

MAY 17, 2023

PERSONNEL AGENDA

BOARD OF EDUCATION

MAY 17, 2023

PERSONNEL ITEMS 1-27

CERTIFICATED STAFF 1-10:

1. **Recommended for Continuing Employment for the School Year 7/1/2023-6/30/2024 (Attached)**
2. **Recommend Approval of Central Administration Employment Contracts effective 7/1/2023 - 6/30/2024*: (Attached)**
 - A. Cara DiMeo, Assistant Superintendent
 - B. William J. Doering, Business Administrator
 - C. James Ricotta, Jr. Assistant Superintendent
 - D. Patrick M. Thomas, Assistant Superintendent

**NOTE: Pending County Superintendent Review and Approval*

3. **Recommended Salary Adjustments:**

		\$
A.	<u>Renee M. Verdon</u> HA+ LDTC	8/1/2023 - 6/30/2024 (from 10 mos to 11 mos) +9,882.00

4. **Recommended Degree Changes/Salary Adjustments effective 9/1/2023 - 6/30/2024:**

	<u>From:</u>	<u>To:</u>	<u>\$</u>
A.	<u>Angela Palumbo</u> HSN Basic Skills	MA+30 Doctorate	+1,000
B.	<u>Dyanne S. Sylvester</u> CG Grade 2	BA MA	+3,200

5. Recommended Leave of Absence Requests:

A.	<u>Employee #10947</u> WAL Grade 4	Medical	4/19/2023 - 6/2/2023
B.	<u>Employee #13861</u> HA Grade 5	Family	4/28/2023
C.	<u>Employee #11315</u> WAL Basic Skills	Family	5/30/2023 - 6/5/2023
D.	<u>Employee #14445</u> HSN Technology	Family	4/17/2023 - 4/19/2023; 4/21/2023 - 4/24/2023
E.	<u>Employee #16669</u> IN Technology Gr. 6 & 7	Family	5/8/2023 - 5/31/2023
F.	<u>Employee #16512</u> HSN English	Family	4/27/2023; 5/9/2023
G.	<u>Employee #12874</u> JAC Art	Family	4/26/2023 - 4/26/2023 5/5/2023; 5/11/2023
H.	<u>Employee #16502</u> HSN Sped RR	Family	5/25/2023 - 6/30/2023 (revised leave start date)
I.	<u>Employee #13741</u> HA Art	Family Ext.	4/29/2023 - 5/26/2023
J.	<u>Employee #12022</u> SB Sped RR	Medical	5/4/2023 - 5/24/2023
K.	<u>Employee #14060</u> HSE Sped Aut	Family	5/18/2023 - 5/31/2023 (revised leave end date)
L.	<u>Employee #15582</u> HSN Science	Family	5/30/2023 - 6/30/2023 (rescind leave request)

5. Recommended Leave of Absence Requests: (Continued)

- | | | | |
|----|---------------------------------------|--------|---|
| M. | <u>Employee #14758</u>
ED Sped Aut | Family | 5/10/2023 |
| N. | <u>Employee #15753</u>
SB Grade 2 | Family | 3/23/2023 – 3/31/2023
(corrected leave end date) |

6. Resignations:

- | | | |
|----|---|-----------|
| A. | <u>Amanda K. Gregorek</u>
HSE Science | 7/1/2023 |
| B. | <u>Megan E. Klass</u>
SB Grade 3 | 6/30/2023 |
| C. | <u>Kelly C. Umbach</u>
Supervisor of Special Education | 6/30/2023 |
| D. | <u>Candice Waszkiewicz</u>
HSN Sped RR | 7/1/2023 |

7. Retirements:

- | | | |
|----|---|-----------|
| A. | <u>Michael V. Coppinger</u>
HSE English | 7/1/2023 |
| B. | <u>Robyn D. Petersen-DeCicco</u>
IN School Nurse | 6/1/2023* |

**Pending State Approval*

8. Transfers Effective for the 2022-2023 SY: (Attached)

9. Suspension with Pay:

- | | | |
|----|------------------------|-----------------------|
| A. | <u>Employee #10359</u> | 4/24/2023 - 5/17/2023 |
|----|------------------------|-----------------------|

10. Certified Job Description: (Attached)

- A. Recommend approval of the attached certified job description:

District Nurse Facilitator (Stipend)

STAFF FOR EDUCATIONAL PROGRAMS 11-13:

11. AMERICAN RESCUE PLAN (ARP) Funded Program Approvals:

- A. Recommend approval for the attached list of employees to receive payment under the American Rescue Plan (ARP) Funds for the school year commencing 9/1/2022 - 6/30/2023.

12. Title I Programs:

- A. Recommend approval for the attached list of employees to receive payment under Title I funds for the school year commencing 9/1/2022 - 6/30/2023.

13. Title I SIA Programs:

- A. Recommend approval for the attached list of employees to receive payment under Title I SIA funds for the school year commencing 9/1/2022 - 6/30/2023.

SUPPORT STAFF 14-22:

14. Recommended for Continuing Employment for the School Year 7/1/2023 - 6/30/2024 (Attached)

15. Secretarial Services:

- A. Recommended leave of absence requests:

<u>Employee #14282</u> HSS Secretary	Family	4/20/2023; 4/27/2023 5/4/2023
<u>Employee #15007</u> SB CST Secretary	Medical Ext.	5/1/2023 – 6/30/2023

16. Special Education Paraprofessionals:

A. Recommended Change of Contract Start Date:

AnnMarie Nicholson 5/8/2023
ELC Tier II Paraprofessional

B. Recommended leave of absence requests:

Employee #13979 Family 4/20/2023 – 4/21/2023
IS Tier I Paraprofessional 5/11/2023 – 5/12/2023

Employee #14141 Medical 4/27/2023 – 4/30/2023
IE Tier I Paraprofessional Ext. (revised leave end date)

Employee #16800 Medical 4/7/2023 – 5/21/2023
CG Tier II Paraprofessional Ext.

Employee #17008 Personal 4/7/2023 – 5/26/2023
WAL Tier II Paraprofessional Ext.

17. Cafeteria/Playground Aides:

A. Recommended leave of absence requests:

Employee #10111 Personal 5/26/2023 – 6/5/2023
East Dover

Employee #13353 Personal 6/12/2023 – 6/16/023
Cedar Grove

Employee #14610 Personal 5/17/2023 – 5/19/2023
East Dover

Employee #14646 Personal 5/4/2023 – 5/9/2023
Pine Beach

17. Cafeteria/Playground Aides: (Continued)

- B. Recommended for placement on the substitute list at a rate of \$14.13 per hour effective 5/18/2023:

Danene V. Black
Youngmyoung Heo
Helen T. Lasky

18. Custodial Department:

- A. Recommended for employment and approval to attend training to receive Black Seal/Low Pressure License to be reimbursed upon issuance of license at a cost of no greater than \$462.00.

<u>Anthony Graziano</u>	(R)	\$45,941.64
HSS Night Custodian	7/5/2023 – 1/5/2024	(Prorated)

- B. Recommended change of employment:

<u>Karl R. Jaccoud</u>	WD Head Custodian	\$47,486.92
STRE Custodian	5/18/2023 – 6/30/2023	(Prorated)

- C. Recommended for employment beyond the probationary period:

		<u>Effective Dates:</u>
<u>Kevin Gibbons</u>	STRE Head Custodian	9/18/2022 – 6/30/2023
<u>Richard L. Graff III</u>	HSN Day Custodian	9/18/2022 – 6/30/2023

- D. Recommended for placement on the substitute list at a rate of \$16.07 per hour effective 5/1/2023:

Helen M. Clevenger

19. Food Services Department:

- A. Recommended leave of absence requests:

<u>Employee #10098</u>	Personal	6/8/2023 – 6/9/2023
SB Cafeteria Worker		

20. Grounds Department:

A. Recommended for employment beyond the probationary period:

<u>Vincent DeMaio Jr.</u>	Groundskeeper	<u>Effective Dates:</u> 12/17/2022 – 6/30/2023
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21. Maintenance Department:

A. Recommended for employment beyond the probationary period:

<u>Tyler J. Ricciardi</u>	Tradesman - HVAC	<u>Effective Dates:</u> 3/27/2023 – 6/30/2023
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22. Transportation Department:

A. Recommended for Employment:
{Code = (R) Replacement}

<u>Susan J. Hess</u>	(R)	\$25,201.80
Sped Bus Attendant	5/18/2023 – 6/30/2023	(Prorated)

B. Recommended change of employment:

<u>Ricardo Diaz</u>	Sped Bus Attendant	\$25,201.80
Regular Bus Driver	5/10/2023 – 6/30/2023	(Prorated)

<u>Carol A. Peck</u>	Regular Bus Driver	\$33,963.00
Sped Bus Attendant	4/28/2023 – 6/30/2023	(Prorated)

C. Recommended leave of absence requests:

<u>Employee #15104</u>	Family	5/9/2023
Regular Bus Driver		

<u>Employee #15132</u>	Family	4/29/2023 – 6/30/2023
Sped Bus Attendant	Ext.	

<u>Employee #16754</u>	Family	4/26/2023;
Regular Bus Driver		5/8/2023 – 5/12/2023

22. Transportation Department: (Continued)

D. Suspension without pay:

Employee #15567 5/3/2023 – 5/9/2023

23. Extracurricular:

A. Half Year Spring Extracurricular Recommendations & Payments (2022 – 2023):

Lisa A. Dowd IN Bowling Club \$549.22

B. School Play Recommendations & Payments (2022 – 2023):

John Maurer* HSE Photographer/Videographer \$1,200.00

C. Spring 2022 – 2023 Coaching Recommendations & Payments:

Steven Pagano* HSN Asst. Baseball \$5,401.00; Step 3

**On Approved Sub List*

24. Summer Employment Recommendation:

A. AMERICAN RESCUE PLAN (ARP) Funded Summer Acceleration Program for Rising 1st Graders Program (Attached)

B. AMERICAN RESCUE PLAN (ARP) Funded Summer Character Education Curriculum Writing/Implementation Program (Attached)

C. AMERICAN RESCUE PLAN (ARP) Funded Summer Art Club Program (Attached)

25. Substitute Nurses/Athletic Trainer/Secretaries/Administrators (Attached)

26. Off Payroll Report (Attached)

27. Support Staff Paid Holiday Schedule (Attached)

MAY 17, 2023

PERSONNEL AGENDA

ATTACHMENTS



Recommended for Employment 2023-2024 School Year Non Tenure Administrators

Employee	Title	TenureCode
Ms. Erin S. Anders	Principal	1
Mr. Christopher T. Blessing	Assistant Principal	1
Ms. Casey L. Daniel	Assistant Principal	1
Mr. Richard P. DeMarco	Assistant Principal	1
Mr. David W. Fanslau	Assistant Principal	1
Ms. Adrienne M. Gold	Dir of Secondary Curr & Instr	2
Mr. Kevin Raylman	Principal	1
Mr. Patrick M. Thomas	Assistant Superintendent	1

5/11/23
Ojema
attach

Recommended for Employment 2023-2024 School Year

Non Tenure Teachers/Educational Support Staff

Employee	Title	TenureCode
Ms. Jessica M. Aguilar	Grade 5	1
Ms. Amanda J. Anderson	Grade 1	1
Ms. Kelsi M. Anderson	Sped RR	3
Ms. Skylar N. Arminio	Grade 2	1
Ms. Christine M. Arminio	Grade 4	4
Ms. Stacey A. Arnett	School Psychologist	4
Mr. Gary R. Azzolini	Business	3
Ms. Lauren D. Azzolini	Kindergarten	3
Ms. Jacquelynn A. Barilari	Health & Phys Ed	1
Ms. Jessica K. Barrett	School Nurse	1
Ms. Rachel L. Barry	Sped Aut	3
Ms. Emily A. Basenfelder	Sped MD	4
Ms. Lisa A. Bethel	Grade 5	2
Ms. Patricia A. Bidwell	Math Grade 7	2
Ms. Mary E. Bisciotti	Basic Skills Language Arts	1
Ms. Jacqueline Bisogne	Guidance Counselor	1
Mr. Michael J. Bonafide	Social Studies	1
Mr. Derek J. Bonk	Tech Ed/Industrial Arts	1
Mr. Robert W. Botti	Sped MD	4
Ms. Breanna P. Bowden	Sped Aut	2
Ms. Lauren A. Brady	Kindergarten	1
Ms. Alyson E. Brenner	Science Gr. 6	1
Ms. Andrea M. Brierley	LDTC	3
Ms. Maureen M. Brody	Language Arts Gr. 6	1

Employee	Title	TenureCode
Ms. Tara L. Buckley	Science	4
Ms. Mariela B. Camejo	Speech Language Specialist	3
Ms. Kelly A. Cameron	Sped PSD	1
Ms. Cara Cangelosi	Sped BD	3
Ms. Jessica Capone	Kindergarten	1
Mr. Michael J. Caponetto	Guidance	2
Ms. Heather K. Capriotti	Speech Language Specialist	1
Ms. Jessica Cherego	Preschool	1
Ms. Sarah T. Chiarella	Science	1
Ms. Mia Cipolla	Social Studies Gr. 7	2
Ms. Chelsie J. Cirz	Grade 1	2
Mr. Dillon M. Clark	Computer Literacy	1
Ms. Amber J. Clayton	Language Arts Gr. 8	4
Ms. Tracy A. Cole	Intervention & Gifted Educatio	1
Mr. Michael A. Conover	Sped RR	2
Mr. Robert A. Cordasco Jr.	Sped RR	1
Ms. Kristyn Corey	Grade 4	2
Ms. Alexandra Crockett	Guidance	1
Ms. Vanessa R. Cunningham	Grade 1	1
Ms. Michelle R. Cusick	Health/Phys Ed	2
Ms. Lisa H. Daily	Basic Skills	1
Ms. Nicole D'Ambrosio	Sped MD	1
Ms. Alyssa M. DeBari	Preschool Guidance Counselor	2
Mr. Christopher A. DeCesare	Instrumental Music	3
Ms. Heather J. Decker	Basic Skills	3
Ms. Andrea R. DeMarinise	Grade 4	1
Ms. ToniAnn DeRuiter	Kindergarten & Grade 1	1

Employee	Title	TenureCode
Ms. Jennifer R. DeSanto	Speech Language Specialist	2
Ms. Kristen R. DeVuyst	Art	3
Ms. Rachel L. DiBerardino	Preschool	2
Ms. Megan K. Donovan	Speech Language Specialist	3
Ms. Reine Duffy	Speech Language Specialist	3
Ms. Allison M. Dutcher	Grade 1	1
Ms. Amber L. Eckenrode-Martinek	Grade 3	1
Ms. Kelly J. Eleneski	English	3
Ms. Lydia Erakare	Guidance Counselor	1
Ms. Michele L. Faber	Grade 2	2
Ms. Danielle N. Farr	Speech Language Specialist	1
Ms. Katherine J. Fevola	Sped RR	3
Mr. Kevin B. Fischer	Life Skills	3
Ms. Molly M. Fitzpatrick	Guidance Counselor	1
Ms. April M. Florie	Sped RR	1
Ms. Jessica E. Fodor	Basic Skills Math	1
Mr. Anthony C. Forlizzi	Grade 2	1
Ms. Casey L. Fox	Guidance Counselor	1
Mr. Lawrence P. Froland	Grade 1	1
Ms. Amanda B. Gabriel	Grade 3	3
Ms. Courtney J. Gallagher	Sped RR	1
Ms. Jennifer N. Gallagher	Grade 1	2
Ms. Deborah A. Gallo	Sped RR	4
Mr. Corey V. Germano	Sped Aut	2
Ms. Krisha M. Giammarco	Grade 4	1
Ms. Gina M. Giammarco	Sped RR	1
Ms. Jessica L. Gonzales	Sped RR	4

