

Toms River, New Jersey, September 20, 2023

A Regular Meeting of the Board of Education of the Toms River Regional Schools took place at High School North, 1245 Old Freehold Road, Toms River, on Wednesday, September 20, 2023 at 6:00 P.M.

Board President Mr. Kevin Kidney read the following Opening Statement:

“Good Evening, Welcome to a Regular Meeting of the Board of Education of the Toms River Regional Schools.”

“This meeting was announced to the public through a notice published in The Star Ledger and the Asbury Park Press on September 8, 2023, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

A roll call of attendance indicated the following Board Members were present: Mrs. Lisa Contessa, Mrs. Melissa Morrison, Mr. Joseph Nardini, Mrs. Anna Polozzo, Mrs. Michele Williams, Ms. Kathy Eagan, and Mr. Kevin Kidney.

Mrs. Jennifer Howe arrived at 6:46 p.m.

Mrs. Ashley Lamb arrived at 6:06 p.m.

Also in attendance were Superintendent Citta, Assistant Superintendents DiMeo, Ricotta, Thomas, Business Administrator Doering, Board Secretary Saxton, and Board Attorney Burns.

EXECUTIVE SESSION RESOLUTION- 6:01 P.M.

A motion was made by Ms. Eagan, seconded by Mrs. Polozzo and carried that the following Executive Session Resolution be approved:

Resolved, that the Board of Education, at this time, move to a closed session to be held in High School North Guidance Office, 1245 Old Freehold Road, Toms River, New Jersey, for the purpose of:

Executive Session – To *Include* – RICE # 16419; Legal/Litigation Update; Harassment, Intimidation and Bullying Report; Fire & Security Drill Report; Other. Subject to change.

as outlined under the Open public Meetings Act.

RETURN TO REGULAR SESSION – 7:30 P.M.

A motion was made by Mrs. Polozzo, seconded by Ms. Eagan and carried that the Board return to Regular Session at 7:30 P.M.

All members present voting Aye.

PLEDGE OF ALLEGIANCE

Board President Mr. Kevin Kidney led the Board and audience in the Pledge of Allegiance.

SUPERINTENDENT COMMENTS

Superintendent Michael Citta welcomed back the community for the 2023-2024 school year. He thanked our students, families, teachers, and our support staff for the enormous amount of work to make the opening of this school year one of the best in recent history. The dedication and enthusiasm of everyone does not go unappreciated. Toms River Schools has an attendance mantra called “Attendance Matters”, which stands for Every Moment Matters and Every Student Counts. He shared the power of a district believing in what we do and how that impacts kids in a positive way. He shared data comparing last September to this September and we have had 1,893 less absences which is a 24% reduction from last school year. This means that when you show up, good things happen.

Superintendent Citta stated our discipline referrals are down 12% district wide with the same time period comparison. Congratulations on a great start and let’s keep it going, because Absolutely Every Moment Matters and Every Student Counts.

STUDENT REPRESENTATIVES

Student Representatives from all three high schools updated Board on the academic and athletic successes taking place at their respective schools, as well as events taking place and fund raising activities.

Charles Blajda, High School East
Brialis Phan, High School North
Jordyn Lynch, High School South

COMMITTEE REPORTS

Budget & Finance Committee – Mrs. Lamb

The Budget and Finance Committee of the Board of Education of the Toms River Regional Schools met on September 13, 2023 at High School North Media Center, Toms River, New Jersey from 6:00 P.M. to 6:15 P.M. The meeting was streamed for public viewing. Committee Chair, Ashley Lamb, read the following opening statement:

“Good evening, welcome to the Budget and Finance Committee Meeting of the Board of Education of the Toms River Regional Schools. Notice of this meeting was published in the Asbury Park Press and the Star Ledger on September 8, 2023, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In addition to the Committee Chair, in attendance were Board members- Lisa Contessa, Kathy Eagan, Jennifer Howe, Kevin Kidney, Melissa Morrison, Joe Nardini, Anna Polozzo and Michele Williams, Superintendent- Mike Citta, Assistant Superintendents- Jim Ricotta, Cara DiMeo and Pat Thomas, Business Administrator- Bill Doering, Board Secretary- Wendy Saxton and Board Attorney- William Burns. The meeting was open to the public and an opportunity for in-person public comment was provided after the last committee meeting of the evening.

As we do every month, the committee reviewed the expenditures listed in the Purchasing Agenda, which was emailed to the Board, and posted in the Board’s Google Docs folder, prior to the Budget and Finance Committee meeting. The Purchasing Agenda also included items of zero value, bids, change orders and resolutions. Purchasing Agenda questions by various individual Board members were answered by Mr. Doering and other members of the administration. The Purchasing Agenda for this month is in the amount of \$20,292,347.94 for the 2023-24 school year. The Budget & Finance Committee is recommending the approval of the Purchasing Agenda by the full Board.

The committee was then presented with District lease, sponsorship and other rental agreements totaling \$97,150 for the month of September 2023 (2023-24 cumulative total is \$120,450) and these are also recommended for approval at the regular board meeting.

Next the committee was presented with a draft of the resolution for the application for 2023-24 Stabilization Aid funds. The amount we are applying for is \$8,536,146 and is comprised of \$6,000,000 in recurring costs for tuition and \$2,536,146 in one-time costs for the purchase of 18, 54-passenger school buses. The district will complete the application submission by the due date of October 6, 2023.

Finally, the committee was advised that the district was awarded the Certificate of Excellence for the June 30, 2022 audit from the Association of School Business Officials International. This is the 9th year in a row the district has earned this award.

Building & Grounds Committee – Mr. Nardini

The ESIP & Building Initiative Committee of the Board of Education of Toms River Regional Schools met on September 13, 2023, within a live meeting that started directly after the curriculum committee meeting.

