

**Toms River, New Jersey, April 26, 2023**

A Budget Hearing and Regular Meeting of the Board of Education of the Toms River Regional Schools took place at Toms River High School North, Auditorium, 1245 Old Freehold Road, Toms River, on Wednesday, April 26, 2023 at 6:01 P.M.

Board President Kevin Kidney read the following Opening Statement:

“Good Evening, Welcome to a Budget Hearing and Regular Meeting of the Board of Education of the Toms River Regional Schools.”

“This meeting was announced to the public through a notice published in the Asbury Park Press and The Star Ledger on April 18, 2023, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

A roll call of attendance indicated the following Board Members were present: Mrs. Lisa Contessa, Mrs. Jennifer Howe, Mrs. Ashley Lamb, Mrs. Melissa Morrison, Mr. Joe Nardini, Mrs. Anna Polozzo, Mrs. Michelle Williams, Ms. Kathy Eagan, and Mr. Kevin Kidney.

Also in attendance were Superintendent Citta, Assistant Superintendents DiMeo, Ricotta, Thomas, Business Administrator Doering, Board Secretary Saxton, and Board Attorney Burns.

**EXECUTIVE SESSION RESOLUTION- 6:03 P.M.**

*A motion was made by Mrs. Polozzo, seconded by Ms. Eagan and carried that the following Executive Session Resolution be approved:*

Resolved, that the Board of Education, at this time, move to a closed session to be held in High School North in the Executive Session meeting room 1245 Old Freehold Road, Toms River, New Jersey, for the purpose of:

Executive Session Resolution – *To include* – RICE # 14708, # 15609, # 14909, # 16335; Legal/Litigation Update; Graduation Schedule; Harassment, Intimidation and Bullying Report; Fire & Security Drill Report; Suspension Report; Other. Subject to change.

as outlined under the Open public Meetings Act.

*All members present voting Aye.*

**RETURN TO REGULAR SESSION – 7:30 P.M.**

*A motion was made by Mr. Nardini, seconded by Mrs. Howe and carried that the Board return to Regular Session at 7:30 P.M.*

*All members present voting Aye.*

**PLEDGE OF ALLEGIANCE**

Board President Mr. Kidney led the Board and audience in the Pledge of Allegiance.

**SUPERINTENDENT COMMENTS**

Superintendent Citta recognized our bus drivers, bus aids, and transportation department for National Bus Driver Day and also thanked our administrative executive professionals for Administrative Executive Professionals Day. Over the next couple of weeks we will be celebrating our teachers and nurses, thanked our directors, our building administrators and teachers who showcased our star students at the Toms River Expo.

Superintendent Citta discussed presenting our school budget in times of crisis during the S2 cuts. We found out a month ago we are being cut an additional 14.4 million dollars for the 2023-2024 school year on top of the 90+ million dollars and 304 jobs we sacrificed through legislation that is S2. Superintendent Citta advised that the district has worked with our Local Legislatures, County Commissioner, State Legislatures and our Governor's office. Legislation was proposed through Senator Gopal and Senator Zwicker in support of us trying to restore some of the funding with restoring 9.5 million dollars to Toms River Regional Schools but still left us 4 million dollars short.

Superintendent Citta expressed his appreciation and gratitude to Mayor Mo Hill, Toms River Township, and the Council who approved a resolution to purchase the property next to Silver Bay Elementary School which will fill our financial revenue problem. He mentioned that not only does the acquisition preserve the land next to Silver Bay Elementary School with no development, but it will also have the same use it does now and has zero impact on tax payers.

**STUDENT REPRESENTATIVES:**

Kira Jacobus, High School East  
Dhruv Parikh, High School North  
Rylee Hussey, High School South

Student Representatives from all three high schools updated the Board on the academic and athletic successes taking place at their respective schools, as well as events taking place and fund raising activities.

**STUDENT AWARDS/STAFF AWARDS**

The list of student, staff and volunteer award recipients is attached to the minutes.

**COMMENTS FROM GUESTS AND PRESS – AGENDA ITEMS ONLY,  
EXCLUDING THE BUDGET** (*limited to 3 minutes as per Board Policy # 0167 –  
Public Participation in Board Meetings, the first public session will be limited to a total  
of 30 minutes*)

There were none.

**APPROVAL OF RESOLUTION FOR THE CONVEYANCE OF LAND**

*A motion was made by Mrs. Contessa, seconded by Mrs. Howe and carried that the  
Approval of the Resolution for the Conveyance of Land be approved:*

*On roll call the following vote:*

*Ayes: Contessa, Howe, Nardini, Williams, Eagan, Kidney*

*Noes: Morrison, Polozzo*

*Recused: Lamb*

*Abstained: None*

*Absent: None*

**MOTION TO OPEN THE PUBLIC HEARING ON THE 2023-2024 SCHOOL DISTRICT BUDGET**

*A motion was made by Mr. Nardini, seconded by Mrs. Polozzo and carried that the Approval to Open the Public Hearing on the 2023-2024 School District Budget be approved:*

*On roll call the following vote:*

*Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**2023-2024 SCHOOL DISTRICT BUDGET**

Superintendent Mr. Citta presented an overview of the 2023-2024 Final Budget.

