

**Toms River, New Jersey, August 16, 2023**

A Regular Meeting of the Board of Education of the Toms River Regional Schools took place at High School North, 1245 Old Freehold Road, Toms River, on Wednesday, August 16, 2023 at 6:00 P.M.

Board Vice President Ms. Kathy Eagan read the following Opening Statement:

“Good Evening, Welcome to a Regular Meeting of the Board of Education of the Toms River Regional Schools.”

“This meeting was announced to the public through a notice published in The Star Ledger on August 1, 2023 and the Asbury Park Press on August 1, 2023, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

A roll call of attendance indicated the following Board Members were present: Mrs. Lisa Contessa, Mrs. Melissa Morrison, Mr. Joseph Nardini, Mrs. Anna Polozzo, Mrs. Michele Williams, and Ms. Kathy Eagan.

Mrs. Jennifer Howe arrived at 6:06 p.m.

Mrs. Ashley Lamb arrived at 6:09 p.m.

Mr. Kevin Kidney arrived at 6:02 p.m.

Also in attendance were Superintendent Citta, Assistant Superintendents Ricotta, Thomas, Business Administrator Doering, Board Secretary Saxton, and Board Attorney Burns.

### **EXECUTIVE SESSION RESOLUTION- 6:02 P.M.**

*A motion was made by Mrs. Polozzo, seconded by Mr. Nardini and carried that the following Executive Session Resolution be approved:*

Resolved, that the Board of Education, at this time, move to a closed session to be held in High School North in the Executive Session meeting room 1245 Old Freehold Road, Toms River, New Jersey, for the purpose of:

Executive Session – To *Include* – Personnel - Legal/Litigation Update #13735, #15022; Fire & Security Drill Report; Suspension Report; Other. Subject to change.

as outlined under the Open public Meetings Act.

Board President Mr. Kevin Kidney read the following Opening Statement:

“Good Evening, Welcome to a Regular Meeting of the Board of Education of the Toms River Regional Schools.”

“This meeting was announced to the public through a notice published in The Star Ledger on August 1, 2023 and the Asbury Park Press on August 1, 2023, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

### **RETURN TO REGULAR SESSION – 7:35 P.M.**

*A motion was made by Mrs. Polozzo, seconded by Mrs. Howe and carried that the Board return to Regular Session at 7:35 P.M.*

*All members present voting Aye.*

### **PLEDGE OF ALLEGIANCE**

Board President Mr. Kevin Kidney led the Board and audience in the Pledge of Allegiance.

### **SUPERINTENDENT COMMENTS**

Superintendent Citta stated the summer programs are wrapping up this week and have gone extremely well. We are looking forward to the 2023-2024 school year, getting our students and staff back in our buildings, back to a sense of normalcy and routine.

Superintendent Citta stated the building and construction in our six buildings through our referendum projects will be completed in time for our teachers’ first day and welcoming students. As there is still work to be done in those areas, the buildings will be clean, safe and ready to go.

In 2023-2024 this district is ramping up our dedication and commitment to each other with a focus around our attendance movement. We are taking a different approach this

school year and focusing on our students and staff and making sure attendance is at the forefront. We are excited for the 2023-2024 school year.

## **COMMITTEE REPORTS**

### **Budget & Finance Committee – Mrs. Lamb**

The Budget and Finance Committee of the Board of Education of the Toms River Regional Schools met on August 9, 2023 at 1144 Hooper Avenue, Toms River, New Jersey in Conference Room A from 6:00 P.M. to 6:10 P.M. The meeting was streamed for public viewing and participation. Committee Chair, Ashley Lamb, read the following opening statement:

“Good evening, welcome to the Budget and Finance Committee Meeting of the Board of Education of the Toms River Regional Schools. Notice of this meeting was published in the Asbury Park Press and the Star Ledger on August 1, 2023, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In addition to the Committee Chair, in attendance were Board members- Kathy Eagan, Lisa Contessa, Michelle Williams, Jennifer Howe, Kevin Kidney, Melissa Morrison and Joe Nardini, Superintendent- Mike Citta, Assistant Superintendents- Jim Ricotta, Cara DiMeo and Pat Thomas, Board Secretary- Wendy Saxton and Board Attorney- William Burns. The meeting was open to the public and an opportunity for public comment via call-in was provided after the last committee meeting of the evening.

As we do every month, the committee reviewed the expenditures listed in the Purchasing Agenda, which was emailed to the Board, and posted in the Board’s Google Docs folder, prior to the Budget and Finance Committee meeting. The Purchasing Agenda also included items of zero value, bids, change orders and resolutions. Purchasing Agenda questions by various individual Board members were answered by Mr. Citta and other members of the administration. The Purchasing Agenda for this month is in the amount of \$2,495,518.28 for the 2022-23 school year and \$33,177,804.72 for 2023-2024 school year. The Budget & Finance Committee is recommending the approval of the Purchasing Agenda by the full Board.

The committee was then advised of the District lease, sponsorship and other rental agreements recommended for approval at the August 16, 2023 regular Board of Education meeting.

Finally, the committee was advised of the \$870,000 Grant Funding grants brought in for the 2022-23 school year and the school district is looking for even more in grant funding for the 2023-24 school year.

### **Building & Grounds Committee – Mr. Nardini**

Due to statewide COVID-19 restrictions the ESIP & Building Initiative Committee of the Board of Education of Toms River Regional Schools met on August 9, 2023, within a virtual live-streamed meeting on the internet that started directly after the curriculum committee meeting.

Mr. Nardini read the following opening statement: “Good evening and welcome to the ESIP & Building Initiative Committee Meeting of the Board of Education of Toms River Regional Schools. Notice of this meeting was announced to the public through a notice published in the Asbury Park Press and the Star-Ledger on August 1, 2023 which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In attendance were board members Kevin Kidney, Joe Nardini, Melissa Morrison, Lisa Contessa, Jennifer Howe, Ashley Lamb, Michele Williams, and Kathy Eagan, Superintendent Michael Citta, Assistant Superintendents James Ricotta, Cara DiMeo, and Pat Thomas; Manager of Capital Projects- Mark Wagner, Manager of Facilities- Sam Pepe and Richard Brown and Derek Jordan of Colliers Engineering. The meeting was open to the public and an opportunity for public comment was provided.

