

**Toms River, New Jersey, February 21, 2024**

A Regular Meeting of the Board of Education of the Toms River Regional Schools took place at High School North, 1245 Old Freehold Road, Toms River, on Wednesday, February 21, 2024 at 6:00 P.M.

Board President Ms. Kathy Eagan read the following Opening Statement:

“Good Evening, Welcome to a Regular Meeting of the Board of Education of the Toms River Regional Schools.”

“This meeting was announced to the public through a notice published in The Star Ledger and the Asbury Park Press on February 1, 2024, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

A roll call of attendance indicated the following Board Members were present: Mr. James Capone, Mrs. Jennifer Howe, Mr. Kevin Kidney, Mrs. Melissa Morrison, Mrs. Paola Pascarella, Mr. Joseph Nardini and Ms. Kathy Eagan.

Mrs. Ashley Lamb arrived at 6:07 p.m.  
Mrs. Anna Polozzo arrived at 6:07 p.m.

Also in attendance were Superintendent Citta, Assistant Superintendents DiMeo, Ricotta, Thomas, Business Administrator Doering, Board Secretary Saxton, and Board Attorney Burns.

**EXECUTIVE SESSION - 6:07 P.M.**

*A motion was made by Mr. Nardini, seconded by Mrs. Howe and carried that the following Executive Session Resolution be approved:*

Resolved, that the Board of Education, at this time, move to a closed session to be held in High School North Executive Session Meeting Room, 1245 Old Freehold Road, Toms River, New Jersey, for the purpose of:

Executive Session – To *Include* – Personnel RICE #13751, #15034, #10359, #17366, #15184; Legal/Litigation Update; Harassment, Intimidation and Bullying Report; Fire & Security Drill Report; Suspension Report; Other.  
Subject to change.

as outlined under the Open public Meetings Act.

**RETURN TO REGULAR SESSION – 7:36 P.M.**

*A motion was made by Mr. Nardini, seconded by Mrs. Kidney and carried that the Board return to Regular Session at 7:36 P.M.*

*All members present voting Aye.*

**PLEDGE OF ALLEGIANCE**

Board President Ms. Kathy Eagan led the Board and audience in the Pledge of Allegiance.

**SUPERINTENDENT COMMENTS**

Business Administrator William Doering spoke on the behalf of Superintendent Michael Citta.

Mr. Doering advised that on September 29, 2023 the District requested \$8.5 million dollars in stabilization aid from the State. Mr. Doering was happy and most appreciative to advise that on February 16, 2024, the District received a letter awarding us \$4.9 million dollars. Mr. Doering also stated that although this money helps with our projected deficit going into next year, we still have a \$28 million dollar problem.

**STUDENT REPRESENTATIVES**

Student Representatives from all three high schools updated Board on the academic and athletic successes taking place at their respective schools, as well as events taking place and fund raising activities.

Charles Blajda, High School East  
Brialis Phan, High School North  
Eloise Weintraub, High School South for Jordyn Lynch

**STUDENT/STAFF AWARDS**

The list of student, staff and volunteer award recipients is attached to the minutes.

**MR. BURNS PRESENTED THE BOARD MEMBER CODE OF ETHICS TRAINING**

**COMMITTEE REPORTS**

**Budget & Finance Committee – Mrs. Polozzo**

The Budget and Finance Committee of the Board of Education of the Toms River Regional Schools met on February 14, 2024 at High School North Media Center, Toms River, New Jersey from 6:00 P.M. to 6:31 P.M. The meeting was streamed for public viewing. Committee Chair, Anna Polozzo, read the following opening statement:

“Good evening, welcome to the Budget and Finance Committee Meeting of the Board of Education of the Toms River Regional Schools. Notice of this meeting was published in the Asbury Park Press and the Star Ledger on February 1, 2024, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In addition to the Committee Chair, in attendance were Board members- James Capone, Kathy Eagan, Jennifer Howe, Kevin Kidney, Ashley Lamb, Melissa Morrison, Joe Nardini and Paola Pascarella, Superintendent- Mike Citta, Assistant Superintendents- Jim Ricotta, Cara DiMeo and Pat Thomas, Business Administrator- Bill Doering, Board Secretary- Wendy Saxton and Board Attorney- William Burns. The meeting was open to the public and an opportunity for in-person public comment was provided after the last committee meeting of the evening.

As we do every month, the committee reviewed the expenditures listed in the Purchasing Agenda, which was emailed to the Board, and posted in the Board’s Google Docs folder, prior to the Budget and Finance Committee meeting. The Purchasing Agenda also included items of zero value, bids, change orders and resolutions. Purchasing Agenda questions by various individual Board members were answered by Mr. Doering and other members of the administration. The Purchasing Agenda for this month is in the amount of \$3,694,858.86 for the 2023-24 school year. The Budget & Finance Committee is recommending the approval of the Purchasing Agenda by the full Board.

The committee was then presented with District lease, sponsorship and other rental agreements totaling \$26,850 for the month of February 2024 (2023-24 cumulative total is \$474,125) and these are also recommended for approval at the regular board meeting.

The committee was then advised that we are *still* awaiting a response to our application for \$8,536,146 in 2023-24 Stabilization Aid funds, which was submitted September 29, 2023.

Next, the committee was advised as to the status of the 2024-25 budget process. We are again developing a budget with a focus on being as efficient as possible. Unfortunately, given the additional anticipated costs related to special education, utilities, transportation, substitute staffing, insurance, and state pension, etc, our projected deficit has risen to \$32.5 million, in terms of the revenue side of the budget. We have been projecting a significant shortfall for quite some time, and have presented this publicly and directly to the NJ Department of Education, and we continue to make every effort to address this anticipated shortfall.