**COMMENTS FROM GUESTS AND PRESS – BUDGET HEARING ONLY**

*(limited to 3 minutes as per Board Policy # 0167 – Public Participation in Board Meetings)*

Public Comments were heard by Mr. Scott Campbell, President of the Toms River Education Association.

**MOTION TO CLOSE THE PUBLIC HEARING ON THE 2023-2024 SCHOOL DISTRICT BUDGET**

*A motion was made by Mrs. Contessa, seconded by Ms. Eagan and carried that the Approval to Close the Public Hearing on the 2023-2024 Budget be approved:*

*On roll call the following vote:*

*Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**MOTION TO ADOPT THE 2023-2024 SCHOOL DISTRICT BUDGET & TAX RESOLUTIONS (attached)**

*A motion was made by Mrs. Howe, seconded by Mr. Nardini and carried that the approval to Adopt the 2023-2024 School District Budget & Tax Resolutions (attached) be approved:*

*On roll call the following vote:*

*Ayes: Contessa, Howe, Nardini, Polozzo, Williams, Eagan, Kidney*

*Noes: Morrison*

*Recused: Lamb*

*Abstained: None*

*Absent: None*

**COMMITTEE REPORTS**

**Budget & Finance Committee – Mrs. Lamb**

The Budget and Finance Committee of the Board of Education of the Toms River Regional Schools met on April 19, 2023 at 1144 Hooper Avenue, Toms River, New Jersey in Conference Room A from 6:15 P.M. to 6:25 P.M. The meeting was streamed for public viewing and participation. Committee Chair, Ashley Lamb, read the following opening statement:

“Good evening, welcome to the Budget and Finance Committee Meeting of the Board of Education of the Toms River Regional Schools. Notice of this meeting was published in the Asbury Park Press and the Star Ledger on April 13, 2023, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In addition to the Committee Chair, in attendance were Board members- Lisa Contessa, Kathy Eagan, Jennifer Howe, Kevin Kidney and Melissa Morrison, Superintendent- Mike Citta, Assistant Superintendents- Jim Ricotta, Cara DiMeo and Pat

Thomas, Business Administrator- Bill Doering and Board Attorney- William Burns. The meeting was open to the public and an opportunity for public comment via call-in was provided after the last committee meeting of the evening.

As we do every month, the committee reviewed the expenditures listed in the Purchasing Agenda, which was emailed to the Board, and posted in the Board's Google Docs folder, prior to the Budget and Finance Committee meeting. The Purchasing Agenda also included items of zero value, bids, change orders and resolutions. Purchasing Agenda questions by various individual Board members were answered by Mr. Doering and other members of the administration. The Purchasing Agenda for this month is in the amount of \$3,648,601.95 for the 2022-23 school year. Mr. Doering noted that with regard to the 2023-24 ESS (substitute staffing) renewal in the Purchasing Agenda, the district requested a lower markup percentage to assist with our budgetary crisis, and ESS voluntarily reduced their markup percentage from 28.5% to 27.5% for the 2023-24 year. The district is most appreciative of this voluntary concession, and of ESS demonstrating such a commitment to the financial well-being of our district. The Budget & Finance Committee is recommending the approval of the Purchasing Agenda by the full Board.

The committee then reviewed the District lease, sponsorship and other rental agreements and these are also being recommended for board approval.

With regards to the 2023-24 budget, the committee was advised that the final budget hearing, with final proposed numbers, is scheduled for April 26, 2023, 7:30 p.m. at the High School North auditorium.

Next, the committee was advised that the district was awarded a grant through the National School Lunch Program (NLSP) of \$47,045 for the purchase of 39 Point of Service (POS) tablets for our food services staff.

Finally, Superintendent Citta advised that we were just notified of receiving a \$71k grant to address the playground at Walnut Street Elementary School.

### **Building & Grounds Committee – Mr. Nardini**

Due to statewide COVID-19 restrictions the ESIP & Building Initiative Committee of the Board of Education of Toms River Regional Schools met on April 19, 2023, within

a virtual live-streamed meeting on the internet that started directly after the curriculum committee meeting.

Mr. Ricotta read the following opening statement: “Good evening and welcome to the ESIP & Building Initiative Committee Meeting of the Board of Education of Toms River Regional Schools. Notice of this meeting was announced to the public through a notice published in the Asbury Park Press and the Star-Ledger on April 13, 2023 which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In attendance were Board members Kevin Kidney, Melissa Morrison, Jennifer Howe, Lisa Contessa, Ashley Lamb, and Kathy Eagan, Assistant Superintendents James Ricotta, Cara DiMeo and Pat Thomas; Business Administrator- William Doering, Manager of Capital Projects- Mark Wagner, Manager of Facilities- Sam Pepe and Richard Brown of Colliers Engineering. The meeting was open to the public and an opportunity for public comment was provided.