### **PROJECTS-NEW**

Mr. Wagner explained that Toms River Township contacted the district requesting an agreement for a drainage project at High School South. At Intermediate East and Washington St. Elementary our tree vendor completed tree trimming last week. Washington Street Elementary received new kitchen line equipment. In preparation of installing this equipment our facilities department removed appliances, prepped new flooring, and reinstalled the appliances. The marquis at the front of Hooper Avenue Elementary required service to repair the electric that lights the sign at night. High

School East handicap restroom required some renovation to accommodate the needs of a student. This renovation has been completed and the bathroom has been painted. Lavatories near the High School South gymnasium have been painted. The facilities department has completed the annual alternate toileting facilities documentation as required by the DOE.

### **PROJECTS-OLD**

Becht B.T. has been working with the contractor hired to complete the deconstructive investigation of the exterior walls at Intermediate South. Pine Beach Elementary corridor fire suppression system is almost completed and ceilings are being replaced at this time. The maintenance department is in receipt of fencing materials for 123 Walnut Street and they will complete this project asap. The challenge rope courses for High School East and North continue to be reviewed as High School North has asked for an alternate location to build their course. All departments continue to prepare buildings for the start of the school years as we work closely with our contractors and vendors.

### **COMMUNICATION**

Barnegat Bay has contacted the district for the potential development of a watershed plan. This site drains into Long Swamp Creek which drains into Barnegat Bay. Documentation at High School North will commence with collection of data at this location. Mr. Pepe thanked the Board of Education for permitting the Toolbox Tuesday event held last month that provided professional development for maintenance and facility crews from many districts across the state.

### **ESIP PROJECTS**

The Intermediate South and Citta Elementary energy management projects are ongoing with materials being delivered at both locations. At this time Mr. Jordan shared that he anticipates completion of the project by the end of October.

### **BUILDING INITIATIVES PROJECTS**

Project recently completed were reviewed including:

Site 181-Group 2 (HS North, Intermediate South, Early Learning Center) Newport is nearing completion of this project and a summer close out is anticipated.

Site 172A- District Wide Security project with JCT Solutions. Minor punch list items are being completed. Closeout documents are anticipated to be received shortly.

Projects currently under construction were reviewed including:

Site 186A- Group 4 (HSS, PBE, WSE) Much progress continues to be made with electric upgrades, old windows removed, and flooring remediation at High School South. Contractor continues with the upgrades throughout the facility. The electric upgrade to High School South is completed and power has been restored to the entire building. The project work will continue throughout the summer with unit ventilators, HVAC upgrades, window replacement and other referendum upgrades. Washington Street Elementary flooring, bathroom renovations, and ceiling ductwork continuing. Pine Beach Elementary ceiling ductwork continues.

Site 188- Group 6 (HSE, EDE, SBE) The contractor continues the renovation process. The HSE science lab renovations and exterior brick repointing continue. Silver Bay Elementary School windows, univent replacement, and flooring continue.

### **Curriculum Committee – Ms. Eagan**

The Curriculum Committee of the Board of Education of Toms River Regional Schools met on August 9, 2023, within a virtual live-streamed meeting on the internet, beginning at 6:15 PM.

Committee Chair, Jennifer Howe, read the following opening statement: “Good evening and welcome to the Curriculum Committee Meeting of the Board of Education of Toms River Regional Schools. Notice of this meeting was announced to the public through a notice published in the Asbury Park Press and the Star-Ledger on August 1, 2023 which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In addition to the Committee Chair, Jennifer Howe, in attendance were Board members Melissa Morrison, President Kevin Kidney, Vice President Kathy Eagan, Ashley Lamb, Michele Williams and Joe Nardini. Assistant Superintendents- James Ricotta, Cara DiMeo and Pat Thomas, were in attendance, as well as Curriculum Directors Rachel Cicala & Adrienne Gold, Director of Testing and Funded Programs, Richard Fastnacht, Director of Student Services, Joy Forrest and Director of Guidance, John Green. The meeting was live streamed to the public and an opportunity for public comment was provided.

Mr. Citta opened the meeting with an overview of Parent Square, a new digital communication tool currently being rolled out across the district to replace the previously used, School Messenger. Cara DiMeo continued with some additional details, commenting on the digital app as a unifying communication tool to centralize mass notifications to parents and the community.

Mr. Fastnacht continued with a review of the NJGPA & ACCESS test results from 2023.

Ms. Gold presented to the board on the Option II requests and the graduation survey.

Ms. Gold & Ms. Cicala apprised the board of the K-12 curriculum updates to be approved for the 2023-24 school year and the K-12 book list updates.

Mr. Citta reviewed the 2023-24 district goals and was followed by Ms. DiMeo who presented the related annual PD Plan.

Mr. Thomas closed the meeting with an overview of the district wide attendance awareness campaign that will kickoff late August.

### **Personnel Committee – Mrs. Contessa**

A Personnel Committee Meeting of the Board of Education of the Toms River Regional Schools took place at the Administrative Offices, 1144 Hooper Avenue, Conference Room, Toms River, New Jersey on August 9, 2023 at 5:30 p.m. This meeting is not publicly advertised as the committee reviews personnel information which includes names of individual staff members as well as possible new staff members.

In attendance were committee members, Kathy Eagan, Board Vice President, Kevin Kidney, Board President, Lisa Contessa and Jennifer Howe. Also in attendance were Michael Citta, Superintendent, James Ricotta, Assistant Superintendent, Cara DiMeo, Assistant Superintendent, Patrick Thomas Assistant Superintendent, William Burns Esq. and Megan Osborn.