Mr. Nardini read the following opening statement: “Good evening and welcome to the ESIP & Building Initiative Committee Meeting of the Board of Education of Toms River Regional Schools. Notice of this meeting was announced to the public through a notice published in the Asbury Park Press and the Star-Ledger on September 8, 2023 which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In attendance were board members Kevin Kidney, Joe Nardini, Anna Polozzo, Melissa Morrison, Lisa Contessa, Jennifer Howe, Ashley Lamb, Michele Williams, and Kathy Eagan, Superintendent Michael Citta, Business Administrator William Doering, Assistant Superintendents James Ricotta, Cara DiMeo, and Pat Thomas; Manager of Capital Projects- Mark Wagner, Manager of Facilities- Sam Pepe and Richard Brown and Derek Jordan of Colliers Engineering. The meeting was open to the public and an opportunity for public comment was provided.

PROJECTS-NEW

Mr. Wagner explained that Toms River Township contacted the district requesting an agreement for a drainage project at High School South. The Township Engineer noted that this project will be part of the shared service agreement with the township and will be maintained by the Township in perpetuity. Mr. Pepe discussed the NJQSAC Safety

Checklist for 2023-2024. This information was recently received from the county office and is in the process of being completed at this time. We are currently in year eleven of our Energy CAP (Cenergistics) agreement that has saved the district \$9.7M to date. Mr. Pepe shared a list of summer projects the facilities department completed that included 1,488 work orders from the end of June through August.

PROJECTS-OLD

Becht B.T. has completed the deconstructive investigation of the exterior walls at Intermediate South. They are preparing the findings to present to the board at the October B&G meeting. Pine Beach Elementary corridor fire suppression system is completed. Final coordination between the contractor and the authority having jurisdiction to make it operational are ongoing. Final paperwork and sub-code inspections are in progress at this time. The challenge rope courses for High School East and North are moving forward and we anticipate the contractor to begin the construction process shortly. All departments continue to prepare buildings for the start of the school years as we work closely with our contractors and vendors.

COMMUNICATION

We received a request from St. Barbara Greek Orthodox Church for use of our parking barriers for their annual festival. They will pick up and return the barriers at the conclusion of the festival. Silverton Fire Department has requested the use of a portable generator for an event on October 7, 2023.

ESIP PROJECTS

The Intermediate South and Citta Elementary energy management projects are ongoing and on schedule. Mr. Jordan stated the projects should be completed by the end of the calendar year.

BUILDING INITIATIVES PROJECTS

Project recently completed were reviewed including:

Site 181-Group 2 (HS North, Intermediate South, Early Learning Center) Newport is nearing completion of this project and punch list and close out is in progress.

Site 172A- District Wide Security project with JCT Solutions. Minor punch list items are being completed. Closeout documents are anticipated to be received shortly.

Projects currently under construction were reviewed including:

Site 186A- Group 4 (HSS, PBE, WSE) Much progress continues to be made as our contractor, Newport, continues with the upgrades throughout the facilities.

Site 188- Group 6 (HSE, EDE, SBE) Much progress continues to be made as our contractor, Newport, continues with the upgrades throughout the facilities.

Curriculum Committee – Ms. Eagan

The Curriculum Committee of the Board of Education of Toms River Regional Schools met on September 13, 2023, within a virtual live-streamed meeting on the internet, beginning at 6:15 PM.

Committee Chair, Jennifer Howe, read the following opening statement: “Good evening and welcome to the Curriculum Committee Meeting of the Board of Education of Toms River Regional Schools. Notice of this meeting was announced to the public through a notice published in the Asbury Park Press and the Star-Ledger on September 8, 2023 which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In addition to the Committee Chair, Jennifer Howe, in attendance were Board members Melissa Morrison, President Kevin Kidney, Vice President Kathy Eagan, Ashley Lamb, Michele Williams, Anna Polozzo and Joe Nardini. Assistant Superintendents- James Ricotta, Cara DiMeo and Pat Thomas, were in attendance, as well as Curriculum Directors Rachel Cicala & Adrienne Gold, Director of Testing and Funded Programs, Richard Fastnacht, Director of Student Services, Joy Forrest and Supervisor of Special Education, Anna Kasper. The meeting was live streamed to the public and an opportunity for public comment was provided.

Mrs. DiMeo opened the meeting with an overview of the Holocaust Survey, required by the NJDOE by districts to report out on instructional practices related to Holocaust & Genocide education. Survey responses were recently submitted to the NJDOE to affirm K-12 compliance with the mandate.

Ms. Kasper presented the preschool curriculum and provided an overview of the Creative Curriculum used in preschool classrooms, as well as the newly revised curriculum maps & pacing guides drafted this summer.

Personnel Committee – Mrs. Contessa

A Personnel Committee Meeting of the Board of Education of the Toms River Regional Schools took place at the Administrative Offices, 1144 Hooper Avenue, Conference Room, Toms River, New Jersey on August 9, 2023 at 5:30 p.m. This meeting is not publicly advertised as the committee reviews personnel information which includes names of individual staff members as well as possible new staff members.

In attendance were committee members, Kathy Eagan, Board Vice President, Kevin Kidney, Board President, Lisa Contessa and Jennifer Howe. Also in attendance were Michael Citta, Superintendent, James Ricotta, Assistant Superintendent, Cara DiMeo, Assistant Superintendent, Patrick Thomas Assistant Superintendent, William Burns Esq. and Megan Osborn.

The meeting was opened at 5:30 p.m. by Lisa Contessa, Michael Citta, Superintendent, discussed with the members, recommendations for new hires, extracurricular, staffing for fall start of school and a straw poll was conducted allowing Mr. Citta to be able to hire for September 1 to fully staff our buildings and then ratify on the September agenda at the board meeting on Wednesday, September 20, 2023.

The committee adjourned at 5:52 p.m.

