

Toms River, New Jersey, October 18, 2023

A Regular Meeting of the Board of Education of the Toms River Regional Schools took place at High School North, 1245 Old Freehold Road, Toms River, on Wednesday, October 18, 2023 at 6:00 P.M.

Board Vice President Ms. Kathy Eagan read the following Opening Statement:

“Good Evening, Welcome to a Regular Meeting of the Board of Education of the Toms River Regional Schools.”

“This meeting was announced to the public through a notice published in The Star Ledger and the Asbury Park Press on October 2, 2023, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

A roll call of attendance indicated the following Board Members were present: Mrs. Lisa Contessa, Mrs. Ashley Lamb, Mrs. Melissa Morrison, Mr. Joseph Nardini, Mrs. Anna Polozzo, Mrs. Michele Williams, Ms. Kathy Eagan.

Mrs. Jennifer Howe arrived at 6:35 p.m.

Mr. Kevin Kidney arrived at 6:30 p.m.

Also in attendance were Superintendent Citta, Assistant Superintendents DiMeo, Ricotta, Thomas, Business Administrator Doering, Board Secretary Saxton, and Board Attorney Burns.

EXECUTIVE SESSION RESOLUTION- 6:01 P.M.

A motion was made by Mrs. Polozzo, seconded by Mrs. Contessa and carried that the following Executive Session Resolution be approved:

Resolved, that the Board of Education, at this time, move to a closed session to be held in High School North Guidance Office, 1245 Old Freehold Road, Toms River, New Jersey, for the purpose of:

Executive Session – To *Include* – Personnel; Legal/Litigation Update; Harassment, Intimidation and Bullying Report; Fire & Security Drill Report; Suspension Report; Other. Subject to change.

as outlined under the Open public Meetings Act.

RETURN TO REGULAR SESSION – 7:48 P.M.

A motion was made by Mrs. Howe, seconded by Mr. Nardini and carried that the Board return to Regular Session at 7:48 P.M.

All members present voting Aye.

PLEDGE OF ALLEGIANCE

Board President Mr. Kevin Kidney led the Board and audience in the Pledge of Allegiance.

SUPERINTENDENT COMMENTS

Superintendent Michael Citta thanked the efforts and initiative for the fantastic opening of the school year. With our attendance initiative, Superintendent Citta is proud to report for the month of September we are up 1.35% and our daily average of 95.47% of attendance in the district. Elementary levels are well over 96%. We observed 8,674 students with perfect attendance, which equates to 60.1% students with perfect attendance for the month of September. Our secondary school staff have had 123 fewer staff absences than we did last year.

If you have been traveling around our buildings, watching sporting and community events, the vibes from students have been off the charts. Superintendent Citta stated there is an adjustment to the student calendar for remote learning on election days on November 7, 2023 and June 4, 2024. I also added a ½ day prior to spring break to be consistent with fall and winter breaks.

STUDENT REPRESENTATIVES

Student Representatives from all three high schools updated Board on the academic and athletic successes taking place at their respective schools, as well as events taking place and fund raising activities.

Charles Blajda, High School East
Brialis Phan, High School North
Jordyn Lynch, High School South

STUDENT/STAFF AWARDS

The list of student, staff and volunteer award recipients is attached to the minutes.

COMMITTEE REPORTS

Budget & Finance Committee – Mrs. Lamb

The Budget and Finance Committee of the Board of Education of the Toms River Regional Schools met on October 11, 2023 at High School North Media Center, Toms River, New Jersey from 6:00 P.M. to 6:16 P.M. The meeting was streamed for public viewing. Committee Chair, Ashley Lamb, read the following opening statement:

“Good evening, welcome to the Budget and Finance Committee Meeting of the Board of Education of the Toms River Regional Schools. Notice of this meeting was published in the Asbury Park Press and the Star Ledger on October 2, 2023, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In addition to the Committee Chair, in attendance were Board members- Lisa Contessa, Kathy Eagan, Jennifer Howe, Kevin Kidney, Melissa Morrison, Joe Nardini and Michele Williams, Superintendent- Mike Citta, Assistant Superintendents- Jim Ricotta, Cara DiMeo and Pat Thomas, Business Administrator- Bill Doering, Board Secretary- Wendy Saxton and Board Attorney- William Burns. The meeting was open to the public and an opportunity for in-person public comment was provided after the last committee meeting of the evening.

As we do every month, the committee reviewed the expenditures listed in the Purchasing Agenda, which was emailed to the Board, and posted in the Board’s Google Docs folder, prior to the Budget and Finance Committee meeting. The Purchasing Agenda also included items of zero value, bids, change orders and resolutions. Purchasing Agenda questions by various individual Board members were answered by Mr. Doering and other members of the administration. The Purchasing Agenda for this month is in the amount of \$8,360,279.85 for the 2023-24 school year. The Budget & Finance Committee is recommending the approval of the Purchasing Agenda by the full Board.

The committee was then presented with District lease, sponsorship and other rental agreements totaling \$152,505 for the month of October 2023 (2023-24 cumulative total is \$272,955 and these are also recommended for approval at the regular board meeting.