Employee	Title	TenureCode
Ms. Allison M. Goodwin	Business/Computer Lit	1
Ms. Kayla F. Harney	Sped PSH Autistic	2
Ms. Jennifer Hope	Science Gr. 8	1
Ms. Susan E. Hubert	Sped RR	2
Ms. Madison Jacobus	Grade 4	1
Mr. Matthew G. Jordan	Instrumental Music	1
Ms. Elizabeth F. Juhasz	Sped MD	3
Ms. Joyce Kaack	Spanish	1
Ms. Margaret A. Kennedy	Kindergarten	4
Ms. Bette L. Kiraly	Sped RR	4
Ms. Meagan E. Klymasz	Preschool	4
Ms. Natalie M. Krempel	ESL	1
Ms. Megan Krobatsch	Guidance Counselor	1
Ms. Melissa Kwiecinski	Business/Computer Literacy	1
Ms. Paige LaDuca	Sped RR	1
Ms. Kaitlyn R. Lally	Basic Skills Title I	1
Mr. Evan R. Lang	Phys Ed/Health	2
Ms. Colleen R. Langan	Grade 1	2
Ms. Danielle L. Larsen	Sped RR	4
Ms. Jennifer M. Leone	School Nurse	3
Ms. Victoria L. Lima	Grade 1	1
Ms. Amanda K. Lodato	Sped RR	3
Ms. Jean M. Lomer	Sped PSH Autistic	2
Mr. James E. Long	JROTC Instructor	1
Ms. Christine M. Lotter	Sped RR	4
Ms. Sarah J. Manginelli	Teacher of the Deaf	2
Ms. Tinamarie Manning	Sped RR	1

Employee	Title	TenureCode
Ms. Gianna T. Marano	Science	1
Ms. Jeanne L. Marciano	School Nurse	1
Ms. Karen M. Marks	Language Arts Gr. 6	1
Ms. Lauren M. Martin	Speech Language Specialist	2
Mr. Manuel Martis	Health/Phys Ed	1
Mr. Adam Mastapeter	Grade 4	1
Ms. Lauren McEwan	Speech Language Specialist	3
Ms. Melanie R. McGarry	Preschool	3
Ms. Megan McLeod	Sped PSH Aut	1
Ms. Lauren Mendez	Health/Phys Ed	1
Mr. Nicolas A. Mercadante	Guidance Counselor	1
Ms. Erica J. Midili	Sped RR	3
Ms. Julie P. Misenheimer	Grade 2	3
Ms. Jennifer L. Molzon	Kindergarten	2
Ms. Rachel L. Moore	Grade 2	1
Ms. Bridget N. Moser	Kindergarten	3
Ms. Jennifer S. Mundy	School Nurse	3
Ms. Megan O. Myers	Grade 4	2
Ms. Jennifer M. Nicholson	Sped PSH Aut	1
Ms. Anna M. Nied	Math	1
Ms. Amber L. Nilan	Grade 4	4
Ms. Joanna M. Novaky	LDTC	1
Ms. Lily M. Occhipinti	LDTC	1
Ms. Katelyn M. Olinger	Sped MD	1
Ms. Elyse O'Neill	Sped MD	2
Ms. Cassandra A. Oresko	Kindergarten	3
Ms. Ida M. Palmieri	Sped Aut	3

Employee	Title	TenureCode
Ms. Sophia Panaretos	Grade 5	2
Ms. Brittany Papcun	Sped PSH Aut	2
Ms. Jody Parchment	Math	3
Ms. Amanda M. Pavero	Kindergarten	1
Ms. Hannah C. Paxia	Sped RR	2
Ms. Cassidy L. Pellicane	Sped Aut	3
Ms. Grace Peluso	Grade 1	3
Mr. Michael Penna	English/Theatre Arts	1
Ms. Tonilynn Perillo	Basic Skills - Title I	4
Ms. Marissa E. Petraccoro	Social Worker	1
Ms. Nora A. Petriella	Kindergarten	3
Ms. Rachel L. Petrin	Speech Language Specialist	1
Ms. Pamela J. Phillips	Grade 1	3
Ms. Jennifer Porcile	Sped LLD	2
Ms. Heather R. Price	Social Worker	2
Ms. Christine L. Pures	Sped Aut	1
Ms. Stephanie M. Quarto	Technology Gr. 6 & 7	2
Mr. James P. Rankin	Math	1
Ms. Dana N. Rector	Sped RR	2
Ms. McKenzie M. Reed	School Psychologist	1
Ms. Julie A. Rehrig	Speech Language Specialist	3
Ms. Harli R. Relyea	Grade 1	4
Ms. Erin M. Rhoades	Sped ID	1
Ms. Christina M. Ribauda	Social Studies	3
Ms. Sarah J. Riley	Guidance Counselor	1
Ms. Tori L. Rizzitello	Grade 5	4
Ms. Meredith M. Rizzo	Sped RR	2

Employee	Title	TenureCode
Mr. Gabriel Rodriguez	Sped RR	1
Ms. Nina M. Romero	Kindergarten	2
Ms. Amanda M. Rosa	Grade 2	4
Ms. Catherine A. Rosenberg	Sped RR	2
Mr. Sean T. Rutherford	Business	1
Ms. Amanda Rutter	Sped RR	2
Ms. Madeline N. Ryan	Sped LLD	2
Ms. Melinda L. Salmons	Grade 2	4
Ms. Nicole Sanzaro	ESL	1
Ms. Hope L. Sarana	School Nurse	1
Ms. Danielle N. Sargrad	Sped MD	1
Ms. Kathryn M. Scanlon	Sped RR	4
Mr. Cameron B. Scarano	Social Worker	1
Ms. Nicolette M. Schellato	Sped LLD	3
Ms. Brittany Schoneman	Math Gr. 6	3
Mr. Matthew D. Schultz	Grade 3	3
Ms. Joanne Scialabba	Sped Aut	1
Ms. Jamie G. Sebastian	LDTC	1
Ms. Alicia D. Serrao	Grade 2	1
Ms. Karen Shaughnessy	Sped Aut	2
Ms. Michelle Sholk	Guidance Counselor	1
Ms. Kodi A. Sohl	Business	2
Ms. Victoria Spiecker	Preschool	3
Ms. Bethany H. Steele	Guidance Counselor	1
Ms. Kristen A. Stewart	School Psychologist	1
Ms. Sarah E. Strazzella	BCBA	3
Ms. Terri Ann Sullivan	English	3

Employee	Title	TenureCode
Ms. Veronica Svoboda	Sped Aut	3
Ms. Heather M. Theriault	Speech Language Specialist	1
Ms. Nicole R. Tischio	Sped Resource Room	3
Ms. Joanne Tokarski	Sped PSH Aut	4
Ms. Natalie L. Uzzolino-Hall	Grade 2	2
Ms. Lea E. Valentino	School Psychologist	4
Ms. Rebecca E. Vandzura	Science	2
Ms. Gina Verderosa	Science Gr. 7	1
Ms. Lisa R. Vernon	School Nurse	2
Ms. Sydney Viscuso	Sped RR	1
Ms. Sarah M. Vollenbroek	Vocal Music	1
Ms. Shannon M. Ward	Sped BD	3
Ms. Crystal M. Watkins	Sped MD	2
Mr. Evan R. Weatherby III	Instrumental Music	3
Ms. Madison M. Weeks	Intervention & Gifted Educatio	1
Mr. John T. Whalen	Science	1
Ms. Brenna M. Whalen	Math Gr. 7	1
Ms. Nancy Woloszyn	School Nurse	2
Ms. Jennifer L. Woodruff	Basic Skills ELA	3

2A

CONTRACT OF EMPLOYMENT

between

Cara DiMeo

ASSISTANT SUPERINTENDENT

and

BOARD OF EDUCATION OF THE TOMS RIVER

REGIONAL SCHOOLS

This Employment Contract, **effective the 1st day of July 2023**, by and between the Board of Education of the Toms River Regional Schools in the County of Ocean, hereinafter referred to as "the Board", and Cara DiMeo, hereinafter referred to as "the Assistant Superintendent."

WHEREAS, the Board desires to provide the Assistant Superintendent with a written Employment Contract in order to enhance administrative stability and continuity within the schools, which the Board believes generally improves the quality of its overall educational program; and

WHEREAS, the Board and the Assistant Superintendent believe that a written Employment Contract is necessary to describe specifically their relationship and to serve as the basis of effective communication between them as they fulfill their governance and administrative functions in the operation of the education program of the schools.

NOW, THEREFORE, the Board and the Assistant Superintendent, for the consideration herein specified, agree as follows:

5/17/23
A. DiMeo
att.

1) **TERM**

The Board, in consideration of the promises herein contained of the Assistant Superintendent, hereby employs, and the Assistant Superintendent hereby accepts employment as the Assistant Superintendent, **for a term commencing on July 1, 2023, and ending at the close of business on June 30, 2024.**

2) **PROFESSIONAL CERTIFICATION AND RESPONSIBILITIES OF THE ASSISTANT SUPERINTENDENT**

a) ***CERTIFICATION AND RESPONSIBILITIES:***

The Assistant Superintendent shall hold and at all times during the term of this agreement maintain valid and appropriate certifications and endorsements of the State of New Jersey. **The responsibilities of the Assistant Superintendent's position shall be as listed on the attached document, and shall also include such other related and similar duties as may be assigned by the Superintendent of Schools.**

b) ***PROFESSIONAL GROWTH AND DEVELOPMENT:***

The Board encourages the continuing professional growth and development of the Assistant Superintendent through participation, subject to prior approval of the Superintendent in the following:

- 1) the operations, programs and other activities conducted or sponsored by local, state and national school administrator, school board, and vocational associations such as NJASA and NJASBO conference;
- 2) seminars and courses offered by public or private educational institutions;

- 3) informational meetings with other persons whose particular skills or backgrounds would serve to improve the capacity of the Assistant Superintendent to perform professional responsibilities for the district; and
- 4) other activities not covered in the above paragraphs which promote vocational education or professional growth of the Assistant Superintendent.

Additionally, the Board shall permit a reasonable amount of time for the Assistant Superintendent, as is deemed appropriate to attend such matters promoting educational or professional improvement and shall pay all necessary travel and sustenance expenses, subject to all applicable State laws, regulations of the Department of Education, and the Policies of the Board regarding travel and expenses, not to exceed ten (10) days per year. All reimbursable travel outside the State of New Jersey requires the advance approval of the Board of Education. All travel reimbursements will be in accordance with Board Policy, NJ OMB circulars, NJAC 6A:23A-3.1 (e) 4; NJSA 18A:11-12.

3) **COMPENSATION**

a) *SALARY:*

The Assistant Superintendent shall be paid an annual salary, commencing as of the effective date of the Agreement, as follows:

July 1, 2023 to June 30, 2024 \$179,950

The parties agree that there shall be no payment by the Board to the Assistant Superintendent for any longevity during the term of the contract. The annual

salary set forth shall be paid to the Assistant Superintendent in accordance with the schedule of salary payments in effect for other 12-month, certificated employees.

During the term of this Employment Contract, including any extension thereof, the Assistant Superintendent shall not be reduced in compensation and/or benefits, unless such reduction shall be agreed to in writing by both parties to this agreement.

Any renegotiation, extension, amendment or otherwise altering of the terms of this Contract during the term shall be made in accordance with the provisions of N.J.S.A. 18A:11-11 and N.J.A.C. 6A:23A-3.1. The public notice and hearing requirement shall not apply to Contract renewals for future years, however, review by the Executive County Superintendent shall be required prior to Board action on such renewals.

b) *VACATION:*

The Assistant Superintendent shall be entitled to twenty-five (25) days paid vacation annually. The Assistant Superintendent shall certify to the Board Secretary documentation of vacation days used in any month.

The Assistant Superintendent shall be entitled to all holidays fixed by the School District during the contract year and such other holidays that fall within the school year prescribed by national or State legislation.

Pursuant to N.J.S.A. 18A:30-9, the Assistant Superintendent may carry forward vacation days into the following year upon the approval of the

Superintendent of Schools. It is understood and agreed that the Assistant Superintendent shall be entitled to twenty-five (25) vacation days during the course of any renewal year of this Agreement; the Assistant Superintendent, by virtue of this Agreement, shall be able to carry forth twenty-five (25) days for any subsequent year for vacation purposes. Upon retirement or separation, any unused vacation days, not to exceed fifty (50) days in the aggregate, will be paid at the Assistant Superintendent's then-current per diem rate (annual salary divided by 260).

c) SICK DAYS AND PERSONAL DAYS:

The Assistant Superintendent shall be entitled to 15 paid sick days annually and shall be entitled to 5 days annually for personal days which convert to sick days if unused. The total amount of sick time (including unused personal days that have been converted to sick days) that may be added for any one year to the accumulative sick day bank may not exceed 15 days in accordance with 18A:30-7. Sick Days are paid at retirement based on 1/260 of the per diem rate to a maximum of \$15,000 pursuant to NJAC 6A:23A-3.1.

d) LEAVES OF ABSENCE WITH PAY:

1) The Assistant Superintendent shall be entitled to up to five (5) school days absence with pay in the event of the death of a spouse, child, son-in-law, daughter-in-law, parent, parent-in-law, brother or sister.

2) In the case of the death of a near relative, defined as first cousin, grandparent, uncle, aunt, niece, nephew or sibling-in-law, there shall be no deduction in the salary for absence on the day of the funeral.

4) **OTHER BENEFITS**

The Assistant Superintendent shall be entitled to the following benefits:

a) ***MEDICAL, DENTAL AND OTHER HEALTH PROVISIONS***

Major Medical, Prescription Drug Plan and existing Dental Plan and Vision Plan shall continue to be provided to the Assistant Superintendent. Coverage will be provided utilizing the same plan for all other employees of the Toms River Regional Schools at coverage level selected by Assistant Superintendent.

b) The Assistant Superintendent may waive coverage in any of the health benefits plans if covered through a spouse, civil union or domestic partner's health plan, and in accordance with procedures established by the Board. The Assistant Superintendent will be paid (Two Thousand Five Hundred Dollars) \$2,500 for waiving such coverage to be deposited directly into a Tax Sheltered Annuity.

c) ***CONTRIBUTION TO MEDICAL AND PRESCRIPTION INSURANCE PREMIUMS***

The Assistant Superintendent shall make contribution towards her health insurance premiums, **pursuant to the provisions of Sections 39 and 41 of P.L. 2011 c. 78, through payroll deductions.**

d) PROFESSIONAL LIABILITY BENEFITS

The Board agrees that it shall defend, hold harmless, and indemnify the Assistant Superintendent from any and all demands, claims, suits, actions, and legal proceedings brought against the Assistant Superintendent in her official capacity as agent and/or employee of the Board, provided the incident arose while the Assistant Superintendent's actions arose out of and were in the course of her employment; and, as such, liability coverage is within the authority of the Board to provide pursuant to N.J.S.A. 18A:16-6 and 6.1.

If, in the good faith opinion of the Superintendent of Schools or the attorney for the School District, conflict exists regarding the defense to such claim between the legal position of the Assistant Superintendent and the legal position of the Board, the Assistant Superintendent may engage separate counsel, in which event the Board shall indemnify the Assistant Superintendent for the costs of legal defense consistent with N.J.S.A. 18A:16-6 and 6.1., provided the Assistant Superintendent has not been found to have acted outside the scope of her employment.

e) MEMBERSHIP FEES

The Board shall pay 100% of the Assistant Superintendent's membership fees and/or charges to professional organizations deemed necessary to maintain and/or improve her professional skills with approval of the Superintendent.

f) CELLULAR TELEPHONE

Subject to the Superintendent's approval, The Board shall provide Mrs. DiMeo with a mobile device or reimbursement for a mobile device and shall pay the monthly charges including business-related telephone call charges to a maximum of \$100/month. All personal information, device records, transactions, data and usage detail remains solely the possession of Mrs. DiMeo.

g) PAYMENT TO ESTATE

If the Assistant Superintendent dies during the term of this Contract, payment for her accumulated vacation days shall be made to her estate. No such payment shall be made for sick leave.

h) DISABILITY INSURANCE

While employed, the Board shall purchase a disability policy for the Assistant Superintendent that will provide a monthly income for life to the Assistant Superintendent in an amount equal to at least sixty-six percent (66%) of his/her then current salary in the event he becomes disabled. The cost of this policy shall be paid by the Board of Education whose annual contribution towards the premium shall not exceed two thousand five hundred dollars (\$2,500.00). Any annual premium in excess of two thousand five hundred dollars (\$2,500.00) shall be paid by the Assistant Superintendent.