A Personnel Committee Meeting of the Board of Education of the Toms River Regional Schools took place at the Administrative Offices, 1144 Hooper Avenue, Conference Room, Toms River, New Jersey on September 13, 2023 at 5:30 p.m. This meeting is not publicly advertised as the committee reviews personnel information which includes names of individual staff members as well as possible new staff members.

In attendance were committee members, Kathy Eagan, Board Vice President, Kevin Kidney, Board President, Lisa Contessa and Jennifer Howe. Also in attendance were Michael Citta, Superintendent, James Ricotta, Assistant Superintendent, Cara DiMeo, Assistant Superintendent, Patrick Thomas Assistant Superintendent.

The meeting was opened at 5:30 p.m. by Lisa Contessa, Michael Citta, Superintendent, discussed with the members, recommendations for new hires, extra-curricular and job descriptions at the board meeting on Wednesday, September 20, 2023.

The committee adjourned at 5:55 p.m.

Policy Committee – Mrs. Polozzo

The Policy Committee of the Board of Education of the Toms River Regional Schools took place at High School North Guidance Office on Wednesday, September 13, 2023.

In attendance were Anna Polozzo, Ashley Lamb, Melissa Morrison, and Kevin Kidney, Superintendent, Michael Citta, Assistant Superintendents, James Ricotta Jr., Patrick Thomas and Cara Dimeo, and Board Attorney Bill Burns. Assistant Superintendent Patrick Thomas, presented the following policies for review and deliberation in preparation for the first reading at the Board of Education meeting on September 20, 2023:

- P 2330 Homework (M)
- P 2514.04 District Wide Parent and Family Engagement (M)
- P 2415.50 Intermediate North Title I School Parent and Family Engagement (M)
- P 2415.51 Pine Beach Title I School Parent and Family Engagement (M)
- P 2415.52 Walnut Street Title I School Parent and Family Engagement (M)
- P 2415.53 North Dover Title I School Parent and Family Engagement (M)
- P 2415.54 East Dover Title I School Parent and Family Engagement (M)
- P 2415.55 Washington Street Title I School Parent and Family Engagement (M)
- P 2415.56 West Dover Title I School Parent and Family Engagement (M)
- P 2415.57 South Toms River Title I School Parent and Family Engagement (M)
- P 2415.58 Joseph A Citta Title I School Parent and Family Engagement (M)
- P 2415.59 Intermediate South Title I School Parent and Family Engagement (M)
- P&R 1641.01 Sick Leave (M)
- P&R 2419 School Threat Assessment Teams (M)

Members of Central Administration answered questions regarding the policies and regulations.

COMMENTS FROM GUESTS AND PRESS – AGENDA ITEMS ONLY (*limited to 3 minutes as per Board Policy # 0167 – Public Participation in Board Meetings, the first public session will be limited to a total of 30 minutes*)

There were none.

APPROVAL OF THE RESOLUTION FOR THE WEEK OF RESPECT
(ATTACHED)

A motion was made by Ms. Eagan, seconded by Mr. Nardini and carried that the Approval of the Resolution for the Week of Respect (Attached) be approved.

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney

Noes: None

Recused: None

Abstained: None

Absent: None

APPROVAL OF THE STABILIZATION AID APPLICATION RESOLUTION
(ATTACHED)

A motion was made by Mrs. Polozzo, seconded by Ms. Eagan and carried that the Approval of the Stabilization Aid Application Resolution (Attached) be approved.

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney

Noes: None

Recused: None

Abstained: None

Absent: None

APPROVAL OF THE 2023-24 TRANSPORTATION ROUTES/ INCLUDING HAZARDOUS ROUTE DESIGNATIONS

A motion was made by Mrs. Contessa, seconded by Mrs. Howe and carried that the Approval of the 2023-24 Transportation Routes/Including Hazardous Route Designations be approved.

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney

Noes: None

Recused: None

Abstained: None

Absent: None

APPROVAL OF THE NEW JERSEY SCHOOL BOARDS ASSOCIATION/ CONFERENCE RESOLUTION (ATTACHED)

A motion was made by Mrs. Polozzo, seconded by Mrs. Howe and carried that the Approval of the New Jersey School Boards Association/Conference Resolution (Attached) be approved.

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney

Noes: None

Recused: None

Abstained: None

Absent: None

APPROVAL OF THE SHARED SERVICES AGREEMENT BETWEEN THE COUNTY OF OCEAN/OCEAN COUNTY YOUTH SERVICES COMMISSION AND TOMS RIVER REGIONAL SCHOOLS

A motion was made by Ms. Eagan, seconded by Mrs. Contessa and carried that the Approval of the Shared Services Agreement Between the County of Ocean/Ocean County Youth Services Commission and Toms River Regional Schools be approved.

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney

Noes: None

Recused: None

Abstained: None

Absent: None

APPROVAL OF THE FIRST READING OF THE FOLLOWING POLICIES, REGULATIONS AND BYLAWS AS LISTED IN THE AGENDA

A motion was made by Mrs. Polozzo, seconded by Mrs. Williams and carried that the Approval of the First Reading of the Following Policies, Regulations and Bylaws as listed in the Agenda be approved.

