

Toms River, New Jersey, June 14, 2023

A Regular Meeting of the Board of Education of the Toms River Regional Schools took place at High School North, 1245 Old Freehold Road, Toms River, on Wednesday, June 14, 2023 at 6:00 P.M.

Board President Mr. Kevin Kidney read the following Opening Statement:

“Good Evening, Welcome to a Regular Meeting of the Board of Education of the Toms River Regional Schools.”

“This meeting was announced to the public through a notice published in the Asbury Park Press and The Star Ledger on May 31, 2023, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

A roll call of attendance indicated the following Board Members were present: Mrs. Lisa Contessa, Mrs. Ashley Lamb, Mrs. Melissa Morrison, Mr. Joseph Nardini, Mrs. Anna Polozzo, Mrs. Michele Williams, and Mr. Kevin Kidney.

Mrs. Jennifer Howe arrived at 6:05 p.m.
Ms. Kathy Eagan was absent.

Also in attendance were Superintendent Citta, Assistant Superintendents DiMeo, Ricotta, Thomas, Business Administrator Doering, Board Secretary Saxton, and Board Attorney Burns.

EXECUTIVE SESSION RESOLUTION- 6:01 P.M.

A motion was made by Mrs. Polozzo, seconded by Mrs. Contessa and carried that the following Executive Session Resolution be approved:

Resolved, that the Board of Education, at this time, move to a closed session to be held in High School North in the Executive Session meeting room 1245 Old Freehold Road, Toms River, New Jersey, for the purpose of:

Executive Session – To *Include* – Personnel - RICE # 14909, # 15558, # 14558, # 14714, # 16992; Legal/Litigation Update; Harassment, Intimidation and Bullying Report; Fire & Security Drill Report; Suspension Report; Other.
Subject to change.

as outlined under the Open public Meetings Act.

RETURN TO REGULAR SESSION – 7:33 P.M.

A motion was made by Mrs. Howe, seconded by Mrs. Polozzo and carried that the Board return to Regular Session at 7:33 P.M.

All members present voting Aye.

PLEDGE OF ALLEGIANCE

Board President Mr. Kevin Kidney led the Board and audience in the Pledge of Allegiance.

SUPERINTENDENT COMMENTS

Superintendent Citta reflected on the school year. He celebrated our students and was overjoyed to be able to watch all of the Moving up Ceremonies and was looking forward to attending the middle school and high school graduations on Thursday and Friday. Superintendent Citta thanked our parents, entire staff, students, Board of Education for providing our students with all of the opportunities to continue to grow in Toms River. He thanked our Board of Education student representatives and presented them with gift cards and wished everyone a safe and happy summer.

STUDENT REPRESENTATIVES

Student Representatives from all three high schools updated Board on the academic and athletic successes taking place at their respective schools, as well as events taking place and fund raising activities.

Kira Jacobus, High School East
Dhruv Parikh, High School North
Rylee Hussey, High School South

STUDENT AWARDS/STAFF AWARDS

The list of student, staff and volunteer award recipients is attached to the minutes.

COMMITTEE REPORTS

Budget & Finance Committee – Mrs. Lamb

The Budget and Finance Committee of the Board of Education of the Toms River Regional Schools met on June 7, 2023 at 1144 Hooper Avenue, Toms River, New Jersey in Conference Room A from 6:00 P.M. to 6:05 P.M. The meeting was streamed for public viewing and participation. Committee Chair, Ashley Lamb, read the following opening statement:

“Good evening, welcome to the Budget and Finance Committee Meeting of the Board of Education of the Toms River Regional Schools. Notice of this meeting was published in the Asbury Park Press and the Star Ledger on May 31, 2023, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In addition to the Committee Chair, in attendance were Board members- Kathy Eagan, Michelle Williams, Jennifer Howe, Kevin Kidney, Melissa Morrison and Joe Nardini, Superintendent- Mike Citta, Assistant Superintendents- Jim Ricotta, Cara DiMeo and Pat Thomas, Board Secretary- Wendy Saxton and Board Attorney- William Burns. The meeting was open to the public and an opportunity for public comment via call-in was provided after the last committee meeting of the evening.

As we do every month, the committee reviewed the expenditures listed in the Purchasing Agenda, which was emailed to the Board, and posted in the Board’s Google Docs folder, prior to the Budget and Finance Committee meeting. The Purchasing

Agenda also included items of zero value, bids, change orders and resolutions. Purchasing Agenda questions by various individual Board members were answered by Mr. Citta and other members of the administration. The Purchasing Agenda for this month is in the amount of \$6,163,496.40 for the 2022-23 school year. The Budget & Finance Committee is recommending the approval of the Purchasing Agenda by the full Board.

Finally, the committee was then advised that we will have District lease, sponsorship and other rental agreements for the June 14, 2023 Board of Education meeting.

Building & Grounds Committee – Mr. Nardini

Due to statewide COVID-19 restrictions the ESIP & Building Initiative Committee of the Board of Education of Toms River Regional Schools met on June 7, 2023, within a virtual live-streamed meeting on the internet that started directly after the curriculum committee meeting.

Mr. Nardini read the following opening statement: “Good evening and welcome to the ESIP & Building Initiative Committee Meeting of the Board of Education of Toms River Regional Schools. Notice of this meeting was announced to the public through a notice published in the Asbury Park Press and the Star-Ledger on May 31, 2023 which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In attendance were Board members Kevin Kidney, Joe Nardini, Melissa Morrison, Jennifer Howe, and Kathy Eagan, Superintendent Citta, Assistant Superintendents James Ricotta, Cara DiMeo and Pat Thomas; Manager of Capital Projects- Mark Wagner, Manager of Facilities- Sam Pepe and Richard Brown of Colliers Engineering. The meeting was open to the public and an opportunity for public comment was provided.