## **PROJECTS-NEW**

Mr. Wagner discussed the need for an electrical upgrade at Intermediate North that was not included within the referendum projects. The district is collecting information to go out to bid, and has applied to the New Jersey Schools Development Authority (NJSDA) for ROD (Regular Operating District) grants to offset the cost of this electrical upgrade. Under the ROD grant program, school districts are eligible to receive at least 40 percent of approved eligible project costs and some districts may be eligible for a higher share. Water allocation permits were also discussed as the district continues communication with DEP for well water field irrigation. Mr. Pepe shared that the facilities department assisted the South Toms River Recreation Department with repairs to lights on a ball field. Facilities also replaced an HVAC rooftop unit over the print shop at 123 Walnut Street. Our sound technicians assisted with sound and lighting at multiple plays throughout the district at all levels. Raptor kiosks have been installed within the security vestibules at all locations. These kiosks are part of our visitor and emergency management systems. Visitor entrances at all security vestibules have received new signage including directions (in English & Spanish) on how to use the newly installed Raptor kiosks. A school zone flashing light in South Toms River was repaired on Dover Road. All locations have recently been enrolled in a state HEPA filter grant program.

## **PROJECTS-OLD**

The JBAC complex sign has been installed and we are currently working with the county and JCP&L to make the final electrical connection. Plans for High School North room E-05 have been developed and reviewed by building administration and approved by the township. The room will be changed into two educational spaces to prepare for the pre-vocational (grant funded) program that will begin in September 2023. Becht BT Engineering anticipated that exploratory work on the exterior of Intermediate South would begin over spring break, but this work was not completed and will begin in the summer.

## **ESIP PROJECTS**

The rebid of Intermediate South and Citta Elementary energy management projects are ongoing. At this time Mr. Brown shared that bids were received on March 31, 2023 and the recommendation is to award Estock Piping Company, LLC.

## **BUILDING INITIATIVES PROJECTS**

Project recently completed were reviewed including:

Site 181-Group 2 (HS North, Intermediate South, Early Learning Center) Newport is nearing completion of this project as punch lists and close out has started. A spring close out is anticipated.

Site 172A- District Wide Security project with JCT. Our bi-weekly meeting was held today and minor punch list items are being completed. Closeout documents are in the process of being prepared.

Projects currently under construction were reviewed including:

Site 186A- Group 4 (HSS, PBE, WSE) Much progress was completed over spring break with electrical panels installed, old univents removed, and roof repairs made at High School South. Contractor continues with elevator installation at HSS as work continues on the second shift at all locations. The project work will continue into the summer with unit ventilators, HVAC upgrades, window replacement and other referendum upgrades. Also, a new electrical service will be undertaken over the summer that requires the shutdown of HS South anticipated at this time to be for 7-10 days. Washington Street

Elementary windows and univents have been installed. Pine Beach Elementary windows and univent installation has been completed.

Site 188- Group 6 (HSE, EDE, SBE) The contractor continues the renovation process. The elevator control room door is anticipated to be replaced next week for the final inspection. Silver Bay Elementary School windows, univent replacement, and flooring continue on the second shift and will continue into the summer months of 2023.

Change order #4 for Group 4 and change order #3 for group 6, both with Newport Construction were reviewed and discussed with the board.

**Citizens Budget Advisory Committee – Mr. Kidney**

The Citizens Budget Advisory Committee Meeting of the Board of Education of the Toms River Regional Schools had a committee meeting on March 30, 2023 at 6:01 P.M.

Board President Kidney read the following opening statement: “Good evening, welcome to the Citizens Budget Advisory Committee Meeting of the Board of Education of the Toms River Regional Schools. Notice of this meeting was published in the Asbury Park Press and The Star Ledger on March 20, 2023 which constituted at least 48 hours’ notice as required by law under the Open Public Meetings Act.”

In attendance were Board members Lisa Contessa, Jennifer Howe, Ashley Lamb (arrived at 6:10 p.m.), Melissa Morrison, Joe Nardini, Anna Polozzo, Michelle Williams, Kathy Eagan and Kevin Kidney. Also in attendance were Superintendent Michael Citta; Assistant Superintendents James Ricotta, Cara DiMeo and Pat Thomas; Business Administrator Bill Doering; Director of Secondary Curriculum & Instruction Adrienne Gold, Director of Elementary Curriculum Rachel Cicala, Director of Special Education Joy Forest, Rich Fastnacht and Board Secretary Wendy Saxton.

The pledge of allegiance was led by Board President Kevin Kidney.

An introductory message and a budget overview was presented by Superintendent of Schools, Michael Citta.

An overview of the handouts and documents being referenced in the presentation was presented by Business Administrator, William Doering

The Curriculum and Instruction section was presented by Assistant Superintendent Cara DiMeo.

The Co-Curricular section was presented by Assistant Superintendent Patrick Thomas.

The Benefits/Utilities/Insurance/General Administrative section was presented by Business Administrator William Doering.

The Operations/Maintenance section was presented by Assistant Superintendent James Ricotta.

Break (7:12 - 7:21)

The Student/Special Services section was presented by Director Joy Forest.

The Transportation section was presented by Business Administrator William Doering.

The Technology section was presented by Assistant Superintendent Cara DiMeo.

The Revenues and Debt Service Fund section was presented by Business Administrator William Doering.

The Budget Hearing is scheduled for April 26, 2023 at 7:30 p.m. @ High School North Board comments and questions were discussed. The meeting was then opened for guests and press for comments and inquiries.