The meeting was opened at 5:30 p.m. by Lisa Contessa, Michael Citta, Superintendent, discussed with the members, recommendations for new hires, extracurricular, staffing for fall start of school and a straw poll was conducted allowing Mr. Citta to be able to hire for September 1, to fully staff our buildings and then ratify on the September agenda at the board meeting on Wednesday, September 20, 2023.

The committee adjourned at 5:52 p.m.

### **Insurance Committee – Mrs. Williams**

The Insurance Committee of the Board of Education of the Toms River Regional Schools met August 15, 2023 at 2:00 PM via Google Meets. This quarterly meeting is not publicly advertised as the committee reviews insurance information, including workers compensation and liability claims, which may include items in litigation or names and case information for individuals, including staff members.

In attendance were Committee Chair- Michele Williams, committee members Kevin Kidney and Anna Polozzo, as well as Business Administrator- William Doering. Also in attendance was John Forrester and Ron Gillaspie with the district property and casualty insurance broker, Alliant/Boynton and Stuart Migdon with the district health insurance broker, Business and Governmental Insurance Agency (BGIA).

Regarding property/casualty insurance, Mr. Forrester with Alliant/Boynton reviewed the quarterly report provided to the committee for the property/casualty insurance program. This document showed claim costs for the prior 5 years. The document also included Inservco Loss Reports and a StudyPro risk control services orientation manual. After reviewing some key points about the claims data, Mr. Forrester noted that the main lines of liability and workers compensation insurance show a fair amount of consistency over time in terms of annual claims costs (the Covid year, notwithstanding). Mr. Forrester and Mr. Gillaspie discussed renewal marketing efforts. Our property policy with Chubb, our longtime property carrier, was particularly challenging, and were it not for our long-standing relationship with Chubb and the efforts of our broker, this policy would have seen a quite substantial increase in premium. In the end, we were fortunate that Chubb was able to provide a reasonable renewal. Finally, the broker and district administration discussed all of the proactive training efforts planned over the next few months.

For the health insurance program, Mr. Migdon with BGIA reviewed a health plan quarterly report that was provided to the committee which covered 3 years of claims from March 2021 through February 2023. Mr. Migdon discussed the plan costs and trends, including the medical claim costs and prescription drug costs in the most recent period. These costs on a net basis are trending down by 5.06% on a per member per month basis, which defies trend in the market. Other key plan statistics and metrics were also discussed, including PHC visits, care coordination encounters and prescription drug utilization. Mr. Doering advised that he and Superintendent Citta recently attended a health insurance symposium hosted by Integrity Health for all entities with Partnership Health Centers, to share best practices and discuss ways to maximize health center utilization and range of services. The committee then discussed the number of cancer cases, given the local cancer cluster, as well as wellness initiatives and gym utilization to further help with employee health.

**COMMENTS FROM GUESTS AND PRESS – AGENDA ITEMS ONLY** (*limited to 3 minutes as per Board Policy # 0167 – Public Participation in Board Meetings, the first public session will be limited to a total of 30 minutes*)

There were none.

**APPROVAL OF THE TOMS RIVER REGIONAL SCHOOLS 2023-24 DISTRICT GOALS (ATTACHED)**

*A motion was made by Mr. Nardini, seconded by Ms. Eagan and carried that the Approval of the Toms River District Regional Schools 2023-24 District Goals (Attached) be approved.*

*On roll call following the vote:*

*Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL OF THE STATE MANDATED MENTORING PLAN FOR 2023-24 (ATTACHED)**

*A motion was made by Mrs. Howe, seconded by Mr. Nardini and carried that the State Mandated Mentoring Plan for the 2023-24 (Attached )be approved.*

*On roll call following the vote:*

*Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL OF THE STATE MANDATED DISTRICT PROFESSIONAL DEVELOPMENT PLAN FOR 2023-24 (ATTACHED)**

*A motion was made by Mrs. Polozzo, seconded by Mrs. Contessa and carried that the Approval of the State Mandated District Professional Development Plan for 2023-24 (Attached) be approved.*

*On roll call following the vote:*

*Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL OF THE HIB SPECIALISTS AND APPLICABLE ADMINISTRATORS (ATTACHED)**

*A motion was made by Mrs. Polozzo, seconded by Mrs. Williams and carried that the Approval of the HIB Specialists and Applicable Administrators (Attached) be approved.*

*On roll call following the vote:*

*Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL OF THE RESERVE ENCUMBRANCE RESOLUTION  
(ATTACHED)**

*A motion was made by Ms. Eagan, seconded by Mrs. Howe and carried that the Approval of the Reserve Encumbrance Resolution (Attached) be approved.*

*On roll call following the vote:*

*Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL OF THE OCEAN COUNTY VOCATIONAL MATES AND  
PERFORMING ARTS PROGRAM AGREEMENT (ATTACHED)**

*A motion was made by Mrs. Contessa, seconded by Mrs. Polozzo and carried that the Approval of the Ocean County Vocational Mates and Performing Arts Program Agreement (Attached) be approved.*

*On roll call following the vote:*

*Ayes: Contessa, Howe, Lamb, Nardini, Polozzo, Williams, Eagan, Kidney*  
*Noes: None*  
*Recused: None*  
*Abstained: Morrison*  
*Absent: None*

**APPROVAL OF THE ANNUAL SUBMISSION TO THE COUNTY FOR ALTERNATE METHOD OF COMPLIANCE REQUESTS (ATTACHED)**

*A motion was made by Mrs. Williams, seconded by Mrs. Polozzo and carried that the Approval of the Annual Submission to the County for Alternate Method of Compliance Requests (Attached) be approved.*

*On roll call following the vote:*

*Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney*  
*Noes: None*  
*Recused: None*  
*Abstained: None*  
*Absent: None*

**APPROVAL OF THE ADOPTION OF SECOND READING OF THE FOLLOWING POLICIES/REGULATIONS AND BYLAWS AS LISTED IN THE AGENDA**

*A motion was made by Mrs. Polozzo, seconded by Mrs. Williams and carried that the Approval of the Adoption of the Second Reading of the Following Policies/Regulations and Bylaws as Listed in the Agenda be approved.*