Finally, the committee was advised that the application for \$8,536,146 in 2023-24 Stabilization Aid funds, which is due October 6, 2023, was submitted September 29, 2023.

Building & Grounds Committee – Mr. Nardini

The ESIP & Building Initiative Committee of the Board of Education of Toms River Regional Schools met on October 11, 2023, within a live meeting that started directly after the curriculum committee meeting.

Mr. Nardini read the following opening statement: “Good evening and welcome to the ESIP & Building Initiative Committee Meeting of the Board of Education of Toms River Regional Schools. Notice of this meeting was announced to the public through a notice published in the Asbury Park Press and the Star-Ledger on October 2, 2023 which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In attendance were board members Kevin Kidney, Joe Nardini, Melissa Morrison, Lisa Contessa, Jennifer Howe, Ashley Lamb, Michele Williams, and Kathy Eagan, Superintendent Michael Citta, Business Administrator William Doering, Assistant Superintendents James Ricotta, Cara DiMeo, and Pat Thomas; Manager of Capital Projects- Mark Wagner, Manager of Facilities- Sam Pepe and Richard Brown and Derek Jordan of Colliers Engineering. The meeting was open to the public and an opportunity for public comment was provided.

ESIP PROJECTS

The Intermediate South and Citta Elementary energy management projects are ongoing and on schedule. Mr. Jordan stated the projects should be completed by the end of the calendar year.

BUILDING INITIATIVES PROJECTS

Project recently completed were reviewed including:

Site 181-Group 2 (HS North, Intermediate South, Early Learning Center) Newport is nearing completion of this project and punch list and close out is in progress.

Site 172A- District Wide Security project with JCT Solutions. Minor punch list items are being completed. Closeout documents are anticipated to be received shortly.

Projects currently under construction were reviewed including:

Site 186A- Group 4 (HSS, PBE, WSE) Much progress continues to be made as our contractor, Newport, continues with the upgrades throughout the facilities. Discussed was a steam issue early morning on October 9 where pipes were not capped and caused steam to fill the classrooms and hallway of B wing and part of C wing at High School South. Newport is working closely with vendor Epic Mechanical to correct this issue.

Site 188- Group 6 (HSE, EDE, SBE) Much progress continues to be made as our contractor, Newport, continues with the upgrades throughout the facilities.

PROJECTS-NEW

Mr. Wagner explained that South Toms River Elementary School will be installing a Bioretention System and Rain Garden. This project was presented to the principal by the Mayor of South Toms River. This is a partnership grant with Veolia Water, Barnegat Bay Partnership and Rutgers University. This is scheduled to be installed early autumn 2024 . At Cedar Grove Elementary our grounds department replaced wooden railroad ties around the playground. At High School South, a portion of concrete sidewalk was replaced near the flagpole.

PROJECTS-OLD

Tim Sullivan and Kyle Kazmir of Becht B.T. presented their draft summary of the Intermediate South Exterior Wall conditions. They reported that four areas of concern should be addressed—exterior walls, courtyards, roof, and canopy areas. Discussion included concerns for each area and solutions to address the existing conditions.

Mr. Pepe discussed the NJQSAC Safety Checklist for 2023-2024 that has been completed for all 19 locations. The facilities department received the generator back from Silverton Fire Department that they used at their event last week. St. Barbara Church returned the parking barriers they used for their annual festival. Playground vendor, MRC, delivered the new playground equipment for Walnut St Elementary School. Rain delayed the installation process and we anxiously await a new installation date.

COMMUNICATION

We received a notice from the Berkeley Township Planning Board for the proposed new Town Center Shopping Center on Route 9. Also received was a notification letter from GES-LSRP for Cumberland Farms regarding the former Gulf station in Bayville. At this time the monitoring wells show stable results within acceptable ranges. Toms River Township has requested our assistance during the Veterans Day parade. We will provide the use of our sound system and two technicians to run the equipment for the annual parade.

Curriculum Committee – Ms. Eagan

The Curriculum Committee of the Board of Education of Toms River Regional Schools met on October 11, 2023, within a virtual live-streamed meeting on the internet, beginning at 6:15 PM.

Committee Chair, Jennifer Howe, read the following opening statement: “Good evening and welcome to the Curriculum Committee Meeting of the Board of Education of Toms River Regional

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Schools. Notice of this meeting was announced to the public through a notice published in the Asbury Park Press and The Star Ledger on October 2, 2023 which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In addition to the Committee Chair, Jennifer Howe, in attendance were Board members Melissa Morrison, President Kevin Kidney, Vice President Kathy Eagan, Ashley Lamb, Michele Williams and Joe Nardini. Assistant Superintendents- James Ricotta, Cara DiMeo and Pat Thomas, were in attendance, as well as Curriculum Directors Rachel Cicala & Adrienne Gold, Director of Testing and Funded Programs, Richard Fastnacht, Director of Student Services, Joy Forrest and Supervisor of Special Education, Anna Kasper. The meeting was live streamed to the public and an opportunity for public comment was provided.