5) DISABILITY OF THE ASSISTANT SUPERINTENDENT

In the event of disability by illness or incapacity, after the Assistant Superintendent's sick leave has been exhausted, the compensation shall be reinstated after the Assistant Superintendent has returned to employment and undertaken the full discharge of her duties. If a question exists concerning the capacity of the Assistant Superintendent to return to her duties, the Board may require the Assistant Superintendent to submit to a medical examination, to be performed by a doctor licensed to practice medicine. The physician shall limit his report to those factors that prohibit the Assistant Superintendent from performing his/her duties.

6) **ENTIRE AGREEMENT**

This Employment Contract embodies the entire agreement between the parties hereto and cannot be varied except by written agreement of the undersigned parties.

7) **CONFLICTS**

In the event of any conflict between the terms, conditions and provisions of this Employment Contract and the provisions of the Board's policies, or any permissive state or federal law, then, unless otherwise prohibited by law, the terms of this Employment Contract shall take precedence over the contrary provisions of the Board's policies or any such permissive law during the term of the contract.

8) **SAVINGS CLAUSE**

If, during the term of this Contract, it is found that a specific clause of the Contract is illegal in federal or state law, the remainder of the Contract not affected by such a ruling, shall remain in force.

9) **SETTLING OF CONTROVERSIES AND DISPUTES**

The parties recognize that this is a contract and any dispute arising under the contract relating to contractual terms shall be decided by resorting to the Commissioner of Education or Courts of competent jurisdiction, as may be determined by law. Furthermore, there shall be no arbitration clause or resorting to arbitration but all application for interpretation of this agreement shall be heard in the appropriate Court of the State of New Jersey or the Commissioner of Education, as the case may be.

10) **TERMINATION OF EMPLOYMENT CONTRACT**

A. This Contract shall terminate, the Assistant Superintendent's employment will cease, and no compensation shall thereafter be paid, under any one of the following circumstances:

- (1) failure to possess/obtain proper certification;
- (2) revocation or suspension of the Assistant Superintendent's certificate, in which case this Contract shall be null and void as of the date of revocation, as required by N.J.S.A.

18A:17-17;

- (3) forfeiture under N.J.S.A. 2C: 51-2;
- (4) mutual agreement of the parties;
- (5) notification in writing by the Board to the Assistant

Superintendent, prior to July 1, 2023, of the Board's intent not to renew this Contract; or

B. In the event the Assistant Superintendent is arrested and charged with a criminal offense, which could result in forfeiture under N.J.S.A. 2C: 51-2, the Board reserves the right to suspend him/her pending resolution of the criminal charges. Such suspension shall be with pay prior to indictment, and may be with or without pay, at the Board's discretion, subsequent to indictment, unless the Board certifies contractual tenure charges.

C. The Assistant Superintendent may terminate this Employment Contract upon at least 90 calendar days written notice to the Board, filed with the Board Secretary, of his intention to resign.

D. The Assistant Superintendent shall not be dismissed or reduced in compensation during the term of this Contract, except as authorized by paragraphs B. and C. supra and N.J.S.A. 18A:25-6.

11) **APPROVAL OF CONTRACT**

The parties acknowledge that pursuant to N.J.A.C. 6A:23A-3.1 and N.J.S.A. 18A:7-B(i), the Executive County Superintendent or designee shall review and approve this Contract prior to final Board action on this Contract.

IN WITNESS WHEREOF, the parties hereto have hereunto set their respective hands and seals the day and year first above written.

ATTEST:

**BOARD OF EDUCATION OF THE TOMS
RIVER REGIONAL SCHOOLS**

Wendy Saxton
Board Secretary

Kevin Kidney, President

**Signed, Sealed and Delivered in
the Presence of:**

As to Cara DiMeo
Assistant Superintendent

Board Meeting Approval Date:

2B

CONTRACT OF EMPLOYMENT

between

WILLIAM J. DOERING, CPA

BUSINESS ADMINISTRATOR

and

BOARD OF EDUCATION OF THE TOMS RIVER

REGIONAL SCHOOLS

This Employment Contract, effective the 1st day of July 2023, by the Board of Education of the Toms River Regional Schools in the County of Ocean, hereinafter referred to as "Board", and William J. Doering, hereinafter referred to as the Business Administrator .

WHEREAS, the Board desires to provide the Business Administrator with a written Employment Contract in order to enhance administrative stability and continuity within the schools, which the Board believes generally improves the quality of its overall educational program; and

WHEREAS, the Board and the Business Administrator believe that a written Employment Contract is necessary to describe specifically their relationship and to serve as the basis of effective communication between them as they fulfill their governance and administrative functions in the operation of the education program of the schools.

NOW, THEREFORE, the Board and the Business Administrator, for the consideration herein specified, agree as follows:

1) **TERM**

The Board, in consideration of the promises herein contained of the Business Administrator, hereby employs, and the Business Administrator hereby accepts employment as the Business Administrator **for a term commencing July 1, 2023, and ending June 30, 2024.**

2) **PROFESSIONAL CERTIFICATION AND RESPONSIBILITIES OF THE BUSINESS ADMINISTRATOR**

a) ***CERTIFICATION:***

The Business Administrator shall hold and at all times during the term of this agreement maintain valid and appropriate certifications of the State of New Jersey. **The responsibilities of the Business Administrator's position shall be as listed on the attached document, and shall also include such other related and similar duties as may be assigned by the Superintendent of Schools.**

b) ***PROFESSIONAL GROWTH AND DEVELOPMENT:***

The Board encourages the continuing professional growth and development of the Business Administrator through participation, subject to prior approval of the Superintendent in the following:

- 1) the operations, programs and other activities conducted or sponsored by local, state and national school administrator, school board, and vocational associations;
- 2) seminars and courses offered by public or private educational institutions;
- 3) information meetings with other persons whose particular skills or backgrounds would serve to improve the capacity of the Business Administrator to perform professional responsibilities for the district; and
- 4) other activities not covered in the above paragraphs which promote vocational education or professional growth of the Business Administrator.

Additionally, the Board shall permit a reasonable amount of time for the Business Administrator, as is deemed appropriate to attend such matters promoting educational or professional improvement and shall pay all necessary travel and sustenance expenses, subject to the State law and regulations and the Board's travel policy not to exceed 10 days per year. All travel reimbursements will be in accordance with Board Policy, NJ OMB circulars, NJAC 6A:23A-3.1 (e) 4; NJSA 18A:11-12.

3) **COMPENSATION**

a) ***SALARY:***

The Business Administrator shall be paid an annual salary, commencing as of the effective date of the Agreement, as follows:

The parties agree that there shall be no payment by the Board to the Business Administrator for any longevity during the term of the contract. The annual salary set forth shall be paid to the Business Administrator in accordance with the schedule of salary payments in effect for other certified employees.

During the term of this Employment Contract, including any extension thereof, the Business Administrator shall not be reduced in compensation and/or benefits, unless such reduction shall be agreed to in writing by both parties to this agreement.

Any renegotiation, extension, amendment or otherwise altering of the terms of this Contract during the term shall be made in accordance with provisions of N.J.S.A. A:18-11

b) VACATION:

The Business Administrator shall be entitled to 25 days paid vacation. The Business Administrator shall certify to the Board Secretary documentation of vacation days used in any given month.

The Business Administrator shall be entitled to all holidays fixed by the School District any time during the contract year and such other holidays that may fall within the school year prescribed by national or State legislation.

It is understood and agreed that the Business Administrator shall be entitled to 25 vacation days during the course of any renewal year of this Agreement; the Business Administrator, by virtue of this Agreement, shall be able

to carry forth 25 days for any subsequent year for vacation purposes. Upon retirement or separation any unused vacation days, not to exceed 50 will be paid at a per diem rate (annual salary divided by 260) of the last renewal year of the contract.

c) *SICK DAYS AND PERSONAL DAYS:*

The Business Administrator shall be entitled to 15 paid sick days annually and shall be entitled to 5 days annually for personal days which convert to sick days if unused. The total amount of sick time (including unused personal days that have been converted to sick days) that may be added for any one year to the accumulative sick day bank may not exceed 15 days in accordance with 18A:30-7. Remuneration shall be paid to the Business Administrator for unused sick days at the per diem rate at the time of retirement from the position of Business Administrator. This dollar amount is not to exceed a total of \$15,000 pursuant to NJAC 6A:23A-3.1.

d) *LEAVES OF ABSENCE WITH PAY:*

- 1) The Business Administrator shall be entitled to up to five school days in the event of the death of a spouse, child, son-in-law, daughter-in-law, parent, mother-in-law, father-in-law, brother and sister.
- 2) In the case of the death of a near relative, defined as first cousin, grandparent, uncle, aunt, niece, nephew, sister-in-law, brother-in-law, there shall be no deduction in the salary for absence on the day of the funeral.

4) OTHER BENEFITS

The Business Administrator shall be entitled to the following benefits, namely:

a) ***MEDICAL, DENTAL AND OTHER HEALTH PROVISIONS***

Major Medical, Prescription Drug Plan and existing Dental Plan and Vision Plan shall continue to be provided to the Business Administrator coverage level selected by Business Administrator.

Coverage will be provided utilizing the same plan for all other employees of the Toms River Regional Schools. The Business Administrator will be paid (Two Thousand Five Hundred Dollars) \$2,500 for waiving such coverage to be deposited directly into a Tax Sheltered Annuity.

b) ***CONTRIBUTION TO MEDICAL AND PRESCRIPTION INSURANCE PREMIUMS***

The Business Administrator shall make contribution towards his health insurance premiums, **pursuant to the provisions of Sections 39 and 41 of P.L. 2011 c. 78, through payroll deductions.**

c) ***PROFESSIONAL LIABILITY BENEFITS***

The Board agrees that it shall defend, hold harmless, and indemnify the Business Administrator from any and all demands, claims, suits, actions, and legal proceedings brought against the Business Administrator in his official capacity as agent and/or employee of the Board, provided the incident arose while the Business Administrator was acting within the scope of his employment; and, as such, liability coverage is within the authority of the Board to provide State law, i.e., N.J.S.A. 18A:16 6.

If, in the good faith opinion of the Superintendent or the Board Attorney, conflict exists as regards the defense to such claim between the legal position of

the Business Administrator and the legal position of the Board, the Business Administrator may engage counsel, in which event the Board shall indemnify the Business Administrator for the costs of legal defense as permitted by State law provided the Business Administrator has not been found to have acted outside the scope of his employment.

d) MEMBERSHIP FEES

The Board shall pay 100% of the Business Administrator's membership fees and/or charges to professional organizations deemed necessary such as; NJASA, ASBO, AICPA, NJSCPA, OCASBO, NJASBO, NJCPA, to maintain and/or improve his professional skills with approval of the Superintendent.

e) CELLULAR TELEPHONE

Subject to the Superintendent's approval, The Board shall provide Mr. Doering with a mobile device or reimbursement for a mobile device and shall pay the monthly charges including business-related telephone call charges to a maximum of \$100/month. All personal information, device records, transactions, data and usage detail remains solely the possession of Mr. Doering.

f) PAYMENT TO ESTATE

If the Business Administrator dies before his Employment Contract year is completed, payment for his accumulated vacation days shall be made to his estate.

g) DISABILITY INSURANCE

While employed, the Board shall purchase a disability policy for the Business Administrator that will provide a monthly income for life to the Business Administrator in an amount equal to at least sixty-six percent (66%) of his then current salary in the event he becomes disabled. The cost of this policy shall be paid by the Board of Education whose annual contribution towards the premium shall not exceed two thousand five hundred dollars (\$2,500.00). Any annual premium in excess of two thousand five hundred dollars (\$2,500.00) shall be paid by the Business Administrator.

5) **DISABILITY OF THE BUSINESS ADMINISTRATOR**

In the event of disability by illness or incapacity, after the Business Administrator's sick leave has been exhausted, the compensation shall be reinstated after the Business Administrator has returned to employment and undertaken the full discharge of his duties. If a question exists concerning the capacity of the Business Administrator to return to his duties, the Board may require the Business Administrator to submit to a medical examination, to be performed by a doctor licensed to practice medicine. The physician shall limit his report to those factors that prohibit the Business Administrator from performing his/her duties.

6) **ENTIRE AGREEMENT**

This Employment Contract embodies the entire agreement between the parties hereto and cannot be varied except by written agreement of the undersigned parties.

7) **CONFLICTS**

In the event of any conflict between the terms, conditions and provisions of this Employment Contract and the provisions of the Board's policies, or any permissive state or federal law, then, unless otherwise prohibited by law, the terms of this Employment Contract shall take precedence over the contrary provisions of the Board's policies or any such permissive law during the term of the contract.

8) **SAVINGS CLAUSE**

If, during the term of this Contract, it is found that a specific clause of the Contract is illegal in federal or state law, the remainder of the Contract not affected by such a ruling, shall remain in force.

9) **SETTLING OF CONTROVERSIES AND DISPUTES**

The parties recognize that this is a contract and any dispute arising under the contract relating to contractual terms shall be decided by resorting to the Commissioner of Education or Courts of competent jurisdiction, as may be determined by law.

Furthermore, there shall be no arbitration clause or resorting to arbitration but all application for interpretation of this agreement shall be heard in the appropriate Court of the State of New Jersey or the Commissioner of Education, as the case may be.

10) **TERMINATION OF EMPLOYMENT CONTRACT**

A. This Contract shall terminate, the Business Administrator's employment will cease, and no compensation shall thereafter be paid, under any one of the following circumstances:

- (1) failure to possess/obtain proper certification;
- (2) revocation or suspension of the Business Administrator's certificate, in which case this Contract shall be null and void as of the date of revocation, as required by N.J.S.A.

18A:17-17;

- (3) forfeiture under N.J.S.A. 2C: 51-2;
- (4) mutual agreement of the parties;
- (5) notification in writing by the Board to the Business Administrator, prior to July 1, 2023, of the Board's intent not to renew this Contract; or

B. In the event the Business Administrator is arrested and charged with a criminal offense, which could result in forfeiture under N.J.S.A. 2C: 51-2, the Board reserves the right to suspend him/her pending resolution of the criminal charges. Such suspension shall be with pay prior to indictment, and may be with or without pay, at the Board's discretion, subsequent to indictment, unless the Board certifies contractual tenure charges.

C. The Business Administrator may terminate this Employment Contract upon at least 90 calendar days written notice to the Board, filed with the Board Secretary, of his/her intention to resign.

D. The Business Administrator shall not be dismissed or reduced in compensation during the term of this Contract, except as authorized by paragraphs B. and C. supra and N.J.S.A. 18A:25-6.

11) **APPROVAL OF CONTRACT**

The parties acknowledge that pursuant to N.J.A.C. 6A:23A-3.1 and N.J.S.A. 18A:7-B(i), the Executive County Superintendent or designee shall review and approve this Contract prior to final Board action on this Contract.

IN WITNESS WHEREOF, the parties hereto have hereunto set their respective hands and seals the day and year first above written.

ATTEST:

**BOARD OF EDUCATION OF THE TOMS
RIVER REGIONAL SCHOOLS**

Wendy Saxton
Board Secretary

Kevin Kidney, President

**Signed, Sealed and Delivered in
the Presence of:**

As to William J. Doering, CPA
Business Administrator

Board Meeting Approval Date:

(2c)

CONTRACT OF EMPLOYMENT

between

James Ricotta, Jr.

ASSISTANT SUPERINTENDENT

and

BOARD OF EDUCATION OF THE TOMS RIVER

REGIONAL SCHOOLS

This Employment Contract, **effective the 1st day of July 2023**, by and between the Board of Education of the Toms River Regional Schools in the County of Ocean, hereinafter referred to as "the Board", and James Ricotta, Jr., hereinafter referred to as "the Assistant Superintendent."

WHEREAS, the Board desires to provide the Assistant Superintendent with a written Employment Contract in order to enhance administrative stability and continuity within the schools, which the Board believes generally improves the quality of its overall educational program; and

WHEREAS, the Board and the Assistant Superintendent believe that a written Employment Contract is necessary to describe specifically their relationship and to serve as the basis of effective communication between them as they fulfill their governance and administrative functions in the operation of the education program of the schools.

