

Toms River, New Jersey, December 20, 2023

A Regular Meeting of the Board of Education of the Toms River Regional Schools took place at High School North, 1245 Old Freehold Road, Toms River, on Wednesday, December 20, 2023 at 6:00 P.M.

Board President Mr. Kevin Kidney read the following Opening Statement:

“Good Evening, Welcome to a Regular Meeting of the Board of Education of the Toms River Regional Schools.”

“This meeting was announced to the public through a notice published in The Star Ledger and the Asbury Park Press on December 1, 2023, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

A roll call of attendance indicated the following Board Members were present: Mrs. Lisa Contessa, Mrs. Ashley Lamb, Mrs. Melissa Morrison, Mr. Joseph Nardini, Mrs. Anna Polozzo, Mrs. Michele Williams, Ms. Kathy Eagan and Mr. Kevin Kidney.

Mrs. Jennifer Howe arrived at 6:30 p.m.

Also in attendance were Superintendent Citta, Assistant Superintendents DiMeo, Ricotta, Thomas, Business Administrator Doering, Board Secretary Saxton, and Board Attorney Burns.

EXECUTIVE SESSION - 6:01 P.M.

A motion was made by Ms. Eagan, seconded by Mrs. Contessa and carried that the following Executive Session Resolution be approved:

Resolved, that the Board of Education, at this time, move to a closed session to be held in High School North Executive Session Meeting Room, 1245 Old Freehold Road, Toms River, New Jersey, for the purpose of:

Executive Session – To *Include* – Personnel RICE # 17375; Legal/Litigation Update; Harassment, Intimidation and Bullying Report; Fire & Security Drill Report; Suspension Report; Other. Subject to change.

as outlined under the Open public Meetings Act.

RETURN TO REGULAR SESSION – 7:31 P.M.

A motion was made by Mr. Nardini, seconded by Ms. Eagan and carried that the Board return to Regular Session at 7:31 P.M.

All members present voting Aye.

PLEDGE OF ALLEGIANCE

Board President Mr. Kevin Kidney led the Board and audience in the Pledge of Allegiance.

SUPERINTENDENT COMMENTS

Superintendent Citta wished everyone a good evening and a happy holiday season. Superintendent Citta stated that it's fantastic that we get to celebrate two great organizations tonight, our Toms River High School North Marching Mariners and their accomplishments, and the accomplishments of our Toms River High School North Football Team. Superintendent Citta discussed that he looks forward to taking the holiday time to add holiday spirit, which is all about our students, all about our kids, and focusing our celebrations tonight. Superintendent Citta stated that when you look at the tradition that this school has built historically through the marching band and through the football teams, you think about the tradition and the spirit that has been indoctrinated in all three of our high schools and how they represent that over and over and over again. Superintendent Citta held a moment of silence for Mr. P.W. David Correll, the voice of the Indians and the founder of spirit and tradition in all of our schools in Toms River, when it started in 1964. Mr. P. David Correll came to us from a small town in Pennsylvania, where he turned Toms River Schools into a place that is morphed and developed into the spirit, pride and tradition that we all benefit from in all three of our high schools. Superintendent Citta stated that the pride and tradition is not just at Toms River South, and he learned that very quickly when he had the honor to become the Principal of Toms River High School South and when he had an even better privilege of sitting with Mr. Correll every day for about an hour and a half after every school day, where they would go over the history of how this town got started. They would talk about the history of how he was responsible for bringing the mascots, the parades, the band and his involvement in all of those things. Mr. Correll had a lot of things to say about his colloquialisms like step, spirit, tradition, excellent, and pride, that is in

everybody and all of our youngsters that are sitting here. Mr. Correll was a mentor to thousands of Toms River community members and beyond that and spread that tradition to all over the country. Superintendent Citta said this is a celebration, not so much a moment, but it's a celebration that we are going to continue to have and to keep the dialogue about a great man who started everything that you guys stand for and we are so thankful to have him as part of our community and our love in Toms River Regional Schools and we are certainly going to continue to honor him. Mr. Correll would say that spirit and pride don't exist in your school colors, they don't exist in your floor print in your building. The heartbeat of your school is your marching band, the heartbeat of every school in Toms River is our marching bands, the soul and the spirit are our students, our alumni, our community and it's the continuing of giving back to those traditions and spirit that makes Toms River Regional Schools and our schools individually collectively an amazing one to be a part of and one that I know that all of you feel every day. He's a smart man. He had it figured out and he showed us and taught us the way. Superintendent Citta acknowledged our two outgoing Board of Education members that have done so much for our community in the time that they have served, Mrs. Lisa Contessa and Mrs. Michele Williams. Superintendent Citta presented them with flowers, a card and in that card is a lifetime pass to every activity that Toms River Regional Schools has. Thank you, Merry Christmas and Happy Holidays to everyone.

STUDENT REPRESENTATIVES

Student Representatives from all three high schools updated Board on the academic and athletic successes taking place at their respective schools, as well as events taking place and fund raising activities.