Closing comments were made by Board President Kevin Kidney.

Adjourn 8:18 p.m.

### **Curriculum Committee – Ms. Eagan**

The Curriculum Committee of the Board of Education of Toms River Regional Schools met on April 13, 2023, within a virtual live-streamed meeting on the internet, beginning at 6:30PM.

Committee Chair, Jennifer Howe, read the following opening statement: “Good evening and welcome to the Curriculum Committee Meeting of the Board of Education of Toms River Regional Schools. Notice of this meeting was announced to the public

through a notice published in the Asbury Park Press and the Star-Ledger on April 13, 2023 which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In addition to the Committee Chair, Jennifer Howe, in attendance were Board members Melissa Morrison, President Kevin Kidney, Vice President Kathy Eagan, Ashley Lamb and Lisa Contessa. Assistant Superintendents- James Ricotta, Pat Thomas, Cara DiMeo; and Business Administrator- William Doering were in attendance, as well as Curriculum Directors Rachel Cicala & Adrienne Gold, Director of Guidance, John Green, and Director of Testing and Funded Programs, Richard Fastnacht. The meeting was live streamed to the public and an opportunity for public comment was provided.

Mr. Thomas opened the meeting with an overview of the agenda for the evening and turned it over to Mr. Fastnacht who launched into the 2021-22 New Jersey Performance Reports presentation. He outlined all components of the reports in addition to providing the board with an overview of the schools that have been identified as “Targeted Support” & “Additional Targeted Support Improvement” schools. These include High School East, High School South, Walnut Elementary and Joseph A Citta Elementary.

Ms. Adrienne Gold then proceeded to share details about an anticipated pilot for AP Language & Composition courses that would be implemented from September through November with a potential January purchase and rollout. She offered the board members access to the text for review. Furthermore, she shared a list of several new book titles that were vetted through the secondary text selection committee to be adopted as additions for the 6-12 supplemental book list.

Mr. Thomas then shifted the discussion to the proposed intermediate schedule changes for the 2023-24 school year. He and Ms. Gold delivered the prepared presentation that provided details regarding the changes. The intermediate guidance coordinators, Mr. Dispoto, Ms. Brink & Ms. Bateman, were also in attendance to answer any questions that ensued.

### **Personnel Committee – Mrs. Contessa**

A Personnel Committee Meeting of the Board of Education of the Toms River Regional Schools took place at the Administrative Offices, 1144 Hooper Avenue,

Conference Room, Toms River, New Jersey on April 19, 2023 at 5:30 p.m. This meeting is not publicly advertised as the committee reviews personnel information which includes names of individual staff members as well as possible new staff members.

In attendance were committee members, Lisa Contessa, Kathy Eagan, Board Vice President, Kevin Kidney, Board President. Also in attendance were Michael Citta, Superintendent, James Ricotta, Assistant Superintendent, Cara DiMeo, Assistant Superintendent, Patrick Thomas Assistant Superintendent and Megan Osborn.

The meeting was opened at 5:30 p.m. by Lisa Contessa, Michael Citta, Superintendent, discussed with the members, recommendations for extra-curricular at the board meeting on Wednesday, April 26, 2023.

The committee adjourned at 5:40 p.m.

**APPROVAL OF THE 2023-2024 INTERGOVERNMENTAL SERVICES AGREEMENT WITH THE TOMS RIVER BOARD OF EDUCATION AND OCEAN COUNTY DEPARTMENT OF CORRECTIONS**

*A motion was made by Ms. Eagan, seconded by Mrs. Howe and carried that the Approval of the 2023-2024 Intergovernmental Services Agreement with the Toms River Board of Education and Ocean County Department of Corrections be approved.*

*On roll call the following vote:*

*Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL OF THE BUS EVACUATION DRILL REPORTS (FOR BUS RIDERS)**

*A motion was made by Mrs. Contessa, seconded by Mrs. Howe and carried that the Approval of the Bus Evacuation Drill Reports (For Bus Riders) be approved.*

*On roll call the following vote:*

*Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL OF THE AUTHORIZATION TO SUBMIT THE PROPOSED COMPREHENSIVE EQUITY PLAN**

*A motion was made by Mrs. Polozzo, seconded by Ms. Eagan and carried that the Approval of the Authorization to Submit the Proposed Comprehensive Equity Plan be approved.*

*On roll call the following vote:*

*Ayes: Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney*

*Noes: Contessa*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL OF AGENDA ITEMS # 19-24**

*A motion was made by Mrs. Polozzo, seconded by Mrs. Williams and carried that the Approval of Agenda Items # 19-24 be approved.*

**19. Approval of the Harassment, Intimidation and Bullying Report**

**20. Approval of District Facility Lease, Sponsorship and other Rental Agreements (attached)**

**21. Approval of the Fire & Security Drill Report**

**22. Approval of Minutes: (Regular and/or Executive, where applicable)**

*March 15, 2023*

*April 19, 2023*

**23. Approval of Bills:**

<b>General</b>	<b>\$ 14,761,496.26</b>
<b>Cafeteria</b>	<b>\$ 236,528.00</b>
<b>Payroll (Gross) March 10, 2023</b>	<b>\$ 6,126,853.91</b>
<b>(Gross) March 24, 2023</b>	<b>\$ 6,121,480.84</b>