- P 2330 Homework (M)
- P 2514.04 District Wide Parent and Family Engagement (M)
- P 2415.50 Intermediate North Title I School Parent and Family Engagement (M)
- P 2415.51 Pine Beach Title I School Parent and Family Engagement (M)
- P 2415.52 Walnut Street Title I School Parent and Family Engagement (M)
- P 2415.53 North Dover Title I School Parent and Family Engagement (M)
- P 2415.54 East Dover Title I School Parent and Family Engagement (M)
- P 2415.55 Washington Street Title I School Parent and Family Engagement (M)
- P 2415.56 West Dover Title I School Parent and Family Engagement (M)
- P 2415.57 South Toms River Title I School Parent and Family Engagement (M)
- P 2415.58 Joseph A Citta Title I School Parent and Family Engagement (M)

- P 2415.59 Intermediate South Title I School Parent and Family Engagement (M)
- P&R 1641.01 Sick Leave (M)
- P&R 2419 School Threat Assessment Teams (M)

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney

Noes: None

Recused: None

Abstained: None

Absent: None

APPROVAL OF THE AGENDA ITEMS # 16 THROUGH #21 AS LISTED IN THE AGENDA

A motion was made by Ms. Eagan, seconded by Mrs. Polozzo and carried that the Approval of the Agenda Items #16 through #21 as listed in the Agenda be approved.

- 16. Approval of the Harassment, Intimidation and Bullying Report**
- 17. Approval of District Facility Lease, Sponsorship and other Rental Agreements (attached)**
- 18. Approval of the Fire & Security Drill Report**
- 19. Approval of Minutes: (Regular and/or Executive, where applicable)**

August 16, 2023

September 13, 2023

- 20. Approval of Bills:**

General	\$	11,651,613.64
Cafeteria	\$	38,728.17
Payroll (Gross) August 11, 2023	\$	1,583,471.99

(Gross) August 25, 2023 \$ 1,647,295.88

21. Board Secretary's Agenda + Addendum

School Year 2023-2024

Purchases – Pages 1 through 47 - \$ 20,292,347.94

Zero Values

Contract Extensions

Award of Bids

Permission to Advertise

Request for Professional Qualifications

Student Transportation

Jointures

On roll call following the vote:

*Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan,
Kidney*

Noes: None

Recused: None

Abstained: None

Absent: None

**APPROVAL AND CERTIFICATION OF THE BOARD SECRETARY'S REPORT
FOR JULY 2023**

Pursuant to N.J.A.C. 6A:22.1.11(c), I, Wendy Saxton, Board Secretary, certify that as of July 2023 no budgetary line items account has obligations and payments (contracted orders) which exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8-1, that the district's accounts have been reconciled and are in balance.

Through the adoption of this resolution, we the Toms River Board of Education, pursuant to N.J.A.C. 6A:22-2.11(c), certify that as of July 2023 after a review of the Secretary's monthly report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:22-2.11 (c) and that sufficient funds are available to meet the district's needs.

A motion was made by Mrs. Williams, seconded by Mr. Nardini and carried that the Approval and Certification of the July 2023 Secretary's Monthly Financial Reports be approved:

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney

Noes: None

Recused: None

Abstained: None

Absent: None

PERSONNEL AGENDA (# 1-21) + Addendum (# 22-31)

A motion was made by Mrs. Contessa, seconded by Ms. Eagan and carried that the following Personnel Agenda (#1-21) + Addendum (#22-31) be approved:

PERSONNEL ITEMS #1-21

CERTIFICATED STAFF 1-9:

1. Recommended for Employment:

{Code = (R) Replacement; (TR) Temporary Replacement; (New) New Position}

A.	<u>Allison Allotta</u>	(R)	<u>\$</u> 51,225.00
	SB Nurse Assistant	11/6/2023* - 6/30/2024	(Prorated)
B.	<u>Brianna Bentivegna</u>	(R)	56,225.00
	WD Grade 1	9/1/2023 - 6/30/2024	
C.	<u>Lauren Coppinger</u>	(R)	56,225.00
	IN Basic Skills English	9/1/2023 - 6/30/2024	

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D.	<u>Renee A. Emanuel</u> IS Nurse Assistant	(R) 10/23/2023* - 6/30/2024	60,325.00 (Prorated)
E.	<u>Jewel Lamicella</u> IE Language Arts. Gr. 6	(R) 9/18/2023* - 6/30/2024	56,225.00
F.	<u>Peter Larrabee</u> HSN Science	(R) 10/17/2023* - 6/30/2024	81,120.00 (Prorated)
G.	<u>George Markey</u> ED Vocal Music	(R) 9/1/2023 - 6/30/2024	57,225.00 (Re-Hire)
H.	<u>Morgan Theobold</u> WD Speech Language Specialist	(R) 9/1/2023 - 6/30/2024	59,925.00

**start date pending release from current district/employer*

2. Recommended Salary Adjustments:

			\$
A.	<u>Katie M. Graziano</u> HSN Sped RR	9/1/2023 - 6/30/2024 (to correct typo on August agenda)	80,920.00
B.	<u>Breanna P. Bowden</u> ED Sped Aut	9/1/2023 - 6/30/2024 (Shared Elementary Autism Facilitator Stipend)	+1,291.25

3. Recommended Degree Changes/Salary Adjustments effective 9/1/2023 - 6/30/2024:

		<u>From:</u>	<u>To:</u>	\$
A.	<u>Chelsie J. Cirz</u> PB Grade 1	BA	MA	+3,200
B.	<u>Rachel L. DiBerardino</u> JAC Preschool	BA	MA	+3,200

C. Megan A. Okuniewicz MA+30 Doctorate +1,000
STR Health/Phys Ed

4. Recommended for approval to serve as “Site Supervisor” at the Early Learning Center on as on needed basis at a rate of \$50.00 per day effective 9/1/2023 - 6/30/2024:

Gina T. Rios

5. Recommended Leave of Absence Requests:

A.	<u>Employee #13855</u> HA Sped Kindergarten Aut	Family Medical	10/4/2023 - 1/5/2024 (p.m.) 1/8/2024 - 3/1/2024
B.	<u>Employee #15634</u> STR Grade 3	Family	10/27/2023 - 1/28/2024 (revised leave dates)
C.	<u>Employee #16440</u> ELC Speech Language Specialist	Family Maternity	12/18/2023 - 3/21/2024 3/22/2024 – 5/30/2024
D.	<u>Employee #14622</u> HA Sped RR	Family Maternity	11/30/2023 - 3/3/2024 3/4/2024 - 6/30/2024
E.	<u>Employee #10345</u> HA Grade 4	Family	10/19/2023 - 11/1/2023
F.	<u>Employee #15069</u> HSS Math	Family	10/17/2023 - 1/18/2024
G.	<u>Employee #15812</u> HA Sped Aut	Family	2/6/2024 - 5/9/2024
H.	<u>Employee #15631</u> WAL Grade 1	Family	10/20/2023 - 1/21/2024 (revised leave dates)