Charles Blajda, High School East
Brialis Phan, High School North
Jordyn Lynch, High School South

STUDENT/STAFF AWARDS

The list of student, staff and volunteer award recipients is attached to the minutes.

COMMITTEE REPORTS

Budget & Finance Committee – Mrs. Lamb

The Budget and Finance Committee of the Board of Education of the Toms River Regional Schools met on December 13, 2023 at High School North Media Center, Toms River, New Jersey from 6:00 P.M. to 6:33 P.M. The meeting was streamed for public viewing. Committee Chair, Ashley Lamb, read the following opening statement:

“Good evening, welcome to the Budget and Finance Committee Meeting of the Board of Education of the Toms River Regional Schools. Notice of this meeting was published in the Asbury Park Press and the Star Ledger on December 1, 2023, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In addition to the Committee Chair, in attendance were Board members- Lisa Contessa, Kathy Eagan, Jennifer Howe, Kevin Kidney, Melissa Morrison, Joe Nardini, Anna Polozzo and Michele Williams, Superintendent- Mike Citta, Assistant Superintendents- Jim Ricotta, Cara DiMeo and Pat Thomas, Business Administrator- Bill Doering, Board Secretary- Wendy Saxton and Board Attorney- William Burns. Also in attendance were Jerry Conaty, Chris Bodecker and Kristen Hook from the district auditors- Holman Frenia Allison, P.C. The meeting was open to the public and an opportunity for in-person public comment was provided after the last committee meeting of the evening.

The district auditors presented the draft of the 2022-23 Annual Comprehensive Financial Report. Jerry Conaty explained that we have an unmodified or clean audit opinion. He then presented and discussed key areas in the financial and management reports, including highlighting the fact that we had only one audit comment regarding the substantial net cash resources in the food services fund (due to the change in state reimbursements during the pandemic). Additionally, he discussed the status of fund balances, reserves and enterprise funds. As we have done for the last nine years, we will again be applying for the ASBO International Certificate of Excellence in Financial Reporting for the 2022-23 Annual Comprehensive Financial Report.

As we do every month, the committee reviewed the expenditures listed in the Purchasing Agenda, which was emailed to the Board, and posted in the Board’s Google

Docs folder, prior to the Budget and Finance Committee meeting. The Purchasing Agenda also included items of zero value, bids, change orders and resolutions. Purchasing Agenda questions by various individual Board members were answered by Mr. Doering and other members of the administration. The Purchasing Agenda for this month is in the amount of \$4,394,220.81 for the 2023-24 school year. The Budget & Finance Committee is recommending the approval of the Purchasing Agenda by the full Board.

The committee was then presented with District lease, sponsorship and other rental agreements totaling \$29,600 for the month of December 2023 (2023-24 cumulative total is \$374,275) and these are also recommended for approval at the regular board meeting.

Finally, the committee was presented with the 2024-25 budget goals. In developing the 2024-25 budget, and given our already-low spending per pupil, we will be focusing on the revenue side of the budget to address the projected deficit of \$26.5 million. If we are unable to address the projected deficit through state aid recovery and/or other means, we will need to seek a loan from the New Jersey Department of Education to make up the difference. Our budget concerns will be discussed with the Acting Executive County Superintendent and Acting Executive County Business Administrator at our County mid-year budget review meeting on December 14, 2023.

Building & Grounds Committee – Mr. Nardini

The ESIP & Building Initiative Committee of the Board of Education of Toms River Regional Schools met on December 13 2023, within a live meeting that started directly after the curriculum committee meeting.

Mr. Nardini read the following opening statement: “Good evening and welcome to the ESIP & Building Initiative Committee Meeting of the Board of Education of Toms River Regional Schools. Notice of this meeting was announced to the public through a notice published in the Asbury Park Press and the Star-Ledger on December 1, 2023 which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In attendance were board members Kevin Kidney, Joe Nardini, Melissa Morrison, Anna Polozzo, Lisa Contessa, Ashley Lamb, Michele Williams, Jen Howe, and Kathy Eagan, Superintendent Michael Citta, Business Administrator William Doering, Assistant

Superintendents James Ricotta, Cara DiMeo, and Pat Thomas; Manager of Capital Projects- Mark Wagner, Manager of Facilities- Sam Pepe and Max Ritner and Derek Jordan Colliers Engineering. The meeting was open to the public and an opportunity for public comment was provided.

ESIP PROJECTS

The Intermediate South and Citta Elementary energy management projects are ongoing and on schedule. Mr. Jordan stated the projects should be completed by the end of the calendar year.

BUILDING INITIATIVES PROJECTS

Projects recently completed were reviewed including:

Site 181-Group 2 (HS North, Intermediate South, Early Learning Center) Newport is nearing completion of this project and punch list and close out is in progress.

Site 172A- District Wide Security project with JCT Solutions. Minor punch list items are being completed. Closeout documents have been received, are being reviewed and closeout is anticipated by the beginning of the year as final inspections are in progress.