Mr. Thomas opened the meeting and provided an overview of the new additions to the secondary curriculum, a new strand for the STEAM Academy, and a hyperflex Philosophy course in partnership with Ocean County College, to be offered to students.

Mr. Green presented to the board on the Advanced Placement and SAT results and then Mr. Fastnacht provided the 2023 NJSLA results for the district. The assessment results session ended with a breakout workgroup session for the board wherein members had the opportunity to review the data more closely, ask questions and make commentary to be reviewed at the following month’s meeting.

Ms. Cicala closed with an update on the revisions to the elementary report card.

Personnel Committee – Mrs. Contessa

A Personnel Committee Meeting of the Board of Education of the Toms River Regional Schools took place at the Administrative Offices, 1144 Hooper Avenue, Conference Room, Toms River, New Jersey on October 11, 2023 at 5:19 p.m. This meeting is not publicly advertised as the committee reviews personnel information which includes names of individual staff members as well as possible new staff members.

In attendance were committee members, Kathy Eagan, Board Vice President, Kevin Kidney, Board President, Lisa Contessa and Jennifer Howe. Also in attendance were Michael Citta, Superintendent, James Ricotta, Assistant Superintendent, Cara DiMeo, Assistant Superintendent, Patrick Thomas Assistant Superintendent, William Burns Esq. Board Attorney and Megan Osborn

The meeting was opened at 5:19 p.m. by Lisa Contessa, Michael Citta, Superintendent, discussed with the members, recommendations for new hires, extra curricular and job descriptions at the board meeting on Wednesday, October 18, 2023.

The committee adjourned at 5:35 p.m.

COMMENTS FROM GUESTS AND PRESS – AGENDA ITEMS ONLY (*limited to 3 minutes as per Board Policy # 0167 – Public Participation in Board Meetings, the first public session will be limited to a total of 30 minutes*)

There were none.

APPROVAL OF THE SUBMISSION FOR THE M-1/HEALTH & SAFETY EVALUATION OF SCHOOL BUILDINGS CHECKLIST FOR 2023-2024/COMPREHENSIVE MAINTENANCE PLAN/AND CAPITAL RESERVE CALCULATOR/TO THE DEPARTMENT OF EDUCATION

A motion was made by Ms. Eagan, seconded by Mr. Nardini and carried that the Approval of the Submission for the M-1/Health & Safety Evaluation of School Buildings Checklist for 2023-2024/Comprehensive Maintenance Plan/and Capital Reserve Calculator/to the Department of Education be approved.

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney

Noes: None

Recused: None

Abstained: None

Absent: None

Assistant Superintendent, Cara DiMeo presents the 2022/2023 New Jersey Department of Education Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act

On January 5, 2011, the Anti-Bullying Bill of Rights Act was signed into law to strengthen the standards and procedures for preventing, reporting, investigating and responding to incidents of HIB of students that occur on school grounds and off school grounds under specified circumstances.

The State Commissioner of Education revised the NJDOE model HIB policy which was shared with individual school districts to aid them in the revision of their own policies in order to align them with the amended law.

A program was designed by the Commissioner of Education to grade each public school and school district in their efforts to implement the new Anti-Bullying Bill of Rights. The program of self-assessment was developed in consultation with experts in anti-bullying strategies and school climate improvement and representatives from various districts throughout the state. This self-assessment document was revised in 2013-14 based on feedback that the NJDOE received from the field during the first year of implementation. Last year the policy language included the addition of the 338 form, which provides families an opportunity to make an anonymous report about an alleged incident.

As it is each year, the Commissioner's program and Guidance for Determining Grades under the Anti-Bullying Bill of Rights Act was distributed to all of our school anti-bullying specialists.

The first step of the grading program was for each school through its school safety/school climate team to complete a self-assessment of its implementation of the ABR.

This self-assessment tool is organized into eight core elements which include various HIB programs, trainings, curriculum, HIB personnel and HIB incident reporting and investigation procedures. All documentation of compliance is maintained at the school level.

Each indicator is organized into categories of compliance and each level is assigned a score equivalence. All scores are added together to come up with individual school grades, all school grades are then added together and averaged to come up with a district grade.

Tonight I am here to share the scores for our district and the number of incidents reported, investigated, and deemed acts of HIB. The self-assessment portion of the score for our district is -76 out of a possible 78 points. When broken down by level:

High School- 77/78

Intermediate- 76/78

Elementary- 76/78

During the 2022-2023 school year 370 acts of HIB were reported and investigated, of those 125 were confirmed as HIB according to statute.

This self-assessment serves as an opportunity to reflect upon our progress in implementing the law and to reinforce and strengthen our HIB prevention and intervention programs, policies and practices.

Administrators from each of our 18 schools have shared HIB data with staff members, analyzed such data and targeted specific areas to focus efforts to promote positive school culture and climate. Our school district plans to further assess strengths and vulnerabilities for learning by conducting our annual school climate survey and using this data to measure our program implementation.