PROJECTS-NEW

Mr. Ricotta, Mr. Wagner, and Mr. Pepe met with Mr. Anthony Foti and members of the Toms River Warriors organization to discuss their desire to have a pole barn constructed on the field of Walnut Street Elementary. The Warriors organization has received grant funding and they would like to have a building built for indoor cheer practices. Mr. Foti and his team shared that they would like to have a concrete floor, an HVAC system, water, bathrooms, and electricity within this space. We looked at various locations on site that could accommodate the large building and discussed the cost of clearing the land, water, electric, sewer hook-up, and the ongoing cost to their organization for utilities and upkeep of the structure. The size of the structure would have a negative impact upon the existing fields. Unfortunately at this time the board is unable to approve this project, but looks forward to working with this organization.

Mr. Wagner discussed the need for a new make-up air unit and related ductwork for 1144 Hooper Avenue. Replacement of two units and compressors are required. Funding for this project would come from the enterprise fund account.

At West Dover Elementary field our grounds department removed an old football goal post that was in disrepair. Also at West Dover grounds removed a tree that fell and Aldi Foods was contacted to trim their trees at the neighboring fence line. A multitude of work orders and service calls were addressed throughout the district as needed.

PROJECTS-OLD

The JBAC complex sign is operational. Mr. Ricotta announced that Silver Bay, Pine Beach, Washington Street, West Dover, North Dover, High School South and the ELC have received HEPA Air Purification Systems as awarded by the NJDOH.

CORRESPONDENCE

The district has received communication from Trident Environmental notifying us of a proposal to build a 3 story office building adjacent to Joseph A. Citta Elementary. A public notice letter has been received from Ocean County sharing an application to CAFRA for construction of a new facility adjacent to High School South.

ESIP PROJECTS

The Intermediate South and Citta Elementary energy management projects are ongoing with conduit being placed at both locations. At this time Mr. Brown shared that he anticipates completion of the project by the end of this year.

BUILDING INITIATIVES PROJECTS

Project recently completed were reviewed including:

Site 181-Group 2 (HS North, Intermediate South, Early Learning Center) Newport is nearing completion of this project as punch lists and close out has started. A summer close out is anticipated.

Site 172A- District Wide Security project with JCT Solutions. Minor punch list items are being completed. Closeout documents are anticipated to be received shortly.

Projects currently under construction were reviewed including:

Site 186A- Group 4 (HSS, PBE, WSE) Much progress continues to be made with electric upgrades, old univents removed, and roof repairs made at High School South. Contractor continues with the elevator punch list at HSS as work continues on the second shift at all locations. The project work will continue into the summer with unit ventilators, HVAC upgrades, window replacement and other referendum upgrades. Also, a new electrical service will be undertaken over the summer that requires the shutdown of HS South anticipated at this time to be for 7-10 days. Washington Street Elementary electrical work continues. Pine Beach Elementary windows and univent installation has been completed.

Site 188- Group 6 (HSE, EDE, SBE) The contractor continues the renovation process. The HSE elevator control room door has been delivered and installed. We are anxiously awaiting final inspection so the elevator can be utilized. Silver Bay

Elementary School windows, univent replacement, and flooring continue on the second shift and will continue into the summer months of 2023.

Curriculum Committee – Ms. Eagan

The Curriculum Committee of the Board of Education of Toms River Regional Schools met on June 7, 2023, within a virtual live-streamed meeting on the internet, beginning at 6:15PM.

Committee Chair, Jennifer Howe, read the following opening statement: “Good evening and welcome to the Curriculum Committee Meeting of the Board of Education of Toms River Regional Schools. Notice of this meeting was announced to the public through a notice published in the Asbury Park Press and the Star-Ledger on May 31, 2023 which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In addition to the Committee Chair, Jennifer Howe, in attendance were Board members Melissa Morrison, President Kevin Kidney, Vice President Kathy Eagan, Ashley Lamb, Michele Williams and Joe Nardini. Assistant Superintendents- James Ricotta, Pat Thomas, and Cara DiMeo were in attendance, as well as Curriculum Directors Rachel Cicala & Adrienne Gold, Director of Testing and Funded Programs, Richard Fastnacht, Director of Student Services, Joy Forrest and Supervisor of Special Education, Dana Weber. The meeting was live streamed to the public and an opportunity for public comment was provided.

Mr. Thomas opened the meeting with an introduction to the presentation and the primary goal, to provide the board with the second part overview of the progress on the 2022-23 district goals and related data. The Curriculum & Instruction team facilitated the presentation, providing an overview of each of the targets and objectives that were the focus of the district work this year.

Ms. DiMeo updated the board of education on the approval of the NJQSAC Equivalency Waiver application and the culmination of the QSAC process.

Ms. Gold finished with a brief summary of the district ESL Certification pathway offered to district teachers through a partnership with Georgian Court University. Funding will be used from remaining ARP funds for professional learning.

Personnel Committee – Mrs. Contessa

A Personnel Committee Meeting of the Board of Education of the Toms River Regional Schools took place at the Administrative Offices, 1144 Hooper Avenue, Conference Room, Toms River, New Jersey on June 7, 2023 at 5:30 p.m. This meeting is not publicly advertised as the committee reviews personnel information which includes names of individual staff members as well as possible new staff members.