Projects currently under construction were reviewed including:

Site 186A- Group 4 (HSS, PBE, WSE) Much progress continues to be made as our contractor, Newport, continues with the punch list throughout the facilities. Final HVAC items are in the process of being completed as close out documents are being received at this time.

Site 188- Group 6 (HSE, EDE, SBE) Much progress continues to be made as our contractor, Newport, continues with the upgrades throughout the facilities. Final HVAC items are in the process of being completed and close out documents are being received at this time.

PROJECTS-NEW

Mr. Wagner explained that Intermediate East has a problem with the field house lavatory grinder pump. This equipment was installed following the plans developed by the referendum design team. The contractor brought in to review the condition indicated that it appeared to be more of a residential model, not an industrial model that is needed for this application. We are working with an approved co-op vendor that was recommended by the Toms River MUA to have this issue resolved. Our facilities department replaced flooring in one office at the Transportation Department. Over the Thanksgiving break, HS East, Int. East, HS South, and Int. North had their gym floors recoated by our facilities staff. HS North and the RWJ Arena gym floors were sanded and recoated by an approved vendor.

PROJECTS-OLD

Mr. Wagner, Mr. Doering and Mr. Ricotta met with Becht B.T. yesterday to zero in on their report for a timeline and phasing plan for the needed work at Intermediate South. A revised proposal with alternates is being developed and will include roof replacement of the classroom wing with associated courtyard repairs and rehabilitation of the canopies at the exit doors for an estimated \$5M+ for phase 1. Phase 2 would consist of additional roof repairs, repairs to the outer skin of the building, and repairs to the parapet walls for an estimate of \$6M. Remaining roof replacement projects would follow in this revised proposal.

Mr. Wagner and Mr. Bhatt have been working diligently to prepare documents for the John Bennett Athletic Center fabric replacement and floor resurfacing project. The fabric replacement and resurfacing of the track and surrounding areas with other work has a rough estimate of 2.9M for full renovation. Our grounds crew and district tree vendor have been removing branches and trees as needed for safety reasons at various locations. Quotes have been received to replace a section of curbing and walkway near the entrance of Beachwood Elementary. This work will be completed during the winter break. A gym divider curtain has been replaced at Int. North.

Site 196 has been awarded to Fuscon Enterprises for limited window replacement at Washington Street and West Dover Elementary Schools. This work is grant funded and will substantially complete the window replacement at both buildings. Fuscon will be on site during the winter break to take field measurements to enable the preparation of

the shop drawings. Once the shop drawings are approved and sent back to the contractor there is currently a 10-12 week lead time on window delivery.

COMMUNICATION

A resident on Gold Street contacted us to thank our Grounds Department for the removal and clean up of a tree that fell in his yard from our property.

Curriculum Committee – Ms. Eagan

The Curriculum Committee of the Board of Education of Toms River Regional Schools met on December 13, 2023, within a virtual live-streamed meeting on the internet, beginning at 6:33 PM.

Committee Chair, Jennifer Howe, read the following opening statement: “Good evening and welcome to the Curriculum Committee Meeting of the Board of Education of Toms River Regional Schools. Notice of this meeting was announced to the public through a notice published in the Asbury Park Press on December 1, 2023 which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In addition to the Committee Chair, Jennifer Howe, in attendance were Board President Kevin Kidney, Vice President Kathy Eagan, Board members Melissa Morrison, Lisa Contessa, Anna Polozzo, Ashley Lamb, Michele Williams and Joe Nardini. Assistant Superintendents- James Ricotta, Cara DiMeo and Pat Thomas, were in attendance, as well as Curriculum Directors Rachel Cicala & Adrienne Gold, Director of Testing and Funded Programs, Richard Fastnacht, Director of Student Services, Joy Forrest and Director of Guidance, John Green. The meeting was live streamed to the public and an opportunity for public comment was provided.

Ms. DiMeo opened the meeting with a notification to the board of our formal NJQSAC final results from the 2022-23 review period, wherein we were designated as a High Performing School District for the third time in a row.

Mr. Citta also shared a copy of the draft 2024-25 district calendar. Discussion ensued regarding some of the professional development days and feedback was shared regarding the dates of the elementary parent teacher conferences

Personnel Committee – Mrs. Contessa

A Personnel Committee Meeting of the Board of Education of the Toms River Regional Schools took place at the Administrative Offices, 1144 Hooper Avenue, Conference Room, Toms River, New Jersey on December 13, 2023 at 5:30 p.m. This meeting is not publicly advertised as the committee reviews personnel information which includes names of individual staff members as well as possible new staff members.

In attendance were committee members, Kathy Eagan, Board Vice President, Kevin Kidney, Board President, Jennifer Howe, Lisa Contessa. Also in attendance were Michael Citta, Superintendent, James Ricotta, Assistant Superintendent.

The meeting was opened at 5:30 p.m. by Lisa Contessa, Michael Citta, Superintendent, discussed with the members, recommendations for new hires, extra-curricular and job descriptions at the board meeting on Wednesday, December 20, 2023.

The committee adjourned at 6:00 p.m.