**24. Board Secretary's Agenda + Addendum**

**School Year 2022-2023**

*Purchases – Pages 1 through 32 - \$ 3,648,601.95*

**Zero Values**                      **Award of Bids**  
**Student Transportation**      **Jointures**  
**Permission to Advertise**  
**Request for Professional Qualifications**

**School Year 2023-2024**

**Award of Bids**                      **Contract Extensions**

*On roll call the following vote:*

*Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL AND CERTIFICATION OF THE BOARD SECRETARY’S REPORT FOR FEBRUARY 2023**

Pursuant to N.J.A.C. 6A:22.1.11(c), I, Wendy Saxton, Board Secretary, certify that as of February 2023 no budgetary line items account has obligations and payments (contracted orders) which exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8-1, that the district’s accounts have been reconciled and are in balance.

Through the adoption of this resolution, we the Toms River Board of Education, pursuant to N.J.A.C. 6A:22-2.11(c), certify that as of February 2023 after a review of the Secretary’s monthly report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:22-2.11 (c) and that sufficient funds are available to meet the district’s needs.

*A motion was made by Mr. Nardini, seconded by Mrs. Polozzo and carried that the Approval and Certification of the Board Secretary’s Report for February 2023 be approved.*

*On roll call the following vote:*

*Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney  
Noes: None  
Recused: None  
Abstained: None  
Absent: None*

**PERSONNEL AGENDA (# 1-20) + ADDENDUM (# 21-23)**

*A motion was made by Mrs. Howe, seconded by Mrs. Williams and carried that the following Personnel Agenda (#1-20) + Addendum (#21-23) be approved:*

**CERTIFICATED STAFF 1-4:**

**1. Recommended Leave of Absence Requests:**

A.	<u>Employee #10349</u> ED Sped LLD	Family	3/20/2023 - 3/30/2023
B.	<u>Employee #16899</u> IS LDTC	Medical	4/21/2023 - 6/30/2023
C.	<u>Employee #15600</u> ELC Social Worker	Family Ext. Maternity	4/7/2023 - 4/21/2023 4/24/2023 - 5/31/2023
D.	<u>Employee #14758</u> ED Sped Aut	Family	3/18/2023 - 3/23/2023 3/29/2023
E.	<u>Employee #13975</u> IN School Nurse	Medical Ext.	3/31/2023 - 6/30/2023
F.	<u>Employee #16512</u> HSN English	Family	3/14/2023 - 3/16/2023 (p.m.) 3/20/2023; 3/29/2023
G.	<u>Employee #12874</u> JAC Art	Family	3/17/2023; 3/20/2023; 3/31/2023 (p.m.)
H.	<u>Employee #15753</u> SB Grade 2	Family	3/23/2023 - 3/30/2023 (revised leave end date)
I.	<u>Employee #13741</u> HA Art	Family	3/27/2023 - 4/28/2023
J.	<u>Employee #16433</u> WD Grade 1	Maternity	4/7/2023 - 4/30/2023
K.	<u>Employee #13683</u> CG Media/Technology	Family	4/17/2023 - 6/30/2023
L.	<u>Employee #12595</u>	Family	3/25/2023 - 4/6/2023

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	IE Math Gr. 6	Ext.	
M.	<u>Employee #16916</u> IS Basic Skills Math	Maternity Ext.	4/29/2023 - 5/8/2023
N.	<u>Employee #12553</u> HSN Vocal Music	Medical	3/21/2023 - 3/24/2023 3/28/2023 - 6/30/2023
O.	<u>Employee #12022</u> SB Sped RR	Family	3/27/2023 - 5/3/2023
P.	<u>Employee #14060</u> HSE Sped Aut	Family	5/18/2023 - 6/30/2023
Q.	<u>Employee #14205</u> ND+ Sped RR	Family	4/24/2023 - 6/30/2023 (revised leave start date)
R.	<u>Employee #11950</u> WAL Grade 3	Family	3/28/2023 - 6/2/2023
S.	<u>Employee #13818</u> CG Sped LLD	Family	5/15/2023 - 5/31/2023

**2. Resignations:**

A.	<u>Michael D. Bronstein</u> HSS+ Athletic Trainer	6/30/2023
B.	<u>Codie Coogan</u> HSN Nurse Assistant	5/6/2023
C.	<u>Kelly L. Hall</u> PB Sped LLD	6/30/2023
D.	<u>Krissa L. Hoermann</u> IN Language Arts Gr. 6	6/30/2023

- E. Dawn M. Williams 6/30/2023  
ELC Sped PSH Aut

**3. Retirements:**

- A. Gayle C. Hall 7/1/2023  
SB Preschool
- B. Karla Ivarson 7/1/2023  
HSN Media Specialist
- C. Donna M. Milley 7/1/2023  
SB Sped RR
- D. Annjanette M. Youngblood 7/1/2023  
HSN Sped RR

**4. Transfers Effective for the 2022-2023 SY: (Attached)**

STAFF FOR EDUCATIONAL PROGRAMS 5-7:

**5. AMERICAN RESCUE PLAN (ARP) Funded Program Approvals:**

- A. Recommend approval for the attached list of employees to receive payment under the American Rescue Plan (ARP) Funds for the school year commencing 9/1/2022 - 6/30/2023.