Finally, Mrs. Polozzo presented 5 potential resolutions to present to the NJ School Boards Association for the Delegate Assembly (resolution cutoff date is March 15, 2024). The Board supported submitting all 5 proposals.

### **Building & Grounds Committee – Mr. Nardini**

The ESIP & Building Initiative Committee of the Board of Education of Toms River Regional Schools met on February 14, 2024, starting directly after the curriculum committee meeting.

Mr. Nardini read the following opening statement: “Good evening and welcome to the ESIP & Building Initiative Committee Meeting of the Board of Education of Toms River Regional Schools. Notice of this meeting was announced to the public through a notice published in the Asbury Park Press and the Star-Ledger on February 1, 2024, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In attendance were board members Kevin Kidney, Anna Polozzo, Joe Nardini, Melissa Morrison, Ashley Lamb, James Capone, Paola Pascarella, Jen Howe, and Kathy Eagan, Superintendent Michael Citta, Business Administrator William Doering, Assistant Superintendents James Ricotta, Cara DiMeo, and Pat Thomas; Manager of Capital Projects - Mark Wagner, Manager of Facilities- Sam Pepe, Richard Brown and Derek Jordan of Colliers Engineering. The meeting was open to the public and an opportunity for public comment was provided.

### **ESIP PROJECTS**

The Intermediate South and Citta Elementary energy management projects are ongoing and on schedule. Mr. Jordan stated the projects should be in the punch list stage by March.

### **BUILDING INITIATIVES PROJECTS**

Projects recently completed were reviewed including:

Site 181-Group 2 (HS North, Intermediate South, Early Learning Center) Newport is nearing completion of this project, and the punch list and close-out are in progress.

Site 172A- District Wide Security project with JCT Solutions. Minor punch list items are being completed. Closeout documents have been received and are being reviewed and closeout is anticipated by March as final inspections are in progress.

Projects currently under construction were reviewed including:

Site 186A- Group 4 (HSS, PBE, WSE) Much progress continues to be made as our contractor, Newport, continues with the punch list throughout the facilities. Final HVAC items are in the process of being completed as close-out documents are being received at this time.

Site 188- Group 6 (HSE, EDE, SBE) Much progress continues to be made as our contractor, Newport, continues with the upgrades throughout the facilities. Final HVAC items are in the process of being completed and close-out documents are being received at this time.

## **PROJECTS-NEW**

Mr. Pepe and our facilities department removed snow and salted ice areas at all locations as needed. New dishwashers have been installed by our facilities department at Intermediate South and High School South. A piece of playground equipment that was broken received a new spring and is now safe and operational at South Toms River Elementary. Facilities repurposed appliances and cabinets from a former tenant at 1144 and placed these items into the staff lounge at Intermediate East. The cafeteria kitchen at Intermediate East has old floor electrical receptacles that are being replaced with ceiling drop-down receptacles.

## **PROJECTS-OLD**

Mr. Pepe explained that he has been working closely with the Ocean County Utilities Authority to take advantage of an opportunity to have them provide OceanGrow Fertilizer at our secondary school fields at zero cost to the taxpayers. OCUA will provide all fertilizer and the spreader equipment needed to apply this product to our fields. This project has been delayed due to weather conditions and the fertilizer will be applied at the next available opportunity. The bleacher seating and decking of bank #4 was replaced at the RWJ Barnabas Arena. The ROD grant to repair the coping at East Dover Elementary School is currently out to bid with a pre-bid meeting scheduled for February 21st at the site. Mr. Wagner attended a meeting with the Board of Adjustment regarding a variance of property adjacent to Joseph A. Citta Elementary School. This variance is for a multi-story office building that is expected to commence construction shortly. Approvals had been granted prior. Mr. Wagner reported that the height of the building was raised because of mechanical equipment within the building.

## **COMMUNICATION**

On January 23, 2024, we received a special broadcast from the NJDOE regarding grant opportunities that we would like to secure for the Intermediate South building repairs.

### **Curriculum Committee – Mrs. Morrison**

The Curriculum Committee of the Board of Education of Toms River Regional

Schools met on February 14, 2024, within a virtual live-streamed meeting on the internet, beginning at 6:20 PM.

Committee Chair, Melissa Morrison, read the following opening statement: “Good evening and welcome to the Curriculum Committee Meeting of the Board of Education of Toms River Regional Schools. Notice of this meeting was announced to the public through a notice published in the Asbury Park Press and The Star Ledger on February 1, 2024 which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In addition to the Committee Chair, Melissa Morrison, in attendance were Board President Kathy Eagan, Vice President Joe Nardini, Board members Kevin Kidney, Paola Pascarella, James Capone, Jen Howe & Ashley Lamb. Assistant Superintendents- James Ricotta, Cara DiMeo and Pat Thomas, were in attendance, as well as Curriculum Directors Rachel Cicala & Adrienne Gold, Director of Guidance, John Green and Director of Testing and Funded Programs, Richard Fastnacht. The meeting was live streamed to the public and an opportunity for public comment was provided.

Ms. DiMeo opened the meeting with a brief reminder about the district goal process and that the curriculum team would deliver a presentation focused on growth toward annual academic and culture-climate targets. Mr. Fastnacht began with a detailed description of the decrease in chronic absenteeism and days absent by grade level, remarking on the significant decreases that we are seeing across the board. Ms. Cicala and Ms. Gold continued with a presentation on student growth K-12 in ELA & Mathematics, providing a reflection of our mid-year local assessment data dig.

Adrienne Gold gave the board a copy of the updated Arts Academy Theatre course sequence pathway, which includes the proposal of two half year new courses that can be offered next year with no additional teachers or resources.