NOW, THEREFORE, the Board and the Assistant Superintendent, for the consideration herein specified, agree as follows:

1) **TERM**

The Board, in consideration of the promises herein contained of the Assistant Superintendent, hereby employs, and the Assistant Superintendent hereby accepts employment as the Assistant Superintendent, **for a term commencing on July 1, 2023, and ending at the close of business on June 30, 2024.**

2) **PROFESSIONAL CERTIFICATION AND RESPONSIBILITIES OF THE ASSISTANT SUPERINTENDENT**

a) ***CERTIFICATION AND RESPONSIBILITIES:***

The Assistant Superintendent shall hold and at all times during the term of this agreement maintain valid and appropriate certifications and endorsements of the State of New Jersey. **The responsibilities of the Assistant Superintendent's position shall be as listed on the attached document, and shall also include such other related and similar duties as may be assigned by the Superintendent of Schools.**

b) ***PROFESSIONAL GROWTH AND DEVELOPMENT:***

The Board encourages the continuing professional growth and development of the Assistant Superintendent through participation, subject to prior approval of the Superintendent in the following:

- 1) the operations, programs and other activities conducted or sponsored by local, state and national school administrator, school board, and vocational associations such as the NJASA, NJPSA, and NJSBO conference;
- 2) seminars and courses offered by public or private educational institutions;

- 3) informational meetings with other persons whose particular skills or backgrounds would serve to improve the capacity of the Assistant Superintendent to perform professional responsibilities for the district; and
- 4) other activities not covered in the above paragraphs which promote vocational education or professional growth of the Assistant Superintendent.

Additionally, the Board shall permit a reasonable amount of time for the Assistant Superintendent, as is deemed appropriate to attend such matters promoting educational or professional improvement and shall pay all necessary travel and sustenance expenses, subject to all applicable State laws, regulations of the Department of Education, and the Policies of the Board regarding travel and expenses, not to exceed ten (10) days per year. All reimbursable travel outside the State of New Jersey requires the advance approval of the Board of Education. All travel reimbursements will be in accordance with Board Policy, NJ OMB circulars, NJAC 6A:23A-3.1 (e) 4; NJSA 18A:11-12.

3) **COMPENSATION**

a) *SALARY:*

The Assistant Superintendent shall be paid an annual salary, commencing as of the effective date of the Agreement, as follows:

July 1, 2023 to June 30, 2024 \$190,856

The parties agree that there shall be no payment by the Board to the Assistant Superintendent for any longevity during the term of the contract. The annual salary set forth shall be paid to the Assistant Superintendent in accordance with

the schedule of salary payments in effect for other 12-month, certificated employees.

During the term of this Employment Contract, including any extension thereof, the Assistant Superintendent shall not be reduced in compensation and/or benefits, unless such reduction shall be agreed to in writing by both parties to this agreement.

Any renegotiation, extension, amendment or otherwise altering of the terms of this Contract during the term shall be made in accordance with the provisions of N.J.S.A. 18A:11-11 and N.J.A.C. 6A:23A-3.1. The public notice and hearing requirement shall not apply to Contract renewals for future years, however, review by the Executive County Superintendent shall be required prior to Board action on such renewals.

b) *VACATION:*

The Assistant Superintendent shall be entitled to twenty-five (25) days paid vacation annually. The Assistant Superintendent shall certify to the Board Secretary documentation of vacation days used in any month.

The Assistant Superintendent shall be entitled to all holidays fixed by the School District during the contract year and such other holidays that fall within the school year prescribed by national or State legislation.

Pursuant to N.J.S.A. 18A:30-9, the Assistant Superintendent may carry forward vacation days into the following year upon the approval of the Superintendent of Schools. It is understood and agreed that the Assistant

Superintendent shall be entitled to twenty-five (25) vacation days during the course of any renewal year of this Agreement; the Assistant Superintendent, by virtue of this Agreement, shall be able to carry forth twenty-five (25) days for any subsequent year for vacation purposes. Upon retirement or separation, any unused vacation days, not to exceed fifty (50) days in the aggregate, will be paid at the Assistant Superintendent's then-current per diem rate (annual salary divided by 260).

c) SICK DAYS AND PERSONAL DAYS:

(i) The Assistant Superintendent shall be entitled to 15 paid sick days annually and shall be entitled to 5 days annually for personal days which convert to sick days if unused. The total amount of sick time (including unused personal days that have been converted to sick days) that may be added for any one year to the accumulative sick day bank may not exceed 15 days in accordance with 18A:30-7.

(ii) Upon retirement, the Assistant Superintendent shall be entitled to remuneration for unused accumulated sick days at his per diem rate at the time of his retirement in an amount: (a) not to exceed \$15,000.00; or (b) up to 120 accumulated unused sick days (the number of days so accumulated as of June 8, 2007, the effective date of N.J.S.A. 18A:30-3.5 (P.L. 2007, c. 92)) capped at the A&S Council max in effect as of the date of retirement; whichever is greater.

(iii) If payment is made pursuant to section (ii)(b), above, payment shall be subject to the contract provisions contained in the Administrative and

Supervisory Council contract in effect at the time of the Assistant Superintendent's retirement.

d) LEAVES OF ABSENCE WITH PAY:

1) The Assistant Superintendent shall be entitled to up to five (5) school days absence with pay in the event of the death of a spouse, child, son-in-law, daughter-in-law, parent, parent-in-law, brother or sister.

2) In the case of the death of a near relative, defined as first cousin, grandparent, uncle, aunt, niece, nephew or sibling-in-law, there shall be no deduction in the salary for absence on the day of the funeral.

4) OTHER BENEFITS

The Assistant Superintendent shall be entitled to the following benefits:

a) MEDICAL, DENTAL AND OTHER HEALTH PROVISIONS

Major Medical, Prescription Drug Plan and existing Dental Plan and Vision Plan shall continue to be provided to the Assistant Superintendent. Coverage will be provided utilizing the same plan for all other employees of the Toms River Regional Schools at coverage level selected by Assistant Superintendent.

b) The Assistant Superintendent may waive coverage in any of the health benefits plans if covered through a spouse, civil union or domestic partner's health plan, and in accordance with procedures established by the Board. The Assistant Superintendent will be paid (Two Thousand Five

Hundred Dollars) \$2,500 for waiving such coverage to be deposited directly into a Tax Sheltered Annuity.

c) ***CONTRIBUTION TO MEDICAL AND PRESCRIPTION INSURANCE PREMIUMS***

The Assistant Superintendent shall make contribution towards his/her health insurance premiums, **pursuant to the provisions of Sections 39 and 41 of P.L. 2011 c. 78, through payroll deductions.**

d) ***PROFESSIONAL LIABILITY BENEFITS***

The Board agrees that it shall defend, hold harmless, and indemnify the Assistant Superintendent from any and all demands, claims, suits, actions, and legal proceedings brought against the Assistant Superintendent in his/her official capacity as agent and/or employee of the Board, provided the incident arose while the Assistant Superintendent's actions arose out of and were in the course of his/her employment; and, as such, liability coverage is within the authority of the Board to provide pursuant to N.J.S.A. 18A:16-6 and 6.1.

If, in the good faith opinion of the Superintendent of Schools or the attorney for the School District, conflict exists regarding the defense to such claim between the legal position of the Assistant Superintendent and the legal position of the Board, the Assistant Superintendent may engage separate counsel, in which event the Board shall indemnify the Assistant Superintendent for the costs of legal defense consistent with N.J.S.A.

18A:16-6 and 6.1., provided the Assistant Superintendent has not been found to have acted outside the scope of his/her employment.

e) MEMBERSHIP FEES

The Board shall pay 100% of the Assistant Superintendent's membership fees and/or charges to professional organizations deemed necessary to maintain and/or improve his/her professional skills with approval of the Superintendent.

f) CELLULAR TELEPHONE

Subject to the Superintendent's approval, The Board shall provide Mr. Ricotta with a mobile device or reimbursement for a mobile device and shall pay the monthly charges including business-related telephone call charges to a maximum of \$100/month. All personal information, device records, transactions, data and usage detail remains solely the possession of Mr. Ricotta.

g) PAYMENT TO ESTATE

If the Assistant Superintendent dies during the term of this Contract, payment for his accumulated vacation days shall be made to his estate. No such payment shall be made for sick leave.

h) DISABILITY INSURANCE

While employed, the Board shall purchase a disability policy for the

Assistant Superintendent that will provide a monthly income for life to the Assistant Superintendent in an amount equal to at least sixty-six percent (66%) of his then current salary in the event he becomes disabled. The cost of this policy shall be paid by the Board of Education whose annual contribution towards the premium shall not exceed two thousand five hundred dollars (\$2,500.00). Any annual premium in excess of two thousand five hundred dollars (\$2,500.00) shall be paid by the Assistant Superintendent.

5) **DISABILITY OF THE ASSISTANT SUPERINTENDENT**

In the event of disability by illness or incapacity, after the Assistant Superintendent's sick leave has been exhausted, the compensation shall be reinstated after the Assistant Superintendent has returned to employment and undertaken the full discharge of his/her duties. If a question exists concerning the capacity of the Assistant Superintendent to return to his/her duties, the Board may require the Assistant Superintendent to submit to a medical examination, to be performed by a doctor licensed to practice medicine. The physician shall limit his report to those factors that prohibit the Assistant Superintendent from performing his/her duties.

6) **ENTIRE AGREEMENT**

This Employment Contract embodies the entire agreement between the parties hereto and cannot be varied except by written agreement of the undersigned parties.

7) **CONFLICTS**

In the event of any conflict between the terms, conditions and provisions of this Employment Contract and the provisions of the Board's policies, or any permissive state or federal law, then, unless otherwise prohibited by law, the terms of this Employment Contract shall take precedence over the contrary provisions of the Board's policies or any such permissive law during the term of the contract.

8) **SAVINGS CLAUSE**

If, during the term of this Contract, it is found that a specific clause of the Contract is illegal in federal or state law, the remainder of the Contract not affected by such a ruling, shall remain in force.

9) **SETTLING OF CONTROVERSIES AND DISPUTES**

The parties recognize that this is a contract and any dispute arising under the contract relating to contractual terms shall be decided by resorting to the Commissioner of Education or Courts of competent jurisdiction, as may be determined by law. Furthermore, there shall be no arbitration clause or resorting to arbitration but all application for interpretation of this agreement shall be heard in the appropriate Court of the State of New Jersey or the Commissioner of Education, as the case may be.

10) **TERMINATION OF EMPLOYMENT CONTRACT**

A. This Contract shall terminate, the Assistant Superintendent's employment will cease, and no compensation shall thereafter be paid, under any one of the following circumstances:

- (1) failure to possess/obtain proper certification;
- (2) revocation or suspension of the Assistant Superintendent's certificate, in which case this Contract shall be null and void as of the date of revocation, as required by N.J.S.A.

18A:17-17;

- (3) forfeiture under N.J.S.A. 2C: 51-2;
- (4) mutual agreement of the parties;
- (5) notification in writing by the Board to the Assistant Superintendent, prior to July 1, 2023, of the Board's intent not to renew this Contract; or

B. In the event the Assistant Superintendent is arrested and charged with a criminal offense, which could result in forfeiture under N.J.S.A. 2C: 51-2, the Board reserves the right to suspend him/her pending resolution of the criminal charges. Such suspension shall be with pay prior to indictment, and may be with or without pay, at the Board's discretion, subsequent to indictment, unless the Board certifies contractual tenure charges.

C. The Assistant Superintendent may terminate this Employment Contract upon at least 90 calendar days written notice to the Board, filed with the Board Secretary, of his intention to resign.

D. The Assistant Superintendent shall not be dismissed or reduced in compensation during the term of this Contract, except as authorized by paragraphs B. and C. supra and N.J.S.A. 18A:25-6.

11) **APPROVAL OF CONTRACT**

The parties acknowledge that pursuant to N.J.A.C. 6A:23A-3.1 and N.J.S.A. 18A:7-B(i), the Executive County Superintendent or designee shall review and approve this Contract prior to final Board action on this Contract.

IN WITNESS WHEREOF, the parties hereto have hereunto set their respective hands and seals the day and year first above written.

ATTEST:

**BOARD OF EDUCATION OF THE TOMS
RIVER REGIONAL SCHOOLS**

Wendy Saxton
Board Secretary

Kevin Kidney, President

**Signed, Sealed and Delivered in
the Presence of:**

As to James Ricotta, Jr.
Assistant Superintendent

Board Meeting Approval Date:

CONTRACT OF EMPLOYMENT

between

Patrick Thomas

ASSISTANT SUPERINTENDENT

and

BOARD OF EDUCATION OF THE TOMS RIVER

REGIONAL SCHOOLS

This Employment Contract, **effective the 1st day of July 2023**, by and between the Board of Education of the Toms River Regional Schools in the County of Ocean, hereinafter referred to as "the Board", and Patrick Thomas, hereinafter referred to as "the Assistant Superintendent."

WHEREAS, the Board desires to provide the Assistant Superintendent with a written Employment Contract in order to enhance administrative stability and continuity within the schools, which the Board believes generally improves the quality of its overall educational program; and

WHEREAS, the Board and the Assistant Superintendent believe that a written Employment Contract is necessary to describe specifically their relationship and to serve as the basis of effective communication between them as they fulfill their governance and administrative functions in the operation of the education program of the schools.

NOW, THEREFORE, the Board and the Assistant Superintendent, for the consideration herein specified, agree as follows:

1) **TERM**

The Board, in consideration of the promises herein contained of the Assistant Superintendent, hereby employs, and the Assistant Superintendent hereby accepts employment as the Assistant Superintendent, **for a term commencing on July 1, 2023, and ending at the close of business on June 30, 2024.**

2) **PROFESSIONAL CERTIFICATION AND RESPONSIBILITIES OF THE ASSISTANT SUPERINTENDENT**

a) ***CERTIFICATION AND RESPONSIBILITIES:***

The Assistant Superintendent shall hold and at all times during the term of this agreement maintain valid and appropriate certifications and endorsements of the State of New Jersey. **The responsibilities of the Assistant Superintendent's position shall be as listed on the attached document, and shall also include such other related and similar duties as may be assigned by the Superintendent of Schools.**

b) ***PROFESSIONAL GROWTH AND DEVELOPMENT:***

The Board encourages the continuing professional growth and development of the Assistant Superintendent through participation, subject to prior approval of the Superintendent in the following:

- 1) the operations, programs and other activities conducted or sponsored by local, state and national school administrator, school board, and vocational associations such as the NJASA, NJPSA, and NJSBO conference;
- 2) seminars and courses offered by public or private educational institutions;

- 3) informational meetings with other persons whose particular skills or backgrounds would serve to improve the capacity of the Assistant Superintendent to perform professional responsibilities for the district; and
- 4) other activities not covered in the above paragraphs which promote vocational education or professional growth of the Assistant Superintendent.

Additionally, the Board shall permit a reasonable amount of time for the Assistant Superintendent, as is deemed appropriate to attend such matters promoting educational or professional improvement and shall pay all necessary travel and sustenance expenses, subject to all applicable State laws, regulations of the Department of Education, and the Policies of the Board regarding travel and expenses, not to exceed ten (10) days per year. All reimbursable travel outside the State of New Jersey requires the advance approval of the Board of Education. All travel reimbursements will be in accordance with Board Policy, NJ OMB circulars, NJAC 6A:23A-3.1 (e) 4; NJSA 18A:11-12.

3) **COMPENSATION**

a) *SALARY:*

The Assistant Superintendent shall be paid an annual salary, commencing as of the effective date of the Agreement, as follows:

July 1, 2023 to June 30, 2024 \$175,100

The parties agree that there shall be no payment by the Board to the Assistant Superintendent for any longevity during the term of the contract. The annual salary set forth shall be paid to the Assistant Superintendent in accordance with

the schedule of salary payments in effect for other 12-month, certificated employees.

During the term of this Employment Contract, including any extension thereof, the Assistant Superintendent shall not be reduced in compensation and/or benefits, unless such reduction shall be agreed to in writing by both parties to this agreement.