**6. Title I Programs:**

- A. Recommend approval for the attached list of employees to receive payment under Title I funds for the school year commencing 9/1/2022 - 6/30/2023.

**7. Title I SIA Programs:**

- A. Recommend approval for the attached list of employees to receive payment under Title I SIA funds for the school year commencing 9/1/2022 - 6/30/2023.

SUPPORT STAFF 8-17:

**8. Attendance Officers:**

A. Recommended Salary Adjustment for Service Increments/CEU's:

<u>Jeannette M. Amoruso</u> HSS Attendance Officer	4/1/2023 – 6/30/2023	+\$450.00 (Prorated) (Grant Funded)
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**9. Day Care Paraprofessional:**

A. Recommended for placement on the substitute list at a rate of \$15.00 per hour effective 4/27/2023:

Karen L. Rodgers

**10. Secretarial Services:**

A. Recommended Salary Adjustment for Service Increments:

<u>Alyn M. Billhimer</u> IS Teacher Secretary	9/1/2022 – 6/30/2023	+\$350.00
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B. Recommended leave of absence requests:

<u>Employee #14282</u> HSS Secretary	Family	3/22/2023 (pm) – 3/23/2023; 3/30/2023; 4/6/2023
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<u>Employee #15007</u> SB CST Secretary	Medical Ext.	3/13/2023 – 4/30/2023
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C. Retirement:

Linda J. Matthews 8/1/2023  
STRE Community Ed Secretary

**11. Special Education Paraprofessionals:**

A. Recommended for Employment:  
{ Code = (R) Replacement }

<u>Jennifer A. Evernham</u>	(R)	\$19,349.00
SB Tier II Paraprofessional	5/1/2023 – 6/30/2023	(Prorated)
<u>Shelbi M. Hartman</u>	(R)	\$22,035.00
IE Tier I Paraprofessional	5/1/2023 – 6/30/2023	(Prorated)
<u>Elisabeth Iafelice</u>	(R)	\$18,849.00
WAL Tier II Paraprofessional	5/1/2023 – 6/30/2023	(Prorated)
<u>AnnMarie Nicholson</u>	(R)	\$18,849.00
ELC Tier II Paraprofessional	5/1/2023 – 6/30/2023	(Prorated)
<u>Taylor R. Sexton</u>	(R)	\$18,849.00
BWD Tier II Paraprofessional	5/1/2023 – 6/30/2023	(Prorated)
<u>Lisa A. Testa</u>	(R)	\$21,635.00
ED Tier I Paraprofessional	5/1/2023 – 6/30/2023	(Prorated)

B. Recommended leave of absence requests:

<u>Employee #14141</u>	Medical	4/27/2023 – 5/19/2023
IE Tier I Paraprofessional		
<u>Employee #15294</u>	Medical	3/24/2023 – 5/5/2023
IN Tier II Paraprofessional		
<u>Employee #16327</u>	Family	5/16/2023(pm) – 6/2/2023
HSE Tier I Paraprofessional		

**Toms River, New Jersey, April 26, 2023**

<u>Employee #16499</u> SB Tier I Paraprofessional	Family	3/30/2023 – 4/6/2023
<u>Employee #16800</u> CG Tier II Paraprofessional	Medical Ext.	3/21/2023 – 4/6/2023
<u>Employee #17008</u> WAL Tier II Paraprofessional	Personal Ext.	3/18/2023 – 4/6/2023

C. Resignations:

<u>Laurel A. Bentley</u> STRE Tier II Paraprofessional	3/28/2023
<u>Jennifer H. Britton</u> HA Tier II Paraprofessional	6/30/2023
<u>Melissa A. Casillo</u> ELC Tier II Paraprofessional	3/23/2023
<u>Michelle T. Rey</u> JAC Tier I Paraprofessional	4/1/2023
<u>Brianne K. Santiago</u> BWD Tier II Paraprofessional	4/1/2023

**12. Cafeteria/Playground Aides:**

A. Recommended for Employment:  
{ Code = (R) Replacement }

<u>John M. Scilla</u> North Dover	(R) 5/1/2023 – 6/30/2023	\$5,759.53 (Prorated)
<u>Stavroula Tsounis</u> Silver Bay	(R) 5/1/2023 – 6/30/2023	\$5,759.53 (Prorated)

B. Recommended leave of absence requests:

<u>Employee #10933</u> Hooper Ave	Personal	3/10/2023 – 3/20/2023 (revised leave end date)
<u>Employee #14776</u> Cedar Grove	Personal	5/12/2023 – 6/2/2023
<u>Employee #16216</u> West Dover	Medical	3/20/2023 – 4/16/2023
<u>Employee #16731</u> Beachwood	Medical	4/17/2023 – 5/17/2023
<u>Employee #17033</u> Cedar Grove	Medical	3/31/2023 – 4/4/2023
<u>Employee #17144</u> Beachwood	Personal	3/29/2023 – 3/31/2023

C. Recommended for placement on the substitute list at a rate of \$14.13 per hour effective 4/27/2023:

Lorraine Weinberg  
Olivia J. Williams

**13. Custodial Department:**

A. Recommended for employment and approval to attend training to receive Black Seal/Low Pressure License to be reimbursed upon issuance of license at a cost of no greater than \$462.00.