### **Personnel Committee – Mrs. Morrison**

A Personnel Committee Meeting of the Board of Education of the Toms River Regional Schools took place at the High School North, Guidance Office, 1245 Old Freehold Rd., Toms River, New Jersey on February 14, 2024 at 4:30 p.m. This meeting is

not publicly advertised as the committee reviews personnel information which includes names of individual staff members as well as possible new staff members.

In attendance were committee members, Kathy Eagan, Board President, James Capone, Jennifer Howe and Melissa Morrison. Also in attendance were Michael Citta, Superintendent, Cara DiMeo, Assistant Superintendent, Pat Thomas, Assistant Superintendent, James Ricotta, Assistant Superintendent, William Burns, Esq. and Megan Osborn.

The meeting was opened at 5:30 p.m. by Melissa Morrison, Michael Citta, Superintendent, discussed with the members, recommendations for new hires, extra curricular at the board meeting on Wednesday, February 21, 2024.

The committee adjourned at 5:45p.m.

### **Policy Committee – Mrs. Lamb**

The Policy Committee of the Board of Education of the Toms River Regional Schools took place at HSN Guidance Office on Wednesday, February 14, 2024 at 5pm.

In attendance were Ashley Lamb, Jennifer Howe, Kathy Eagan, Kevin Kidney, Superintendent, Michael Citta, Assistant Superintendents, James Ricotta Jr., Patrick Thomas, and Cara DiMeo, William Burns, Esq. and Director of Human Resources, Dr. Megan Osborn.

Assistant Superintendent Patrick Thomas, presented the following policies for review and deliberation in preparation for the first reading at the Board of Education meeting on February 21, 2024:

- P&R 3212 Attendance (M) (Revised) (NJSA:30-1,30-4)
- P&R 4212 Attendance (M) (Revised) (NJSA:30-1,30-4)
- P 8500 Food Services (M) (Revised) (NJSA:33-4,5,10,11,11.1,11.2,11.3,11.5,14.1,21,21a)

- P&R 3432 Sick Leave (Abolished)
- P&R 4432 Sick Leave (Abolished)
- P&R 5460.02 Bridge Year Pilot Program (Abolished)
- P8540 School Nutrition Programs (Abolished)
- P 8550 Meal Charges/Outstanding Food Service Bill (Abolished)

Members of Central Administration answered questions regarding the policies and regulation.

**COMMENTS FROM GUESTS AND PRESS – AGENDA ITEMS ONLY** *(limited to 3 minutes as per Board Policy # 0167 – Public Participation in Board Meetings, the first public session will be limited to a total of 30 minutes)*

Public Comments were heard by Krista Whittaker.

**APPROVAL OF THE BOARD MEMBER CODE OF ETHICS**

*A motion was made by Mrs. Polozzo, seconded by Mr. Kidney and carried that the Approval of the Board Member Code of Ethics be approved.*

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Morrison, Pascarella, Polozzo, Nardini, Eagan*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL OF AUTHORIZING EXECUTION AND DELIVERY OF THE GRANT AGREEMENT AND DELEGATION OF AUTHORITY TO THE SCHOOL BUSINESS ADMINISTRATOR FOR THE SUPERVISION OF THE SCHOOL FACILITIES PROJECT**

*A motion was made by Mr. Nardini, seconded by Mrs. Howe and carried that the Approval of Authorizing Execution and Delivery of the Grant Agreement and Delegation of Authority to the School Business Administrator for the Supervision of the School Facilities Project be approved.*

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Morrison, Pascarella, Polozzo, Nardini, Eagan*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL OF THE REVISED 2023-2024 PUPIL CALENDAR WITH THE LAST DAY OF SCHOOL EXTENDED TO JUNE 13, 2024 DUE TO A SNOW DAY (\*SUBJECT TO CHANGE – MARCH 12, 2024 POSSIBLE EARLY DISMISSAL PENDING COMMISSIONER APPROVAL OF SPECIAL ELECTION)**

*A motion was made by Mr. Kidney, seconded by Mrs. Howe and carried that the Approval of the Revised 2023-2024 Pupil Calendar with the Last Day of School Extended to June 13, 2024 Due to a Snow Day (\*Subject to Change – March 12, 2024 Possible Early Dismissal Pending Commissioner Approval of Special Election) be approved.*

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Pascarella, Nardini, Eagan*

*Noes: Lamb, Morrison, Polozzo*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL OF THE FIRST READING OF THE FOLLOWING POLICIES, REGULATIONS AND BYLAWS AS LISTED IN THE AGENDA**

*A motion was made by Mrs. Polozzo, seconded by Mr. Kidney and carried that the Approval of the First Reading of the Following Policies, Regulations and Bylaws as listed in the Agenda be approved.*

- P&R 3212 Attendance (M) (Revised) (NJSA:30-1,30-4)
- P&R 4212 Attendance (M) (Revised) (NJSA:30-1,30-4)
- P 8500 Food Services (M) (Revised) (NJSA:33-4,5,10,11,11.1,11.2,11.3,11.5,14.1,21,21a)
- P&R 3432 Sick Leave (Abolished)
- P&R 4432 Sick Leave (Abolished)
- P&R 5460.02 Bridge Year Pilot Program (Abolished)
- P8540 School Nutrition Programs (Abolished)
- P 8550 Meal Charges/Outstanding Food Service Bill (Abolished)

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Morrison, Pascarella, Polozzo, Nardini, Eagan*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL AND ADOPTION OF THE SECOND READING OF THE FOLLOWING POLICIES, REGULATIONS AND BYLAWS AS LISTED IN THE AGENDA**

*A motion was made by Mrs. Lamb, seconded by Mrs. Polozzo and carried that the Approval and Adoption of the Second Reading of the Following Policies, Regulations and Bylaws as listed in the Agenda be approved.*