{ Code = (M) Mandated; (R) Recommended }

- P 2419 School Threat Assessment Teams (M)

*On roll call following the vote:*

*Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL OF AGENDA ITEMS # 17 THROUGH #21 AS LISTED IN THE AGENDA**

*A motion was made by Ms. Eagan, seconded by Mrs. Polozzo and carried that the Approval of Agenda Items #17 through #21 as listed in the Agenda be approved.*

- 17. Approval of District Facility Lease, Sponsorship and other Rental Agreements (attached)**
- 18. Approval of the Fire & Security Drill Report**
- 19. Approval of Minutes: (Regular and/or Executive, where applicable)**

*July 19, 2023*

**20. Approval of Bills:**

<b>General</b>	<b>\$ 23,942,174.63</b>
<b>Cafeteria</b>	<b>\$ 39,814.68</b>
<b>Payroll (Gross) July 14, 2023</b>	<b>\$ 1,193,596.56</b>
<b>(Gross) July 28, 2023</b>	<b>\$ 1,575,870.69</b>

**21. Board Secretary's Agenda + Addendum**

**School Year 2022-2023**

*Purchases – Pages 1 through 11 - \$ 2,495,518.28*

**School Year 2023-2024**

*Purchases – Pages 1 through 31 - \$ 33,177,804.72*

**Zero Values**

**Contract Extensions**

**Contract Renewals**

**Permission to Advertise**

**Award of Bids**

**Student Transportation**

**Jointures**

**Resolutions**

*On roll call following the vote:*

*Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL AND CERTIFICATION OF THE BOARD SECRETARY’S REPORT FOR JUNE 2023 (PRELIMINARY)**

Pursuant to N.J.A.C. 6A:22.1.11(c), I, Wendy Saxton, Board Secretary, certify that as of June 2023 (Preliminary) no budgetary line items account has obligations and payments (contracted orders) which exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8-1, that the district’s accounts have been reconciled and are in balance.

Through the adoption of this resolution, we the Toms River Board of Education, pursuant to N.J.A.C. 6A:22-2.11(c), certify that as of June 2023 (Preliminary) after a review of the Secretary’s monthly report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:22-2.11 (c) and that sufficient funds are available to meet the district’s needs.

*A motion was made by Mrs. Howe, seconded by Mrs. Contessa and carried that the Approval and Certification of the June 2023 (Preliminary) Secretary's Monthly Financial Reports be approved:*

*On roll call following the vote:*

*Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**PERSONNEL AGENDA (# 1-22) + Addendum (# 23-34)**

*A motion was made by Mrs. Williams, seconded by Mrs. Polozzo and carried that the following Personnel Agenda (#1-22) + Addendum (#23-34) be approved:*

**PERSONNEL ITEMS 1-22**

**CERTIFICATED STAFF 1-7:**

**1. Recommended for Employment:**

**{Code = (R) Replacement; (TR) Temporary Replacement; (New) New Position}**

A.	<u>Nat C. Amadeo</u> PB Grade 5	(R) 9/1/2023 - 6/30/2024	\$ 56,225.00
B.	<u>Kathryn Crawley**</u> ELC LDTC	(R) 10/16/2023* - 6/30/2024	80,767.50 (11 Month) (Prorated)
C.	<u>Caleb De La Rosa</u>	(R)	56,225.00

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	IN Basic Skills Math	9/1/2023 - 6/30/2024	
D.	<u>Katie M. Graziano</u> HSN Sped RR	(R) 9/1/2023 - 6/30/2024	82,920.00
E.	<u>Sophia N. Longo</u> ND Grade 4	(R) 9/1/2023 - 6/30/2024	59,425.00

*\*start date pending release from current district*  
*\*\*pending issuance of educational support certificate*

**2. Recommended Change of Contract Start Date:**

A.	<u>Danielle L. Rose</u> IS BCBA	9/1/2023
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**3. Recommended Salary Adjustments:**

			\$
A.	<u>Lisa M. Hart</u> HSE Sped Aut	9/1/2023 - 6/30/2024 (Autism Facilitator Stipend)	+2,582.50
B.	<u>Ann C. Gural</u> HSN Spanish	9/1/2023 - 6/30/2024 (Removal of World Language Facilitator Stipend)	-5,165.00
C.	<u>Anne Marie Gingerelli</u> IN School Psychologist	8/17/2023 - 6/30/2024 (CST Facilitator Stipend)	+2,582.50 (Prorated)

**4. Recommended Degree Changes/Salary Adjustments effective 9/1/2023 - 6/30/2024:**

		<u>From:</u>	<u>To:</u>	\$
A.	<u>Angela M. Germano</u> IE Language Arts Gr. 6	MA	MA+30	+1,000

B. Katie A. Stein MA+30 Doctorate +1,000  
HSN Social Studies

**5. Recommended Leave of Absence Requests:**

A. Employee #11234 Family 9/5/2023 - 11/27/2023  
IS Supervisor of Instruction Personal 11/28/2023 - 12/21/2023

B. Employee #15634 Family 11/13/2023 - 2/14/2024  
STR Grade 3

C. Employee #12392 Family 9/11/2023 - 9/29/2023  
HSN English (p.m.)

D. Employee #14530 Family 9/1/2023 - 11/22/2023  
IS Basic Skills

E. Employee #14465 Family 11/27/2023 - 2/26/2024  
HSE Health/Phys Ed

F. Employee #16996 Family 10/30/2023 - 1/26/2024  
WD Basic Skills

**6. Resignations:**

A. Christine E. Brown 9/1/2023  
CG Elementary Technology

B. Megan K. Donovan 8/27/2023  
PB Speech Language  
Specialist

C. Sean J. Hirtes 9/1/2023  
HSS Science

D. Chelsea A. McCabe 9/1/2023

IE Math Gr. 8

**7. Transfers Effective for the 2023-2024 SY:** (Attached)

STAFF FOR EDUCATIONAL PROGRAMS 8-12:

**8. Title I Program:** (Attached)

- A. Recommend approval for the attached list of Basic Skills employees to receive payment under Title I Funds for the school year commencing 9/1/2023 - 6/30/2024.