This report is reflective of the efforts of our staff in all areas of school life:

Our school safety/school climate teams, parents, students, nurses, student assistance counselors, guidance counselors, secretaries, bus drivers, custodians, cafeteria workers, our school resource officers, safety officers, and other support staff.

This year the objective of each safety team is to carefully review disciplinary & HIB data to set goals for improvement. Teams have already been asked to identify new targeted activities for prevention, intervention, and remediation.

All members of our school community have received training and updated communication on ABR as well as continue to implement and update programs and activities designed to promote a positive school climate.

Each school has assigned one person to serve as anti-bullying specialist and one administrator as a liaison to the district wide committee. These people volunteer countless hours to trainings, investigations, program planning and additional school safety team meetings. We recognize and acknowledge the hard work by these individuals and all members of our school community who share in the goal of providing our young people with a safe and positive learning environment.

APPROVAL OF THE RESOLUTION/FOR THE 2022-2023 NEW JERSEY DEPARTMENT OF EDUCATION/SCHOOL SELF-ASSESSMENT/FOR DETERMINING GRADES/UNDER THE ANTI-BULLYING BILL OF RIGHTS ACT (Attached)

A motion was made by Mrs. Howe, seconded by Mrs. Polozzo and carried that the Approval of the Resolution/for the 2022-2023 New Jersey Department of Education/School Self-Assessment/for Determining Grades/Under the Anti-Bullying Bill of Rights Act (Attached) be approved.

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney

Noes: None

Recused: None

Abstained: None

Absent: None

APPROVAL OF THE DISTRICT SAFETY & SECURITY PLAN

A motion was made by Ms. Eagan, seconded by Mrs. Howe and carried that the Approval of the District Safety & Security Plan be approved.

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Nardini, Polozzo, Williams, Eagan, Kidney

Noes: None

Recused: None

Abstained: Morrison

Absent: None

APPROVAL OF THE SIDEBAR LETTER OF AGREEMENT/BETWEEN TOMS RIVER BOARD OF EDUCATION/AND TOMS RIVER EDUCATION ASSOCIATION/ADDING BCBA TO RECOGNITION CLAUSE

A motion was made by Ms. Eagan, seconded by Mrs. Williams and carried that the Approval of the Sidebar Letter of Agreement/Between Toms River Board of Education/and Toms River Education Association/Adding BCBA to Recognition Clause be approved.

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney

Noes: None

Recused: None

Abstained: None

Absent: None

APPROVAL OF THE REVISED 2023-2024/PUPIL CALENDAR (Attached)

A motion was made by Mrs. Howe, seconded by Ms. Eagan and carried that the Approval of the Revised 2023-2024/Pupil Calendar (Attached) be approved.

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney

Noes: None

Recused: None

Abstained: None

Absent: None

APPROVAL AND ADOPTION/OF THE SECOND READING/OF THE FOLLOWING POLICIES/REGULATIONS AND BYLAWS/AS LISTED IN THE AGENDA

A motion was made by Mrs. Polozzo, seconded by Mrs. Williams and carried that the Approval and Adoption/of the Second Reading/of the Following Policies/Regulations and Bylaws/as listed in the Agenda be approved.

- P 2330 Homework (M)
- P 2514.04 District Wide Parent and Family Engagement (M)
- P 2415.50 Intermediate North Title I School Parent and Family Engagement (M)
- P 2415.51 Pine Beach Title I School Parent and Family Engagement (M)
- P 2415.52 Walnut Street Title I School Parent and Family Engagement (M)

- P 2415.53 North Dover Title I School Parent and Family Engagement (M)
- P 2415.54 East Dover Title I School Parent and Family Engagement (M)
- P 2415.55 Washington Street Title I School Parent and Family Engagement (M)
- P 2415.56 West Dover Title I School Parent and Family Engagement (M)
- P 2415.57 South Toms River Title I School Parent and Family Engagement (M)
- P 2415.58 Joseph A Citta Title I School Parent and Family Engagement (M)
- P 2415.59 Intermediate South Title I School Parent and Family Engagement (M)
- P&R 1642.01 Sick Leave (M)
- P&R 2419 School Threat Assessment Teams (M)

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney

Noes: None

Recused: None

Abstained: None

Absent: None

APPROVAL OF THE AGENDA ITEMS # 17 THROUGH #22 AS LISTED IN THE AGENDA

A motion was made by Mrs. Howe, seconded by Mrs. Polozzo and carried that the Approval of the Agenda Items #17 through #22 as listed in the Agenda be approved.