- P 5111 – Eligibility of Resident/Nonresident Students (M) (Revised) per Statute (N.J.S.A. 18A:7B-12)

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Morrison, Pascarella, Polozzo, Nardini, Eagan*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**15A - APPROVAL OF THE AWARD OF THE PROFESSIONAL SERVICE CONTRACT AS PER ATTACHED**

*A motion was made by Mrs. Polozzo, seconded by Mrs. Howe and carried that the Approval of the Award of the Professional Service Contract as per attached be approved.*

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Morrison, Pascarella, Polozzo, Nardini, Eagan*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**15B - APPROVAL OF THE NEW JERSEY SCHOOL BOARDS ASSOCIATION DELEGATE ASSEMBLY RESOLUTION PROPOSALS 1 THROUGH 5 PENDING BOARD ATTORNEY REVIEW**

*A motion was made by Mrs. Polozzo, seconded by Mrs. Lamb and carried that the Approval of the New Jersey School Boards Association Delegate Assembly Resolution Proposals 1 through 5 Pending Board Attorney Review be approved.*

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Morrison, Pascarella, Polozzo, Nardini, Eagan*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL OF THE AGENDA ITEMS #16 THROUGH #21 AS LISTED IN THE AGENDA**

*A motion was made by Mrs. Polozzo, seconded by Mr. Kidney and carried that the Approval of the Agenda Items #16 through #21 as listed in the Agenda be approved.*

**16. Approval of the Harassment, Intimidation and Bullying Report**

**17. Approval of District Facility Lease, Sponsorship and other Rental Agreements (attached)**

**18. Approval of the Fire & Security Drill Report**

**19. Approval of Minutes: (Regular and/or Executive, where applicable)**

*January 17, 2024*

**20. Approval of Bills:**

<b>General</b>	<b>\$</b>	<b>16,842,658.62</b>
<b>Cafeteria</b>	<b>\$</b>	<b>168,753.18</b>
<b>Payroll (Gross) January 5, 2024</b>	<b>\$</b>	<b>119,955.99</b>

(Gross) January 12, 2024	\$	6,078,812.19
(Gross) January 26, 2024	\$	6,471,681.78

**21. Board Secretary's Agenda**

**School Year 2023-2024**

*Purchases – Pages 1 through 42 - \$ 3,694.858.66*

<b>Zero Value</b>	<b>Student Transportation</b>
<b>Award of Bids</b>	<b>Jointures</b>
<b>Permission to Advertise</b>	<b>Resolutions</b>

**School Year 2024-2025**

**Permission to Advertise**

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Morrison, Pascarella, Polozzo, Nardini, Eagan*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL AND CERTIFICATION OF THE BOARD SECRETARY'S REPORT FOR DECEMBER 2023**

Pursuant to N.J.A.C. 6A:22.1.11(c), I, Wendy Saxton, Board Secretary, certify that as of December 2023 no budgetary line items account has obligations and payments (contracted orders) which exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8-1, that the district's accounts have been reconciled and are in balance.

Through the adoption of this resolution, we the Toms River Board of Education, pursuant to N.J.A.C. 6A:22-2.11(c), certify that as of December 2023 after a review of the Secretary's monthly report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:22-2.11 (c) and that sufficient funds are available to meet the district's needs.

*A motion was made by Mr. Nardini, seconded by Mrs. Howe and carried that the Approval and Certification of the December 2023 Secretary's Monthly Financial Reports be approved:*

*On roll call following the vote:*

*Ayes: Capone, Howe, Lamb, Kidney, Morrison, Pascarella, Polozzo, Nardini, Eagan*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

## **PERSONNEL AGENDA (# 1-21) + ADDENDUM (# 22-28)**

*A motion was made by Mrs. Polozzo, seconded by Mrs. Howe and carried that the following Personnel Agenda (#1-21) + Addendum (#22-28) be approved:*

### **CERTIFICATED STAFF 1-8:**

#### **1. Recommended for Employment:**

**{Code = (R) Replacement; (TR) Temporary Replacement; (New) New Position}**

A.	<u>Taylor Branco</u>	(R)	\$
	SB Sped PSH	2/26/2024 - 6/30/2024	59,425.00 (Prorated)
B.	<u>Skylar E. Kierney</u>	(TR)	\$
	WS Grade 3	2/22/2024 - 6/30/2024	56,225.00 (Prorated)

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C.	<u>Stephanie F. Moir</u> ED Sped Aut	(R) 4/22/2024* - 6/30/2024	61,125.00 (Prorated)
D.	<u>Jayne D. Moran</u> WS ESL	(R) 4/15/2024* - 6/30/2024	72,320.00 (Prorated)
E.	<u>Sara Paone</u> WD Intervention & Gifted Education	(R) 2/22/2024 - 6/30/2024	59,425.00 (Prorated)

*\*start date subject to release by current district*

**2. Recommended Vernon M. Rutter for employment from the substitute administrator list as an Interim High School Assistant Principal on an as needed basis a rate of \$450.00 per day effective January 29, 2024 until further notice.**

**3. Recommended Salary Adjustments:**

A.	<u>Christian M. Kane</u> K-12 Wellness Coach	12/1/2023 – 2/28/2024 (Community Coordinator for Programming @ RWJ Barnabus Field of Dreams Spring Stipend) *Grant Funded	\$ +10,472.00*
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**4. Recommended Degree Changes/Salary Adjustments effective 9/1/2023 - 6/30/2024:**

		<u>From:</u>	<u>To:</u>	<u>\$</u>
A.	<u>Kyle G. Sandberg</u> HSE Health/Phys Ed	BA+30	MA	+1,500.00
B.	<u>Crystal V. Swancey</u> HSN English	BA	MA	+3,200.00