In attendance were committee members, Kathy Eagan, Board Vice President, Kevin Kidney, Board President and Jennifer Howe. Also in attendance were Michael Citta, Superintendent, James Ricotta, Assistant Superintendent, Cara DiMeo, Assistant Superintendent, Patrick Thomas Assistant Superintendent and Megan Osborn.

The meeting was opened at 5:30 p.m. by Kevin Kidney, Board President, Michael Citta, Superintendent, discussed with the members, recommendations for new hires, athletic coaches and job descriptions at the board meeting on Wednesday, June 14, 2023.

The committee adjourned at 5:41 p.m.

COMMENTS FROM GUESTS AND PRESS – AGENDA ITEMS ONLY (*limited to 3 minutes as per Board Policy # 0167 – Public Participation in Board Meetings, the first public session will be limited to a total of 30 minutes*)

There were none.

APPROVAL OF THE CANCELLATION OF OUTSTANDING OBLIGATIONS RESOLUTION

A motion was made by Mrs. Polozzo, seconded by Mrs. Williams and carried that the Approval of the Cancellation of Outstanding Obligations Resolution be approved.

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Kidney

Noes: None

Recused: None

Abstained: None

Absent: Eagan

APPROVAL OF THE DEPOSIT UP TO \$3,000,000 TO MAINTENANCE RESERVE AND UP TO \$3,000,000 TO CAPITAL RESERVE BASED ON THE 2022-23 AVAILABLE BALANCES

A motion was made by Mr. Contessa, seconded by Mr. Nardini and carried that the Approval of the Deposit Up to \$3,000,000 to Maintenance Reserve and Up to \$3,000,000 to Capital Reserve Based on the 2022-23 Available Balances be approved.

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Kidney

Noes: None

Recused: None

Abstained: None

Absent: Eagan

APPROVAL AND ADOPTION OF SECOND READING OF THE FOLLOWING POLICIES/REGULATIONS AND BYLAWS AS LISTED IN THE AGENDA

A motion was made by Mrs. Polozzo, seconded by Mrs. Howe and carried that the Approval and Adoption of Second Reading of the Following Policies/Regulations and Bylaws as listed in the Agenda be approved.

{ Code = (M) Mandated; (R) Recommended }

- P 5512 Harassment, Intimidation , or Bullying (M)

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Kidney

Noes: None

Recused: None

Abstained: None

Absent: Eagan

APPROVAL OF AGENDA ITEMS # 14 THROUGH #19 AS LISTED IN THE AGENDA

A motion was made by Mrs. Howe, seconded by Mrs. Polozzo and carried that the Approval of Agenda Items #14 through #19 as listed in the Agenda be approved.

14. Approval of the Harassment, Intimidation and Bullying Report

15. Approval of District Facility Lease, Sponsorship and other Rental Agreements (attached)

16. Approval of the Fire & Security Drill Report

17. Approval of Minutes: (Regular and/or Executive, where applicable)

May 17, 2023

18. Approval of Bills:

General	\$ 12,594,430.93
Cafeteria	\$ 176,937.16
Payroll (Gross) May 5, 2023	\$ 6,087,891.59
(Gross) May 19, 2023	\$ 6,953,744.65

19. Board Secretary’s Agenda + Addendum

School Year 2022-2023

Purchases – Pages 1 through 35 - \$ 6,163,496.40

Zero Values

Jointures

Student Transportation

School Year 2023-2024

**Award of Bids
Request for Professional Qualifications
Contracts Extensions
Permission to Advertise
Resolutions**

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Kidney

Noes: None

Recused: None

Abstained: None

Absent: Eagan

**APPROVAL AND CERTIFICATION OF THE BOARD SECRETARY'S REPORT
FOR APRIL 2023**

Pursuant to N.J.A.C. 6A:22.1.11(c), I, Wendy Saxton, Board Secretary, certify that as of April 2023 no budgetary line items account has obligations and payments (contracted orders) which exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8-1, that the district's accounts have been reconciled and are in balance.

Through the adoption of this resolution, we the Toms River Board of Education, pursuant to N.J.A.C. 6A:22-2.11(c), certify that as of April 2023 after a review of the Secretary's monthly report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:22-2.11 (c) and that sufficient funds are available to meet the district's needs.

A motion was made by Mrs. Contessa, seconded by Mrs. Polozzo and carried that the Approval and Certification of the April 2023 Secretary's Monthly Financial Reports be approved:

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Kidney

Noes: None

Recused: None

Abstained: None

Absent: Eagan

PERSONNEL AGENDA (# 1-35) + Addendum (# 36-44)

A motion was made by Mrs. Polozzo, seconded by Mrs. Howe and carried that the following Personnel Agenda (#1-35) + Addendum (#36-44) be approved:

PERSONNEL ITEMS 1-35

CERTIFICATED STAFF 1-12:

1. Recommended for Employment:

{Code = (R) Replacement; (TR) Temporary Replacement; (New) New Position}

		<u>\$</u>
A.	<u>Dyane K. Ritter</u> HSS ESL	81,120.00
	(New) 9/1/2023 - 6/30/2024	
B.	<u>Patricia Woram</u> HSN School Nurse	56,225.00
	(R) 9/1/2023 - 6/30/2024	