Policy Committee – Mrs. Polozzo

The Policy Committee of the Board of Education of the Toms River Regional School took place at High School North Guidance Office on Wednesday, December 13, 2023.

In attendance were Anna Polozzo, and Melissa Morrison, and Assistant Superintendents, Patrick Thomas and Cara Dimeo, and Board Attorney Bill Burns. Assistant Superintendent Patrick Thomas, presented the following policies for review and deliberation in preparation for the first reading at the Board of Education meeting on December 20, 2023:

- Policy 5111 - Eligibility of Residents/Nonresident Students
- Policy 2422 - Health and Physical Education
- Policy 1523 - Comprehensive Equity
- Policy 1530 - Equal Employment Opportunity
- Policy 2210 - Curriculum Development
- Policy 2230 - Course Guides

- Policy 2260 - Affirmative Action for School and Classroom Practices
- Policy 2361 - Acceptable Use of Technology

Members of Central Administration answered questions regarding the policies and regulations.

PRESENTATION OF THE JUNE 30, 2023 ANNUAL COMPREHENSIVE FINANCIAL REPORT AND THE AUDITOR'S MANAGEMENT REPORT BY HOLMAN, FRENIA, ALLISON

COMMENTS FROM GUESTS AND PRESS – AGENDA ITEMS ONLY (*limited to 3 minutes as per Board Policy # 0167 – Public Participation in Board Meetings, the first public session will be limited to a total of 30 minutes*)

There were none.

APPROVAL OF THE JUNE 30, 2023 ANNUAL COMPREHENSIVE FINANCIAL REPORT, AUDITOR'S MANAGEMENT REPORT AND CORRECTIVE ACTION PLAN

A motion was made by Mrs. Polozzo, seconded by Ms. Eagan and carried that the Approval of the June 30, 2023 Annual Comprehensive Financial Report, Auditor's Management Report and Corrective Action Plan be approved.

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney

Noes: None

Recused: None

Abstained: None

Absent: None

APPROVAL OF THE 2024-2025 PUPIL CALENDAR

A motion was made by Mrs. Howe, seconded by Ms. Eagan and carried that the Approval of the 2024-2025 Pupil Calendar be approved.

On roll call following the vote:

Ayes: Contessa, Howe, Nardini, Williams, Eagan, Kidney

Noes: Lamb, Morrison, Polozzo

Recused: None

Abstained: None

Absent: None

ITEM #14 WAS TABLED FROM THE AGENDA

APPROVAL OF THE AGENDA ITEMS #15 THROUGH #20 AS LISTED IN THE AGENDA

A motion was made by Mrs. Polozzo, seconded by Ms. Eagan and carried that the Approval of the Agenda Items #15 through #20 as listed in the Agenda be approved.

15. Approval of the Harassment, Intimidation and Bullying Report

16. Approval of District Facility Lease, Sponsorship and other Rental Agreements (attached)

17. Approval of the Fire & Security Drill Report

18. Approval of Minutes: (Regular and/or Executive, where applicable)

November 21, 2023

December 8, 2023

19. Approval of Bills:

General

\$ 18,499,624.13

Cafeteria	\$	204,569.55
Payroll (Gross) November 3, 2023	\$	6,129,542.87
(Gross) November 17, 2023	\$	7,017,020.37

20. Board Secretary's Agenda + Addendum

School Year 2023-2024

Purchases – Pages 1 through 34 - \$ 4,394,220.81

Zero Values

Student Transportation

Resolutions

Award of Bids

Permission to Advertise

Request for Professional Qualifications

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney

Noes: None

Recused: None

Abstained: None

Absent: None

APPROVAL AND CERTIFICATION OF THE BOARD SECRETARY'S REPORT FOR OCTOBER 2023

Pursuant to N.J.A.C. 6A:22.1.11(c), I, Wendy Saxton, Board Secretary, certify that as of October 2023 no budgetary line items account has obligations and payments (contracted orders) which exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8-1, that the district's accounts have been reconciled and are in balance.

Through the adoption of this resolution, we the Toms River Board of Education, pursuant to N.J.A.C. 6A:22-2.11(c), certify that as of October 2023 after a review of the

Secretary's monthly report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:22-2.11 (c) and that sufficient funds are available to meet the district's needs.

A motion was made by Mrs. Contessa, seconded by Mr. Nardini and carried that the Approval and Certification of the October 2023 Secretary's Monthly Financial Reports be approved:

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney

Noes: None

Recused: None

Abstained: None

Absent: None

PERSONNEL AGENDA (# 1-16) + Addendum (# 17-19)

A motion was made by Mrs. Williams, seconded by Ms. Eagan and carried that the following Personnel Agenda (#1-16) + Addendum (#17-19) be approved:

PERSONNEL ITEMS #1-16

CERTIFICATED STAFF 1-4:

1. Recommended for Employment:

{Code = (R) Replacement; (TR) Temporary Replacement; (New) New Position}

A.	<u>Allison Betts</u>	(New)	<u>\$</u> 56,225.00
	ELC Sped PSH Aut	1/2/2024 - 6/30/2024	(Prorated) (Re-Hire)

Toms River, New Jersey, December 20, 2023

B.	<u>Johanna Gudaitis</u> CG Health/Phys Ed	(R) 2/1/2024 - 6/30/2024	56,225.00 (Prorated)
C.	<u>Kathrine M. Wilson</u> HSS Math	(TR) 1/2/2024 - 6/30/2024	56,225.00 (Prorated)

2. Recommended Salary Adjustments:

			\$
A.	<u>Ann C. Gural</u> HSN Spanish	12/7/2023 - 6/30/2024 (World Language Facilitator Stipend)	+5,165.00 (Prorated)
B.	<u>Erica L. Marra</u> HSN ESL	11/6/2023 - 6/30/2024 (teaching one extra period per day)	+11,015.00 (Prorated)

3. Recommended Leave of Absence Requests:

A.	<u>Employee #10450</u> IS Art	Family	12/4/2023 - 12/7/2023
B.	<u>Employee #14748</u> HSS Math	Maternity Ext.	2/3/2024 - 6/30/2024
C.	<u>Employee #16227</u> ELC Preschool	Family	5/20/2024 - 6/30/2024
D.	<u>Employee #15631</u> WAL Grade 1	Maternity	1/22/2024 - 6/30/2024
E.	<u>Employee #13366</u> HSS Basic Skills Math	Family	1/2/2024 – 3/26/2024 (Tuesdays & Fridays only)
F.	<u>Employee #14358</u> HSN Math	Family	5/28/2024 - 6/30/2024
G.	<u>Employee #15812</u> HA Sped Aut	Family	1/9/2024 - 5/9/2024 (revised leave start date)

H.	<u>Employee #16514</u> HSE Science	Family	2/26/2024 - 6/30/2024
I.	<u>Employee #14622</u> HA Sped RR	Family	11/30/2023 - 4/13/2024 (revised leave end date)
		Maternity	4/14/2024 - 6/30/2024 (revised leave start date)
J.	<u>Employee #15040</u> HSE Sped Aut	Family	1/17/2024 - 2/14/2024
K.	<u>Employee #14329</u> ED Nurse Assistant	Medical Ext.	12/23/2023 - 1/29/2024
L.	<u>Employee #12857</u> WS Grade 3	Family Medical	1/17/2024 - 4/19/2024 4/20/2024 - 6/30/2024

4. Resignations:

A.	<u>Damarisinai Carrion-Flores</u> WS ESL	2/3/2024
B.	<u>Raymond P. Roe</u> WD Intervention & Gifted Education	2/3/2024

STAFF FOR EDUCATIONAL PROGRAMS 5-6:

5. Title I SIA Approvals: (Attached)

- A. Recommend approval for the attached list of employees to receive payment under Title I SIA Funds for the school year commencing 9/1/2023 - 6/30/2024.

6. High Impact Tutoring Grant: (Attached)

- A. Recommend approval for the attached list of employees to receive payment under the High Impact Tutoring Grant Funds commencing January 2024 through May 2024.

SUPPORT STAFF 7-12:

7. Secretarial Services:

- A. Recommended for Employment:
{ Code = (R) Replacement }

<u>Joyce P. Lewis</u>	(R)	\$26,323.00
ED Teacher Secy. (10 mos.)	1/2/2024 – 6/30/2024	(Prorated)

- B. Recommended change of employment:

Change to:

<u>Sherylann Middleton</u>	HSE Guidance Secy. (12 Mos.)	+\$6,316.00
ED Teacher Secy. (10 Mos.)	1/1/2024 – 6/30/2024	(Prorated)

- C. Recommended Leave of Absence Requests:

<u>Employee #15854</u>	Family	12/6/2023 (pm);
AES/Empl Bens Coordinator		12/13/2023

<u>Employee #16756</u>	Family	11/27/2023 – 12/1/2023
WAL Admin Asst. - TREA		

8. Special Education Paraprofessionals:

- A. Recommended for Employment:
{ Code = (R) Replacement }

<u>Youngmyoung Heo</u>	(R)	\$22,560.00
WD Tier I Paraprofessional	1/2/2024 – 6/30/2024	(Prorated)

Toms River, New Jersey, December 20, 2023

<u>Melissa A. Szymczak</u>	(R)	\$19,581.00
ED Tier II Paraprofessional	1/2/2024 – 6/30/2024	(Prorated)
 <u>Leonard M. Paschall</u>	 (R)	 \$19,581.00
WD Tier II Paraprofessional	1/2/2024 – 6/30/2024	(Prorated)
 <u>Scott C. Simmons</u>	 (R)	 \$22,560.00
IS Tier I Paraprofessional	1/2/2024 – 6/30/2024	(Prorated)
 <u>Bernadette M. Wieck</u>	 (R)	 \$19,581.00
WD Tier II Paraprofessional	1/2/2024 – 6/30/2024	(Prorated)