<u>Richard M. Laycock III</u> HSN Night Custodian	(R) 4/27/2023 – 6/30/2023	\$34,500.00 (Prorated)
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Toms River, New Jersey, April 26, 2023

- B. Recommended approval for Kevin Gibbons, STRE Head Custodian, for course reimbursement upon successful completion of the following courses. As a condition of board approval, employee must remain as a contracted employee for at least 1 year from the date of course completion or employee will be required to return reimbursement.

	<u>Amount</u>
Prevention Maintenance	\$483.00

- C. Recommended for employment beyond the probationary period:

		<u>Effective Dates:</u>
<u>Frank Genty</u>	CG Head Custodian	5/8/2023 – 6/30/2023
<u>Craig T. Stanaway</u>	HSN Night Supervisor	4/20/2023 – 6/30/2023

- D. Recommended leave of absence requests:

<u>Employee #16419</u>	Medical	3/2/2023 – 5/26/2023
IS Night Custodian	(Revised Leave)	

- E. Recommended for placement on the substitute list at a rate of \$16.07 per hour effective 4/27/2023:

Shane A. DeFelice  
Clyde L. Lewis  
Steven E. Ryan

- F. Terminations:

<u>Employee #16335</u>	3/1/2023
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**14. Food Services Department:**

- A. Recommended change of employment:

<u>Lisa Wicinski</u>	STRE “Acting” Lead	\$36,947.00
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<u>Jeffrey B. Childers Jr.</u>	4/27/2023 – 6/30/2023	+\$1,200.00
Tradesman - Electronics	(Tradesman License Stipend)	(Prorated)

**16. Security Department:**

A. Recommended leave of absence requests:

<u>Employee #16258</u>	Family	3/7/2023 – 6/30/2023
HSN School Safety Officer		

B. Suspension with Pay:

<u>Employee #14909</u>	4/4/2023 – 5/15/2023
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**17. Transportation Department:**

A. Recommended approval for Florence D. Manning, Asst. Trans. Supervisor, for course reimbursement upon successful completion of the following courses. As a condition of board approval, employee must remain as a contracted employee for at least 1 year from the date of course completion or employee will be required to return reimbursement.

	<u>Amount</u>
Employee Training and Safety	\$668.00

B. Recommended Salary Adjustments:

<u>Florence D. Manning</u>	2/22/2023 – 6/30/2023	+\$1,700.00
Asst. Trans Supervisor	(Supervisor’s Cert. Stipend)	(Prorated)

C. Recommended salary adjustments/hourly changes effective 3/16/2023 – 6/30/2023:

		<i>Revised</i>	
	<u>Title</u>	<u>Hours</u>	<u>\$</u>
<u>Laurajo Morris</u>	Sped Bus Attendant	8	31,017.60

**Toms River, New Jersey, April 26, 2023**

D. Transfers Effective 3/23/2023:

	<u>From:</u>	<u>To:</u>
<u>Carolyn M. Rodgers</u>	Regular Bus Driver 11-000-270-160-054-0100	Sped Bus Driver 11-000-270-161-054-0100
<u>Jacqueline A. Van Arsdale</u>	Sped Bus Driver 11-000-270-161-054-0100	Regular Bus Driver 11-000-270-160-054-0100

E. Recommended leave of absence requests:

<u>Employee #15104</u> Regular Bus Driver	Family	3/20/2023 (pm) – 3/21/2023; 3/24/2023(pm); 3/28/2023; 4/3/2023; 4/18/2023
<u>Employee #15941</u> Sped Bus Attendant	Family	4/17/2023 – 6/30/2023
<u>Employee #16538</u> Sped Bus Attendant	Family	2/1/2023 – 4/16/2023 (revised leave end date)
<u>Employee #16754</u> Regular Bus Driver	Family	3/13/2023; 4/18/2023 (pm)

F. Recommended for placement on the Bus Driver substitute list at a rate of \$27.00 per hour effective 4/27/2023:

Anthony S. Lento

G. Recommended for placement on the Bus Attendant substitute list at a rate of \$16.00 per hour effective 4/27/2023:

Douglas E. Bryant  
Charles DeLuca

Mellissa Moretti

H. Suspension without pay:

Employee #15609 4/24/2023 – 4/28/2023

I. Retirements:

Michael Meares 7/1/2023  
Regular Bus Driver

**18. Extracurricular:**

A. Half Year Spring Extracurricular Recommendations & Payments Updates and Additions (2022 – 2023):

<u>Mary A. Berman</u>	IE Art Club	+\$196.40
<u>Elisa M. Waller</u>	IE Art Club	+\$196.40