2. Recommended Change of Employment:

{Code = (R) Replacement; (TR) Temporary Replacement; (New) New Position}

	<u>Change to:</u>	<u>\$</u>
A.	<u>Christine E. Disano</u> HSN Sped RR (TR)	58,225.00
	HSN Sped RR (R) 9/1/2023 - 6/30/2024	
B.	<u>Gina M. Logan</u> JAC Preschool (TR)	56,725.00
	SB Preschool (R) 9/1/2023 – 6/30/2024	

3. Recommended Salary Adjustments:

		<u>\$</u>
A.	<u>Christian M. Kane</u> K-12 Wellness Coach	+10,842.00*
	3/1/2023 - 6/30/2023 (Community Coordinator for Programming @ RWJ Barnabus Field of Dreams Summer 2023 Stipend) *Grant Funded	
B.	<u>Lisa Orsini Marotto</u> HSE Math	+\$11,899.38 (Prorated)
	5/26/2023 - 6/30/2023 (teaching one extra period)	
C.	<u>Edward S. Gillen</u> District Athletic Director	+\$600.00*
	7/1/2023 - 6/30/2024 (Black Seal License Stipend & Reimbursement*)	
D.	<u>Jessica K. Barrett</u> ED School Nurse	+\$10,000.00
	9/1/2023 - 6/30/2024 (Nurse Facilitator 12 month Stipend)	

4. **Recommended Degree Changes/Salary Adjustments effective 9/1/2023 - 6/30/2024:**

	<u>From:</u>	<u>To:</u>	<u>\$</u>
A. <u>Jennifer L. Huey</u> HSN Science	BA	MA	+3,200
B. <u>Melissa Kwiecinski</u> HSN Computer Literacy	MA	MA+30	+1,000

5. **Recommended Salary Adjustments Effective 9/1/2023 - 6/30/2024 for Building Tech Facilitator Stipend of \$1,549.50:**

<u>Employee</u>	<u>Location</u>
A. <u>Jenna C. Beverly</u>	Pine Beach
B. <u>Cheri R. Burns</u>	South Toms River
C. <u>Denise V. Cameron</u>	Beachwood
D. <u>Elissa M. DePugh*</u>	East Dover
E. <u>Kevin Fischer</u>	Intermediate North
F. <u>Robert S. Gold</u>	High School South
G. <u>Victoria A. Hansen</u>	Silver Bay
H. <u>Christine Morsch</u>	Hooper Avenue
I. <u>Kelly Natkie</u>	Intermediate East
J. <u>Beth Ann Peters</u>	Joseph A. Citta
K. <u>Kristin L. Rettino</u>	Washington Street
L. <u>Robin B. Rielly</u>	North Dover
M. <u>Michelle M. Schindler</u>	High School East
N. <u>Christine K. Smith*</u>	East Dover
O. <u>Tara E. Smith</u>	West Dover
P. <u>Dyanne S. Sylvester</u>	Cedar Grove
Q. <u>Leslie Withstandley</u>	High School North
R. <u>Donald F. Wycoff</u>	Walnut Street
S. <u>Matthew J. Zuech</u>	Intermediate South

**stipend being divided at \$774.75 each*

6. **Recommended Leave of Absence Requests:**

A. <u>Employee #12022</u> SB Sped RR	Medical Ext.	5/25/2023 - 6/2/2023
B. <u>Employee #12874</u> JAC Art	Family	5/15/2023 - 5/30/2023; 6/5/2023; 6/12/2023
C. <u>Employee #13741</u> HA Art	Family Ext.	5/27/2023 - 6/30/2023
D. <u>Employee #11950</u> WAL Grade 3	Family Ext.	6/3/2023 - 6/30/2023

E.	<u>Employee #13188</u> PB Grade 5	Family Ext.	5/20/2023 - 5/23/2023
F.	<u>Employee # 14516</u> IS Speech Language Specialist	Family Family Ext.	5/31/2023 - 6/30/2023 (revised leave start date) 9/1/2023 - 11/8/2023
G.	<u>Employee #16512</u> HSN English	Family	6/1/2023; 6/9/2023
H.	<u>Employee #10947</u> WAL Grade 4	Medical Ext.	6/3/2023 - 6/30/2023
I.	<u>Employee #14205</u> ND Sped RR	Family	9/1/2023 - 11/24/2023
J.	<u>Employee #14796</u> ED Grade 3	Maternity Ext.	9/1/2023 - 6/30/2024
L.	<u>Employee #14128</u> JAC Speech Language Specialist	Maternity Ext.	9/1/2023 - 6/30/2024
M.	<u>Employee #15339</u> STR+ World Language	Maternity Ext.	9/1/2023 - 12/22/2023
N.	<u>Employee #15633</u> WAL Grade 2	Family	10/2/2023 - 12/22/2023
O.	<u>Employee #14866</u> BWD Sped Aut	Family	10/2/2023 - 12/22/2023
P.	<u>Employee #15070</u> IN Social Studies Gr. 8	Family	10/4/2023 - 1/5/2024
Q.	<u>Employee #15306</u> HSS Student Assistance Coordinator	Family	10/17/2023 - 12/22/2023
R.	<u>Employee #15631</u> WAL Grade 1	Family	11/7/2023 - 2/8/2024
S.	<u>Employee #16005</u> SB Grade 4	Family Maternity	10/18/2023 - 1/19/2024 1/20/2024 - 6/30/82024
T.	<u>Employee #14953</u> SB Sped RR	Family Maternity	10/17/2023 - 1/18/2024 1/19/2024 - 6/30/2024