Any renegotiation, extension, amendment or otherwise altering of the terms of this Contract during the term shall be made in accordance with the provisions of N.J.S.A. 18A:11-11 and N.J.A.C. 6A:23A-3.1. The public notice and hearing requirement shall not apply to Contract renewals for future years, however, review by the Executive County Superintendent shall be required prior to Board action on such renewals.

b) VACATION:

The Assistant Superintendent shall be entitled to twenty-five (25) days paid vacation annually. The Assistant Superintendent shall certify to the Board Secretary documentation of vacation days used in any month.

The Assistant Superintendent shall be entitled to all holidays fixed by the School District during the contract year and such other holidays that fall within the school year prescribed by national or State legislation.

Pursuant to N.J.S.A. 18A:30-9, the Assistant Superintendent may carry forward vacation days into the following year upon the approval of the Superintendent of Schools. It is understood and agreed that the Assistant

Superintendent shall be entitled to twenty-five (25) vacation days during the course of any renewal year of this Agreement; the Assistant Superintendent, by virtue of this Agreement, shall be able to carry forth twenty-five (25) days for any subsequent year for vacation purposes. Upon retirement or separation, any unused vacation days, not to exceed fifty (50) days in the aggregate, will be paid at the Assistant Superintendent's then-current per diem rate (annual salary divided by 260).

c) *SICK DAYS AND PERSONAL DAYS:*

(i) The Assistant Superintendent shall be entitled to 15 paid sick days annually and shall be entitled to 5 days annually for personal days which convert to sick days if unused. The total amount of sick time (including unused personal days that have been converted to sick days) that may be added for any one year to the accumulative sick day bank may not exceed 15 days in accordance with 18A:30-7.

(ii) Upon retirement, the Assistant Superintendent shall be entitled to remuneration for unused accumulated sick days at his per diem rate at the time of his retirement in an amount: (a) not to exceed \$15,000.00; or (b) up to 100 accumulated unused sick days (the number of days so accumulated as of June 8, 2007, the effective date of N.J.S.A. 18A:30-3.5 (P.L. 2007, c. 92)); capped at the TREA maximum in effect as of the date of retirement; whichever is greater whichever is greater.

(iii) If payment is made pursuant to section (ii)(b), above, payment shall be subject to the contract provisions contained in the Administrative and Supervisory Council contract in effect at the time of the Assistant Superintendent's retirement.

d) LEAVES OF ABSENCE WITH PAY:

1) The Assistant Superintendent shall be entitled to up to five (5) school days absence with pay in the event of the death of a spouse, child, son-in-law, daughter-in-law, parent, parent-in-law, brother or sister.

2) In the case of the death of a near relative, defined as first cousin, grandparent, uncle, aunt, niece, nephew or sibling-in-law, there shall be no deduction in the salary for absence on the day of the funeral.

4) OTHER BENEFITS

The Assistant Superintendent shall be entitled to the following benefits:

a) MEDICAL, DENTAL AND OTHER HEALTH PROVISIONS

Major Medical, Prescription Drug Plan and existing Dental Plan and Vision Plan shall continue to be provided to the Assistant Superintendent. Coverage will be provided utilizing the same plan for all other employees of the Toms River Regional Schools at coverage level selected by Assistant Superintendent.

b) The Assistant Superintendent may waive coverage in any of the health benefits plans if covered through a spouse, civil union or domestic partner's health plan, and in accordance with procedures established by

the Board. The Assistant Superintendent will be paid (Two Thousand Five Hundred Dollars) \$2,500 for waiving such coverage to be deposited directly into a Tax Sheltered Annuity.

c) CONTRIBUTION TO MEDICAL AND PRESCRIPTION INSURANCE PREMIUMS

The Assistant Superintendent shall make contribution towards his/her health insurance premiums, **pursuant to the provisions of Sections 39 and 41 of P.L. 2011 c. 78, through payroll deductions.**

d) PROFESSIONAL LIABILITY BENEFITS

The Board agrees that it shall defend, hold harmless, and indemnify the Assistant Superintendent from any and all demands, claims, suits, actions, and legal proceedings brought against the Assistant Superintendent in his/her official capacity as agent and/or employee of the Board, provided the incident arose while the Assistant Superintendent's actions arose out of and were in the course of his/her employment; and, as such, liability coverage is within the authority of the Board to provide pursuant to N.J.S.A. 18A:16-6 and 6.1.

If, in the good faith opinion of the Superintendent of Schools or the attorney for the School District, conflict exists regarding the defense to such claim between the legal position of the Assistant Superintendent and the legal position of the Board, the Assistant Superintendent may engage separate counsel, in which event the Board shall indemnify the Assistant Superintendent for the costs of legal defense consistent with N.J.S.A.

18A:16-6 and 6.1., provided the Assistant Superintendent has not been found to have acted outside the scope of his/her employment.

e) MEMBERSHIP FEES

The Board shall pay 100% of the Assistant Superintendent's membership fees and/or charges to professional organizations deemed necessary to maintain and/or improve his/her professional skills with approval of the Superintendent.

f) CELLULAR TELEPHONE

Subject to the Superintendent's approval, The Board shall provide Mr. Thomas with a mobile device or reimbursement for a mobile device and shall pay the monthly charges including business-related telephone call charges to a maximum of \$100/month. All personal information, device records, transactions, data and usage detail remains solely the possession of Mr. Thomas.

g) PAYMENT TO ESTATE

If the Assistant Superintendent dies during the term of this Contract, payment for his accumulated vacation days shall be made to his estate. No such payment shall be made for sick leave.

h) DISABILITY INSURANCE

While employed, the Board shall purchase a disability policy for the

Assistant Superintendent that will provide a monthly income for life to the Assistant Superintendent in an amount equal to at least sixty-six percent (66%) of his then current salary in the event he becomes disabled. The cost of this policy shall be paid by the Board of Education whose annual contribution towards the premium shall not exceed two thousand five hundred dollars (\$2,500.00). Any annual premium in excess of two thousand five hundred dollars (\$2,500.00) shall be paid by the Assistant Superintendent.

5) **DISABILITY OF THE ASSISTANT SUPERINTENDENT**

In the event of disability by illness or incapacity, after the Assistant Superintendent's sick leave has been exhausted, the compensation shall be reinstated after the Assistant Superintendent has returned to employment and undertaken the full discharge of his/her duties. If a question exists concerning the capacity of the Assistant Superintendent to return to his/her duties, the Board may require the Assistant Superintendent to submit to a medical examination, to be performed by a doctor licensed to practice medicine. The physician shall limit his report to those factors that prohibit the Assistant Superintendent from performing his/her duties.

6) **ENTIRE AGREEMENT**

This Employment Contract embodies the entire agreement between the parties hereto and cannot be varied except by written agreement of the undersigned parties.

7) **CONFLICTS**

In the event of any conflict between the terms, conditions and provisions of this Employment Contract and the provisions of the Board's policies, or any permissive state or federal law, then, unless otherwise prohibited by law, the terms of this Employment Contract shall take precedence over the contrary provisions of the Board's policies or any such permissive law during the term of the contract.

8) **SAVINGS CLAUSE**

If, during the term of this Contract, it is found that a specific clause of the Contract is illegal in federal or state law, the remainder of the Contract not affected by such a ruling, shall remain in force.

9) **SETTLING OF CONTROVERSIES AND DISPUTES**

The parties recognize that this is a contract and any dispute arising under the contract relating to contractual terms shall be decided by resorting to the Commissioner of Education or Courts of competent jurisdiction, as may be determined by law. Furthermore, there shall be no arbitration clause or resorting to arbitration but all application for interpretation of this agreement shall be heard in the appropriate Court of the State of New Jersey or the Commissioner of Education, as the case may be.

10) TERMINATION OF EMPLOYMENT CONTRACT

A. This Contract shall terminate, the Assistant Superintendent's employment will cease, and no compensation shall thereafter be paid, under any one of the following circumstances:

- (1) failure to possess/obtain proper certification;
- (2) revocation or suspension of the Assistant Superintendent's certificate, in which case this Contract shall be null and void as of the date of revocation, as required by N.J.S.A.

18A:17-17;

- (3) forfeiture under N.J.S.A. 2C: 51-2;
- (4) mutual agreement of the parties;
- (5) notification in writing by the Board to the Assistant Superintendent, prior to July 1, 2023, of the Board's intent not to renew this Contract; or

B. In the event the Assistant Superintendent is arrested and charged with a criminal offense, which could result in forfeiture under N.J.S.A. 2C: 51-2, the Board reserves the right to suspend him/her pending resolution of the criminal charges. Such suspension shall be with pay prior to indictment, and may be with or without pay, at the Board's discretion, subsequent to indictment, unless the Board certifies contractual tenure charges.

C. The Assistant Superintendent may terminate this Employment Contract upon at least 90 calendar days written notice to the Board, filed with the Board Secretary, of his intention to resign.

D. The Assistant Superintendent shall not be dismissed or reduced in compensation during the term of this Contract, except as authorized by paragraphs B. and C. supra and N.J.S.A. 18A:25-6.

11) APPROVAL OF CONTRACT

The parties acknowledge that pursuant to N.J.A.C. 6A:23A-3.1 and N.J.S.A. 18A:7-B(i), the Executive County Superintendent or designee shall review and approve this Contract prior to final Board action on this Contract.

IN WITNESS WHEREOF, the parties hereto have hereunto set their respective hands and seals the day and year first above written.

ATTEST:

**BOARD OF EDUCATION OF THE TOMS
RIVER REGIONAL SCHOOLS**

Wendy Saxton
Board Secretary

Kevin Kidney, President

**Signed, Sealed and Delivered in
the Presence of:**

As to Patrick Thomas
Assistant Superintendent

Board Meeting Approval Date:

Certified Transfer List
2022-2023 School Year

J

	From:	To:
Fodor, Jessica E.	IE - Math Gr. 6 11-130-100-101-015-1300	IS - Basic Skills Math 20-231-100-101-017-0176

4/17/23 effective date*

*reversing transfer from 4/26/23 boe meeting

5/17/23
Amala
cut.

(10)

TITLE: DISTRICT NURSE FACILITATOR

QUALIFICATIONS:

1. New Jersey Certification as School Nurse
2. Registered Nurse with Bachelor's Degree; Master's Degree preferred
3. Successful experience as district nurse

REPORTS TO: Assistant Superintendent who oversees medical professionals; Superintendent and / or his/her designee

PERFORMANCE RESPONSIBILITIES:

1. Liaison between Nurses, Administration, Medical Director and Community
 - a. Schedules and prepares agenda for nurses' meetings
 - b. Provides support for building nurses if help with an issue or crisis is requested
 - c. Participates in interviewing process with appropriate building administrators to hire new nurses, if requested
 - d. Contact person for Ocean County Health Department
 - e. Contact person for Ocean County School Nurses Association/Coordinator for NJ State Nurses Association
2. Generates annual Nursing Services Plan
 - a. Makes recommendations for nursing arrangements
3. Oversees school annual health services budget and makes appropriate recommendations
 - a. Orders bulk ordered supplies – ex: adrenaline, Epipens and albuterol in July
 - b. Schedules yearly vision and audiometer calibrations
4. Participates in the development or revision of district health services protocols, procedures and health forms
 - a. Disseminates current legislation, reports, or information regarding new health programs or policies
 - b. Develops and revises district health forms
 - c. Annually updates nurses standing orders from Medical Director
 - d. Observes and provides feedback on the practice of school nurses to ensure appropriate care, use of universal precaution, and proper safety procedures
5. Nursing Assignments
 - a. Schedules orientation for substitute nurses
 - b. Resource for substitute nurses if needed
 - c. Participates in the recruitment and selection of substitute nurses
6. District Health Programs
 - a. Coordinates CPR/AED recertification programs as needed
 - b. Schedules and helps coordinate professional development as needed
 - c. Informs district nurses of any seminars or conferences
 - d. In conjunction with district nurses, plans district health programs
7. Coordinates school sports physicals along with District Athletic Director, Medical Director and School Nurses

5/17/23
Cynthia
att

8. Evaluates School Nurse schedules in coordination with Medical Director and Principal
9. Performs other duties within the scope of his/her employment and certification as may be assigned by the Assistant Superintendent consistent with the functions of this position

ANNUAL EVALUATION: Performance of this job will be evaluated annually in accordance with NJ State law and the provisions of the Board's policy on evaluations.

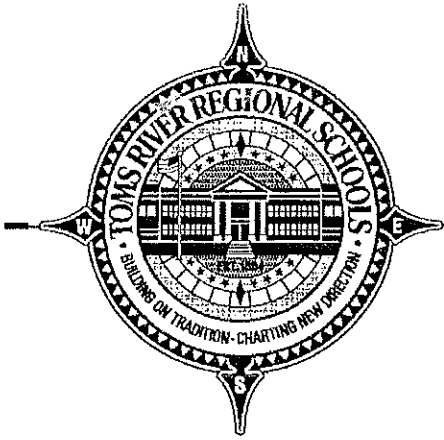
Adopted by: Toms River Regional Schools Board of Education
Date: 17 May 2023

11

Toms River Regional Schools


Richard C. Fastnacht

Director of Funded Programs/District Testing Coordinator



1144 Hooper Avenue, Toms River, NJ 08753
(732) 505-5500 X500046 Fax: (732) 244-7003
rfastnacht@trschoools.com

TO: Cara DiMeo
Assistant Superintendent for Curriculum & Instruction

FROM: Richard C. Fastnacht 
Director of Funded Programs/District Testing Coordinator

RE: **AMERICAN RESCUE PLAN (ARP) - EXTENDED DAY PROGRAMS**
Board of Education Meeting
May 17, 2023

DATE: May 3, 2023

Board of Education approval is needed for the attached staff members to be paid under the American Rescue Plan for the following extended day programs for the school year commencing September 2022 through June 2023.

Account: 20-487-200-104-040-2122-999
American Rescue Plan funded (voucher paid)

Attachment

Cc: W. Doering
Payroll

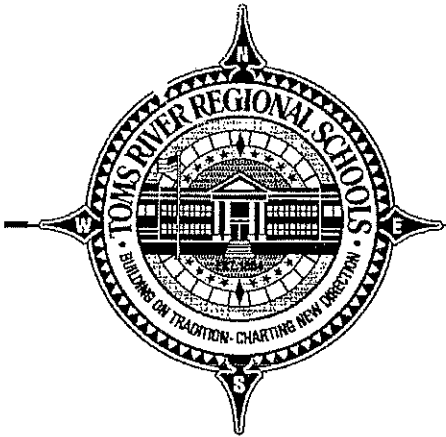
5/7/23
W. Doering
att.

Toms River Regional Schools


Richard C. Fastnacht

Director of Funded Programs/District Testing Coordinator

1144 Hooper Avenue, Toms River, NJ 08753
(732) 505-5500 X500046 Fax: (732) 244-7003
rfastnacht@trschoools.com



TO: Cara DiMeo
Assistant Superintendent for Curriculum & Instruction

FROM: Richard C. Fastnacht 
Director of Funded Programs/District Testing Coordinator

RE: **AMERICAN RESCUE PLAN (ARP) - EXTENDED DAY PROGRAMS**
Board of Education Meeting
May 17, 2023

DATE: May 3, 2023

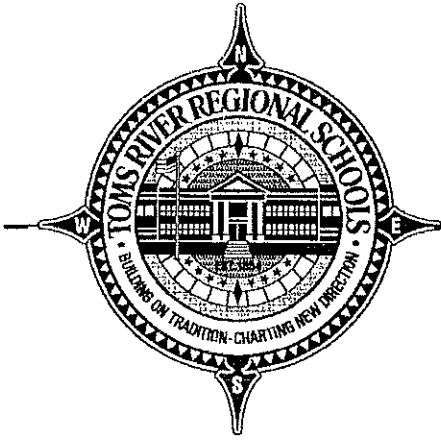
Board of Education approval is needed for the attached staff members to be paid under the American Rescue Plan for the following extended day programs for the school year commencing September 2022 through June 2023.