17. Approval of the Harassment, Intimidation and Bullying Report

18. Approval of District Facility Lease, Sponsorship and other Rental Agreements (Attached)

19. Approval of the Fire & Security Drill Report

20. **Approval of Minutes: (Regular and/or Executive, where applicable)**

September 20, 2023

21. **Approval of Bills:**

General	\$	10,200,056.54
Cafeteria	\$	23,174.67
Payroll (Gross) September 8, 2023	\$	6,116,602.42
(Gross) September 22, 2023	\$	6,136,536.54

22. **Board Secretary's Agenda + Addendum**

School Year 2023-2024

Purchases – Pages 1 through 33 - \$ 8,360,279.385

Zero Values	Award of Bids
Student Transportation	Contract Renewals
Jointures	Request for Professional Qualifications

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney

Noes: None

Recused: None

Abstained: None

Absent: None

APPROVAL AND CERTIFICATION OF THE BOARD SECRETARY'S REPORT FOR AUGUST 2023

Pursuant to N.J.A.C. 6A:22.1.11(c), I, Wendy Saxton, Board Secretary, certify that as of August 2023 no budgetary line items account has obligations and payments (contracted orders) which exceed the amount appropriated by the District Board of

Education pursuant to N.J.S.A. 18A:22-8-1, that the district's accounts have been reconciled and are in balance.

Through the adoption of this resolution, we the Toms River Board of Education, pursuant to N.J.A.C. 6A:22-2.11(c), certify that as of August 2023 after a review of the Secretary's monthly report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:22-2.11 (c) and that sufficient funds are available to meet the district's needs.

A motion was made by Mrs. Polozzo, seconded by Mr. Nardini and carried that the Approval and Certification of the August 2023 Secretary's Monthly Financial Reports be approved:

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney

Noes: None

Recused: None

Abstained: None

Absent: None

PERSONNEL AGENDA (# 1-18) + Addendum (# 19-25)

A motion was made by Mrs. Williams, seconded by Ms. Eagan and carried that the following Personnel Agenda (#1-18) + Addendum (#19-25) be approved:

PERSONNEL ITEMS #1-18

CERTIFICATED STAFF 1-7:

- 1. Recommended for Employment:**
{Code = (R) Replacement; (TR) Temporary Replacement; (New) New Position}

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A.	<u>Patrice R. Mazza</u> IS+ BCBA	(New) 10/26/2023 - 6/30/2024	73,837.50 (11 Months) (Prorated)
B.	<u>Erik J. Niciewski</u> ND Health/Phys Ed	(R) 11/6/2023* - 6/30/2024	58,225.00 (Prorated)
C.	<u>Linda C. Trapani</u> JAC+ BCBA	(New) 12/4/2023* - 6/30/2024	73,837.50 (11 Months) (Prorated)

**start date pending release from current district/employer*

2. Recommended Change of Contract Start Date:

A.	<u>Alison Allotta</u> SB Nurse Assistant	10/23/2023
B.	<u>Kathryn Crawley</u> ELC LDTC	10/9/2023
C.	<u>Peter L. Larrabee</u> HSN Science	10/24/2023
D.	<u>Rebecca A. Mision-Fodor</u> JAC Vocal Music	9/26/2023

3. Recommended Salary Adjustments:

A.	<u>Christine Girtain</u> HSS Science	10/19/2023 - 6/30/2024 (Technology Facilitator Stipend)	\$ +5,165.00 (Prorated)
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4. Recommended Leave of Absence Requests:

A.	<u>Employee #16502</u> HSN Sped RR	Family	1/2/2024 - 3/26/2024
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B.	<u>Employee #15621</u> SB Grade 3	Family	1/8/2024 - 6/30/2024
C.	<u>Employee #15432</u> WAL Grade 5	Family Maternity	3/7/2024 - 6/7/2024 6/8/2024 - 6/30/2024
D.	<u>Employee #10947</u> WAL Grade 4	Medical	9/29/2023 - 10/19/2023
E.	<u>Employee #12618</u> HSS Math	Family Medical	10/11/2023 - 1/12/2024 1/15/2024 - 3/31/2024
F.	<u>Employee #12874</u> JAC Art	Family Medical	9/27/2023 - 11/13/2023 11/14/2023 - 11/30/2023
G.	<u>Employee #16440</u> ELC Speech Language Specialist	Family Maternity	10/27/2023 - 1/28/2024 1/29/2024 - 5/30/2024 (revised leave dates)
H.	<u>Employee #16996</u> WD Basic Skills	Family	10/17/2023 - 1/18/2024 (revised leave dates)
I.	<u>Employee #15457</u> WAL Kindergarten	Family Maternity	2/14/2024 - 5/17/2024 5/18/2024 - 6/30/2024
J.	<u>Employee #14907</u> CG Grade 3	Family	11/15/2023 - 2/16/2024
K.	<u>Employee #13756</u> HSE Math	Family	2/1/2024 - 2/16/2024 (revised leave dates)
L.	<u>Employee #12392</u> HSN English	Family Ext.	9/30/2023 - 10/13/2023
M.	<u>Employee #13647</u> IS Life Skills	Family	2/22/2024 - 3/18/2024
N.	<u>Employee #10786</u>	Family	10/23/2023 - 11/22/2023

SB Sped RR

5. Retirements:

- A. Lisa G. Wilhelm 2/1/2024
CG Health/Phys Ed

6. Certified Job Description: (Attached)

- A. Recommend approval of the attached certified job description:
Board Certified Behavior Analyst (Revised)

7. Transfers Effective for the 2023-2024 SY: (Attached)

STAFF FOR EDUCATIONAL PROGRAMS 8:

8. Title I SIA Approvals: (Attached)

- A. Recommend approval for the attached list of employees to receive payment under Title I SIA Funds for the school year commencing 9/1/2023 - 6/30/2024.