7. **Resignations:**

- A. Cameron B. Scarano 6/30/2023
IS Social Worker

8. **Retirements:**

- A. Mildred T. Marella 10/1/2023
ND School Nurse

- B. Beverlee A. Tegeder 8/1/2023
IS Assistant Principal

9. **Transfers Effective for the 2023-2024 SY:** (Attached)

10. **Suspension without Pay:**

- A. Employee #10359 5/18/2023 - until further notice

11. **Suspension with Pay:**

- A. Employee #14714 6/8/2023 - 6/30/2023

12. **Certified Job Description:** (Attached)

- A. Recommend approval of the attached certified job description:

Child Study Team Facilitator - Stipend

STAFF FOR EDUCATIONAL PROGRAMS 13-15:

13. **AMERICAN RESCUE PLAN (ARP) Funded Program Approvals:**

- A. Recommend approval for the attached list of employees to receive payment under the American Rescue Plan (ARP) Funds for the school year commencing 9/1/2022 - 6/30/2023.

14. **Perkins Grant Funded Programs:**

- A. Recommend approval for the attached list of employees to receive payment under the Perkins Grant for the ISTE 2023 Conference being held June 25, 2023 through June 28, 2023.

15. **Middle Grades Grant Funded Programs:**

- A. Recommend approval for the attached list of employees to receive payment under the Middle Grades Grant for the ISTE 2023 Conference being held June 25, 2023 through June 28, 2023.

SUPPORT STAFF 16-29:

16. **Non Certified Job Description:** (Attached)

- A. Recommend approval of the attached non-certified job description:

ESL Secretary & Cafeteria Aide Liaison

17. **Business Office:**

- A. Recommended for continuing substitute employment for the school year effective 7/1/2023 - 6/30/2024 (Attached)

18. **Secretarial Services:**

- A. Recommended Salary Adjustments:

<u>Lorraine M. Mann</u>	9/1/2023 – 6/30/2024	+\$500.00
HA Secretary	(BA Degree Stipend)	

- B. Recommended leave of absence requests:

<u>Employee #14282</u>	Family	5/18/2023; 5/25/2023
HSS Secretary		

<u>Employee #15007</u>	Medical	7/1/2023 – 7/14/2023
SB CST Secretary		

- C. Retirements:

<u>Antonette Costanza</u>	9/1/2023
IS CST Secretary	

- D. Transfers effective 2023-2024 SY

19. **Day Care Paraprofessionals:**

- A. Recommended for continuing substitute/part-time employment for the school year effective 7/1/2023 – 6/30/2023: (Attached)

20. **Special Education Paraprofessionals:**

- A. Recommended Salary Adjustments:

<u>Susan L. Delpercio</u>	9/1/2023 – 6/30/2024	+\$500.00
SB Tier I Paraprofessional	(BA Degree Stipend)	

- B. Recommended leave of absence requests:

<u>Employee #13737</u>	Family	5/12/2023 – 6/16/2023
IS Tier I Paraprofessional		

<u>Employee #16169</u>	Medical	5/16/2023 – 6/30/2023
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CG Tier II Paraprofessional

Employee #16327 Family 6/3/2023 – 6/30/2023
HSE Tier I Paraprofessional Ext.

Employee #16593 Family 10/19/2023 – 1/11/2024
WD Tier I Paraprofessional

Employee #16800 Medical 5/21/2023 – 6/30/2023
CG Tier II Paraprofessional Ext.

Employee #17008 Personal 5/27/2023 – 6/30/2023
WAL Tier II Paraprofessional

C. Resignations:

Mindy P. Guerrero 2/22/2023
ED Tier II Paraprofessional

Kamryn K. Nevard 6/30/2023
ELC Tier II Paraprofessional

21. **Cafeteria/Playground Aides:**

A. Recommended leave of absence requests:

Employee #16333 Personal 9/1/2023 – 9/20/2023
North Dover

Employee #17082 Medical 5/18/2023 – 6/30/2023
Walnut Street

Employee #17165 Personal 5/16/2023 – 6/30/2023
West Dover

Employee #17227 Personal 9/18/2023 – 9/22/2023
North Dover

B. Recommended for placement on the substitute list at a rate of \$14.13 per hour effective 9/1/2023:

Susanne Cuzzo
Jennifer R. Scodella

C. Recommended for continuing substitute/part-time employment for the school year effective 7/1/2023 – 6/30/2024: (Attached)

D. Resignations:

Jennifer R. Scodella 9/1/2023

North Dover

22. **Custodial Department:**

- A. Recommended for employment and approval to attend training to receive Black Seal/Low Pressure License to be reimbursed upon issuance of license at a cost of no greater than \$465.00.

