

**Toms River, New Jersey, March 20, 2024**

A Regular Meeting of the Board of Education of the Toms River Regional Schools took place at Intermediate East, 1519 Hooper Avenue, Toms River, on Wednesday, March 20, 2024 at 6:00 P.M.

Board President Ms. Kathy Eagan read the following Opening Statement:

“Good Evening, Welcome to a Regular Meeting of the Board of Education of the Toms River Regional Schools.”

“This meeting was announced to the public through a notice published in The Star Ledger and the Asbury Park Press on March 5, 2024, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

A roll call of attendance indicated the following Board Members were present: Mr. James Capone, Mrs. Jennifer Howe, Mrs. Melissa Morrison, Mrs. Paola Pascarella, Mrs. Anna Polozzo, Mr. Joseph Nardini and Ms. Kathy Eagan.

Mrs. Ashley Lamb arrived at 6:04 p.m.

Mr. Kevin Kidney arrived at 6:11 p.m.

Also in attendance were Superintendent Citta, Assistant Superintendents DiMeco, Ricotta, Thomas, Business Administrator Doering, Board Secretary Saxton, and Board Attorney Burns.

**EXECUTIVE SESSION - 6:02 P.M.**

*A motion was made by Mrs. Polozzo, seconded by Mr. Nardini and carried that the following Executive Session Resolution be approved:*

Resolved, that the Board of Education, at this time, move to a closed session to be held in Intermediate East Faculty Lounge, 1519 Hooper Avenue, Toms River, New Jersey, for the purpose of:

Executive Session – To *Include* – HIB Appeal #63523, Personnel RICE #13737, #16075, #16885, #12398, #10692, #11027, #14556, #15558; Legal/Litigation Update; Harassment, Intimidation and Bullying Report; Fire & Security Drill Report; Suspension Report; Other. Subject to change.

as outlined under the Open public Meetings Act.

**RETURN TO REGULAR SESSION – 7:32 P.M.**

*A motion was made by Mr. Nardini, seconded by Mrs. Polozzo and carried that the Board return to Regular Session at 7:32 P.M.*

*All members present voting Aye.*

**PLEDGE OF ALLEGIANCE**

Board President Ms. Kathy Eagan led the Board and audience in the Pledge of Allegiance.

**SUPERINTENDENT COMMENTS**

Superintendent Michael Citta was excited about celebrating, recognizing and honoring our amazing teachers and staff. Superintendent Citta has seen so many of our staff members while he updates everyone on the budget and was reminded every day how lucky our children are to have such exceptional, dedicated, loving and resilient professionals, that help mold the lives of our students. Superintendent Citta acknowledges that the commitment to the kids in our community remains constant because of our entire staff, no matter what obstacle or challenge. Superintendent Citta could not be more proud of what the staff brings and how Toms River Schools moves forward every day for our students.

**STUDENT REPRESENTATIVES**

Student Representatives from all three high schools updated Board on the academic and athletic successes taking place at their respective schools, as well as events taking place and fund raising activities.

Charles Blajda, High School East  
Brialis Phan, High School North  
Jordyn Lynch, High School South

## **STUDENT/STAFF AWARDS**

- Teacher of the Year

The list of student, staff and volunteer award recipients is attached to the minutes.

## **COMMITTEE REPORTS**

### **Budget & Finance Committee – Mrs. Polozzo**

The Budget and Finance Committee of the Board of Education of the Toms River Regional Schools met on March 13, 2024 at High School North Media Center, Toms River, New Jersey from 6:00 P.M. to 6:24 P.M. The meeting was streamed for public viewing. Committee Chair, Anna Polozzo, read the following opening statement:

“Good evening, welcome to the Budget and Finance Committee Meeting of the Board of Education of the Toms River Regional Schools. Notice of this meeting was published in the Asbury Park Press and the Star Ledger on March 5, 2024, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In addition to the Committee Chair, in attendance were Board members- James Capone, Kathy Eagan, Kevin Kidney, Ashley Lamb, Melissa Morrison, Joe Nardini and Paola Pascarella, Superintendent- Mike Citta, Assistant Superintendents- Jim Ricotta, Cara DiMeo and Pat Thomas, Business Administrator- Bill Doering, Board Secretary- Wendy Saxton and Board Attorney- William Burns. The meeting was open to the public and an opportunity for in-person public comment was provided after the last committee meeting of the evening.