SUPPORT STAFF 9-16:

9. Secretarial Services:

- A. Retirements:

Brenda Cassidy 1/1/2024
HSE Guidance Secretary

10. Special Education Paraprofessionals:

- A. Recommended for Employment:
{ Code = (R) Replacement }
Shakeyha R. Abbott (R) \$19,581.00

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WD Tier II Paraprofessional	10/23/2023 – 6/30/2024	(Prorated)
<u>Alyssa Gornicola</u>	(R)	\$19,581.00
JAC Tier II Paraprofessional	10/23/2023 – 6/30/2024	(Prorated)
<u>Tiffany Hibberd</u>	(R)	\$19,581.00
WD Tier II Paraprofessional	10/23/2023 – 6/30/2024	(Prorated)
<u>Geovanni C. Sessa</u>	(R)	\$19,581.00
WD Tier II Paraprofessional	10/23/2023 – 6/30/2024	(Prorated)
<u>Yeny Suros LeBolo</u>	(R)	\$19,581.00
WD Tier II Paraprofessional	10/23/2023 – 6/30/2024	(Prorated)

B. Rescind Employment Offer (Not Accepting Position):

<u>Amanda J. Brogley</u>	(R)	\$19,581.00
HSN Tier II Paraprofessional	9/26/2023 – 6/30/2024	(Prorated)

C. Recommended change of employment:

	<u>Change to:</u>	
<u>Kristen H. Schenk</u>	STRE Tier II Paraprofessional	+\$13,619.89
STRE Cafeteria/Playground Aide	10/23/2023 – 6/30/2024	(Prorated)
<u>Maricela Valcarcel-Hidalgo</u>	WD Tier II Paraprofessional	+\$13,619.89
WS Cafeteria/Playground Aide	10/23/2023 – 6/30/2024	(Prorated)

D. Recommended Leave of Absence Requests:

<u>Employee #16367</u>	Family	9/21/2023 – 9/22/2023
CG Tier II Paraprofessional		9/28/2023 – 9/29/2023
		10/5/2023 – 12/22/2023
		(Every Thursday & Friday)
		10/31/2023
<u>Employee #16736</u>	Personal	9/28/2023 – 10/23/2023
STRE Tier II Paraprofessional		

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<u>Employee #16831</u> ND Tier I Paraprofessional	Family	10/16/2023 – 12/22/2023
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<u>Employee #17224</u> BWD Tier II Paraprofessional	Family	9/26/2023 – 10/9/2023
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E. Resignations:

<u>Lori A. Hacker</u> STRE Tier II Paraprofessional	10/3/2023
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<u>Cody A. McMichael</u> IS Tier II Paraprofessional	10/14/2023
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11. Cafeteria/Playground Aides:

A. Recommended for Employment:
{ Code = (R) Replacement }

<u>Joanne Alonzo</u> Beachwood	(R) 10/23/2023 – 6/30/2024	\$5,961.11 (Prorated)
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<u>Sallyann A. Amato</u> Washington Street	(R) 10/23/2023 – 6/30/2024	\$5,961.11 (Prorated)
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<u>Jacquelin E. Buday</u> Pine Beach	(R) 10/23/2023 – 6/30/2024	\$5,961.11 (Prorated)
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<u>Stephanie M. Hopkins</u> Pine Beach	(R) 10/23/2023 – 6/30/2024	\$5,961.11 (Prorated)
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<u>Helena T. Lasky</u> Cedar Grove	(R) 10/23/2023 – 6/30/2024	\$5,961.11 (Prorated)
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B. Recommended change of employment:

<u>Darlene Giliberti</u>	<u>Change to:</u> CG Cafeteria/Playground Aide	-\$13,619.89
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Toms River, New Jersey, October 18, 2023

ELC Tier II Paraprofessional 10/9/2023 – 6/30/2024 (Prorated)

C. Recommended Leave of Absence Requests:

<u>Employee #13488</u> Hooper Ave	Personal	10/2/2023 – 10/6/2023
<u>Employee #13564</u> Silver Bay	Medical Ext.	10/10/2023 – 11/13/2023
<u>Employee #16731</u> Beachwood	Medical Ext.	10/10/2023 – 11/14/2023
<u>Employee #17029</u> North Dover	Medical	9/27/2023 – 10/5/2023
<u>Employee #17082</u> Walnut Street	Medical Ext.	10/3/2023 – 10/31/2023
<u>Employee #17153</u> Washington Street	Personal	10/2/2023 – 10/24/2023

D. Recommended for placement on the substitute list at a rate of \$15.00 per hour:

Effective Dates:

<u>Darlene Giliberti</u>	10/16/2023
<u>Devon N. Purdom</u>	10/23/2023
<u>Christine L. Warkola</u>	10/23/2023

E. Resignations:

<u>Darlene Giliberti</u> Cedar Grove	10/16/2023
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12. Custodial Department:

Toms River, New Jersey, October 18, 2023

- A. Recommended for employment and approval to attend training to receive Black Seal/Low Pressure License to be reimbursed upon issuance of license at a cost of no greater than \$465.00.