<u>David J. Clark</u>	(R)	\$34,500.00
ED Night Custodian	6/16/2023– 6/30/2023	(Prorated)

<u>Rocco J. Mastropasqua</u>	(R)	\$34,500.00
IN Night Custodian	6/15/2023– 6/30/2023	(Prorated)

- B. Recommended leave of absence requests:

<u>Employee #16419</u>	Medical Ext.	5/27/2023 – 6/30/2023
Tradesman – Electrician	Medical	7/1/2023 – 7/13/2023

- C. Recommended for employment to complete the probationary period:

		<i>Effective Dates:</i>
<u>Thomas J. Brown</u>	HSE Night Custodian	7/1/2023 – 9/16/2023
<u>Leroy Byers</u>	SB Night Supervisor	7/1/2023 – 8/16/2023
<u>David J. Clark</u>	ED Night Custodian	7/1/2023 – 12/16/2023
<u>Thomas J. Doneman</u>	ND Night Custodian	7/1/2023 – 9/16/2023
<u>Brian G. Koscielicki</u>	CG Night Custodian	7/1/2023 – 7/19/2023
<u>Collin A. Kowalewski</u>	HSN Night Custodian	7/1/2023 – 8/16/2023
<u>Richard M. Laycock III</u>	HSN Night Custodian	7/1/2023 – 10/27/2023
<u>Rocco J. Mastropasqua</u>	IN Night Custodian	7/1/2023 – 12/15/2023

- D. Recommended for employment beyond the probationary period:

		<i>Effective Dates:</i>
<u>Casey J. Allender</u>	HSS Night Custodian	7/20/2023 – 6/30/2024
<u>Claudette Gant</u>	BWD Night Custodian	7/1/2023 – 6/30/2024
<u>Brian G. Koscielicki</u>	CG Night Custodian	7/20/2023 – 6/30/2024

- E. Recommended for placement on the substitute list at a rate of \$16.07 per hour effective 6/15/2023:

James P. Golden

- F. Suspension without pay:

<u>Employee #15558</u>	5/15/2023 – 5/16/2023
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- G. Recommended Salary Increment Withholding:

<u>Employee #14558</u>	7/1/2023 – 6/30/2024
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H. Recommended for continuing substitute/part-time employment for the school year effective 7/1/2023 – 6/30/2024: (Attached)

23. Food Services Department:

A. Recommended leave of absence requests:

<u>Employee #13314</u>	Family	5/2/2023 – 6/30/2023
HSN Cafeteria Worker		

B. Recommended for continuing substitute/part-time employment for the school year effective 7/1/2023 – 6/30/2024: (Attached)

24. Maintenance Department:

A. Recommended approval for the following employees, for course reimbursement upon successful completion of the following courses. As a condition of board approval, employee must remain as a contracted employee for at least 1 year from the date of course completion or employee will be required to return reimbursement.

	<u>Courses</u>	<u>Amount</u>
<u>Keith Newman</u>	Financial Management	\$483.00
Tradesman – HVAC	and Purchasing	

B. Recommended leave of absence requests:

<u>Employee #15969</u>	Family	5/15/2023 – 6/1/2023
Tradesman – Electrician		

C. Recommended for continuing substitute/part-time employment for the school year effective 7/1/2023 – 6/30/2024: (Attached)

25. Print Shop:

A. Recommended for continuing substitute/part-time employment for the school year effective 7/1/2023 – 6/30/2024: (Attached)

26. Purchasing Department:

A. Recommended Salary Adjustments:

<u>Colleen M. Criss</u>	7/1/2023 – 6/30/2024	+\$1,700.00
Sr. Buyer	(TRESSSA B Professional Certification Stipend)	

27. Security Department:

James R. Gilbert
Kevin S. Kastner
Diane Wauchek

30. **Extracurricular:**

- A. Fall 2023 – 2024 Coaching Recommendations & Payments: (Attached)

High Schools East, North & South

**On Approved Sub List*

31. **Summer Employment Recommendations:**

- A. Food Services Department effective 6/22/2023 – 8/30/2023:

Hourly Rate:

<u>Pamela A. Burdi</u>	\$31.06
<u>Paula Carolan</u>	\$21.22
<u>Maria D. Cunha</u>	\$20.47
<u>Jennifer M. Delman</u>	\$15.83
<u>Roxanne D. Hoffmann</u>	\$16.57
<u>Cara A. Mignone</u>	\$16.92
<u>Freida Minkema</u>	\$31.06
<u>Zoila Robles</u>	\$15.83

- B. Summer Athletic Trainers at a rate of \$47.75 per hour effective 8/1/2023 – 8/14/2023 not to exceed 40 hours each:

Daniel P. Chraszewsky
Kendall M. Culver
Jacob A. McCartney

- C. Summer Athletic Coordinators effective 8/3/2023 – 8/21/2023 at a rate of \$20.00 per hour (not to exceed 30 hours each - 10 per week):

Brian R. Cerbone
William J. Madigan
Keith W. Stryker

- D. 10 Month High School Secretaries effective 7/1/2023 - 8/31/2023 at a rate of \$15.00 per hour (not to exceed \$750 total):

<u>Debra L. Polhemus</u>	HSS
<u>Lori A. VanNote</u>	HSS
<u>Carol Nigro</u>	HSE

- E. 10 Month Intermediate Secretaries effective 7/1/2023 - 8/31/2023 at a rate of \$15.00 per hour (not to exceed \$1,500 per school):

<u>Debra A. Gadeleta</u>	IN	<u>Alyn M. Billhimer</u>	IS
<u>Kelly A. Nichols</u>	IN	<u>Amy J. Andrews</u>	IS

- F. 10 Month Elementary Secretaries effective 7/1/2023 - 8/31/2023 at a rate of \$15.00 per hour (not to exceed \$2,700 total combined)

<u>Lorriane M. Mann</u>	HA	<u>Deanna M. Beard</u>	BWD
<u>Kimberly A. Sprague</u>	STR	<u>Doreen Gonnello</u>	WD
<u>Christa E. Sierotowicz</u>	WD	<u>Diane L. Clarici</u>	PB
<u>Cristina M. Musa</u>	ND	<u>Donnalynn Viducic</u>	SB