B. Recommended change of employment:

	<i>Change to:</i>	
<u>Claudia Bonilla Becerril</u>	BWD Tier I Paraprofessional	+\$2,979.00
BWD Tier II Paraprofessional	1/2/2024 – 6/30/2024	(Prorated)
 <u>Denise D. Caufield</u>	HSN Tier I Paraprofessional	 +\$2,979.00
HSN Tier II Paraprofessional	1/2/2024 – 6/30/2024	(Prorated)
 <u>Jennifer L. McCrohan</u>	CG Tier I Paraprofessional	 +\$2,979.00
CG Tier II Paraprofessional	1/2/2024 – 6/30/2024	(Prorated)

C. Recommended Leave of Absence Requests:

<u>Employee #15199</u>	Family	12/2/2023 – 12/22/2023
SB Tier II Paraprofessional	Ext.	
 <u>Employee #15542</u>	Personal	 11/21/2023; 11/22/2023;
IS Tier I Paraprofessional		12/13/2023; 12/20/2023
		(Rescind leave dates)
		1/18/2024 – 5/9/2024
		(Every Thursday a.m)
 <u>Employee #16593</u>	Family Ext.	 12/8/2023 – 12/22/2023
WD Tier I Paraprofessional	Medical	12/23/2023 – 6/30/2024

Employee #16716 Family 12/4/2023 – 3/6/2024
ED Tier I Paraprofessional

Employee #17268 Family 12/15/2023 – 1/11/2024
ND Tier II Paraprofessional Ext.

D. Transfer effective 12/4/2023:

	<u>From:</u>	<u>To:</u>
<u>Nicole L. Ragusa</u> Tier I Paraprofessional	ED 11-000-217-106-008-0205	IE 11-000-217-106-015-0205

E. Resignations:

Janet B. Pompei 11/22/2023
ND Tier I Paraprofessional

9. Cafeteria/Playground Aides:

A. Recommended for Employment:
{Code = (R) Replacement}

<u>Lynn S. Gerhardt</u> North Dover	(R) 1/2/2024 – 6/30/2024	\$5,961.11 (Prorated)
--	-----------------------------	--------------------------

B. Recommended Leave of Absence Requests:

Employee #16731 Medical 11/21/2023 – 1/2/2024
Beachwood Ext.

C. Resignations:

Cherish R. Moore 11/28/2023
South Toms River

10. Custodial Department:

Toms River, New Jersey, December 20, 2023

A. Recommended change of employment:

	<u>Change to:</u>	
<u>James F. Clark Jr.</u>	WS Head Custodian	+\$10,065.19
WS Roving Day Custodian	12/21/2023 – 6/30/2024	(Prorated)

B. Recommended for employment to complete the probationary period:

		<u>Effective Dates:</u>
<u>Rocco J. Mastropasqua</u>	IS Night Custodian	12/16/2023 – 3/16/2024

C. Recommended for employment beyond the probationary period:

		<u>Effective Dates:</u>
<u>David J. Clark</u>	ED Night Custodian	12/17/2023 – 6/30/2024
<u>Anthony Graziano</u>	HA Night Custodian	1/6/2024 – 6/30/2024
<u>Richard M. Laycock III</u>	PB Night Supervisor	10/28/2023 – 6/30/2024

D. Retirements:

<u>Joseph L. Berry</u>	1/1/2024
HSE Night Supervisor	

11. Food Services Department:

A. Recommended for Employment:

{ Code = (R) Replacement }

<u>Gianna N. Capiro</u>	(R)	\$31,561.00
Food Service Secretary	1/2/2024 – 6/30/2024	(Prorated)

<u>Joanne A. Chludzinski</u>	(R)	\$12,347.40
WD Cafeteria Worker	1/2/2024 – 6/30/2024	(Prorated)

<u>Shannan L. Whalen</u>	(R)	\$10,803.98
HSN Cafeteria Worker	12/21/2023 – 6/30/2024	(Prorated)

B. Retirements:

Paula Carolan 1/2/2024
 HSN Cafeteria Worker

C. Terminations:

Employee #17375 12/8/2023

12. Transportation Department:

A. Recommended for Employment:
 { Code = (R) Replacement }

Douglas E. Bryant (R) \$25,318.80
 Sped Bus Attendant 1/2/2024 – 6/30/2024 (Prorated)

B. Recommended change of employment:

Ricardo Diaz *Change to:* Regular Bus Driver +\$3,747.60
 Sped Bus Attendant 11/30/2023 – 6/30/2024 (Prorated)

Mariellen B. Lee Transportation Secretary -\$616.00
 Sped Bus Driver 1/2/2024 – 6/30/2024 (Prorated)

C. Recommended salary adjustments/hourly changes effective 1/2/2024 – 6/30/2024:

	<u>Title</u>	<u>Revised Hours</u>	<u>\$</u>
<u>Saundra A. Dzenis</u>	Sped Bus Attendant	8	31,161.60
<u>Gyse D. Pierce</u>	Sped Bus Driver	8	43,318.00
<u>Anthony R. Teixeira</u>	Sped Bus Driver	8	43,318.00

D. Recommended Leave of Absence Requests:

Employee #14149 Family 12/12/2023 – 12/22/2023

Sped Bus Driver

<u>Employee #16754</u>	Medical	12/12/2023 – 1/14/2024
Regular Bus Driver	Ext.	