Account: 20-487-100-101-040-2122-999
American Rescue Plan funded (voucher paid)

Attachment

Cc: W. Doering
Payroll

12



Toms River Regional Schools

Richard C. Fastnacht


Director of Funded Programs/District Testing Coordinator

1144 Hooper Avenue, Toms River, NJ 08753

(732) 505 - 5500 x500046 • Fax: (732) 244 - 7003

rfastnacht@trschoools.com

To: Cara DiMeo
Assistant Superintendent for Curriculum & Instruction

From: Richard C. Fastnacht 
Director of Funded Programs/District Testing Coordinator

Re: **INTERMEDIATE TITLE I APPROVAL - Revision**
Board of Education Meeting
May 17, 2023

Date: May 4, 2023

Board of Education approval is needed for the following Title I Basic Skills Teacher for the school year commencing September 2022 through June 2023.

ADD

To account: 20-231-100-101-017-0176-999

<u>Title I School</u>	<u>Title I Basic Skills Teacher</u>	<u>Federal Salary</u>	<u>Dates</u>
Intermediate South	Ken Rose	\$80,995.00	4/7/23-5/8/23 (Revised dates)

<u>Title I School</u>	<u>Title I Basic Skills Teacher</u>	<u>Federal Salary</u>	<u>Dates</u>
Intermediate South	Jessica Fodor	\$61,835.00	5/9/23-6/30/23

/ms
C: W. Doering
Payroll

5/17/23
approved
att.

(13)

Toms River Regional Schools

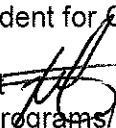


Richard C. Fastnacht

Director of Funded Programs/District Testing Coordinator

1144 Hooper Avenue, Toms River, NJ 08753
(732) 505 – 5500 x500046 • Fax: (732) 244 - 7003
rfastnacht@trschoools.com

TO: Cara DiMeo
Assistant Superintendent for Curriculum & Instruction

FROM: Richard C. Fastnacht 
Director of Funded Programs/District Testing Coordinator

RE: **TITLE I SIA APPROVAL - Revised**
Board of Education Meeting
May 17, 2023

DATE: May 1, 2023

Board of Education approval is needed for the following employees to receive payment under Title I SIA funds for the school year commencing September 2022 through June 2023.

Name	School	Account Code	Salary*
Jeannette Amoruso	High School South	20-232-200-104-021-0020-999	\$6,246.05
	Intermediate South	20-232-200-104-017-0020-999	\$4,928.48
	Walnut Street	20-232-200-104-004-0020-999	\$3,486.17
<i>Total federal funds:</i>			\$14,660.70

* Prorated dates 4/1/23-6/30/23

/ms

C: W. Doering
Payroll

5/17/24
Gymnasium
out.

(14)

Recommended for Employment 2023-2024 School Year Non Tenure TREA Support Staff

Employee	Title	TenureCode
Ms. Angela Abrams	Admin Assistant - TREA	1
Ms. Linda A. Abramski	CST Secretary	2
Ms. Amy J. Andrews	Secretary	2
Ms. Beth D. Berruti	Secretary	1
Ms. Danielle M. Boyd	Transportation Secretary	2
Ms. Kathryn B. Calcara	Admin Assistant - TREA	2
Ms. Maureen F. Costanzo	Admin Assistant - TREA	2
Ms. Alyn M. danyo	Teacher Secretary	2
Ms. Heidi M. Dawson	Secretary	2
Ms. Patricia J. Dellane	Admin Assitant - TREA	3
Ms. Donna M. Dipolvere	Admin Assistant - TREA	3
Ms. Jodi S. Donaway	Admin Assistant - TREA	2
Ms. Crista M. Dozier	Admin Assistant - TREA	2
Ms. Joan Gallagher	CST Secretary	2
Ms. Diana A. Gomez	Athletic Dept Secretary	2
Ms. Doreen Gonnello	CST Secretary	1
Ms. Patricia A. Gorczyca	Admin Assistant - TREA	4
Ms. Jessica M. Hilsdorf	Secretary	3
Ms. Rebecca M. Hurley	Transportation Secretary	2
Ms. Adriene Lazzaro	Admin Assistant - TREA	2
Ms. Lorraine M. Mann	Secretary	2
Ms. Jessica Momm	Secretary	2
Ms. Cristina M. Musa	Secretary	2
Ms. Kelly A. Nichols	Supervisor's Secretary	1

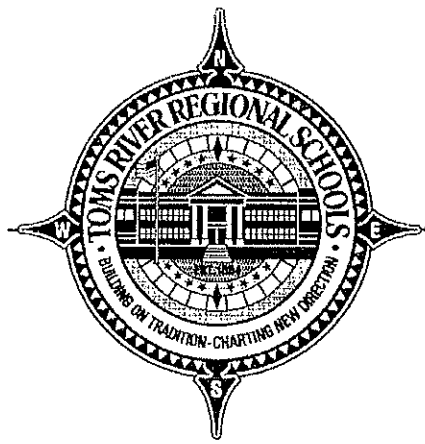
5/17/23
CJ
CENT

Employee	Title	TenureCode
Ms. Rose Marie J. Porzio	Admin Assistant - TREA	2
Ms. Cheryl Pratola	CST Secretary	2
Ms. Stacey N. Rose	Admin Assistant - TREA	2
Ms. Lynn M. Ross	Secretary	2
Ms. Christa E. Sierotowicz	Teacher Secretary	1
Ms. Lori L. Stocklin	Custodial Dept. Sec'y	2
Ms. Paula Tamburello	Food Services Secretary	3
Ms. Caroline A. Turner	Athletic Secretary	3
Ms. Michelle K. Wasik	Secretary	1

Recommended for Employment 2023-2024 School Year
Non Tenure TRESSSA/Administrative Executive
Secretary/Non Bargaining Unit Staff

Employee	Title	TenureCode
Ms. Donna B. Antonowicz	Administrative Secretary	3
Ms. Francine Brebner	Administrative Secretary	2
Ms. Ivelisse F. Duarte	Administrative Secretary	3
Ms. Melissa K. Friedman	Jr. Buyer	2
Ms. Geralyn M. Gallucci	AES/Supt's Confidential Secy	2
Ms. Rita M. Greiner	Accountant	2
Ms. Carey L. Mulvihill	AES/Board Secry's Conf. Secy	3
Ms. Sheri Pereira	Custodian of Records	3
Ms. Diana Perez	Administrative Secretary	2
Ms. Tara R. Stotler	Administrative Secretary	2

24A



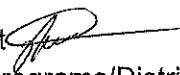
Toms River Regional Schools

Richard C. Fastnacht

Director of Funded Programs/District Testing Coordinator

1144 Hooper Avenue, Toms River, NJ 08753
(732) 505 - 5500 x500046 Fax: (732) 244 - 7003
rfastnacht@trschoools.com

TO: Cara DiMeo
Assistant Superintendent for Curriculum & Instruction

FROM: Richard C. Fastnacht 
Director of Funded Programs/District Testing Coordinator

RE: **AMERICAN RESCUE PLAN (ARP) - Walnut Street Elementary**
Board of Education Meeting
May 17, 2023

DATE: April 27, 2023

Board of Education approval is needed for the following staff members to be paid for a program funded by the American Rescue Plan. The program will run Monday-Thursday for 4 weeks for 3 hours per day.

Account: 20-487-100-101-040-2122-999
American Rescue Plan funded (voucher paid)

Program: Summer Acceleration Program for Rising 1st Graders
Rate of pay: \$40.00/hour, not to exceed \$1,920.00
Dates: July 24-27, July 31-Aug 3, Aug 7-10, and Aug 14-17, 2023

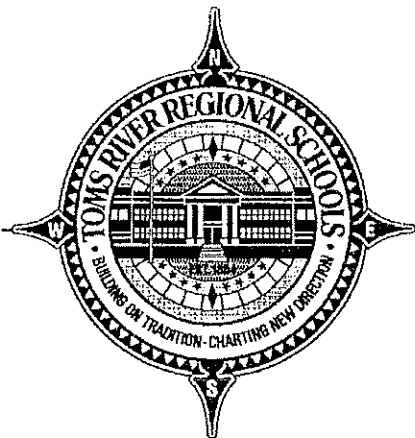
Staff:

Lisa Hankins

5/17/23
agm
att.

Cc: W. Doering
Payroll

(24B)



Toms River Regional Schools

Richard C. Fastnacht

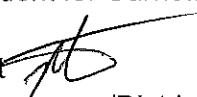
Director of Funded Programs/District Testing Coordinator

1144 Hooper Avenue, Toms River, NJ 08753

(732) 505 - 5500 x500046 Fax: (732) 244 - 7003

rfastnacht@trschoools.com

TO: Cara DiMeo
Assistant Superintendent for Curriculum & Instruction

FROM: Richard C. Fastnacht 
Director of Funded Programs/District Testing Coordinator

RE: **AMERICAN RESCUE PLAN (ARP) - South Toms River Elementary**
Board of Education Meeting
May 17, 2023

DATE: May 4, 2023

Board of Education approval is needed for the following staff members to be paid for a program funded by the American Rescue Plan.

Account: 20-487-200-104-040-2122-999
American Rescue Plan funded (voucher paid)

Program: Summer Character Education Curriculum Writing/Implementation
Rate of pay: \$31.00/hour
Not to exceed: 10 hours or \$310/teacher

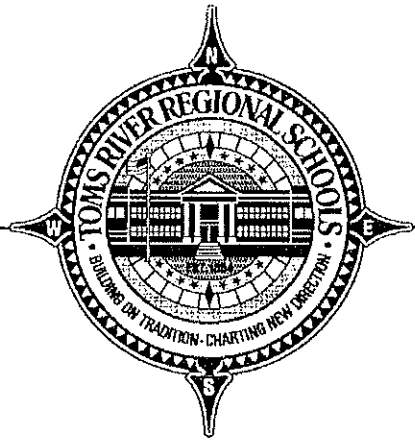
Staff:

Megan Okuniewicz
Kristen O'Leary

5/17/23
Approved
out.

Cc: W. Doering
Payroll

(24C)



Toms River Regional Schools

Richard C. Fastnacht


Director of Funded Programs/District Testing Coordinator

1144 Hooper Avenue, Toms River, NJ 08753

(732) 505 - 5500 x500046 Fax: (732) 244 - 7003

rfastnacht@trschoools.com

TO: Cara DiMeo
Assistant Superintendent for Curriculum & Instruction

FROM: Richard C. Fastnacht 
Director of Funded Programs/District Testing Coordinator

RE: **AMERICAN RESCUE PLAN (ARP) - South Toms River Elementary**
Board of Education Meeting
May 17, 2023

DATE: May 3, 2023

Board of Education approval is needed for the following staff members to be paid for a program funded by the American Rescue Plan. The program will run Tuesdays and Thursdays for 3 weeks for 3 hours per day.

Account: 20-487-100-101-040-2122-999
American Rescue Plan funded (voucher paid)

Program: Summer Art Club
Rate of pay: \$40.00/hour, plus 6 preps at \$20/hr
Not to exceed: \$840/teacher
Dates: July 25, 27, August 1, 3, 8, & 10, 2023

Staff:

Keith Cheek
Richard Cox

5/17/23
Grade
Art.

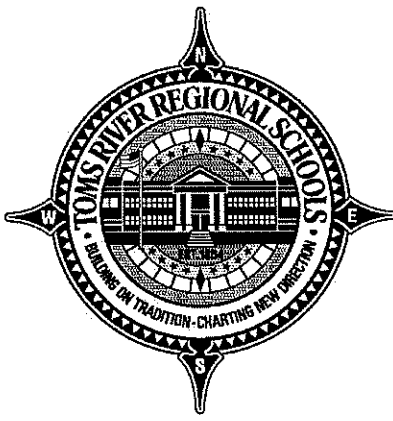
Cc: W. Doering
Payroll

25

BOARD AGENDA

May 17, 2023

SUBSTITUTE NURSE /ATHLETIC TRAINER



SUBSTITUTES

CERTIFICATION

1. Ms. Codie Coogan

County Nurse Certificate K-12 Effective 5/6/23



BOARD AGENDA

May 17, 2023

SUBSTITUTE SECRETARY

SUBSTITUTES

CERTIFICATION

1. Ms. Gayle C Hall

Secretary Effective 7/1/23

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May 17, 2023 OFF PAYROLL

Name	Location & Title	Effective Date
Abahazy, Alexis M.	Tier II Paraprofessional East Dover Elementary	April 21, 2023 May 2, 3, 10, 2023
Adesso, Sandra D.	Cafeteria/Playground Aide Cedar Grove Elementary	April 27, 2023
Adlin, Sarah D.	Tier II Paraprofessional Joseph A. Citta Elementary	April 27, 28, 2023
Aiello, Renee J.	Tier I Paraprofessional West Dover Elementary	April 26, 2023
Alicchio, Sharon M.	Grade 5 Walnut Street Elementary	April 18, 2023
Amoresano, Maria I.	Tier II Paraprofessional Cedar Grove Elementary	April 18, 2023 May 4*, 5, 10*, 2023
Amzler, Alexa D.	Tier II Paraprofessional Beachwood Elementary	May 8 – 11, 2023
Areizaga, Kristina	Tier II Paraprofessional Silver Bay Elementary	April 20, 26*, 2023 May 4, 5, 10*, 2023
Attia, Amy R.	Sped Autistic Walnut Street Elementary	May 2*, 9, 2023
Baldasano, Shannon R.	Tier II Paraprofessional Silver Bay Elementary	May 8*, 2023
Barrett, Joseph J.	Day Roving Custodian Cedar Grove Elementary	April 20*, 2023
Bianchi, Doris	Tier II Paraprofessional Early Learning Center	April 27, 2023
Billhimer, Alyn M.	Teacher Secretary Intermediate South	April 28, 2023
Bonassisa, Sandra L.	Cafeteria/Playground Aide Hooper Avenue Elementary	April 21, 28, 2023
Bonilla Becerril, Viridiana	Tier II Paraprofessional Early Learning Center	April 28, 2023
Bungay, Barbara L.	Cafeteria/Playground Aide West Dover Elementary	April 17 – 20, 2023 May 11, 2023
Burke, Catherine S.	Art Joseph A. Citta Elementary	April 19 – 21, 2023
Camejo, Mariela B.	Speech Language Specialist Walnut Street Elementary	April 19, 2023
Carbone, Janine M.	Tier II Paraprofessional Early Learning Center	April 20, 25*, 2023 May 1, 2, 5, 2023
Casselli, Joanne	Grade 4 Hooper Avenue Elementary	April 26, 27, 28, 2023 May 1, 2023

5/17/23
Agenda

Clayton, Jacqueline P.	Grade 1 Silver Bay Elementary	April 17*, 18, 2023
Colella-Flanagan, Gabrielle J.	Tier II Paraprofessional Hooper Avenue Elementary	April 19, 2023
Courvoisier, Michaela R.	Sped Bus Attendant Transcom West	April 25*, 2023
Cryan, Victoria A.	Tier II Paraprofessional Joseph A. Citta Elementary	April 21*, 2023 May 2, 10, 2023
Cuaton, Alicia A.	Tier II Paraprofessional Hooper Avenue Elementary	May 3*, 2023
Cummings Newman, Sherry	Sped Resource Room Joseph A. Citta Elementary	April 21*, 2023 May 8*, 2023
Data, Nichole M.	Tier II Paraprofessional High School East	April 21, 2023
Davies, Tracy	Regular Bus Driver Transcom West	April 24 – 28, 2023
Dell, Diane C.	Sped Bus Attendant Transcom West	April 20, 27*, 28, 2023 May 10*, 2023
DiPietro, Kimberly A.	Tier II Paraprofessional Pine Beach Elementary	May 4, 2023
Donaldson, Jazmin A.	Tier II Paraprofessional Joseph A. Citta Elementary	April 26, 2023 May 9, 2023
Doss, Kristen A.	Tier II Paraprofessional Early Learning Center	April 28, 2023
Dufour, Lynn M.	Sped Bus Attendant Transcom West	May 3*, 2023
Dunford, Patricia A.	Cafeteria/Playground Aide Hooper Avenue Elementary	April 17, 2023
Dunford Roskos, Jennifer A.	Tier I Paraprofessional Silver Bay Elementary	May 2, 2023
Dyer, Danielle	Tier II Paraprofessional Early Learning Center	May 3, 4, 5, 2023
Esposito, Angelina M.	Tier II Paraprofessional Hooper Avenue Elementary	April 24*, 2023
Falcatano Jr., Joseph	Custodian High School East	April 19, 25*, 2023 May 1, 4*, 11*, 2023
Felton, Janice L.	Cafeteria Worker Beachwood Elementary	April 24 – 28, 2023
Ferlisi, Karen	Sped LLD Intermediate South	April 19*, 2023 May 1, 2023
Fischer, Anne Marie T.	Sped Paraprofessional Hooper Avenue Elementary	May 4, 2023
Fishman, Penina E.	Speech Language Specialist Joseph A. Citta Elementary	April 17, 2023
Fournier, David A.	Science High School East	May 10, 2023