**9. Title IIA Class Size Reduction Instructors:** (Attached)

- A. Recommend approval for the attached list of employees to receive payment under Title IIA Funds for the school year commencing 9/1/2023 - 6/30/2024.

**10. Title I SIA Approvals:** (Attached)

- A. Recommend approval for the attached list of employees to receive payment under Title I SIA Funds for the school year commencing 9/1/2023 - 6/30/2024.

**11. Title IV Approvals:** (Attached)

- A. Recommend approval for the attached list of employees to receive payment under Title IV Funds for the school year commencing 9/1/2023 - 6/30/2024.

**12. NJDOE Middle Grades Grant Funded Approvals:** (Attached)

- A. Recommend approval for the attached list of employees to receive payment under NJDOE Middle Grades Grant Funds for the school year commencing 9/1/2023 - 6/30/2024.

SUPPORT STAFF 13-19:

**13. Secretarial Services:**

A. Recommended for Employment:  
{Code = (R) Replacement}

<u>Karen Bradley</u>	(R)	\$26,323.00
ND Secretary (10 mos.)	9/1/2023 – 6/30/2024	

<u>Diane Monetti</u>	(R)	\$26,323.00
IS Secretary (10 mos.)	9/1/2023 – 6/30/2024	

B. Recommended change of employment:

	<u>Change to:</u>	
<u>Alyn M. Billhimer</u>	IS CST Secretary (12 mos.)	\$48,382.00
IS Teacher Secretary (10 mos.)	9/1/2023 – 6/30/2024	(Prorated)

<u>Jessica M. Hilsdorf</u>	IE Admin Assistant – TREA	\$39,499.00
IE Secretary (12 mos.)	8/17/2023 – 6/30/2024	(Prorated)

C. Recommended Leave of Absence Requests:

<u>Employee #16756</u>	Family	8/1/2023;
WAL Admin Assistant - TREA		8/7/2023 – 8/8/2023
Resignations:		

<u>Antonette Costanza</u>	9/1/2023
IS CST Secretary	(Change from Retirement)

<u>Deanna J. Terrone</u>	8/10/2023
Admin Assistant – TREA	

**14. Special Education Paraprofessionals:**

A. Recommended for Employment:

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{Code = (R) Replacement}

<u>Bora E. Anderson</u>	(R)	\$19,581.00
ND Tier II Paraprofessional	9/1/2023 – 6/30/2024	
<u>Donna L. Bahr</u>	(R)	\$19,581.00
ND Tier II Paraprofessional	9/1/2023 – 6/30/2024	
<u>Charlotte Diaz</u>	(R)	\$19,581.00
ND Tier II Paraprofessional	9/1/2023 – 6/30/2024	
<u>Alexa L. Duffy</u>	(R)	\$19,581.00
PB Tier II Paraprofessional	9/1/2023 – 6/30/2024	
<u>Laura A. Gioello</u>	(R)	\$19,581.00
ED Tier II Paraprofessional	9/1/2023 – 6/30/2024	
<u>Dawn Giresi</u>	(R)	\$19,581.00
HA Tier II Paraprofessional	9/1/2023 – 6/30/2024	
<u>Patrick J. Jonkoski</u>	(R)	\$19,581.00
IS Tier II Paraprofessional	9/1/2023 – 6/30/2024	
<u>Rhiannon M. Kozal</u>	(R)	\$19,581.00
STRE Tier II Paraprofessional	9/1/2023 – 6/30/2024	
<u>Jennifer L. McCrohan</u>	(R)	\$19,581.00
CG Tier II Paraprofessional	9/1/2023 – 6/30/2024	
<u>Lucy P. Roselli</u>	(R)	\$19,581.00
CG – Tier II Paraprofessional	9/1/2023 – 6/30/2024	(Re-Hire)
<u>Amanda L. Rusin</u>	(R)	\$20,081.00
SB Tier II Paraprofessional	9/1/2023 – 6/30/2024	
<u>Louisa Tortorella</u>	(R)	\$19,581.00
ND Tier II Paraprofessional	9/1/2023 – 6/30/2024	

**Toms River, New Jersey, August 16, 2023**

B. Recommended change of employment:

	<u>Change to:</u>	
<u>Stephanie A. Moeller</u>	JAC Tier II Paraprofessional	+\$13,619.89
JAC Cafeteria/Playground Aide	9/1/2023 – 6/30/2024	

C. Recommended Leave of Absence Requests:

<u>Employee #15542</u>	Personal	9/5/2023 – 12/20/2023
IS Tier I Paraprofessional		(Every Tuesday and Wednesday p.m.)

<u>Employee #17065</u>	Family	10/2/2023 – 12/22/2023
PB Tier II Paraprofessional		

D. Resignations:

<u>Nichole M. Data</u>	9/1/2023
HSE Tier II Paraprofessional	

<u>Diane M. Doto</u>	9/1/2023
ELC Tier II Paraprofessional	

<u>Rosa Peters</u>	9/1/2023
ELC Tier II Paraprofessional	

<u>Katerine M. Vaiana</u>	9/1/2023
ELC Tier II Paraprofessional	

<u>Valerie J. Wood</u>	9/1/2023
IS Tier II Paraprofessional	

E. Retirements:

<u>Brenda M. Garofalo</u>	11/1/2023
CG Tier I Paraprofessional	

<u>Kyleigh A. O'Neill</u>	9/1/2023
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ELC Tier II Paraprofessional

F. Transfers Effective for the 2023-2024 SY (Attached)

**15. Custodial Department:**

A. Recommended for Employment:  
{ Code = (R) Replacement }

<u>Stephanie T. Bellotti</u>	(R)	\$35,672.50
HSS Night Custodian	8/17/2023 – 6/30/2024	(Prorated)

B. Recommended for employment beyond the probationary period:

<i>Effective Dates:</i>		
<u>Leroy Byers</u>	SB Night Supervisor	8/17/2023 – 6/30/2024
<u>Thomas J. Doneman</u>	ND Night Custodian	9/17/2023 – 6/30/2024
<u>Collin A. Kowalewski</u>	HSE Night Custodian	8/17/2023 – 6/30/2024

C. Recommended Leave of Absence Requests:

<u>Employee #16419</u>	Medical	7/14/2023 – 8/1/2023
IS Night Custodian	Ext.	