<u>Juan Mejias</u>	(R)	\$35,000.00
HSS Night Custodian	10/19/2023 – 4/20/2024	(Prorated)

<u>Steven J. Shive</u>	(R)	\$35,000.00
IN Night Custodian	10/19/2023 – 4/20/2024	(Prorated)

- B. Recommended change of employment:

	<i>Change to:</i>	
<u>Brian G. Koscielicki</u>	CG Night Supervisor	+\$3,000.00
CG Night Custodian	10/19/2023 – 6/30/2024	(Prorated)

- C. Recommended Leave of Absence Requests:

<u>Employee #16788</u>	Family	10/31/2023 – 11/21/2023
BWD Night Custodian		

13. Food Services Department:

- A. Recommended for Employment:
{Code = (R) Replacement}

<u>Jennifer L. Lappino</u>	(R)	\$9,260.55
WAL Cafeteria Worker	10/19/2023 – 6/30/2024	(Prorated)

<u>Jennifer R. Weimer</u>	(R)	\$10,803.98
IN Cafeteria Worker	10/19/2023 – 6/30/2024	(Prorated)

- B. Recommended for placement on the substitute list at a rate of \$15.00 per hour effective 10/19/2023:

Cheryl A. Schiavo
Shannan L. Whalen

14. Grounds Department:

- A. Recommended for Employment:
{ Code = (R) Replacement }

<u>Joel Diaz</u>	(R)	\$35,350.81
Groundskeeper	10/24/2023 – 4/25/2024	(Prorated)

15. Maintenance Department:

- A. Retirements:

<u>Michael Mika</u>	1/1/2024
Tradesman - Plumber	

16. Transportation Department:

- A. Recommended for Employment:
{ Code = (R) Replacement }

<u>William Avitto</u>	(R)	\$25,318.80
Sped Bus Attendant	10/19/2023 – 6/30/2024	(Prorated)

- B. Recommended change of employment:

	<u>Change to:</u>	
<u>Rebecca M. Hurley</u>	Dispatcher	+\$5,018.00
Transportation Secretary	11/1/2023 – 6/30/2024	(Prorated)

- C. Recommended for employment to complete the probationary period:

<u>Gyse D. Pierce</u>	Regular Bus Driver	<u>Effective Dates:</u> 10/20/2023 – 1/22/2024
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- D. Recommended for employment beyond the probationary period:

Effective Dates:

Toms River, New Jersey, October 18, 2023

<u>Nicholas J. Infantolino</u>	Sped Bus Driver	10/20/2023 – 6/30/2024
<u>James Malizia Jr.</u>	Regular Bus Driver	9/22/2023 – 6/30/2024
<u>Anthony R. Teixeira</u>	Regular Bus Driver	9/22/2023 – 6/30/2024

E. Recommended Leave of Absence Requests:

<u>Employee #16754</u> Regular Bus Driver	Family	9/29/2023 – 12/11/2023 (am)
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F. Resignations:

<u>Jessica A. Giardina</u> Sped Bus Attendant	10/7/2023
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17. Extracurricular:

A. Extracurricular New Club Recommendations:

HSS Pickleball

B. Half Year Extracurricular Recommendations & Payments Updates and Additions (2023 – 2024):

<u>Marcie B. Cantillo</u>	HSS Student Council	+\$1,195.25
<u>Victoria L. Carter</u>	IS Art Club	+\$392.80
<u>Corey V. Germano</u>	IS Skateboard Club	-\$196.40
<u>Allison Knight</u>	IE Yearbook Proofreader	+\$297.00
<u>Michael J. McGivney</u>	IS History Club	-\$589.20
<u>Cassidy L. Pellicane</u>	IS Skateboard Club	-\$196.40
<u>Kimberly M. Peto</u>	IS Teacher Mentor Program	-\$196.40
	IS LEADERS Advisor	+\$196.40
<u>Christine L. Scherm</u>	HSS Peer Leadership	-\$482.50
	HSS Student Council	-\$1,195.25
<u>Debora A. Sheran</u>	IS LEADERS Advisor	+\$196.40
<u>Amy A. Zehner</u>	HSS Peer Leadership	+\$482.50

C. **REVISED** Half Year Extracurricular Recommendations & Payments (2023 – 2024):

<u>Sandra L. Murdoch</u>	IN Robotics	\$1,662.00
<u>Stephanie M. Quarto</u>	IN Robotics	\$1,662.00

D. Fall 2023 – 2024 Coaching Recommendations & Payments:

<u>Kimberly Liput*</u>	HSE Asst. Girls' Soccer	\$3,512.00; Step 1
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E. Fall 2023 – 2024 Coaching Resignations:

<u>Kamryn Lister*</u>	HSE Asst. Girls' Soccer	-\$3,669.00; Step 2
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F. Winter 2023 – 2024 Coaching Recommendations & Payments: (Attached)