Frank, Kimberley A.	Sped Bus Attendant Transcom West	April 18, 2023 May 4, 5*, 10*, 11, 2023
Gallo, Xenia	Sped Bus Attendant Transcom West	April 17, 18, 19*, 2023 May 3*, May 9*, 2023
Gavin, Jennifer L.	Cafeteria/Playground Aide East Dover Elementary	May 4, 5, 2023
Gibson, Nicole A.	Regular Bus Driver Transcom West	April 21, 2023
Gillon, Lori J.	Cafeteria/Playground Aide Washington Street Elementary	May 8, 9, 11, 2023
Golina, Robin	Sped Bus Attendant Transcom West	April 24, 2023 May 5*, 2023
Guadagnino, Robert A.	English High School North	May 11, 2023
Hawthorne, Jill	Art High School North	April 24*, 2023 May 1*, 5*, 2023
Helstowski, Dean A.	Sped SLE Instructor High School East	April 25, 26, 2023 May 3, 11, 2023
Hezayen, Hanaa M.	Tier II Paraprofessional East Dover Elementary	April 25, 2023
Hoyer, Megan P.	Tier II Paraprofessional Washington Street Elementary	April 27*, 2023
Iaderosa, Tracy M.	Tier II Paraprofessional High School East	April 17, 26, 2023 May 3, 2023
Jack, John K.	Tradesman – Electrician Maintenance James Street	May 8, 2023
Jones, Nicole E.	Grade 4 South Toms River Elementary	April 28, 2023 May 1, 2023
Jubert, Melissa S.	Intervention & Gifted Educ Washington Street Elementary	April 24, 2023
Kasnowski, Laura A.	Tier II Paraprofessional Walnut Street Elementary	April 20, 2023 May 8, 2023
Kelly, Kristiana J.	Tier II Paraprofessional Early Learning Center	April 17, 2023
Knight, Jeffrey P.	Sped Resource Room West Dover Elementary	April 24 – 28, 2023 May 2, 10, 11, 2023
Kofman, Maria	Cafeteria/Playground Aide West Dover Elementary	April 20, 28, 2023
Kontogiannis, Lisa D.	Tier I Paraprofessional East Dover Elementary	April 27, 2023
Kotowski, Sarah B.	Tier II Paraprofessional Silver Bay Elementary	April 28, 2023
Kruger, Margaret M.	Preschool Silver Bay Elementary	May 4*, 5, 8, 2023
LaNeve, Dina R.	Tier II Paraprofessional Beachwood Elementary	May 4, 5, 8, 2023

Larsen, Sharlene J.	Tier II Paraprofessional Intermediate North	April 27, 2023
Lee, Beth A.	ESL High School North	April 28, 2023
Levy, Mary A.	Cafeteria/Playground Aide Walnut Street Elementary	April 21, 2023
Lobman, Cynthia D.	Tier II Paraprofessional Silver Bay Elementary	April 18 – 26, 2023 May 9, 2023
Marciano, Jeanne L.	School Nurse Washington Street Elementary	April 19*, 2023
Marynowski, Jaclyn A.	Kindergarten South Toms River Elementary	May 3, 2023
McCarthy, Amanda J.	Cafeteria Worker High School East	April 21, 2023
Merritt, Michael	Night Custodian Intermediate South	May 5, 2023
Mineo, Valerie	Cafeteria/Playground Aide Hooper Avenue Elementary	April 27, 2023
Moeller, Stephanie A.	Cafeteria/Playground Aide Joseph A. Citta Elementary	May 1, 3, 2023
Munkens, Anne E.	Cafeteria Worker Intermediate South	May 9, 2023
Nevard, Vicki L.	Tier II Paraprofessional Early Learning Center	April 27, 2023 May 1, 2023
Oliva, Maria C.	Tier II Paraprofessional Walnut Street Elementary	May 8, 9, 2023
Olmo, Paola A.	Cafeteria/Playground Aide Hooper Avenue Elementary	April 17, 2023
Ousterman, Karen L.	Sped Paraprofessional MH High School North	May 10*, 2023
Pagliuca, Ashlee M.	Tier II Paraprofessional Hooper Avenue Elementary	May 8, 2023
Peters, Rosa	Tier II Paraprofessional Early Learning Center	April 24 – 28, 2023 May 2*, 8, 9, 10, 2023
Pierce, Gyse D.	Regular Bus Driver Transcom West	April 18*, 2023 May 11*, 2023
Poklasny, Karen	Tier II Paraprofessional Joseph A. Citta Elementary	April 24 – 28, 2023
Pompei, Janet B.	Tier I Paraprofessional North Dover Elementary	May 10, 2023
Presho, Jessica M.	Regular Bus Driver Transcom West	April 26, 2023
Ragusa, Nicole L.	Tier I Paraprofessional East Dover Elementary	April 17, 2023 May 11, 2023
Ricigliano, Victoria M.	Tier I Paraprofessional West Dover Elementary	April 24, 2023 May 5, 2023

Romano, Dana	Cafeteria/Playground Aide South Toms River Elementary	April 20, 21, 2023
Romano, Sarajeon	Tier II Paraprofessional Intermediate South	April 24*, 25, 2023
Ross, Lois	Cafeteria/Playground Aide Joseph A. Citta	April 21, 2023
Scafuri, Anne	Sped Paraprofessional Intermediate South	April 20 – 28, 2023 May 1, 9 – 11, 2023
Schafer, Michele D.	Tier II Paraprofessional Intermediate North	April 17 – 28, 2023
Schweighardt, John S.	Night Supervisor West Dover Elementary	April 28, 2023 May 1 – 5, 2023
Shea, Kelly A.	Sped LLD Cedar Grove Elementary	May 2, 2023
Sholk, Michelle	Guidance Counselor Intermediate South	May 5*, 2023
Simeone, Maria	Tier II Paraprofessional Joseph A. Citta Elementary	April 19, 28, 2023 May 9*, 2023
Simone, Lisa M.	Vocal Music Cedar Grove Elementary	April 24, 2023
Smilek, Katherine J.	Science High School North	April 18*, 28, 2023 May 3, 2023
Smith, Dorothy E.	Sped Bus Driver Transcom West	May 5*, 2023
Snow, Nori L.	Tier I Paraprofessional East Dover Elementary	April 17* - 24, 2023 May 2, 4, 2023
Suagua, Jessica	Cafeteria/Playground Aide Walnut Street Elementary	April 18, 2023
Thompson, Jennifer A.	Tier II Paraprofessional Hooper Avenue Elementary	April 19, 2023 May 9, 2023
Todd, Jennifer L.	Sped Resource Room Walnut Street Elementary	April 17, 2023
Vaiana, Katerine M.	Tier II Paraprofessional Early Learning Center	May 5, 2023
Villar, Maria J.	Cafeteria Worker Walnut Street Elementary	May 4, 5, 8, 2023
Waszak, Sharon I.	Cafeteria/Playground Aide Cedar Grove Elementary	April 20, 2023 May 11, 2023
Wharton, Maureen F.	Cafeteria/Playground Aide Pine Beach Elementary	May 9, 2023
Wycoff Jr., Donald F.	Elem Tech for Children Walnut Street Elementary	May 9*, 2023
Zafra-Andino, Sandra	Cafeteria/Playground Aide Silver Bay Elementary	April 17, 2023 May 4, 8, 9, 2023
Zuczek, Dana M.	Cafeteria/Playground Aide Cedar Grove Elementary	May 9, 2023

(27)



TOMS RIVER REGIONAL SCHOOLS

WILLIAM J. DOERING
BUSINESS ADMINISTRATOR

1144 Hooper Avenue, Toms River, NJ 08753
(732) 505-5549 • Fax: (732) 914-1607
E-mail: wdoering@trschoools.com

TO: Michael S. Citta, Superintendent of Schools
FROM: William J. Doering, School Business Administrator
DATE: May 10, 2023

RE: **2023-2024 PAID HOLIDAY SCHEDULE**
Maintenance/Custodial/Grounds and Technology Foremen, Assistant Grounds Supervisor, Head Custodians, Head Groundskeepers, Custodians, Night Supervisors, Groundskeepers, Security Guards, Maintenance, Computer Service Technicians, Vehicle Maintenance

Request the following 2023-2024 Paid Holiday Schedule be approved at the May 17, 2023 Board Meeting for the above referenced union members:

Tuesday	July 4, 2023	Independence Day
Monday	September 4, 2023	Labor Day
Thursday	November 9, 2023	Fall Recess
Friday	November 10, 2023	Fall Recess
Thursday	November 23, 2023	Thanksgiving
Friday	November 24, 2023	Thanksgiving
Monday	December 25, 2023	Holiday
Friday	December 29, 2023	Holiday
Monday	January 1, 2024	New Year's Holiday
Monday	January 15, 2024	Martin Luther King Day
Monday	February 19, 2024	President's Day
Friday	March 29, 2024	Spring Recess
Monday	April 1, 2024	Spring Recess
Friday	April 5, 2024	Spring Recess
Monday	May 27, 2024	Memorial Day

William J. Doering
School Business Administrator

WJD/mc
c: Human Resources Department

MAY 17, 2023

**EDUCATIONAL PROGRAMS
AGENDA**

BOARD OF EDUCATION

MAY 17, 2023

EDUCATIONAL PROGRAMS ITEMS 1-7

1. **Application for Reimbursement of Professional Graduate Courses (Attached)**
2. **Donations:**
 - A. Recommend the attached be accepted with thanks.
3. **Educational Activity Requests (Attached)**
4. **Extracurricular:**
 - A. Recommended approval for the High School North “Mariner” Marching Band, Color Guard, Orchestra and Theater students to attend a trip to Boston, MA. The event will take place April 10, 2024 – April 14, 2024. The event will be at no cost to the Board of Education.
5. **Graduate Reimbursement (Attached)**
6. **Student Services:**
 - A. Out-of-District Day Placement Requests (Attached)
 - B. Tuition Pupils Received Requests (Attached)
 - C. Commission for the Blind and Visually Impaired Requests (Attached)
7. **Recommended Professional Leave Requests (Attached)**

MAY 17, 2023

**EDUCATIONAL PROGRAMS
AGENDA**

ATTACHMENTS

5/17/2023

Name	Building	Assignment	College	Course(s)	SY
Arminio Jr, Joseph N	Intermediate East	Social Studies Gr. 7	Western Governors University	School Law	22-23
Cicalese, Matthew J	High School East	English	Arkansas State University	Leading Inclusive Schools Leadership of Curricular Design & Development Planning and Resources Allocation	22-23 22-23 22-23
Cosentino, Erin M	High School East	Sped BD	Rutgers	Supervision and Evaluation of Teaching School and Community Relations Diversity and Oppression	22-23 22-23 22-23
Germano, Angela M	Intermediate East	Language Arts Gr. 6	Grand Canyon University	Human Behavior and the Social Environment Humanistic, Trans. And Psychology Designing Quantitative Study 1 Designing Quantitative Study 2	22-23 23-24 23-24 23-24
Madigan, Leigh C	Intermediate North	Science Gr 6	Georgian Court University	Supervision and Leadership of Inst. And Learning Curr. Leadership for the Inc. School	22-23 22-23
Reilly, Kaitlyn P	High School North	Math	Sam Houston University	Concepts in Analysis Issues in Undergrad Math Ed	22-23 22-23
Sandberg, Kyle G	High School East	Physical Education	Arkansas State University	Ethical Leadership	22-23

5/17/23
G. [unclear]
[unclear]



**Toms River Regional Schools
 Donation Received and Processed in Accounting Department**

2

Submission to Personnel date:	4/28/2023
Donation check received from the following group/organization:	
Name:	Kedz Funeral Home
Address:	1123 Hooper Ave Toms River, NJ 08753
Amount of check:	\$ 1,000.00
Date of check:	3/31/2023
Date received:	4/20/2023
Donation to Department/School:	East Dover Elementary School
Budget Account:	20-008-100-610-008-8190
Revenue Account:	20-1990-008-900-8190
Comments:	Donation

*5/17/23
 J. Moran
 att*

**Toms River Regional Schools
 Donation Received and Processed in Accounting Department**

Submission to Personnel date:	4/28/2023
Donation check received from the following group/organization:	
Name:	Farro's Far Out Tees Inc
Address:	873 Fischer Blvd
	Toms River, NJ 08753
Amount of check:	\$233.00
Date of check:	1/30/2023
Date received:	4/18/2023
Donation to Department/School:	Toms River Intermediate East
Budget Account:	20-015-100-610-015-8209
Revenue Account:	20-1990-015-900-8209

**Toms River Regional Schools
 Donation Received and Processed in Accounting Department**

Submission to Personnel date:	4/28/2023
Donation check received from the following group/organization:	
Name:	Shutterfly, LLC
Address:	10 Almaden Blvd, Suite 900 San Jose, CA 95113
Amount of check:	\$903.42
Date of check:	4/10/2023
Date received:	4/17/2023
Donation to Department/School:	Pine Beach Elementary
Budget Account:	20-002-100-610-002-8167
Revenue Account:	20-1990-002-900-8167
Comments:	Donation

Toms River Regional Schools

Donation Received and Processed in Accounting Department

Submission to Personnel date:	4/28/2023
Donation check received from the following group/organization:	
Name:	Washington St Elementary PTO
Address:	500 W Earl Ct Toms River, NJ 08753
Amount of check:	\$350.00
Date of check:	4/1/2023
Date received:	4/17/2023
Donation to Department/School:	Washington Street Elementary
Budget Account:	20-003-100-610-003-8149
Revenue Account:	20-1990-003-900-8149
Comments	donation

Toms River Regional Schools

Donation Received and Processed in Accounting Department

Submission to Personnel date:	4/28/2023		
Donation check received from the following group/organization:			
Name:	Ohiopyle Prints, Inc.		
Address:	410 Dinnerbell Rd		
	Ohiopyle, PA 15470-1002		
Amount of check:	\$4.20		
Date of check:	4/13/2023		
Date received:	4/24/2023		
Donation to Department/School:	High School South		
Budget Account:	20-021-100-610-021-8148		
Revenue Account:	20-1990-021-900-8148		
			Donation

**Toms River Regional Schools
 Donation Received and Processed in Accounting Department**

Submission to Personnel date:		4/28/2023
Donation check received from the following group/organization:		
Name:	The Blackburn Giving Fund	
Address:	by its agent, YourCause	
	65 Fairchild Street	
	Charleston, SC 29492	
Amount of check:	\$186.00	\$372.00
Date of check:	4/6/2023	4/20/2023
Date received:	4/17/2023	4/24/2023
Donation to Department/School:	High School South	
Budget Account:	20-021-100-610-021-8148	
Revenue Account:	20-1990-021-900-8148	
		Donation

**Toms River Regional Schools
 Donation Received and Processed in Accounting Department**

Submission to Personnel date:	4/28/2023
Donation check received from the following group/organization:	
Name:	County of Ocean
Address:	PO Box 2191
	Toms River, NJ 08754-2191
Amount of check:	\$5,000.00
Date of check:	4/5/2023
Date received:	4/24/2023
Donation to Department/School:	District Fundraiser-Unsung Heroes Event
Budget Account:	20-040-100-320-040-8237
Revenue Account:	20-1990-040-900-8237

**Toms River Regional Schools
 Donation Received and Processed in Accounting Department**

Submission to Personnel date:	5/10/2023
Donation check received from the following group/organization:	
Name:	Walnut St. Elementary School PTO
Address:	60 Walnut St. Toms River, NJ 08753
Amount of check:	\$10,000.00
Date of check:	5/2/2023
Date received:	5/5/2023
Donation to Department/School:	Walnut Street Elementary School
Budget Account:	20-004-400-610-004-8144
Revenue Account:	20-1990-004-900-8144
Comments	Donation

Toms River Regional Schools

Donation Received and Processed in Accounting Department

Submission to Personnel date:	5/10/2023
Donation check received from the following group/organization:	
Name:	The Community Impact Fund
Address:	A fund of the UK online giving Foundation 6 Trull Farm Buildings, Trull, Tetbury Gloucestershire, GL8 8SQ, GB
Amount of check:	\$19.06
Date of check:	4/26/2023
Date received:	5/9/2023
Donation to Department/School:	District Fundraiser
Budget Account:	20-040-200-890-040-8237
Revenue Account:	20-1990-040-900-8237

April 24, 2023
Date

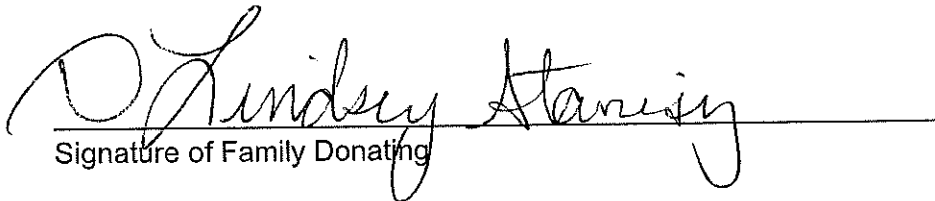
To Whom It May Concern,

I am writing this letter to offer a donation of the below listed equipment to the Toms River Regional Schools Special Education Department.