6. Resignations:

- A. Maureen M. Brody 8/24/2023
IE Language Arts Gr. 6
- B. Shannon Califano 10/24/2023
HSN Science
- C. Jason D. Duimstra 11/4/2023
ND Health/Phys Ed
- D. Jennifer E. Roldan 9/1/2023
ELC Preschool Master
Teacher
- E. Hope L. Sarana 9/1/2023
SB School Nurse
- F. Eva M. Szakal 8/23/2023
HA Instrumental Music

7. Retirements:

- A. Beverly A. Figlioli 10/1/2023
WD Guidance

8. Certified Job Description: (Attached)

- A. Recommend approval of the attached certified job description:
Technology Facilitator (Stipend)

9. Transfers Effective for the 2023-2024 SY: (Attached)

STAFF FOR EDUCATIONAL PROGRAMS 10-13:

10. Title I Program: (Attached)

- A. Recommend approval for the attached list of Basic Skills employees to receive payment under Title I Funds for the school year commencing 9/1/2023 - 6/30/2024.

11. Title I SIA Approvals: (Attached)

- A. Recommend approval for the attached list of employees to receive payment under Title I SIA Funds for the school year commencing 9/1/2023 - 6/30/2024.

12. Title III Approvals: (Attached)

- A. Recommend approval for the attached list of employees to receive payment under Title IV Funds for the school year commencing 9/1/2023 - 6/30/2024.

STAFF FOR EDUCATIONAL PROGRAMS 10-13:

13. ESL Basic Skills Approvals: (Attached)

- A. Recommend approval for the attached list of employees to receive payment under either Title I or Title III Funds for the school year commencing 9/1/2023 - 6/30/2024.

SUPPORT STAFF 14-19:

14. Secretarial Services:

- A. Recommended for Employment:
{ Code = (R) Replacement }

<u>Lisa M. Franconeri</u> SB Secretary (12 mos.)	(R) 9/26/2023 – 6/30/2024	\$31,061.00 (Prorated)
<u>Lori E. Mueller</u> IS Secretary (10 mos.)	(R) 9/1/2023 – 6/30/2024	\$26,323.00

B. Recommended Leave of Absence Requests:

<u>Employee #16756</u>	Family	8/16/2023; 8/17/2023;
WAL Admin Assistant - TREA		8/22/2023; 8/25/2023
		8/30/2023 – 8/31/2023
		9/7/2023 – 9/8/2023

C. Transfers effective 2023-2024 SY (Attached)

15. **Special Education Paraprofessionals:**

A. Recommended for Employment:
{ Code = (R) Replacement }

<u>Kevin A. Baliatico</u>	(R)	\$19,581.00
HSE Tier II Paraprofessional	9/26/2023 – 6/30/2024	(Prorated)
<u>Elizabeth F. Cwiakala</u>	(R)	\$19,581.00
ND Tier II Paraprofessional	9/26/2023 – 6/30/2024	(Prorated)
<u>Michelle E. DeMott</u>	(R)	\$19,581.00
WAL Tier II Paraprofessional	9/26/2023 – 6/30/2024	(Prorated) (Re-Hire)
<u>Darlene Giliberti</u>	(R)	\$19,581.00
ELC Tier II Paraprofessional	9/26/2023 – 6/30/2024	(Prorated)
<u>Lori A. Hacker</u>	(R)	\$19,581.00
STRE Tier II Paraprofessional	9/26/2023 – 6/30/2024	(Prorated)
<u>Lauren A. Harrington</u>	(R)	\$19,581.00
WD Tier II Paraprofessional	9/26/2023 – 6/30/2024	(Prorated)
<u>Joseph M. Kugel</u>	(R)	\$19,581.00
WD Tier II Paraprofessional	9/26/2023 – 6/30/2024	(Prorated)

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	<u>Jennifer L. Pugliese</u>	(R)	\$19,581.00
	HSE Tier II Paraprofessional	9/26/2023 – 6/30/2024	(Prorated)
	<u>Catherine M. Salvatore</u>	(R)	\$20,081.00
	WD Tier II Paraprofessional	9/26/2023 – 6/30/2024	(Prorated)
B.	Rescind Employment Offer (Not Accepting Position):		
	<u>Laura A. Gioiello</u>	(R)	\$19,581.00
	ED Tier II Paraprofessional	9/1/2023 – 6/30/2024	
C.	Recommended change of employment:		
		<u>Change to:</u>	
	<u>Jennifer Brownlee</u>	ND Tier II Paraprofessional	\$19,581.00
	ED Cafeteria/Playground Aide	9/26/2023 – 6/30/2024	(Prorated)
	<u>Jessica Suagua</u>	WS Tier II Paraprofessional	\$19,581.00
	WAL Cafeteria/Playground Aide	9/26/2023 – 6/30/2024	(Prorated)
D.	Recommended Salary Adjustments:		
	<u>Bora E. Anderson</u>	9/1/2023 – 6/30/2024	+\$500.00
	ND Tier II Paraprofessional	(BA Degree Stipend)	
	<u>Tracy L. Luyber</u>	9/1/2023 – 6/30/2024	+\$500.00
	ELC Tier I Paraprofessional	(BA Degree Stipend)	
E.	Recommended Leave of Absence Requests:		
	<u>Employee #14880</u>	Family	9/13/2023
	ELC Tier II Paraprofessional		
	<u>Employee #15872</u>	Family	10/17/2023 (pm) –
	ELC Tier II Paraprofessional		1/14/2024

