pay:**

A. Employee #12742 2/10/2023 (p.m.) - 2/24/2023

SUPPORT STAFF 29-33:

**29. Secretarial Services:**

A. Recommended leave of absence requests:

<u>Employee #15007</u>	Family Ext.	2/11/2023 – 3/5/2023
SB+ CST Secretary	Medical	3/6/2023 – 3/12/2023

**30. Special Education Paraprofessionals:**

A. Resignations:

<u>Arianna Della Ragione</u>	2/25/2023
SB Tier II Paraprofessional	(Revised Date)

**31. Custodial Department:**

A. Resignations:

<u>Jose M. Valente</u>	2/17/2023
IN Custodian	

**32. Security Department:**

A. Recommended for Employment:  
{ Code = (R) Replacement }

<u>Thomas R. Herbst</u>	(R)	\$36,400.00
PB School Safety Officer	2/24/2023 – 6/30/2023	(Prorated)



4. **Educational Activity Requests** (Attached)
5. **Student Services:**
  - A. Out-of-District Day Placement Requests (Attached)
  - B. Tuition Pupils Received Requests (Attached)
6. **Recommended Professional Leave Requests** (Attached)
7. **Nursing Services:**
  - A. Recommend approval of the attached Revised Standing Orders for the 2022-2023 School Year.
8. **Summer Program Recommendations:**
  - A. Recommend approval of the Special Education 2023 Extended School Year Programs (Attached)
9. **Student Services:**
  - A. Approval of Settlement Agreement Regarding Student ID #70910
  - B. **REVISED** Tuition Pupils Received Request (Attached)

*On roll call following the vote:*

*Ayes: Contessa, Howe, Lamb, Morrison, Polozzo, Williams, Eagan, Kidney*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: Nardini*

## **OLD BUSINESS**

There were none.

**NEW BUSINESS**

Mrs. Polozzo reads Resolution #1:

**APPROVAL OF DELEGATE ASSEMBLY RESOLUTION #1 PROPOSING THAT LOCAL BOARDS OF EDUCATION SHOULD HAVE THE OPTION TO RAISE THE LOCAL TAX LEVY ABOVE THE 2% CAP TO RECOVER ANY LOSS OF STATE AID IN ANY GIVEN YEAR, NOT TO EXCEED THE ADEQUACY TARGET SET BY SRFA OR ITS SUCCESSORS**

*A motion was made by Mrs. Williams, seconded by Mrs. Howe and carried that the approval of Delegate Assembly Resolution #1 proposing that local Boards of Education should have the option to raise the local tax levy above the 2% cap to recover any loss of state aid in any given year, not to exceed the adequacy target set by SRFA or its successors be approved.*

*On roll call following the vote:*

*Ayes: Howe, Morrison, Polozzo, Williams, Eagan*

*Noes: Contessa, Lamb, Kidney*

*Recused: None*

*Abstained: None*

*Absent: Nardini*

Mrs. Polozzo reads Resolution #2:

**APPROVAL OF DELEGATE ASSEMBLY RESOLUTION #2 PROPOSING THAT LOCAL BOARDS OF EDUCATION SHOULD HAVE THE ABILITY TO PROPOSE A SEPARATE QUESTION IN THE NOVEMBER ELECTION THAT WOULD BE EFFECTIVE BEGINNING WITH THE SUBSEQUENT SCHOOL YEAR**

*A motion was made by Mrs. Williams, seconded by Ms. Eagan and carried that the Approval of Delegate Assembly Resolution #2 proposing that local Boards of Education*

*should have the ability to propose a separate question in the November Election that would be effective beginning with the subsequent school year be approved.*

*On roll call following the vote:*

*Ayes: Contessa, Howe, Lamb, Morrison, Polozzo, Williams, Eagan, Kidney*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: Nardini*

Mrs. Polozzo thanks the community for caring for our students and staff.

Mrs. Howe states that play season is in full swing and that Toms River musicals are great to attend. Food distribution at the PCTR continues for families in need.

Mrs. Lamb acknowledges our police officers for Law Enforcement Day.

**COMMENTS FROM GUESTS AND PRESS – AGENDA ITEMS ONLY** *(limited to 5 minutes as per Board Policy # 0167 – Public Participation in Board Meetings)*

Public comments were heard by Maria Lauriz.

Public comments were heard by Renee Godino.

Public comments were heard by Krista Whittaker.

**MOTION TO ADJOURN**

*A motion was made by Mrs. Contessa, seconded by Ms. Eagan and carried that the meeting be adjourned at 8:50 P.M.*

*All members present voting Aye.*

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*Wendy L. Saxton, Board Secretary*