<u>Employee #17059</u>	Medical	11/29/2023 – 11/30/2023
Regular Bus Driver	Ext.	

- E. Recommended for placement on the Bus Attendant substitute list at a rate of \$16.00 per hour effective 12/21/2023:

Jason R. Britton
Megan C. Ramos

13. Extracurricular:

- A. Recommend approval for the attached Tracking and Data Evaluation Stipend for the 2023 - 2024 school year (Perkins Grant Funded)

- B. Extracurricular New Club Recommendations:

HSE Science Fair Club
HSS Gardener's Club

- C. Half Year Extracurricular Recommendations & Payments Updates and Additions (2023 – 2024):

<u>Joanne D'Amico</u>	IE District TEAM Coordinator	+\$1,821.00
<u>Gabriel Rodriguez</u>	HSS Newspaper	+\$2,077.00
<u>Matthew T. Sohl</u>	HSS Newspaper	-\$2,077.00

- D. **REVISED** Winter 2023 – 2024 Coaching Recommendations & Payments:

<u>Greg Stratton*</u>	HSE Asst. Boys' Wrestling	-\$3,585.00; Step 1
-----------------------	---------------------------	---------------------

- E. Winter 2023 – 2024 Coaching Recommendations & Payments:

<u>Alyssa Ellerson</u>	HSE Asst. Girls' Swim	\$3,814.00; Step 2
------------------------	-----------------------	--------------------

<u>Dennis Kopin*</u>	HSS Asst. Girls' Track	Volunteer
<u>Timothy J. O'Leary</u>	HSS Asst. Girls' Track	\$5,401.00; Step 3

- F. Spring 2023 – 2024 Coaching Recommendations & Payments (Attached):
High Schools East, North & South

**On Approved Sub List*

- 14. **Off Payroll Report** (Attached)
- 15. **Substitute Nurses/Athletic Trainer/Secretaries/Administrators** (Attached)
- 16. **REVISED Substitute and Hourly Rate Sheet effective 1/1/2024 - 6/30/2024:**
(Attached)

PERSONNEL ITEMS #17-19

CERTIFICATED STAFF 17:

17. Recommended Leave of Absence Requests:

A.	<u>Employee #14205</u> STR Sped RR	Maternity Ext.	12/23/2023 - 2/2/2024
B.	<u>Employee #12618</u> HSS Math	Medical	1/15/2024 - 3/31/2024 (rescind leave request)
C.	<u>Employee #16870</u> PB Grade 3	Family	2/26/2024 - 6/30/2024
D.	<u>Employee #12815</u> IE Language Arts Gr. 6	Family	2/27/2024 - 3/28/2024
E.	<u>Employee #14400</u> IE Science Gr. 6	Family	2/12/2024 - 5/17/2024 (revised leave start date)

SUPPORT STAFF 18-19:

18. Special Education Paraprofessionals:

A. **Rescind** recommended change of employment:

	<u>Change to:</u>	
<u>Claudia Bonilla Becerril</u>	BWD Tier I Paraprofessional	+\$2,979.00
BWD Tier II Paraprofessional	1/2/2024 – 6/30/2024	(Prorated)

B. Recommended change of employment:

	<u>Change to:</u>	
<u>Viridiana Bonilla Becerril</u>	ELC Tier I Paraprofessional	+\$2,979.00
ELC Tier II Paraprofessional	1/2/2024 – 6/30/2024	(Prorated)

C. Recommended Leave of Absence Requests:

<u>Employee #16716</u>	Maternity	3/7/2024 – 6/30/2024
ED Tier I Paraprofessional		

19. Food Services Department:

A. Recommended Change of Employment:

	<u>Change to:</u>	
<u>Christine A. Cohen</u>	PB “Acting” Lead	+\$25,369.60
PB Cafeteria Worker	Cafeteria Worker	(Prorated)
	12/18/2023 – 1/3/2024	

B. Recommended for placement on the substitute list at a rate of \$15.13 per hour effective 1/2/2024:

Paula Carolan

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney

Noes: None

Recused: None

Abstained: None

Absent: None

EDUCATIONAL PROGRAMS ITEMS #1-7

A motion was made by Mrs. Polozzo, seconded by Ms. Howe and carried that the following Personnel Agenda (#1-7) be approved:

- 1. Application for Reimbursement of Professional Graduate Courses (Attached)**
- 2. Donations:**
 - A. Recommend the attached be accepted with thanks.
 - B. Recommend approval to donate two District buses no longer in use (#121 & #111) as requested by the Toms River Boards of Fire Commissioners (see attached). Donated buses will be used for training purposes.
- 3. Educational Activity Requests (Attached)**
- 4. Extracurricular:**
 - A. Recommended approval for Mr. Cerbone a teacher at High School East to host the Ocean County Swimming Championships at the Y.M.C.A. The event will be on January 21, 2024, it will include all swim teams from Ocean County. The event will be at no cost to the Board of Education.
- 5. Graduate Reimbursement (Attached)**
- 6. Student Services:**