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	<u>Employee #16169</u> CG Tier II Paraprofessional	Medical	9/1/2023 – 11/22/2023
	<u>Employee #16367</u> CG Tier II Paraprofessional	Family	9/8/2023; 9/12/2023 9/14/2023
	<u>Employee #17065</u> PB Tier II Paraprofessional	Family	9/13/2023 – 12/5/2023
F.	Rescind Resignations:		
	<u>Christina M. Aponte</u> HA Tier II Paraprofessional		9/1/2023
G.	Resignations:		
	<u>Renee J. Aiello</u> WD Tier I Paraprofessional		9/1/2023
	<u>Jean M. Arthur</u> SB Tier II Paraprofessional		9/1/2023
	<u>Terri J. Asay</u> STRE Tier II Paraprofessional		9/1/2023
	<u>Denise M. DellaBella</u> JAC Tier II Paraprofessional		9/1/2023
	<u>Jennifer A. Dunford Roskos</u> IS Tier I Paraprofessional		9/1/2023
	<u>Veronica Ignico</u> WD Tier I Paraprofessional		9/1/2023
	<u>Kayla N. Purfield</u> WAL Tier II Paraprofessional		9/1/2023
	<u>Lily M. Sheret</u> STRE Tier II Paraprofessional		9/1/2023

H. Transfers effective 2023-2024 SY (Attached)

16. Cafeteria/Playground Aides:

A. Recommended Leave of Absence Requests:

<u>Employee #10111</u> East Dover	Personal	9/26/2023 – 10/4/2023
<u>Employee #13564</u> Silver Bay	Medical	9/1/2023 – 10/9/2023
<u>Employee #14101</u> Hooper Ave	Personal	10/16/2023 – 11/12/2023
<u>Employee #16731</u> Beachwood	Medical	9/1/2023 – 10/10/2023

B. Resignations:

<u>Nicole T. Mignosi</u> Silver Bay	8/30/2023
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C. Retirements:

<u>Pamela N. Saunders</u> Pine Beach	9/1/2023
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17. Custodial Department:

A. Recommended for employment and approval to attend training to receive Black Seal/Low Pressure License to be reimbursed upon issuance of license at a cost of no greater than \$465.00.

<u>Vincent G. Giannetti</u> HSE Night Custodian	(R) 9/21/2023 – 3/21/2024	\$35,000.00 (Prorated)
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<u>Paul J. Malland</u>	(R)	\$35,000.00
HSN Night Custodian	9/21/2023 – 3/21/2024	(Prorated)

<u>Wayne D. Wells Jr.</u>	(R)	\$35,000.00
HSS Night Custodian	9/21/2023 – 3/21/2024	(Prorated)

B. Resignations:

<u>Leroy Byers</u>	8/26/2023
SB Night Supervisor	

<u>Carol Depalo</u>	8/10/2023
HSS Night Custodian	

C. Retirements:

<u>Gianfranco Mirto</u>	12/1/2023
WAS Head Custodian	

D. Termination:

<u>Employee #16419</u>	9/7/2023
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18. Food Services Department:

A. Recommended Salary Adjustments:

<u>Freida Minkema</u>	9/1/2023 – 6/30/2024	+\$5,000.00
HSN Lead Cafeteria Worker	(Arena Concession Mgr. Stipend)	

B. Recommended for placement on the substitute list at a rate of \$15.00 per hour effective 9/21/2023:

Susan Ammirata

19. Transportation Department:

A. Recommended for Employment:
{ Code = (R) Replacement }

<u>Saul D. Balasiano</u>	(R)	\$25,318.80
Sped Bus Attendant	9/21/2023 – 6/30/2024	(Prorated)
<u>Kelley A. Cocuzza</u>	(R)	\$25,318.80
Sped Bus Attendant	9/21/2023 – 6/30/2024	(Prorated)
<u>Saundra A. Dzenis</u>	(R)	\$25,318.80
Sped Bus Attendant	9/21/2023 – 6/30/2024	(Prorated)
<u>Debra S. Harney</u>	(R)	\$25,318.80
Sped Bus Attendant	9/21/2023 – 6/30/2024	(Prorated)

B. Recommended for employment to complete the probationary period:

		<u>Effective Dates:</u>
<u>Carl M. VanArsdale</u>	Sped Bus Attendant	9/1/2023 – 12/22/2023

C. Recommended salary adjustments/hourly changes effective 9/1/2023 – 6/30/2024:

	<u>Title</u>	<u>Revised Hours</u>	<u>\$</u>
<u>Ricardo Diaz</u>	Sped Bus Attendant	8	32,342.40
<u>Xenia Gallo</u>	Sped Bus Attendant	6.5	26,278.20
<u>Alicia M. Giraldo</u>	Sped Bus Attendant	8	31,161.60
<u>Steven M. Gray</u>	Sped Bus Attendant	8	32,342.40
<u>Kathleen M. Guevara</u>	Sped Bus Attendant	8	31,161.60
<u>James Malizia Jr.</u>	Regular Bus Driver	8	43,318.00
<u>Lorraine Martz</u>	Sped Bus Attendant	6.5	25,318.80
<u>Gina M. Olesen</u>	Sped Bus Attendant	8	31,161.60
<u>Cynthia D. Pereira</u>	Sped Bus Attendant	6.5	26,278.20
<u>Joseph W. Regan</u>	Sped Bus Driver	8	43,318.00
<u>Darlene M. Riggio</u>	Sped Bus Attendant	8	31,161.60