**5. Recommended Leave of Absence Requests:**

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A.	<u>Employee #14329</u> HSE Nurse Assistant	Medical Ext.	1/29/2024 - 2/29/2024
B.	<u>Employee #15850</u> ED Kindergarten	Family	5/1/2024 - 6/30/2024 (revised leave start date)
C.	<u>Employee #11108</u> HSN Science	Family	2/5/2024 - 3/22/2024
D.	<u>Employee #15040</u> HSE Sped Aut	Family Ext.	2/15/2024 - 2/28/2024
E.	<u>Employee #16562</u> HSN Sped RR	Family Ext.	1/22/2024 - 2/2/2024
F.	<u>Employee #17159</u> BWD Sped Aut	Family	5/28/2024 - 6/30/2024
G.	<u>Employee #16227</u> ELC Preschool	Family	3/21/2024 - 6/30/2024 (p.m) (revised leave start date)
H.	<u>Employee #16870</u> PB Grade 3	Family	2/21/2024 - 6/30/2024 (p.m.) (revised leave start date)
I.	<u>Employee #17002</u> HSS Business	Family	4/15/2024 - 6/30/2024
J.	<u>Employee #11079</u> IE Social Studies Gr. 6	Family	5/28/2024 - 6/30/2024
K.	<u>Employee #16688</u> HSN Sped RR	Family	2/8/2024 - 5/9/2024
L.	<u>Employee #17006</u> IE School Psychologist	Family	4/29/2024 - 6/30/2024

M. Employee #14907 Maternity 3/29/2024 - 6/30/2024  
CG Grade 3

**6. Resignations:**

A. Felica C. DeFilippo 2/17/2024  
ED Sped Aut (revised date)

**7. Retirements:**

A. Dinean M. Batchelder 7/1/2024  
IS Science Gr. 7

B. William C. Baxter, IV 8/1/2024  
IE Assistant Principal

C. Joanne Casselli 7/1/2024  
HA Grade 4

D. Victoria L. Carter 5/1/2024  
IS Art

E. Julie A. Clark 7/1/2024  
HSE Health/Phys Ed

F. Roseanne McGovern 4/1/2024  
HA Speech Language  
Specialist

G. Darlene M. Minarchi 7/1/2024  
JAC Grade 1

H. Lisa A. Patten 7/1/2024  
HSS School Nurse

I. Christine V. Tamaro 7/1/2024  
IS Sped RR

**8. Termination:**

- A. Employee #10359 2/21/2024

STAFF FOR EDUCATIONAL PROGRAMS 9-10:

**9. Title I Approvals: (Attached)**

- A. Recommend approval for the attached list of employees to receive payment under Title I SIA Funds commencing September 2023 through June 2024.

**10. High Impact Tutoring Grant: (Attached)**

- A. Recommend approval for the attached list of employees to receive payment under the High Impact Tutoring Grant Funds commencing January 2024 through May 2024.

SUPPORT STAFF 11-18:

**11. Business Office:**

- A. Retirements:

Janet L. Muina 6/1/2024  
Admin. Assistant - Payroll

**12. Secretarial Services:**

- A. Recommended Leave of Absence Requests:

Employee #10833 Family 4/19/2024 (am) – 5/3/2024  
ND Admin Asst. – TREA (revised leave start date)

- B. Retirements:

Heather E. Coppinger 2/1/2024  
SB CST Secretary

Helen R. Klem 7/1/2024  
HSE Admin Asst. - TREA

Linda A. Wingender 7/1/2024  
HA Secretary

**13. Special Education Paraprofessionals:**

A. Recommended for Employment:  
{ Code = (R) Replacement }

Carole M. Conaghan (R) \$19,581.00  
ND Tier II Paraprofessional 2/26/2024 – 6/30/2024 (Prorated)

Maria C. DeCandia (R) \$20,081.00  
BW Tier II Paraprofessional 3/4/2024 – 6/30/2024 (Prorated)

Christie D. Esteves (R) \$20,081.00  
ED Tier II Paraprofessional 2/26/2024 – 6/30/2024 (Prorated)

Dawn Genardi (R) \$19,581.00  
CG Tier II Paraprofessional 3/4/24 – 6/30/24 (Prorated)

Natalie Gourley (R) \$19,581.00  
WAS Tier II Paraprofessional 3/4/2024 – 6/30/2024 (Prorated)

Mikayla Lane (R) \$19,581.00  
PB Tier II Paraprofessional 3/4/2024 – 6/30/2024 (Prorated)

Anthony L. Mentessana (R) \$22,560.00  
WD Tier I Paraprofessional 2/26/24 – 6/30/2024 (Prorated)

Emily Schlenger (R) \$19,581.00  
BW Tier II Paraprofessional 3/4/2024 – 6/30/2024 (Prorated)

**Toms River, New Jersey, February 21, 2024**

<u>Gianna Swenson</u>	(R)	\$19,581.00
IS Tier II Paraprofessional	3/4/2024 – 6/30/2024	(Prorated)
<u>Yanielys M. Vazquez Correa</u>	(R)	\$19,581.00
STR Tier II Paraprofessional	3/4/2024 – 6/30/2024	(Prorated)

**B. Recommended Leave of Absence Requests:**

<u>Employee #15944</u>	Family	2/23/2024 – 5/1/2024
HSN Tier II Paraprofessional		(revised leave dates)
<u>Employee #17239</u>	Personal	2/1/2024 – 4/7/2024
ELC Tier II Paraprofessional		
<u>Employee #17268</u>	Family Ext.	1/12/2024 – 1/31/2024
ND Tier II Paraprofessional	Medical	2/1/2024 – 2/7/2024