Convaid Cruiser Transit Stroller
Name of Equipment

Stanisz Family
1 N Tunesbrook Dr
Toms River, NJ 08753

Name & Address of person donating


Signature of Family Donating

31

Educational Activity Requests 2022-2023

BOE Meeting: May 17, 2023

<i>Trip Dates</i>	<i>Trip #</i>	<i>School Name</i>	<i>Destination Place</i>	<i>City/State</i>	<i>OVN</i>	<i>Cost</i>
05/18/23	85265	HS North	Battleship NJ	Camden NJ		\$0.00
05/21/23	85254	HS East	Mutter Museum	Phila. PA		\$0.00
06/03/23	82789	INT East	Six Flags Great Adventure	Jackson NJ		\$82.00
06/26/23	0	HSE/HSN	FBLA National Conference	Atlanta, GA	x	\$10,246.00

5/12/23
Growth
att

5

GRADUATE REIMBURSEMENT

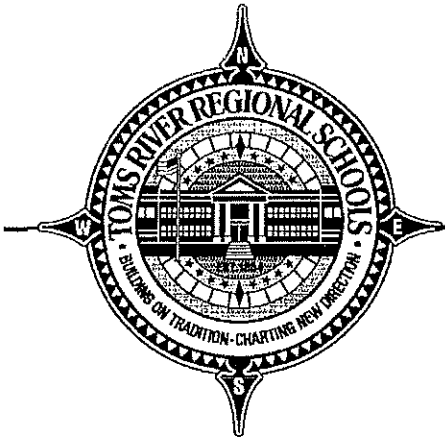
5/17/2023

<i>Name</i>	<i>Amount</i>	<i>SY</i>
Florie, April M	\$705.00	22-23
Gray, Paige A	\$2,160.00	22-23
Sager, Gregory B	\$2,160.00	22-23

5/17/23
Open
att.

(6A)

Toms River Regional Schools



Joy Forrest

Director of Special Services

1144 Hooper Avenue, Toms River, NJ 08753

(732) 505-5500 • Fax: (732) 505-1493

jforrest@trschoools.com

April 26, 2023

MEMO TO: Michael Citta, Superintendent

FROM: Joy Forrest, Director of Special Services

BOARD AGENDA ITEM – May 17, 2023

We respectfully request the Board of Education approval for the following student placed OUT OF DISTRICT for the SCHOOL YEAR PROGRAM FOR THE 2022-2023 School Year in a private day placement.

#69840

CLASSIFICATION: Other Health Impaired

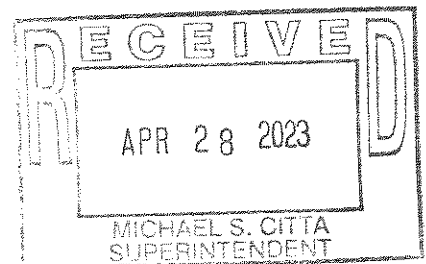
PLACEMENT: Bonnie Brae

PRO-RATED TUITION: \$9,890.00

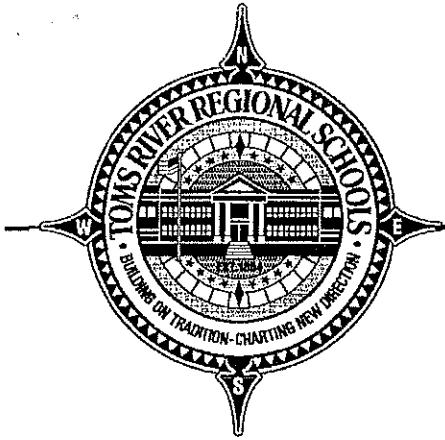
JF/ks

5/17/23
agreed
att

This student is classified eligible for special education and related services based on the criteria of Other Health Impaired. This is a CMO placement.



Toms River Regional Schools



Joy Forrest

Director of Special Services

1144 Hooper Avenue, Toms River, NJ 08753

(732) 505-5500 • Fax: (732) 505-1493

jforrest@trschoools.com

April 24, 2023

MEMO TO: Michael Citta, Superintendent

FROM: Joy Forrest, Director of Special Services

BOARD AGENDA ITEM – May 17, 2023

We respectfully request the Board of Education approval for the following student placed OUT OF DISTRICT for the SCHOOL YEAR PROGRAM FOR THE 2022-2023 School Year in a private day placement.

#35355

CLASSIFICATION: Intellectual Disability

PLACEMENT: ARC

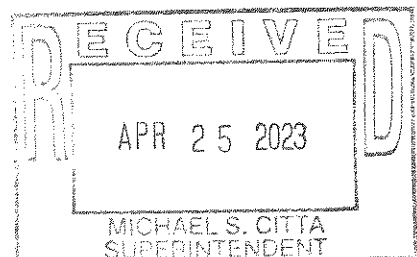
PRO-RATED TUITION: \$1,680.00

A handwritten signature in black ink, appearing to read "Joy Forrest", is written over a horizontal line.

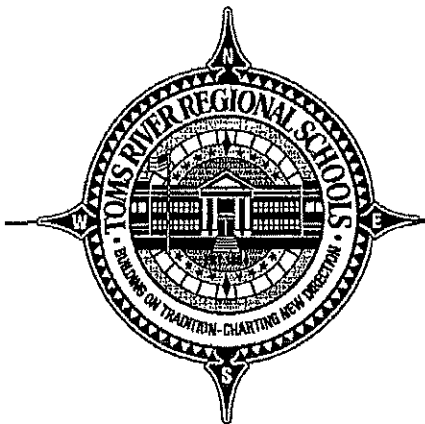
JF/ks

A handwritten signature in black ink, appearing to read "Michael S. Citta", is written in the lower right area of the page.

This student is classified eligible for special education and related services based on the criteria of Intellectual Disability. This student will be graduating in June 2023. This student is a young lady who thrives on consistency and structure. In order to ensure a smooth transition from High School East to her post-secondary placement at the ARC, it is recommended that she attend the ARC program for the remainder of the school year. Upon entering the ARC placement on a full time basis, she will thoroughly know what to expect for her day as well as have a rapport established with the staff.



(6B)



Toms River Regional Schools

Joy Forrest

Director of Special Education

1144 Hooper Avenue, Toms River, NJ 08753

(732) 505-5500 • Fax: (732) 505- 1493

jforrest@trschoos.com

To: Mr. Michael Citta, Superintendent
From: Joy Forrest, Director of Special Education
Date: May 2, 2023

Subject: Board Agenda May 17, 2023

I respectfully request Board of Education approval for the following displaced student to be a "Tuition In" student for the 2022-2023 school year.

Student ID: 65651

Sending District: Ocean Gate School District

School Attending: Walnut Street Elementary

Pro-rated Yearly Tuition Amount \$8,214.15

Joy Forrest
Director of Special Education

Cc: W. Doering, Business Administrator
K. Ryan, Central Registration
N. Tomecko, Accounting

JF/dp

This student is DCF placed in Ocean Gate, NJ. Ocean Gate Township School District is fiscally responsible for this student's education.

5/17/23
General
Citta

60



Toms River Regional Schools

Joy Forrest

Director of Special Education

1144 Hooper Avenue, Toms River, NJ 08753

(732) 505-5500 • Fax: (732) 505- 1493

jforrest@trschoools.com

To: Mr. Michael Citta, Superintendent

From: Joy Forrest, Director of Special Education

Date: May 2, 2023

Subject: Board Agenda March 17, 2023

Board of Education approval is respectfully requested for the following student to receive pro-rated services from the Commission for the Blind and Visually Impaired.

#36115 Level One \$886.00

Start Date 09/01/2022

End Date 12/3/2022

Joy Forrest
Director of Special Education

JF/dp

Cc: W. Doering, Business Administrator

5/17/23
Open
Out

Professional Leave Requests

First Name	Last Name	Location	GR/ASSN	Workshop Title	Workshop Date	Activity Location	Cost	BOE Agenda
Dinean	Batchelder	IS	7	NGSS Transfer Task Pilot	06/12-06/14/23	Minneapolis, MN	0	05/17/23
Jenna	Beverly	PB	K-5 Art	Arts Integration Leadership Institute	07/18/23-07/20	Nassau Inn, Princeton,	75.00	05/17/23
Derek	Bonk	HSN	9-12	NJ TSA	05/03/23	TCNJ	0	05/17/23
Brian	Carbone	HSE	9-12	Ocean County AD Meeting	04/28/23	Lakehurst, NJ	0	05/17/23
Brian	Carbone	HSE	9-12	NJSIAA Meeting	05/01/23	Edison, NJ	0	05/17/23
Kelsey	Chatten	HSE	9-12	Broadway Teachers Workshop	07/11/23-07/13	New York, NY	599.00	05/17/23
Jeffrey	Childers	Facilities	Maint.	Teamsters Local 97 2023 Seminar	10/15-10/18/23	Atlantic City, NJ	0	05/17/23
Michael	Citta	1144	Superinten	NJASA/NJAPSA Spring Leadership Conference	05/18/23	Atlantic City, NJ	250.00	05/17/23
Courtney	Coppinger	HSE	9-12	Don't Get Vaped In	05/10/23	Virtual/Online	0	05/17/23
Kaitlyn	Covert	PB	RR 4/5	Arts Integration Leadership Institute	07/18/23-07/20	Nassau Inn, Princeton,	75.00	05/17/23
Tom	DeRiggi	HSN	11	Boys Golf - Shore Conference Tournament	04/26/23	Charleston Springs, NJ	0	05/17/23
Cara	DiMeo	1144	Asst. Supe	Women in Leadership Event	06/01/23	West Long Branch, NJ	25.00	05/17/23
Jennifer	Fazzini	HSE	9-12	Teacher of The Year Recognition	05/05/23	Toms River, NJ	0	05/17/23
Casey	Fox	IN	Guidance	Adolescents & Risky Teens	05/12/23	OC Prosecutors Office	0	05/17/23
Shannon	Francis	PB	4	Arts Integration Leadership Institute	07/18/23-07/20	Nassau Inn, Princeton, N	75.00	05/17/23
Stephani	Higham	PB	K-5 Music	Arts Integration Leadership Institute	07/18/23-07/20	Nassau Inn, Princeton,	75.00	05/17/23
Dawn	Jacobus	SB	SLP	Out of District Observation	04/27/23	Jardine School, Cranfor	0	05/17/23
Dawn	Jacobus	SB	SLP	Out of District Observation	04/27/23	Jardine School, Cranfor	0	05/17/23
Ben	Kleiner	WAL	5	NJ STEM Innovation Fellowship	05/24/23	Montclair University	0	05/17/23

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5/11/23
C. Fox

First Name	Last Name	Location	GR/ASSN	Workshop Title	Workshop Date	Activity Location	Cost	BOE Agenda
Jennifer	Kurak	SB	PT	Out of District Tour	04/27/23	Harry J. Moore School	0	05/17/23
Jessica	Kurtz	IS	8	Farm to School Sustainable Pathways	05/03/23	Trenton, NJ	0	05/17/23
Melissa	Kwiecinski	HSN	9-12	NJTSA	05/03/23	TCNJ	0	05/17/23
Beth	Lee	HSN	ESL	TESOL	05/24/23	New Brunswick, NJ	0	05/17/23
Amanda	Lizer	PB	4	Arts Integration Leadership Institute	07/18/23-07/20	Nassau Inn, Princeton,	75.00	05/17/23
Dana	Marquis	IN	Guidance	B2F Middle Grades Career Awareness	04/21/23	OC College	0	05/17/23
Catherin	Mellon	PB	Admin	Arts Integration leadership Institute	07/18/23-07/20	Nassau Inn, Princeton, N	75.00	05/17/23
Josh	Melson	IE	6-8	Designing Student Centered Learning	07/15/23	Online	446.00	05/17/23
Tom	Miller	HSN	9-12	PENN Relays	04/28/23	University of Pennsylva	0	05/17/23
Michael	Nemeth	HSE	10	Boys State Sectional	05/08/23	West Deptford, NJ	0	05/17/23
Michael	Nemeth	HSE	10	Shore Conference Golf	04/26/23	Charleston Springs, NJ	0	05/17/23
Mindy	O'Connor	HSN	9-12	State Teen Arts	05/31/23	Edison, NJ	0	05/17/23
Dana	Oleksy	HSN	9-12	AIE End of Year	05/22/23	Virtual/Online	0	05/17/23
David	Pavao	Facilities	Maint.	Teamsters Local 97 2023 Seminar	10/15-10/18/23	Atlantic City, NJ	0	05/17/23
George	Powers	HSN	9-12	All Shore Band Directors Association Day	06/05/23	Colts Neck, NJ	0	05/17/23
Raymond	Roe	WD	GT/BSI	NJ PBSIS Leadership Forum 2023	05/25/23	Princeton, NJ	34.50	05/17/23
Michael	Salvaggion	HSN	9-12	PENN Relays	04/28/23	University of Pennsylva	0	05/17/23
Jaclyn	Sattr	HSS	Guidance	Riester Awards Breakfast	05/24/23	Little Egg Harbor, NJ	0	05/17/23
Matthew	Sohl	HSS	11-12	NJ Bar Foundation Restorative Justice in Schools	05/11/23	New Brunswick, NJ	0	05/17/23
Jaclyn	Starr	HSS	Guidance	Early College Breakfast	05/12/23	OC College	0	05/17/23
Paul	Stenzel	HSN	11-12	CCSSO Meetings	04/27-04/28/23	Arlington, VA	0	05/17/23

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Brian	Strohmetz	HSE	9-12	Broadway Teachers Workshop	07/11/23-07/13	New York, NY	599.00	05/17/23
Keith	Stryker	HSN	10-11	OCAD Meeting	04/28/23	Lakehurst, NJ	0	05/17/23
Keith	Stryker	HSN	10-11	NJSIAA Legislation	05/01/23	Robbinsville, NJ	0	05/17/23
Patrick	Thomas	1144	Asst. Supe	Strauss Esmay-Ed. Policy & School Law	06/02/23	Toms River, NJ	0	05/17/23
William	Wilbert	HSN	9-12	PENN Relays	04/28/23	University of Pennsylvania	0	05/17/23
Cherri	Worth	IS	6-8	Farm to School Sustainable Pathways	05/03/23	Trenton, NJ	0	05/17/23
Cherri	Worth	IS	7	Writer's Workshop-NGSS Transfer Task	06/12-06/15/23	Minneapolis, MN	0	05/17/23