B. Spring 2022 – 2023 Coaching Recommendations & Payments:

<u>Jonathan Dula*</u>	HSS Asst. Boys’ Volleyball	Volunteer
<u>Jeffrey J. Gelnaw</u>	HSN Asst. Boys’ Tennis	Volunteer
<u>Joshua Kane*</u>	HSE Asst. Boys’ Lacrosse	Volunteer
<u>Ashley L. Kelly*</u>	HSS Asst. Girls’ Lacrosse	Volunteer
<u>Ryan Lachowicz*</u>	HSN Asst. Boys’ Lacrosse	Volunteer

C. **REVISED** Spring 2022 – 2023 Coaching Recommendations and Payments:

<u>Robert W. Botti</u>	IE Boys’ Track	\$3,029.00; Step 1
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*\*On Approved Sub List*

**19. Off Payroll Report (Attached)**

**20. Approval of Settlement Agreement with Employee #14708**

**PERSONNEL ITEMS 21-23**

**CERTIFICATED STAFF 21:**

**21. Retirements:**

- A. Tracy A. LaPlaca 7/1/2023  
ED Sped LLD
- B. Geralyn M. Van Horn 7/1/2023  
JAC Sped RR

**SUPPORT STAFF 22-23:**

**22. Food Services Department:**

- A. Retirements:  
Carolyn L. Kansu 5/1/2023  
HSE Cafeteria Worker

**23. Transportation Department:**

- A. Retirements:  
Denise F. Lakata\* 12/1/2022  
Sped Bus Driver
- Allyson G. Pope\* 4/1/2023  
Sped Bus Driver

*\*Pending approval from State*

*On roll call the following vote:*

*Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney*

*Noes: None*

*Recused: None*

*Abstained: #8 Polozzo*

*Absent: None*

## **EDUCATIONAL PROGRAM AGENDA (# 1-10)**

*A motion was made by Mrs. Polozzo, seconded by Mrs. Williams and carried that the following Educational Program Agenda (#1-10) be approved:*

### **EDUCATIONAL PROGRAMS ITEMS 1-10**

- 1. Application for Reimbursement of Professional Graduate Courses (Attached)**
- 2. Donations:**
  - A. Recommend the attached be accepted with thanks.
- 3. Educational Activity Requests (Attached)**
- 4. Funded Programs:**
  - A. Recommend approval of the attached Submission of the School Based Mental Health Grant funded by the New Jersey Department of Education effective June 3, 2023 to June 30, 2027.
  - B. Recommended approval of the attached Acceptance and Awareness of the Sustainable Jersey For Schools Grant Cycle funded by the New Jersey Education Association effective April 2023 through October 2024.
- 5. Graduate Reimbursement (Attached)**
- 6. Student Services:**
  - A. Out-of-District Day Placement Requests (Attached)

B. Tuition Pupils Received Requests (Attached)

7. **Recommended Professional Leave Requests (Attached)**

8. **Recommended Professional Development Request:**

A. Strauss Esmay Associates  
Harassment, Intimidation or Bullying (HIB)  
Wednesday, March 8, 2023  
Expenses not to exceed \$200.00

9. **Student Dual Enrollment Agreement:**

A. Recommend approval of the attached Memorandum of Understanding between the University of Delaware and Toms River Regional Schools for the 2023-2024 Academic Year.

10. **Nursing Services: (Attached)**

A. Recommend approval of the attached REVISED Standing Orders for the 2022-2023 School Year.

*On roll call the following vote:*

*Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

## **OLD BUSINESS**

Mrs. Polozzo thanked our TREA President, Scott Campbell and appreciates the entire staff in our District. She discussed her budget concerns and stated that the board

submitted several resolutions to the New Jersey School Boards Association in an effort to help the District. She thanked our community for supporting our students and schools.

**NEW BUSINESS**

Mrs. Howe congratulated Intermediate South Girls Track and Field Team, and she encouraged all to support the school fundraisers. She was amazed at the Toms River Expo and the last 3 musicals. Mrs. Howe relayed to the public the continued food distribution at the Presbyterian Church PCTR on Fridays, for those in need. She thanked Mrs. Polozzo and Mrs. Morrison for representing the District in Trenton and stated that we have an awesome staff.

Mrs. Polozzo thanked our high school drama departments for putting on fantastic shows. She also thanked Mrs. Howe for the testimony she provided to the Assembly Budget Committee. She expressed her hopes that the community will advocate to legislators outside of our District to support Districts throughout the state. Mrs. Polozzo discussed her concern that we need a legislative solution to S2 for all students.

Mrs. Morrison said the Toms River Expo and the musicals were excellent. She stated that she enjoyed attending Engineering Night at Beachwood Elementary School. She went on to thank our teachers who went above and beyond to create this great STEM Program.

**INQUIRIES FROM GUESTS AND PRESS** *(limited to 5 minutes as per Board Policy # 0167 – Public Participation in Board Meetings) - Speakers as evidenced by the sign in sheet.*

Public Comments were heard by Ms. Krista Whittaker.  
Public Comments were heard by Ms. Sherie Ensor.  
Public Comments were heard by Ms. Stacey Briggs.  
Public Comments were heard by Ms. Maria Mitchell.

**MOTION TO ADJOURN**

*A motion was made by Mrs. Lamb, seconded by Mr. Nardini and carried that the meeting be adjourned at 9:12 P.M.*

*All members present voting Aye.*

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*Wendy L. Saxton, Board Secretary*