**C. Resignations:**

<u>Janine M. Carbone</u>	2/8/2024
ELC Tier II Paraprofessional	
<u>Heather A. Johannessen</u>	1/26/24
STR Tier II Paraprofessional	

**D. Transfer effective 2/21/2024:**

	<u>From:</u>	<u>To:</u>
<u>Leigh A. Lardiere</u>	ELC	WAL
Tier II Paraprofessional	11-216-100-106-014-0200	11-216-100-106-004-0200

**14. Cafeteria/Playground Aides:**

**A. Recommended for Employment:**

{ Code = (R) Replacement }

<u>Erin DeFazio</u>	(R)	\$5,961.11
Walnut Street	2/26/2024 – 6/30/2024	(Prorated)

- B. Recommended Leave of Absence Requests:
- |                                      |          |                       |
|--------------------------------------|----------|-----------------------|
| <u>Employee #13564</u><br>Silver Bay | Medical  | 1/29/2024 – 3/11/2024 |
| <u>Employee #14333</u><br>Silver Bay | Personal | 5/6/2024 – 5/10/2024  |
| <u>Employee #15675</u><br>Hooper Ave | Personal | 4/22/2024 – 4/26/2024 |

- C. Recommended for placement on the substitute list at a rate of \$15.13 per hour effective 2/22/2024:

Anthony J. Grochulski

- D. Retirements:

Lori J. Gillon 1/6/2024  
Washington Street

- E. Terminations:

Employee #15034 1/31/2024

Employee #17366 2/7/2024

**15. Custodial Department:**

- A. Recommended for employment and approval to attend training to receive Black Seal/Low Pressure License to be reimbursed upon issuance of license at a cost of no greater than \$465.00.

Cynthia E. Lynch (R) \$35,000.00  
ND Night Custodian 2/22/2024 – 6/30/2024 (Prorated)

- B. Recommended approval for Kevin Gibbons, STRE Head Custodian, for course reimbursement upon successful completion of the following courses.

As a condition of board approval, employee must remain as a contracted employee for at least 1 year from the date of course completion or employee will be required to return reimbursement.

	<u>Amount</u>
CEFM Structural & Mechanical	\$483.00

C. Recommended change of employment:

	<u>Change to:</u>	
<u>Stanley Benoit</u>	Night Roving Custodian	+\$1,000.00
IS Day Custodian	2/22/2024 – 6/30/2024	(Prorated)
<u>Juan Mejias</u>	PB Night Supervisor	+\$3,000.00
HA Night Custodian	2/22/2024 – 4/20/2024	(Prorated)

D. Recommended Leave of Absence Requests:

<u>Employee #14897</u>	Family	2/17/2024 – 3/1/2024
IS Custodian	Ext.	

E. Recommended for employment beyond the probationary period:

		<u>Effective Dates:</u>
<u>Vincent G. Giannetti</u>	HSE Night Custodian	3/22/2024 – 6/30/2024
<u>Paul J. Malland</u>	CG Night Custodian	3/22/2024 – 6/30/2024
<u>Rocco J. Mastropasqua</u>	IS Night Custodian	3/17/2024 – 6/30/2024
<u>Wayne D. Wells Jr.</u>	BWD Night Custodian	3/22/2024 – 6/30/2024

F. Recommended for placement on the substitute list at a rate of \$16.64 per hour effective 2/22/2024:

Anthony J. Grochulski  
Steven T. Worth

G. Resignations:

Thomas J. Doneman 1/19/2024  
ND Night Custodian

Matthew T. Malland 2/12/2024  
STRE Roving Day Custodian

**16. Food Services Department:**

A. Recommended for Employment:  
{ Code = (R) Replacement }

Victoria M. Knapp (R) \$9,260.55  
ED Cafeteria Worker 2/22/2024 – 6/30/2024 (Prorated)

Kimberly A. Nastvogel (R) \$12,347.40  
HSN Cafeteria Worker 2/22/2024 – 6/30/2024 (Prorated)

B. Recommended Change of Employment:

Janice L. Felton *Change to:* BWD “Acting” Lead +\$21,321.40  
BWD Cafeteria Worker Cafeteria Worker (Prorated)  
2/8/2024 – 3/4/2024

**17. Maintenance Department:**

A. Recommended Salary Adjustments:

David J. Pavao 7/1/2023 – 6/30/2024 +\$800.00  
Tradesman - Electronics (CDL License)

2/22/2024 – 6/30/2024 +\$1,200.00  
(CEFM Certification) (Prorated)

**18. Transportation Department:**

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A. Recommended for employment to complete the probationary period:

		<u>Effective Dates:</u>
<u>Keith P. Morris</u>	Regular Bus Driver	1/19/2024 – 4/19/2024
<u>Gyse D. Pierce</u>	Sped Bus Driver	1/23/2024 – 4/23/2024
<u>Joshua G. Taylor</u>	Regular Bus Driver	1/19/2024 – 4/19/2024

B. Recommended for employment beyond the probationary period:

		<u>Effective Dates:</u>
<u>Darlene M. Riggio</u>	Sped Bus Attendant	1/19/2024 – 6/30/2024

C. Recommended Leave of Absence Requests:

<u>Employee #13153</u> Regular Bus Driver	Family	5/1/2024 – 6/30/2024
<u>Employee #14149</u> Sped Bus Driver	Family Ext.	2/2/2024 – 3/28/2024
<u>Employee #15440</u> Sped Bus Attendant	Family	2/9/2024 (pm) – 3/31/2024
<u>Employee #16774</u> Regular Bus Driver	Family	2/7/2024 (pm) – 2/21/2024
<u>Employee #17110</u> Sped Bus Attendant	Personal Ext.	2/7/2024