As we do every month, the committee reviewed the expenditures listed in the Purchasing Agenda, which was emailed to the Board, and posted in the Board’s Google Docs folder, prior to the Budget and Finance Committee meeting. The Purchasing Agenda also included items of zero value, bids, change orders and resolutions. Purchasing Agenda questions by various individual Board members were answered by Mr. Doering and other members of the administration. The Purchasing Agenda for this month is in the amount of \$8,860,303.65 for the 2023-24 school year. The Budget &

Finance Committee is recommending the approval of the Purchasing Agenda by the full Board.

The committee was then presented with District lease, sponsorship and other rental agreements totaling \$2,600 for the month of March 2024 (2023-24 cumulative total is \$476,725) and these are also recommended for approval at the regular board meeting.

Next, the committee was advised regarding the status of the 2024-25 budget. First, it was noted that our Citizens' Budget Ad Hoc Committee is scheduled for March 26, 2024 at 6:00 PM at the High School North Media Center. The committee was provided with a draft of the tentative budget resolution and financial pages, including the tax impacts, as the tentative budget will be on the March 20, 2024 agenda. The budget conforms to broad goals presented to the Board in December 2023, and provides for the same number of staff positions we currently have, subject to reallocation based on need. The budget is balanced on the revenue side by a state loan/other funding source of \$26,498,520. The district is putting forth significant efforts on multiple fronts to address this funding crisis, including on the legislative and regionalization fronts.

Next, Mr. Citta handed out and discussed the testimony he will be providing in front of the Senate Education Committee on March 14, 2024, as well as discussing other legislative efforts.

Finally, Mr. Citta advised the committee that an updated calendar will be on the March 20, 2024 Board agenda, with the change being April 16, 2024 becoming an early dismissal day due to the election that afternoon from 1:30 PM to 8:00 PM.

### **Building & Grounds Committee – Mr. Nardini**

The ESIP & Building Initiative Committee of the Board of Education of Toms River Regional Schools met on March 13, 2024, starting directly after the curriculum committee meeting.

Mr. Nardini read the following opening statement: "Good evening and welcome to the ESIP & Building Initiative Committee Meeting of the Board of Education of Toms River Regional Schools. Notice of this meeting was announced to the public through a notice published in the Asbury Park Press and the Star-Ledger on March 5, 2024, which

constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In attendance were board members Anna Polozzo, Joe Nardini, Melissa Morrison, Ashley Lamb, James Capone, Paola Pascarella, and Kathy Eagan, Superintendent Michael Citta, Business Administrator William Doering, Assistant Superintendents James Ricotta, Cara DiMeo, and Pat Thomas; Manager of Capital Projects- Mark Wagner, Manager of Facilities- Sam Pepe, Richard Brown and Derek Jordan of Colliers Engineering. The meeting was open to the public. An opportunity for public comment was provided.

## **ESIP PROJECTS**

The Intermediate South and Citta Elementary energy management projects are ongoing and on schedule. Mr. Jordan stated the projects should be in the closeout stage by the end of March.

## **BUILDING INITIATIVES PROJECTS**

Projects recently completed were reviewed including:

Site 181-Group 2 (HS North, Intermediate South, Early Learning Center) Newport has completed the punch list and close-out is in progress.

Site 172A- District Wide Security project with JCT Solutions. A punch list is completed and closeout is in progress.

Projects currently under construction were reviewed including:

Site 186A- Group 4 (HSS, PBE, WSE) Much progress continues with meetings and HVAC controls being set with our contractor, Newport.

Site 188- Group 6 (HSE, EDE, SBE) Much progress continues to be made as our contractor, Newport, continues with HVAC controls. We anticipate completion at the end of March.