- A. Out-of-District Day Placement Requests (Attached)
- B. Tuition Pupils Received Requests (Attached)
- C. Tuition Pupils Sent Requests (Attached)
- D. Commission for the Blind and Visually Impaired Requests (Attached)

7. Recommended Professional Leave Requests (Attached)

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney

Noes: None

Recused: None

Abstained: None

Absent: None

OLD BUSINESS

Mrs. Williams said goodbye and thanked her present and past board members for their welcoming. Mrs. Williams thanked our administrators, past administration and Mr. Citta, who has brought a different environment, helped us tremendously to make sure we had the finances to do everything we needed to do, and all of the other many initiatives. Mrs. Williams mentioned to her board members to work with our Administration to consider student service learning with social emotional behaviors and growing good behaviors. There was nothing better than students doing service – it grows and would develop their self-esteem along with developing good social emotional behaviors in our children as a result.

Mrs. Contessa stated it was an honor and a privilege to serve the Toms River School District and with being a school board member comes with responsibility that none of us have ever taken that lightly, and she was proud of being an instrumental part of the hiring of Superintendent Citta. Mrs. Contessa stated that Mr. Citta was doing a great job with all of the administration, and always pointed out the good things and always managed to find the positive amongst all of the issues that arose. Mrs. Contessa said she did the best

job that she could, she welcomed the two new board members and encourages the two new board members to ask a lot of questions. Mrs. Contessa stated that everyone on the board including administration bring an interesting perspective and background, all of what was very helpful each month. She thanked her fellow board members and the administration.

NEW BUSINESS

APPROVAL FOR THE TOMS RIVER REGIONAL SCHOOLS BOARD OF EDUCATION TO SEND A LETTER TO THE BOARD OF ELECTIONS REQUIRING THAT THEY FIND AN ALTERNATE LOCATION FOR GENERAL ELECTIONS

A motion was made by Mrs. Williams, seconded by Mrs. Polozzo and carried that the Toms River Regional Schools Board of Education send a letter to the Board of Elections requiring that they find an Alternate Location for General Elections be approved:

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney

Noes: None

Recused: None

Abstained: None

Absent: None

Mrs. Polozzo thanked Mrs. Contessa and Mrs. Williams for their service. Mrs. Polozzo stated the Ocean County School Boards Association will be offering a virtual program on January 30, 2024 called Making Meetings Matter. Mrs. Polozzo thanked all of our Toms River Regional School staff and wished everyone a happy, healthy, holiday season.

Mr. Nardini thanked Mrs. Contessa and Mrs. Williams for their service on the Board. He wished everyone a Happy Holiday.

Mrs. Morrison attended Beachwood's chorus concert which was a great event. She thanked Mrs. Contessa and Mrs. Williams for their service on the Board.

Mrs. Lamb discussed the Senate hearing meeting. Mrs. Lamb thanked Mrs. Contessa and Mrs. Williams for their service on the Board and talked about how Mr. Correll was such an important part of Toms River and he will be greatly missed.

Mrs. Howe wished everyone a Happy Holidays and Happy New Year. Mrs. Howe thanked Mayor Hill and also thanked Mrs. Williams and Mrs. Contessa for their service on the Board. Mrs. Howe stated that Mr. Correll was an amazing man and the district was built on his legacy.

Ms. Eagan went to East Dover Elementary School's chorus, band, and orchestra program and it was fantastic. Ms. Eagan thanked Mrs. Williams and Mrs. Contessa for their service.

Mr. Kidney thanked Mrs. Contessa and Mrs. Williams for their service on the Board. Mr. Kidney requested a motion to get a street named after Mr. Correll, specifically Sheriff Street. Mr. Kidney wished everyone a Merry Christmas and Happy Holidays.

APPROVAL OF THE TOMS RIVER REGIONAL SCHOOL DISTRICT TO REQUEST TO HAVE SHERIFF STREET BE NAMED AFTER MR. P. DAVID CORRELL

A motion was made by Mr. Kidney, seconded by Mrs. Lamb and carried that Sheriff Street be named after Mr. P. David Correll be approved:

On roll call following the vote:

Ayes: Contessa, Howe, Lamb, Morrison, Nardini, Polozzo, Williams, Eagan, Kidney

Noes: None

Recused: None

Abstained: None

Absent: None

COMMENTS FROM GUESTS AND PRESS – AGENDA ITEMS ONLY *(limited to 5 minutes as per Board Policy # 0167 – Public Participation in Board Meetings)*

There were none.

MOTION TO ADJOURN

A motion was made by Mrs. Contessa, seconded by Mr. Nardini and carried that the meeting be adjourned at 8:57 P.M.

All members present voting Aye.

Wendy L. Saxton, Board Secretary