D. Recommended for placement on the substitute list at a rate of \$16.64 per hour effective 8/17/2023:

Cynthia E. Lynch  
Steven J. Shive

E. Retirements:

<u>Kevin M. Ryan</u>	9/1/2023
HSS Custodian	

**16. Food Services Department:**

**Toms River, New Jersey, August 16, 2023**

A. Recommended for Employment:  
{Code = (R) Replacement}

<u>Kristen L. Cutrona</u>	(R)	\$10,803.98
WAL Cafeteria Worker	9/1/2023 – 6/30/2024	
<u>Emiri Burns</u>	(R)	\$10,803.98
HSE Cafeteria Worker	9/1/2023 – 6/30/2024	
<u>Rocio Fatula</u>	(R)	\$12,347.40
WD Cafeteria Worker	9/1/2023 – 6/30/2024	
<u>Lisa M. Hluchy</u>	(R)	\$10,803.98
IN Cafeteria Worker	9/1/2023 – 6/30/2024	(Re-Hire)
<u>Susan L. Pacitti</u>	(R)	\$10,803.98
IS Cafeteria Worker	9/1/2023 – 6/30/2024	
<u>Kathleen R. Schengrund</u>	(R)	\$9,260.55
ED Cafeteria Worker	9/1/2023 – 6/30/2024	
<u>Victoria A. Skyler</u>	(R)	\$10,803.98
IE Cafeteria Worker	9/1/2023 – 6/30/2024	

B. Recommended change of employment:

	<u>Change to:</u>	
<u>Nicole A. Svenson</u>	IE Cafeteria Worker	+\$4,842.87
PB Cafeteria/ Playground Aide	9/1/2023 – 6/30/2024	

C. Resignations:

<u>Nina N. Schisler</u>	7/31/2023
STRE Cafeteria Worker	

D. Retirements:

Deborah Panarotti 8/1/2023  
IS Cafeteria Worker

Geraldine Spiro 7/1/2023  
HSN Cafeteria Worker

**17. Maintenance Department:**

- A. Recommended approval for Michael A. Hawtin, Tradesman – Plumber, for course reimbursement upon successful completion of the following courses. As a condition of the board approval, employee must remain as a contracted employee for at least 1 year from the date of course completion or employee will be required to return reimbursement.

	<u>Amount</u>
Plumbing Test Review	\$230.00
New Jersey Plumbing License	\$160.00

**18. Security Department:**

- A. Recommended for Employment:  
{ Code = (R) Replacement }

<u>Domenico R. DiNicola Jr.</u>	(R)	\$34,000.00
Security Guard	9/1/2023 – 3/1/2024	(Prorated)

<u>Louis A. Santora</u>	(R)	\$36,400.00
HSN School Safety Officer	9/1/2023 – 6/30/2024	

- B. Recommended Salary Adjustment:

<u>Jason T. Cotellessa</u>	9/1/2023 – 6/30/2024	+\$1,000.00
Security Guard	(Shift Differential Stipend)	(Prorated)

- C. Resignations:

Thomas R. Herbst 7/31/2023  
HSN School Safety Officer

**19. Transportation Department:**

A. Recommended for employment to complete the probationary period:

		<i>Effective Dates:</i>
<u>Catherine Bagordo</u>	Sped Bus Attendant	9/1/2023 – 12/1/2023
<u>Dominick Barresi</u>	Regular Bus Driver	9/1/2023 – 10/19/2023
<u>Laura Boemio</u>	Sped Bus Driver	9/1/2023 – 12/1/2023
<u>Kyle J. Carlisle</u>	Sped Bus Driver	9/1/2023 – 12/1/2023
<u>Alyson Crannell</u>	Regular Bus Driver	9/1/2023 – 12/21/2023
<u>Keith W. DePhillips</u>	Regular Bus Driver	9/1/2023 – 2/15/2024
<u>Peter A. Dudley Jr.</u>	Regular Bus Driver	9/1/2023 – 3/15/2024
<u>Lilia Espana Pacheco</u>	Regular Bus Driver	9/1/2023 – 12/1/2023
<u>Richard D. Ferlisi</u>	Regular Bus Driver	9/1/2023 – 12/21/2023
<u>Nicole A. Gibson</u>	Regular Bus Driver	9/1/2023 – 12/21/2023
<u>Alicia M. Giraldo</u>	Sped Bus Attendant	9/1/2023 – 3/15/2024
<u>Dana A. Herrmann</u>	Regular Bus Driver	9/1/2023 – 2/15/2024
<u>Susan J. Hess</u>	Sped Bus Attendant	9/1/2023 – 5/17/2024
<u>Nicholas J. Infantolino</u>	Regular Bus Driver	9/1/2023 – 10/19/2023

A. Recommended for employment to complete the probationary period:

		<i>Effective Dates:</i>
<u>James M. Maddalena Jr.</u>	Regular Bus Driver	9/1/2023 – 11/22/2023
<u>Amanda L. Maisano</u>	Regular Bus Driver	9/1/2023 – 12/21/2023
<u>James Malizia Jr.</u>	Regular Bus Driver	9/1/2023 – 9/21/2023
<u>Andrea A. Mendez</u>	Regular Bus Driver	9/1/2023 – 11/22/2023
<u>Keith P. Morris</u>	Regular Bus Driver	9/1/2023 – 1/18/2024
<u>Gyse D. Pierce</u>	Regular Bus Driver	9/1/2023 – 10/19/2023
<u>Darlene M. Riggio</u>	Sped Bus Attendant	9/1/2023 – 1/18/2024
<u>Thomas R. Riscoe</u>	Regular Bus Driver	9/1/2023 – 11/27/2023
<u>Jennifer A. Salage</u>	Sped Bus Attendant	9/1/2023 – 2/15/2024
<u>Carlos J. Santiago</u>	Sped Bus Driver	9/1/2023 – 12/1/2023