## **PROJECTS-NEW**

Mr. Pepe and our facilities department will be removing carpet in four rooms at Walnut St. Elementary that currently have worn carpet squares that will be replaced with

tile flooring. We are receiving quotes for remediation for additional rooms of flooring at Walnut St. to be completed over the summer. Our facilities department is securing quotes to replace four roof hatches that are in poor condition. Mr. Wagner announced that the district prepared an RFP for a Construction Manager to oversee the Intermediate South project. The district is in communication with Eccotrol, Trane, and OMI to receive HVAC service equipment contracts for our equipment. While our in-house staff can service this equipment on a daily basis, many components are proprietary and require parts/equipment from the manufacturer to complete repairs. Mr. Pepe explained that facilities are verifying utilities for three new dishwashers so they can be installed.

## **PROJECTS-OLD**

The Intermediate South Site 174 project is out to bid at this time with a May 7, 2024 scheduled receipt of bids. JBAC is scheduled for placement of the air structure skin during the summer of 2025. The Intermediate East grinder pump is scheduled for installation over spring break and/or summer. The ROD grant to repair the coping at East Dover Elementary School is currently out to bid. Bids for the projects are being received on March 26th. Site 195 Alyssa's Law Grant to fund generators is currently under bid review.

A recommendation for the award will be made at the March meeting. Generators would be installed at HS North, HS East and a connection added to Intermediate East. The Silver Bay Elementary land sale resolution has been prepared and will be shared with the board for their vote at the March meeting. The land survey has been adjusted so the resolution was modified to reflect accurately.

## **COMMUNICATION**

The Department of Environmental Protection sent communication to the district commending Mr. Pepe and Ms. Venberg on their diligent work completing and submitting the Storm Water Management Plan for our Transportation Compound. The DEP also communicated that they will be in the district to inspect our IPM program plans.

The district received a Township of Toms River Planning Board notice requesting approval for subdivision for Block 171, Lot 16.01 Toms River Township. This parcel is adjacent to Joseph A. Citta Elementary School. One of the lots is currently under

construction. The proposed subdivided lot requires a variance on the number of parking stalls to be provided.

**Curriculum Committee – Mrs. Morrison**

The Curriculum Committee of the Board of Education of Toms River Regional Schools met on March 13, 2024, within a virtual live-streamed meeting on the internet, beginning at 6:20 PM.

Committee Chair, Melissa Morrison, read the following opening statement: “Good evening and welcome to the Curriculum Committee Meeting of the Board of Education of Toms River Regional Schools. Notice of this meeting was announced to the public through a notice published in the Asbury Park Press and The Star Ledger on March 5, 2024 which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In addition to the Committee Chair, Melissa Morrison, in attendance were Board President Kathy Eagan, Vice President Joe Nardini, Board members Kevin Kidney, Paola Pascarella, James Capone, Jen Howe & Ashley Lamb. Assistant Superintendents- James Ricotta, Cara DiMeo and Pat Thomas, were in attendance, as well as Curriculum Directors Rachel Cicala & Adrienne Gold, Director of Guidance, John Green and Director of Testing & Funded Programs, Richard Fastnacht, and Director of Special Education, Joy Forrest. The meeting was live streamed to the public and an opportunity for public comment was provided.

Mr. Thomas opened the meeting and presented the agenda. Ms. Gold handed out a one-page summary of the upcoming IXL pilot to be implemented at the middle school level, providing the board with an overview of the expected alignment with current practices and enhanced assessment methodology.

Mr. Green then presented to the board and community about the transition model being implemented at the middle school level to prepare students for college and career focus at the high school. This entails student visits to the intermediate schools in addition to guidance department visits and orientation programs.

Discussion ensued regarding additional supports that can be provided to balance the transition of students moving from elementary to middle school.

**Personnel Committee – Mrs. Morrison**

A Personnel Committee Meeting of the Board of Education of the Toms River Regional Schools took place at the High School North, Guidance Office, 1245 Old Freehold Rd., Toms River, New Jersey on March 13, 2024 at 5:30 p.m. This meeting is not publicly advertised as the committee reviews personnel information which includes names of individual staff members as well as possible new staff members.