- G. Community Education Department Secretary effective 7/1/2023 - 7/31/2023 at a rate of \$15.00 per hour (not to exceed 20 hours total):

Linda J. Matthews

- H. High School Guidance Departments (not to exceed 390 hours total per school):

Coordinators effective 7/1/2023 - 7/31/2023 at a rate of \$47.75 per hour:

<u>Robert C. Borthwick</u>	HSN
<u>Monica M. Santamaria-Vasslides</u>	HSE
<u>Richard F. Stratton</u>	HSS

- I. High School Guidance Departments (not to exceed 390 hours total per school):

Counselors effective 7/1/2023 - 8/31/2023 at a rate of \$47.75 per hour:

<u>Carrie L. Bush</u>	HSE	<u>Rachel K. Calhoun</u>	HSE
<u>Gwen W. Demand</u>	HSS	<u>Heather F. Handzo</u>	HSN
<u>Sydney B. Gottesman</u>	HSN	<u>Patrick J. Lynch</u>	HSN
<u>Melanie L. Lee</u>	HSN	<u>Ann A. Millard</u>	HSE
<u>Ricky Maldonado</u>	HSS	<u>Michelle F. Riordan</u>	HSN
<u>Carol Ann Lulias</u>	HSE	<u>Jaclyn E. Starr</u>	HSS
<u>Kristin J. Waldron</u>	HSS	<u>Danielle M. Stolz</u>	HSN
<u>Elise M. Weinberger</u>	HSE	<u>Laurino Vacca</u>	HSS

- J. Intermediate Guidance Departments (not to exceed 825 hours combined):

Coordinator effective 7/1/2023 - 7/31/2023 at a rate of \$47.75 per hour:

<u>Brielle L. Brink</u>	IS
<u>Anthony C. Dispoto</u>	IN
<u>Sara R. Bateman</u>	IE

- K. Intermediate Guidance Departments (not to exceed 825 hours combined):

Counselors effective 7/1/2023 - 8/31/2023 at a rate of \$47.75 per hour:

<u>Kelly M. Cannon</u>	IE	<u>Kristin A. O’Leary</u>	IN
<u>Brian M. Huttemann</u>	IE	<u>Dana M. Marquis</u>	IN
<u>Leanne L. Moore</u>	IE	<u>Michelle Sholk</u>	IS
<u>Casey L. Fox</u>	IN	<u>Betty L. Velez-Gimbel</u>	IS
<u>Nicolas A. Mercadante</u>	IN		

- L. Summer 2023 ARP ESSER III and ARP Evidence-Based Summer Learning and Enrichment Activities Grant Funded Programs effective July 24, 2023 - August 17, 2023 (Attached)
- M. Summer 2023 Title I Funded Summer Learning Acceleration Program effective July 24, 2023 - August 17, 2023 (Attached)
- N. Summer 2023 ARP Funded Summer Learning Acceleration Program Nursing Services effective July 24, 2023 – August 17, 2023
- O. Summer Enrichment Programs – Perkins Grant Funded from July 24, 2023 through August 3, 2023 (Attached)
- P. Summer Enrichment Programs - Middle Grades Funded from July 24, 2023 through August 3, 2023 (Attached)
- Q. Special Education Extended School Year Programs effective 7/6/2023 - 8/9/2023 (Attached)
- R. Summer TEAM Coordinator effective 6/17/2023 – 8/31/2023 at a rate of \$47.75 per hour (not to exceed 112 hours)

Joanne L. D’Amico

- S. Summer CIE/CAP Coordinator effective 7/1/2023 - 8/31/2023 at a rate of \$47.75 per hour: (not to exceed 220 hours)

Jamie A. Tesoro

- T. Elementary School Nurses effective 7/1/2023 - 8/31/2023 at a rate of \$47.75 per hour not to exceed 30 hours per nurse:

<u>Diane C. Fitzgerald</u>	BWD
<u>Amy D. Liotti</u>	CG
<u>Jennifer M. Leone</u>	CG
<u>Nancy Woloszyn</u>	JAC
<u>Sarah N. Rettenberg</u>	ED
<u>Jessica K. Barrett</u>	ED
<u>Jennifer M. Semanchick</u>	HA
<u>Kelly Merlo</u>	HA
<u>Mildred T. Marella</u>	ND
<u>Stephanie L. Sincavage</u>	PB
<u>Mimi V. Sacko</u>	SB/MFP

<u>Hope L. Sarana</u>	SB
<u>Jennifer S. Mundy</u>	SB
<u>Diane L. Reilly</u>	STR
<u>Laura Bailey</u>	WAL
<u>Lisa R. Vernon</u>	WAL
<u>Jeanne L. Marciano</u>	WASH
<u>Patricia A. Lindenbaum</u>	WD
<u>Ellen R. Simon</u>	ELC

U. Bus Drivers, Special Education Bus Attendants, Substitute Bus Drivers and Substitute Special Education Bus Attendants effective 6/17/2023 – 8/31/2023: (Attached)

32. **Off Payroll Report** (Attached)

33. **Substitute Nurses/Athletic Trainer/Secretaries/Administrators** (Attached)

A. Recommended for employment for the school year effective 6/15/2023 – 6/30/2023

B. Recommended for continuing employment for the school year effective 7/1/2023 - 6/30/2024

34. **Substitute and Hourly Rate Sheet effective 7/1/2023 - 6/30/2024:** (Attached)