**Toms River, New Jersey, August 16, 2023**

<u>Helen A. Schoen</u>	Regular Bus Driver	9/1/2023 – 12/1/2023
<u>Kimberly Scrofani</u>	Regular Bus Driver	9/1/2023 – 2/15/2024
<u>Teddy Soto</u>	Regular Bus Driver	9/1/2023 – 12/1/2023
<u>Joshua G. Taylor</u>	Regular Bus Driver	9/1/2023 – 1/18/2024
<u>Anthony R. Teixeira</u>	Regular Bus Driver	9/1/2023 – 9/21/2023
<u>Christa M. Tisch</u>	Regular Bus Driver	9/1/2023 – 12/1/2023
<u>Paul Tuzzio</u>	Sped Bus Driver	9/1/2023 – 12/1/2023
<u>Jacqueline A. VanArsdale</u>	Regular Bus Driver	9/1/2023 – 12/1/2023
<u>Susan B. Wilson</u>	Sped Bus Attendant	9/1/2023 – 2/15/2024

B. Recommended for employment beyond the probationary period:

		<i>Effective Dates:</i>
<u>James M. Kudrick</u>	Sped Bus Driver	9/1/2023 – 6/30/2024
<u>Edgar O. Rodriguez</u>	Regular Bus Driver	9/1/2023 – 6/30/2024

C. Recommended for continuing substitute/part-time employment for the school year effective 9/1/2023 – 6/30/2024: (Attached)

D. Recommended for placement on the Bus Driver substitute list at a rate of \$27.00 per hour effective 8/16/2023:

Denise A. Graham  
Kelly A. Mowery

E. Resignations:

Matthew W. Gurczynski            8/10/2023  
Regular Bus Driver

**20. Extracurricular:**

A. Recommended approval for the attached list of NJTSA Advisors and Leaders for the 2023 – 2024 school Year. (FUNDED)

B. Fall 2023 – 2024 Coaching Recommendations & Payments: (Attached)

Intermediate South

C. Fall 2023 – 2024 Coaching Recommendations & Payments:

<u>Julie A. Clark</u>	HSE Asst. Field Hockey	\$5,401.00; Step 3
<u>Ginger C. DeBoard</u>	HSE Head Field Hockey	\$8,053.00; Step 3
<u>Nick Florio*</u>	HSE Assistant Football	Volunteer
<u>Patrick Hill*</u>	HSE Asst. Girls' Volleyball	\$5,401.00; Step 3
<u>Michael Veracierta*</u>	HSN Asst. Girls' Soccer	\$5,401.00; Step 3

D. Fall 2023 – 2024 Coaching Resignations:

<u>Julie A. Clark</u>	HSE Head Field Hockey	\$8,053.00; Step 3
<u>Ginger C. DeBoard</u>	HSE Asst. Field Hockey	\$5,401.00; Step 3

*\*On Approved Sub List*

**21. Summer Employment Recommendations:**

- A. Summer 2023 ARP ESSER III and ARP Evidence-Based Summer Learning and Enrichment Activities Grant Funded Programs effective July 24, 2023 - August 17, 2023 (Attached)
- B. Special Education Extended School Year Programs Additions/Revisions effective 7/6/2023 - 8/9/2023 (Attached)

**22. Substitute Nurses/Athletic Trainer/Secretaries/Administrators (Attached)**

**PERSONNEL ITEMS 23-34**

CERTIFICATED STAFF 23-27:

**23. Recommended for Employment:**

**Toms River, New Jersey, August 16, 2023**

**{Code = (R) Replacement; (TR) Temporary Replacement; (New) New Position}**

		<u>\$</u>
A.	<u>Daniel L. Batchelor</u> HSE Technology	56,225.00
	(TR) 9/1/2023 - 6/30/2024	(Re-Hire)
B.	<u>Andrea Conceicao</u> CG Grade 2	64,325.00
	(R) 9/1/2023 - 6/30/2024	
C.	<u>Laura A. Kinlin</u> IN Basic Skills Math	56,225.00
	(R) 9/1/2023 - 6/30/2024	
D.	<u>Rebecca A. Mision-Fodor</u> JAC Vocal Music	75,520.00
	(R) 10/16/2023* - 6/30/2024	(Prorated)
E.	<u>Christopher J. Morley</u> HSN Technology	56,225.00
	(TR) 9/1/2023 - 6/30/2024	(Re-Hire)

*\*start date pending release from current district*

**24. Recommended Change of Employment:**

**{Code = (R) Replacement; (TR) Temporary Replacement; (New) New Position}**

	<u>Change to:</u>	<u>\$</u>
A.	<u>Lori A. Gelormine</u> BWD Tier II Paraprofessional	61,925.00
	WS+ Vocal/Instr. Music(R) 9/1/2023 - 6/30/2024	
B.	<u>Matthew D. Smith</u> IS Life Skills	93,200.00
	Supervisor of Instruction (TR) 9/1/2023 - 12/22/2023	(Prorated)
C.	<u>Richard P. DeMarco</u> HSE Asst. Principal	155,936.83
	WAL Principal (R) 8/17/2023 - 6/30/2024	(Prorated)
D.	<u>Angela Palumbo</u>	105,908.00
	HSE Asst. Principal (R)	



B. Recommended Leave of Absence Requests:

<u>Employee #15007</u> SB CST Secretary	Medical Ext.	9/1/2023 – 1/4/2024
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C. Resignation:

<u>Priscila Caruso</u> IN CST Secretary	9/2/2023
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**31. Special Education Paraprofessionals:**

A. Recommended for Employment:  
{ Code = (R) Replacement }

<u>Catherine Bonassisa</u> IS – Tier II Paraprofessional	(R) 9/1/2023 – 6/30/2024	\$19,581.00
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<u>Amanda J. Brogley</u> HSN Tier II Paraprofessional	(R) 9/1/2023 – 6/30/2024	\$19,581.00
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<u>Bernice Cornicello</u> IS – Tier II Paraprofessional	(R) 9/1/2023 – 6/30/2024	\$19,581.00
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<u>Heather A. Johannessen</u> STR Tier II Paraprofessional	(R) 9/1/2023 – 6/30/2024	\$19,581.00
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B. Recommended Salary Adjustments:

<u>Tracy L. Luyber</u> ELC Tier I Paraprofessional	9/1/2023 – 6/30/2024 (BA Degree Stipend)	+\$500.00
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C. Recommended Leave of Absence Requests:

Employee #14880 Family 9/5/2023 – 9/8/2023  
ELC Tier II Paraprofessional

D. Resignations:

Christina M. Aponte 9/1/2023  
HA Tier II Paraprofessional

Lisa A. Cashman 9/1/2023  
BWD Tier II Paraprofessional

Kyleigh A. O'Neill 9/1/2023  
ELC Tier II Paraprofessional (Change from Retirement)

**32. Food Services Department:**

A. Resignations:

Alissa A. Fonseca 8/8/2023  
IN Cafeteria Worker

**33. Maintenance Department:**

A. Recommended Leave of Absence Requests:

Employee #16779 Family 8/14/2023 – 11/6/2023  
Tradesman - Locksmith

**34. Transportation Department:** (to replace missing attachment)

A. Recommended for continuing substitute/part-time employment for the school year effective 9/1/2023 – 6/30/2024: (Attached)

*On roll call following the vote:*

*Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney*

*Noes: Polozzo #7 and #21*

*Recused: None*

*Abstained: None*

*Absent: None*

**EDUCATIONAL PROGRAM AGENDA (#1-#10) + Addendum (#11)**

*A motion was made by Mrs. Williams, seconded by Mrs. Polozzo and carried that the following Educational Program Agenda (#1-10) + Addendum (#11) be approved:*

**EDUCATIONAL PROGRAMS ITEMS 1-10**

**1. Application for Reimbursement of Professional Graduate Courses (Attached)**

**2. Donations:**

A. Recommend the attached be accepted with thanks.

**3. Extracurricular:**

Recommended approval for the High School East Music Department to attend a trip to Orlando, Fl. The event will take place on Thursday, April 25<sup>th</sup> through Monday, April 29<sup>th</sup>, 2024. The event will be at no cost to the Board of education.

**4. Funded Programs:**

A. Recommend approval for the acceptance of funding for the fiscal year 2024 Individuals with Disabilities Education Improvement (IDEA) Basic and Preschool Combined Grant application. (Attached)

B. Recommend approval of the Non-Public Technology & Textbook Funds (Attached)

- C. Recommend approval of the submission of the New Jersey Department of Education Learning Acceleration Program - High Impact Tutoring Grant Application for the 2023-2024 School Year. (Attached)
- 5. **Graduate Reimbursement** (Attached)
- 6. **Student Services:**
  - A. Out-of-District Day Placement Requests (Attached)
  - B. Tuition Pupils Sent Requests (Attached)
  - C. Out-of-District Placement Requests for the 2023-2024 SY
- 7. **Recommended Professional Leave Requests** (Attached)
- 8. **K-12 Guidance and Counseling Plans:** (Attached)
  - A. Recommend approval of the attached K-12 Guidance and Counseling Program Plans for the 2023-2024 school year.
- 9. **Curriculum Approvals for 2023-2024 School Year** (Attached)
- 10. **AchieveNJ Evaluation Frameworks Approval for the 2023-2024 School Year** (Attached)
- EDUCATIONAL PROGRAMS ITEM 11**
- 11. **Funded Programs:**
  - A. Recommend approval for High School North to participate in services through NJ4S (which is grant funded through the State of NJ and Preferred Behavioral Health) and the DART coalition of Ocean County. Both are to provide mental health and social and emotional services for our students at no cost to the Board of Education.

*On roll call following the vote:*

*Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney*

*Noes: Polozzo #9*

*Recused: None*

*Abstained: None*

*Absent: None*

### **OLD BUSINESS**

Mrs. Polozzo spoke about the Policy Committee and on going conversations about the Homework Policy. She looks forward to receiving input with their priorities in that area.

### **NEW BUSINESS**

Mr. Kidney advised that Committee Meetings will be moved to High School North Media Center in September and they will be hybrid.

Mrs. Polozzo spoke about the New Jersey School Boards Association Delegates Assembly and that they recently sent out an email soliciting resolutions from local Boards of Education and the timeline for that is tight. The resolutions need to be received by September 28, 2023. Mrs. Polozzo expressed her condolences to Lt. Gov. Sheila Oliver's family who recently passed away.

Mrs. Howe discussed Toms River Education Foundation who hosted Friday night downtown for the students to collect money for school supplies and items students will need for back to school. She thanked the local businesses who supported the night out. Thanked Mr. Peck for his support with his students and appreciates all of the impact our teachers and staff have on our students. It's been fun to see the band practicing and all the sports starting up. She wished all of the students of the Class of 2023 good luck as they start their college experience.

### **COMMENTS FROM GUESTS AND PRESS – AGENDA ITEMS ONLY** *(limited to 5 minutes as per Board Policy # 0167 – Public Participation in Board Meetings)*

There were none.

**MOTION TO ADJOURN**

*A motion was made by Mr. Nardini, seconded by Mrs. Howe and carried that the meeting be adjourned at 7:54 P.M.*

*All members present voting Aye.*

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*Wendy L. Saxton, Board Secretary*