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<u>Ricardo J. Rumbolo</u>	Sped Bus Attendant	8	32,342.40
<u>Carlos J. Santiago</u>	Regular Bus Driver	8	43,318.00
<u>Helen A. Schoen</u>	Regular Bus Driver	8	43,318.00
<u>Jodiann Walsh</u>	Sped Bus Driver	8	44,418.00

D. Transfers Effective 9/1/2023:

	<u>From:</u>	<u>To:</u>
<u>Erik William R. Bugnot</u>	Sped Bus Driver 11-000-270-161-054-0100	Regular Bus Driver 11-000-270-160-054-0100
<u>Alyson Crannell</u>	Sped Bus Driver 11-000-270-161-054-0100	Regular Bus Driver 11-000-270-160-054-0100
<u>Joaquim M. DeOliveira</u>	Regular Bus Driver 11-000-270-160-054-0100	Sped Bus Driver 11-000-270-161-054-0100
<u>Richard D. Ferlisi</u>	Sped Bus Driver 11-000-270-161-054-0100	Regular Bus Driver 11-000-270-160-054-0100
<u>Gary G. Goglia</u>	Regular Bus Driver 11-000-270-160-054-0100	Sped Bus Driver 11-000-270-161-054-0100
<u>Dana A. Herrmann</u>	Sped Bus Driver 11-000-270-161-054-0100	Regular Bus Driver 11-000-270-160-054-0100
<u>Nicholas J. Infantolino</u>	Regular Bus Driver 11-000-270-160-054-0100	Sped Bus Driver 11-000-270-161-054-0100
<u>James M. Maddalena Jr.</u>	Regular Bus Driver 11-000-270-160-054-0100	Sped Bus Driver 11-000-270-161-054-0100
<u>Robert D. Pilovsky</u>	Sped Bus Driver 11-000-270-161-054-0100	Regular Bus Driver 11-000-270-160-054-0100
<u>Patricia O. Plaia</u>	Regular Bus Driver 11-000-270-160-054-0100	Sped Bus Driver 11-000-270-161-054-0100
<u>Carolyn M. Rodgers</u>	Sped Bus Driver	Regular Bus Driver

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<u>Kimberly Scrofani</u>	11-000-270-161-054-0100 Sped Bus Driver 11-000-270-161-054-0100	11-000-270-160-054-0100 Regular Bus Driver 11-000-270-160-054-0100
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<u>John T. Setta</u>	Regular Bus Driver 11-000-270-160-054-0100	Sped Bus Driver 11-000-270-161-054-0100
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E. Recommended Leave of Absence Requests:

<u>Employee #15104</u> Regular Bus Driver	Family	9/22/2023
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<u>Employee #17059</u> Regular Bus Driver	Medical	9/1/2023 – 11/20/2023
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F. Recommended for placement on the Bus Driver substitute list at a rate of \$27.00 per hour effective 9/21/2023:

Dominick Barresi
Sally A. Cimino

G. Recommended for placement on the Bus Attendant substitute list at a rate of \$16.00 per hour effective 9/21/2023:

Robin Y. Rettenberg
Teresa A. Sudia
Kerri A. Whalen

H. Resignations:

<u>Dominick Barresi</u> Regular Bus Driver	8/21/2023
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<u>Betty J. O'Brien</u> Dispatcher	10/11/2023
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Anna N. Ragone
Sped Bus Attendant

9/1/2023

20. Extracurricular:

A. Extracurricular Recommendations and Payments 2023 – 2024: (Attached)

B. Half Year Extracurricular Recommendations & Payments 2023 – 2024
(Attached):

High Schools East, North & South
Intermediate Schools East, North & South

C. Fall 2023 – 2024 Coaching Recommendations & Payments:

<u>Rachel L. Barry</u>	HSN Asst. Girls' Tennis	\$2,403.00; Step 1
<u>Daniel J. Cruz</u>	IE Intramurals	\$1,635.60
<u>William T. Dowd III*</u>	HSN Asst. Football	Volunteer
<u>Julia N. Friscia</u>	HSN Asst. Girls' Volleyball	Volunteer
<u>Jerry Klimek*</u>	HSN Boys' Asst. Soccer	\$5,401.00; Step 3
<u>Michelle M. Langan</u>	IS Intramurals	\$1,635.60
<u>Joshua R. Power</u>	IS Athletic Coordinator	\$1,941.66
<u>Nicholas M. Romano</u>	HSE Asst. Boys' Soccer	\$5,401.00; Step 3
<u>Paul S. Sternlieb</u>	IS Intramurals	\$1,635.60

D. Fall 2023 – 2024 Coaching Resignations:

<u>Joseph J. McGovern</u>	HSN Asst. Boys' Soccer	-\$5,401.00; Step 3
<u>Matthew D. Smith</u>	IS Athletic Coordinator	-\$1,941.66
<u>Matthew D. Smith</u>	IS Intramurals	-\$1,635.60
<u>Laurie M. Weed</u>	IS Intramurals	-\$1,635.60
<u>Robert Wynn*</u>	HSE Asst. Boys' Soccer	-\$5,401.00; Step 3

**On Approved Sub List*

21. Substitute Nurses/Athletic Trainer/Secretaries/Administrators (Attached)

PERSONNEL ITEMS #22-31

CERTIFICATED STAFF 22-25:

22. Recommended for Employment:

{Code = (R) Replacement; (TR) Temporary Replacement; (New) New Position}

A.	<u>Kaitlyn Borghesi</u>	(R)	\$
	WD Social Worker	10/1/2023 - 6/30/2024	59,425 (Prorated)

23. Recommended Degree Changes/Salary Adjustments effective 9/1/2023 - 6/30/2024:

A.	<u>Meredith Brown</u>	<u>From:</u>	<u>To:</u>	\$
	STR Basic Skills Title I	BA	BA+30	+1,700

24. Recommended Leave of Absence Requests:

A.	<u>Employee #14866</u>	Family	11/6/2023 - 2/7/2024 (revised leave dates)
	BWD Sped Aut		
B.	<u>Employee #14706</u>	Family	11/6/2023 - 2/7/2024 (revised leave dates)
	HSN Science		
C.	<u>Employee #14614</u>	Maternity	11/9/2023 - 12/22/2023
	HSE Sped RR		
D.	<u>Employee #13059</u>	Family	1/2/2024 - 3/25/2024
	HA Speech Language Specialist		