D. Recommended for placement on the Bus Driver substitute list at a rate of \$27.00 per hour effective 2/22/2024:

Christopher J. Armada  
Michele M. Noble

E. Recommended for placement on the Bus Attendant substitute list at a rate of \$16.00 per hour effective 2/22/2024:

- F. Brianna J. Sheran  
Suspension with pay:  
Employee #13751            1/16/2024 – 2/23/2024
- G. Suspension without pay:  
Employee #15184            2/13/2024 – 2/15/2024

**19. Extracurricular:**

- A. Extracurricular New Club Recommendations:  
HSE Debate Team  
HSS Medical Health and Science Club
- B. Half Year Spring 2023 – 2024 Extracurricular Recommendations & Payments: (Attached)  
  
High School North
- C. **REVISED** School Musical Recommendations & Payments:  
Joshua P. Melson            IE Musical Director            \$600.00
- D. School Musical Recommendations & Payments Updates (2023 – 2024):  
John Dondero\*            HSE Trumpet 2            +\$480.00  
Karen Miske\*            HSN Orchestra            +\$400.00  
Marilyn A. Osmundsen    HSE Trumpet 2            -\$480.00  
Kara Sadiang-Abay\*      HSN Orchestra            -\$480.00
- E. **REVISED** Winter 20223 – 2024 Coaching Recommendations & Payments  
Robert Dietlemeier\*      HSS Asst. Girls' Track      \$3,669.00; Step 2  
James P. Rankin            HSS Asst. Boys' Basketball    \$6,101.00; Step 3

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F. Winter 2023 – 2024 Coaching Recommendations & Payments:  
Joshua R. Power IS Athletic Coordinator \$1,941.66

G. Winter 2023 – 2024 Coaching Resignations:

Matthew D. Smith IS Athletic Coordinator -\$1,941.66

H. Spring 2023 – 2024 Coaching Recommendations & Payments:

<u>William A. Beining</u>	HSE Asst. Baseball	Volunteer
<u>Dillon M. Clark</u>	HSS Head Boys' Lacrosse	\$5,637.00; Step 2
<u>Lauren L. Coppinger</u>	IN Asst. Softball	Volunteer
<u>Daniel J. Cruz</u>	IE Intramurals	\$1,635.60
<u>Caleb DeLaRosa</u>	IN Asst. Baseball	Volunteer
<u>Gregory F. Elias</u>	HSN Asst. Baseball	\$5,401.00; Step 3
<u>Mitchell Lang*</u>	HSS Asst. Boys' Lacrosse	\$5,401.00; Step 3
<u>Thomas Larney*</u>	HSE Asst. Baseball	\$3,512.00; Step 1
<u>Matthew R. Martin</u>	HSS Weight Training	\$5,376.00; Step 3
<u>Patrick Meagher*</u>	HSN Asst. Baseball	Volunteer
<u>Alicia Nappi*</u>	HSS Asst. Girls' Lacrosse	\$3,512.00; Step 1
<u>David M. Oizerowitz</u>	HSN Weight Training	\$5,376.00; Step 3
<u>Kyle G. Sandberg</u>	HSE Weight Training	\$5,376.00; Step 3
<u>Sean Wallace*</u>	HSS Asst. Boys' Lacrosse	\$3,512.00; Step 1

I. Spring 2023 – 2024 Coaching Resignations:

<u>William A. Beining</u>	HSE Asst. Baseball	-\$5,401.00; Step 3
<u>Catherine R. Humphrey</u>	HSS Asst. Girls' Lacrosse	-\$5,401.00; Step 3
<u>Michael J. Peck</u>	HSN Asst. Baseball	-\$5,401.00; Step 3

*\*On Approved Sub List*

**20. Off Payroll Report** (Attached)

**21. Substitute Nurses/Athletic Trainer/Secretaries/Administrators** (Attached)

CERTIFICATED STAFF 22-23:

**22. Recommended Leave of Absence Requests:**

A. Employee #16064 Family 1/30/2024 - 2/22/2024  
STR School Nurse

**23. Retirement:**

A. Cristina C. Shaffery 3/1/2024  
HSE Nurse Assistant (Pending State Approval)

SUPPORT STAFF 24-27:

**24. Special Education Paraprofessionals:**

A. **Rescind** Employment Offer (Not Accepting Position):

Maria C. DeCandia (R) \$20,081.00  
BW Tier II Paraprofessional 3/4/2024 – 6/30/2024 (Prorated)

B. Recommended change of employment:

Rocio Fatula Change to:  
HA Cafeteria/Playground Aide ED Tier II Paraprofessional +\$7,233.60  
2/26/2024 – 6/30/2024 (Prorated)

C. Resignations:

Domenica Mayersohn 3/1/2024  
PB Tier II Paraprofessional

**25. Cafeteria/Playground Aides:**

A. Recommended for Employment:  
{ Code = (R) Replacement }

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<u>Elizabeth A. DiCicco</u>	(R)	\$5,961.11
Walnut Street	2/26/2024 – 6/30/2024	(Prorated) (Re-Hire)

<u>Meagan M. Wood</u>	(R)	\$5,961.11
Cedar Grove	2/26/2024 – 6/30/2024	(Prorated)

B. Recommended Leave of Absence Requests:

<u>Employee #17033</u>	Medical	2/28/2024 – 3/13/2024
Cedar Grove		

C. Recommended for placement on the substitute list at a rate of \$15.13 per hour effective 2/22/2024:

Annette Degregario

**26. Food Services Department:**

A. **REVISED** Recommended for Employment:  
{ Code = (R) Replacement }

<u>Kimberly A. Nastvogel</u>	(R)	\$10,803.98*
HSN Cafeteria Worker	2/22/2024 – 6/30/2024	(Prorated)