High Schools East, North and South
Intermediates East, North and South

18. **Off Payroll Report** (Attached)

PERSONNEL ITEMS #19-25

CERTIFICATED STAFF 19:

19. **Recommended for Employment:**

{Code = (R) Replacement; (TR) Temporary Replacement; (New) New Position}

A.	<u>Patrice R. Mazza</u>	(New)	\$ 78,897.50*
	IS+ BCBA	11/2/2023* - 6/30/2024	(11 Months) (Prorated)

**revised start date and salary amount*

SUPPORT STAFF 20-24:

20. Special Education Paraprofessionals:

- A. Recommended for Employment:
{Code = (R) Replacement}

<u>Sofia A. Boehm</u>	(R)	\$19,581.00
WAL Tier II Paraprofessional	10/23/2023 – 6/30/2024	(Prorated)

- B. Resignations:

<u>Maria C. Oliva</u>	10/12/2023
WAL Tier II Paraprofessional	

<u>Taylor R. Sexton</u>	10/16/2023
BWD Tier II Paraprofessional	

21. Cafeteria/Playground Aide:

- A. Recommended for Employment:
{Code = (R) Replacement}

<u>Julie Johnson</u>	(R)	\$5,961.11
East Dover	10/23/2023 – 6/30/2024	(Prorated)

- B. Recommended Leave of Absence Requests:

<u>Employee #16731</u>	Medical	11/15/2023 – 11/20/2023
Beachwood	Ext.	

- C. Recommended for placement on the substitute list at a rate of \$15.00 per hour effective 10/23/2023:

Cassandra O. Socha

22. Custodial Department:

- A. Recommended Leave of Absence Requests:

Employee #16553
IS Night Custodian

Family

10/6/2023 – 10/31/2023

23. Food Services Department:

A. Rescind Employment Offer (Not Accepting Position):

Jennifer R. Weimer
IN Cafeteria Worker

(R)

10/19/2023 – 6/30/2024

\$10,803.98
(Prorated)

24. Transportation Department:

A. Resignations:

Andrea A. Mendez
Sped Bus Driver

10/28/2023

25. Continuing Education Unit Credits (Attached)

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney

Noes: None

Recused: Howe #17F

Abstained: None

Absent: None

EDUCATIONAL PROGRAM AGENDA (#1-7) + Addendum (#8)

A motion was made by Mrs. Polozzo, seconded by Mr. Nardini and carried that the following Educational Program Agenda (#1-7) + Addendum (#8) be approved:

EDUCATIONAL PROGRAMS ITEMS #1-7

1. Application for Reimbursement of Professional Graduate Courses (Attached)

2. Donations:

- A. Recommend the attached be accepted with thanks.

3. Educational Activity Requests (Attached)

4. Extracurricular:

- A. Recommended approval for the High School North Bowling Team to host the Rule the River Bowling Tournament on Saturday, December 9, 2023. This event will take place at the Ocean Lanes in Lakewood, NJ. The event will be at no cost to the Board of Education.

- B. Winter Sports Schedules 2023 – 2024: (Attached)

High Schools East, North and South

5. Graduate Reimbursement (Attached)

6. Student Services:

- A. Out-of-District Day Placement Requests (Attached)
- B. Tuition Pupils Received Requests (Attached)
- C. Tuition Pupils Sent Requests (Attached)

7. Recommended Professional Leave Requests (Attached)

EDUCATIONAL PROGRAMS ITEM #8

8. Student Services:

- A. REVISED Tuition Pupils Received Requests (Attached)

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney

Noes: None

Recused: None

Abstained: None

Absent: None

OLD BUSINESS

A motion was made by Mrs. Contessa to temporarily rescind Policy #5756 for revision of language. There was no second to the motion, therefore, no approval to temporarily rescind Policy #5756 for revision to the language.

NEW BUSINESS

Mrs. Polozzo thanked and congratulated staff for passing QSAC with a score of 80 or greater in the area of development. She also thanked the Board for their support this past week.

Mrs. Williams loves to see the smiles in the audience at the Board Meetings and the enthusiasm we have in the schools.

Mrs. Howe discussed gift ideas, and suggested every team, club and school are selling gifts/pies for the holidays for all to support our schools. Toms River Education Foundation held a fundraiser and collected funds which allowed them to provide the intermediate schools with white t-shirts. Mrs. Howe was thrilled to see the sportsmanship between Brick and Toms River South.

COMMENTS FROM GUESTS AND PRESS – AGENDA ITEMS ONLY *(limited to 5 minutes as per Board Policy # 0167 – Public Participation in Board Meetings)*

Public Comments were heard by Maria Mitchell.

Public Comments were heard by Sherie Ensur.

Public Comments were heard by Natalie Keating.

MOTION TO ADJOURN

A motion was made by Mrs. Howe, seconded by Mr. Nardini and carried that the meeting be adjourned at 8:39 P.M.

All members present voting Aye.

Wendy L. Saxton, Board Secretary