35. **Annual Re-Appointment List for the School Year 7/1/2023 - 6/30/2024** (Attached)

PERSONNEL ITEMS 36-44

CERTIFICATED STAFF 36-40:

36. **Recommended for Continuing Employment for the School Year 7/1/2023-6/30/2024** (Attached)

37. **Recommended Change of Employment:**
{Code = (R) Replacement; (TR) Temporary Replacement; (New) New Position}

A.	<u>Meghan J. Nicotra</u>	<u>Change to:</u>	<u>\$</u>
	ELC Sped PSH (TR)	ELC Sped PSH (R)	56,225.00
		9/1/2023 - 6/30/2024	

38. **Recommended Leave of Absence Requests:**

A.	<u>Employee #15397</u>	Maternity	9/1/2023 - 6/30/2024
	WAL Grade 2	Ext.	

39. **Resignation:**

- A. Candace M. Fitzgerald 6/30/2023
JAC Vocal Music

40. **Revised Transfer Effective for the 2023-2024 SY:** (Attached)

SUPPORT STAFF 41-44:

41. **Special Education Paraprofessionals:**

- A. Resignation:

Maria Simeone 6/30/2023
JAC Tier II Paraprofessional

42. **Custodial Department:**

- A. Recommended for employment to complete the probationary period:

Casey J. Allender HSS Night Custodian Effective Dates:
7/1/2023 – 7/19/2023

43. **Transportation Department:**

- A. Recommended leave of absence requests:

Employee #15958 Family 6/7/2023 (pm) – 6/30/2023
Sped Bus Attendant

44. **REVISED Annual Re-Appointment List for the School Year 7/1/2023 - 6/30/2024** (Attached)

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Kidney

Noes: None

Recused: None

Abstained: None

Absent: Eagan

EDUCATIONAL PROGRAM AGENDA (#1-#8) + Addendum (# 9)

A motion was made by Mrs. Williams, seconded by Mrs. Polozzo and carried that the following Educational Program Agenda (#1-8) + Addendum (# 9) be approved:

EDUCATIONAL PROGRAMS ITEMS #1-#8

1. **Application for Reimbursement of Professional Graduate Courses** (Attached)
2. **Donations:**

- A. Recommend the attached be accepted with thanks.
3. **Educational Activity Requests** (Attached)
4. **Extracurricular:**
 - A. Fall Sports Schedules 2023 – 2024: (Attached)
High Schools East, North & South
5. **Funded Programs:**
 - A. Recommend approval of the attached Submission of the New Jersey Department of Education Middle Grades Career Awareness and Exploration Program Year 3 Grant Application for the 2023-2024 School Year.
6. **Graduate Reimbursement** (Attached)
7. **Student Services:**
 - A. Out-of-District Day Placement Requests (Attached)
 - B. Tuition Pupils Received Requests (Attached)
 - C. Tuition Pupils Sent Requests (Attached)
8. **Recommended Professional Leave Requests** (Attached)

EDUCATIONAL PROGRAMS ITEM #9

9. **REVISED Educational Activity Requests** (Attached)

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Kidney

Noes: None

Recused: None

Abstained: None

Absent: Eagan

OLD BUSINESS

There were none.

NEW BUSINESS

Mrs. Polozzo thanked all of the district staff members for a well-executed school year. Mrs. Polozzo gave a special thank you to the special services team and general education teachers for all of their work in helping our most vulnerable students graduate. She also wished everyone a great summer!

Mr. Nardini wished everyone a great summer. Mr. Nardini thanked the entire staff, administration and those students who had a tough time going to school this year. He congratulated all of the students.

Mrs. Williams wished everyone a great summer and gave a shout out to Mr. Kanarkowski, a teacher from Intermediate East. Mrs. Williams visited this classroom recently and saw his students very much engaged, respectful and it was a joy to watch Mr. Kanarkowski teach.

Mrs. Morrison congratulated the Steam Academy on their graduation. Mrs. Morrison was in awe at the dance academy showcase which she thought was great; saw the Girls on the Run event and stated it was well attended and thanked all of the participants and staff.

Mrs. Lamb congratulated all of our staff on a successful school year. Mrs. Lamb gave a special thank you to Mr. Citta on his first year as our superintendent and wished everyone a great summer.

Mrs. Howe enjoyed visiting Mr. Kanarkowski's classroom, and stated he was a huge asset to our School District. Mrs. Howe also attended Girls on the Run event which was fantastic and encouraged parents to get their children involved in school activities. Mrs. Howe thanked all of our student representatives, thanked the spring track coaches who support all of our schools, congratulated all of our graduates and thanked Mr. Citta, Mr. Burns and our Assistant Superintendents for all of their hard work. Mrs. Howe wished everyone a great summer.

Mrs. Contessa congratulated all of the intermediate and high school upcoming graduates and thanked all of our teachers and wished everyone a great summer.

Mr. Kidney congratulated all of our graduates, thanked all of our retirees, and wished everyone a great summer.

COMMENTS FROM GUESTS AND PRESS – AGENDA ITEMS ONLY *(limited to 5 minutes as per Board Policy # 0167 – Public Participation in Board Meetings)*

Public Comments were heard by Scott Campbell, TREA President

Public Comments were heard by Dana Tormollan

MOTION TO ADJOURN

A motion was made by Mrs. Contessa, seconded by Mrs. Lamb and carried that the meeting be adjourned at 8:42 P.M.

All members present voting Aye.

Wendy L. Saxton, Board Secretary