25. Transfers Effective for the 2023-2024 SY: (Attached)

SUPPORT STAFF 26-31:

26. Secretarial Services:

A. Recommended change of employment:

	<u>Change to:</u>	
<u>Paula Tamburello</u>	AES/Human Resource Generalist	\$45,000.00
Food Services Secretary	10/2/2023 – 6/30/2024	(Prorated)

B. Transfers effective 2023-2024 SY (Attached)

27. Special Education Paraprofessionals:

A. Rescind Employment Offer (Not Accepting Position):

<u>Catherine M. Salvatore</u>	(R)	\$20,081.00
WD Tier II Paraprofessional	9/26/2023 – 6/30/2024	(Prorated)

B. Recommended Change of Contract Start Date:

<u>Amanda J. Brogley</u>	9/26/2023
HSN Tier II Paraprofessional	

C. Recommended Leave of Absence Requests:

<u>Employee #16593</u>	Family	9/14/2023 – 12/8/2023
WD Tier I Paraprofessional		(revised leave dates)

28. Cafeteria/Playground Aides:

A. Recommended Leave of Absence Requests:

<u>Employee #17082</u>	Medical	9/1/2023 – 10/3/2023
Walnut Street		

29. Technology Department:

A. Recommended for employment beyond the probationary period:

Patrick Balz Tradesman – Comp. Serv. Tech Effective Dates:
8/7/2023 – 6/30/2024

30. Transportation Department:

A. Recommended Salary Adjustments:

Deborah J. Manee 9/1/2023 – 6/30/2024 +\$3,595.00
Regular Bus Driver (Step Correction)

B. Retirements:

Helen A. Schoen 1/1/2024
Regular Bus Driver

31. Extracurricular:

A. Extracurricular New Club Recommendations:

HSS Adopt a Grandparent

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney

Noes: None

Recused: None

Abstained: None

Absent: None

EDUCATIONAL PROGRAM AGENDA (#1-8) + Addendum (#10)

AGENDA ITEM (#9) TABLED

A motion was made by Mrs. Williams, seconded by Ms. Eagan and carried that the following Educational Program Agenda (#1-8) + Addendum (#10), Agenda Item (#9) Tabled until October be approved:

EDUCATIONAL PROGRAMS ITEMS #1-8

1. **Application for Reimbursement of Professional Graduate Courses** (Attached)
2. **Donations:**
 - A. Recommend the attached be accepted with thanks.
3. **Educational Activity Requests** (Attached)
4. **Funded Programs:**
 - A. Recommend approval of the Statement of Assurances for Teaching STEM Classes in Nonpublic School Grant Award to Toms River Regional District Teachers. (Attached)
5. **Graduate Reimbursement** (Attached)
6. **Student Services:**
 - A. Out-of-District Day Placement Requests (Attached)
7. **Recommended Professional Leave Requests** (Attached)
8. **Preschool Curriculum Approval for the 2023 - 2024 School Year** (Attached)
9. **Student HIB Appeal – ID#56532** (Tabled)

EDUCATIONAL PROGRAMS ITEM #10

10. **Remote Learning Plan for 2023-2024 SY:**
 - A. Recommend approval of the attached 2023-2024 School Year Remote Learning Plan

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney

Noes: None

Recused: None

Abstained: Contessa #8

Absent: None

OLD BUSINESS

There were none.

NEW BUSINESS

Mrs. Williams commended the Policy Committee for their due diligence in updating the Homework Policy since family life has changed and evolved. Mrs. Williams was happy to announce that the non-profit organization called Each Stitch Counts was a great way for middle school and high school students to get involved in some service projects. This non-profit organization provides dish soap, handmade dish cloths and laundry detergent for our local food pantries. Our local food pantries cannot provide dish detergents, so this organization helps fulfill that need. Mrs. Williams thanked our building and grounds department in that they completed 1,488 work orders which were done before the start of the school year. Years ago these were work orders not finished, so this was amazing.

Ms. Eagan agreed with Mrs. Williams on what a great need there was in the community for the Each Stitch Counts non-profit organization.

Mrs. Polozzo thanked Mr. Citta, our instructional staff, building administration, custodians, tech people, educational service professionals, and everyone on what seemed to be a very successful opening of the school year and for making a smooth transition from summer vacation to getting back to work a wonderful one. She celebrated the fact that all of our buildings have air conditioning, which is a major accomplishment and gave a huge thanks for the community's generosity.

Mrs. Howe thanked Mrs. Williams for sharing the information about the non-profit organization Each Stitch Counts. She had a great night last Friday at the High School

East vs. High School South football game. A player from East High School named Christian was upset after the game, and she found it refreshing how our kids in our District really do care about things. She gave a shout out to Henry Ellis, a safety patrol student at East Dover Elementary School, who makes sure a little girl gets safely to her classroom each day. Henry's mother raises a lot of money for POAC, selling My Hero Henry gear every year.

COMMENTS FROM GUESTS AND PRESS – AGENDA ITEMS ONLY *(limited to 5 minutes as per Board Policy # 0167 – Public Participation in Board Meetings)*

Public Comments were heard by Maria Mitchell.

MOTION TO ADJOURN

A motion was made by Mr. Nardini, seconded by Mrs. Howe and carried that the meeting be adjourned at 8:11 P.M.

All members present voting Aye.

Wendy L. Saxton, Board Secretary