*\*Salary Change*

**27. Transportation Department:**

A. Recommended for employment to complete the probationary period:

<u>Alicia M. Giraldo</u>	Sped Bus Attendant	<u>Effective Dates:</u> 3/16/2024 – 6/30/2204
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B. Recommended for employment beyond the probationary period:

		<i>Effective Dates:</i>
<u>Kyle J. Carlisle</u>	Sped Bus Driver	3/3/2024 – 6/30/2024
<u>Keith W. DePhillips</u>	Regular Bus Driver	2/16/2024 – 6/30/2024
<u>Peter A. Dudley Jr.</u>	Regular Bus Driver	3/16/2024 – 6/30/2024
<u>Nicole A. Gibson</u>	Regular Bus Driver	3/24/2024 – 6/30/2024
<u>Dana A. Herrmann</u>	Regular Bus Driver	2/16/2024 – 6/30/2024
<u>James M. Maddalena Jr.</u>	Sped Bus Driver	11/23/2023 – 6/30/2024
<u>Amanda L. Maisano</u>	Regular Bus Driver	3/23/2024 – 6/30/2024
<u>Lilia Espana Pacheco</u>	Regular Bus Driver	3/3/2024 – 6/30/2024
<u>Thomas R. Riscoe</u>	Sped Bus Driver	11/28/2023 – 6/30/2024
<u>Jennifer A. Salage</u>	Sped Bus Attendant	2/16/2024 – 6/30/2024
<u>Carlos J. Santiago</u>	Regular Bus Driver	3/2/2024 – 6/30/2024
<u>Kimberly Scrofani</u>	Regular Bus Driver	2/16/2024 – 6/30/2024
<u>Teddy Soto</u>	Regular Bus Driver	12/2/2023 – 6/30/2024
<u>Christa M. Tisch</u>	Regular Bus Driver	3/3/2024 – 6/30/2024
<u>Jacqueline A. VanArsdale</u>	Regular Bus Driver	3/3/2024 – 6/30/2024
<u>Susan B. Wilson</u>	Sped Bus Attendant	2/16/2024 – 6/30/2024

C. **REVISED** Suspension without pay:

Employee #15184            2/13/2024 – 2/21/2024

D. Resignations:

Michaela R. Courvoisier            3/1/2024  
Sped Bus Attendant

**28. Cafeteria/Playground Aides:**

A. Resignation (Change from Termination):

Employee #17366            2/7/2024

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Morrison, Pascarella, Polozzo, Nardini, Eagan*

*Noes: None*

*Recused: None*

*Abstained: Morrison #3A*

*Absent: None*

**EDUCATIONAL PROGRAMS ITEMS (#1-10) + ADDENDUM (#11)**  
**(ITEM #10 TABLED)**

*A motion was made by Mrs. Howe, seconded by Mr. Kidney and carried that the following Personnel Agenda (#1-10) + Addendum (# 11) with (Item # 10 Tabled) be approved:*

**1. Affirmative Action:**

A. Recommend approval of the attached resolution declaring the month of March 2023 as Women’s History Month.

**2. Application for Reimbursement of Professional Graduate Courses (Attached)**

**3. Donations:**

A. Recommend the attached be accepted with thanks.

**4. Educational Activity Requests (Attached)**

**5. Extracurricular:**

A. Winter Sports Schedules (Attached)

Intermediate East, North and South

**6. Funded Programs: (Attached)**

- A. Recommend approval of the attached Local Recreation Improvement Grant (LRIG) Application to install a new playground structure at South Toms River Elementary.

**7. Graduate Reimbursement (Attached)**

**8. Student Services:**

- A. Out-of-District Day Placement Requests (Attached)
- B. Tuition Pupils Received Requests (Attached)
- C. Tuition Pupils Sent Requests (Attached)

**9. Recommended Professional Leave Requests (Attached)**

**10. ITEM #10 WAS TABLED FROM THE AGENDA**

**11. Funded Programs: (Attached)**

- A. Recommend approval of the attached Teacher Climate and Culture Innovation Grant Application funded by the New Jersey Department of Education.

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Morrison, Pascarella, Polozzo, Nardini, Eagan*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**OLD BUSINESS**

None.

**NEW BUSINESS**

Mrs. Howe was excited to share that our school district puts on amazing school plays. In recognition of School Resource Appreciation Day on February 16, 2024, Mrs. Howe thanked all of our officers for keeping our staff and children safe. Mrs. Howe attended a Special Needs Prom on February 9, 2024 at the Presbyterian Church and was happy to see many staff members volunteer. Mrs. Howe thanked the bus driver who drove our high school students to the Armory in New York.

Mrs. Morrison was excited to share that our school district puts on great school plays. Mrs. Morrison thanked the Beachwood PTO for hosting a Someone Special Social and is excited about the upcoming initiative at Beachwood Elementary School for putting together a Read-a-Thon. Mrs. Morrison thanked our School Resource Officers for everything they do.

Mrs. Polozzo thanked our School Resource Officers for keeping our students and staff safe every day.

Mrs. Eagan thanked the board members and administrators for what they do at our board meetings.

**COMMENTS FROM GUESTS AND PRESS – AGENDA ITEMS ONLY** *(limited to 5 minutes as per Board Policy # 0167 – Public Participation in Board Meetings)*

Public comments were heard by Krista Whittaker.

**MOTION TO ADJOURN**

*A motion was made by Mr. Nardini, seconded by Mr. Kidney and carried that the meeting be adjourned at 8:49 P.M.*

*All members present voting Aye.*

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*Wendy L. Saxton, Board Secretary*

**Toms River, New Jersey, February 21, 2024**