In attendance were committee members, Kathy Eagan, Board President, James Capone, Jennifer Howe and Melissa Morrison. Also in attendance were Michael Citta, Superintendent, Cara DiMeo, Assistant Superintendent, Pat Thomas, Assistant Superintendent, James Ricotta, Assistant Superintendent, William Burns, Esq. and Megan Osborn, Director of Human Resources.

The meeting was opened at 5:30 p.m. by Melissa Morrison, Michael Citta, Superintendent, discussed with the members, recommendations for new hires, extra curricular for presentation at the board meeting on Wednesday, March 20, 2024.

The committee adjourned at 5:45p.m.

**Policy Committee – Mrs. Lamb**

The Policy Committee of the Board of Education of the Toms River Regional Schools took place at HSN Guidance Office on Wednesday, March 13, 2024 at 5pm.

In attendance were Ashley Lamb, Kathy Eagan, Kevin Kidney, Superintendent, Michael Citta, Assistant Superintendents, James Ricotta Jr., Patrick Thomas, and Cara DiMeo, William Burns, Esq. and Director of Human Resources, Dr. Megan Osborn.

Assistant Superintendent Patrick Thomas, presented the following policies for review and deliberation in preparation for the first reading at the Board of Education meeting on March 20, 2024:

- P 2411 Guidance Counseling (M) (Revised) N.J.A.C. 6A:7-1.1; 6A:7-1.3; 6A:7-1.7; 6A:8-3.2
- P 5570 Sportsmanship (Revised) N.J.A.C. 6A:7-1.1; 6A:7-1.3

- P 5841 Secret Societies (Revised) N.J.A.C. 6A:7-1.1; 6A:7-1.3
- P& R 7610 Vandalism (Revised) N.J.A.C. 6A:7-1.1; 6A:7-1.3; 6A:16-6.3

Members of Central Administration answered questions regarding the policies and regulation.

**COMMENTS FROM GUESTS AND PRESS – AGENDA ITEMS ONLY** (*limited to 3 minutes as per Board Policy # 0167 – Public Participation in Board Meetings, the first public session will be limited to a total of 30 minutes*)

Public Comments were heard by Lisa Contessa.

**SUPERINTENDENT COMMENTS**

- Budget Update

Superintendent Citta advised that we will have the Citizen’s Budget Advisory Meeting next Tuesday, March 26, 2024, in the Media Center at Toms River High School North, at 6:00 p.m., where we will unpack every part of our budget and go over it line item by line item. If you have attended any of the informational hearings on the referendum which were Monday, Tuesday and this Thursday, Mr. Citta advised that he has reviewed the details of our budgetary issues and the proposed solutions to move forward along with the strategies that we could use on how to deal with them in the future.

**APPROVAL OF THE SUBMISSION OF THE 2024-2025 TENTATIVE BUDGET TO THE COUNTY OFFICE**

*A motion was made by Mr. Kidney, seconded by Mrs. Howe and carried that the Approval of the Submission of the 2024-2025 Tentative Budget to the County Office be approved.*

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Morrison, Pascarella, Polozzo, Nardini, Eagan*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL OF THE RESOLUTION OF THE TOMS RIVER REGIONAL SCHOOLS, COUNTY OF OCEAN, STATE OF NEW JERSEY, RATIFYING SCHOOL REGIONALIZATION REFERENDUM QUESTION AND REQUESTING OCEAN COUNTY CLERK AND NEW JERSEY DEPARTMENT OF EDUCATION TO SCHEDULE AND HOLD THE REFERENDUM ON APRIL 16, 2024 (ATTACHED)**

*A motion was made by Mr. Nardini, seconded by Mr. Kidney and carried that the Approval of the Resolution of the Toms River Regional Schools, County of Ocean, State of New Jersey, Ratifying School Regionalization Referendum Question and Requesting Ocean County Clerk and New Jersey Department of Education to Schedule and Hold the Referendum on April 16, 2024 (Attached) be approved.*

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Nardini, Eagan*

*Noes: Morrison, Pascarella, Polozzo*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL OF THE RESOLUTION OF THE TOMS RIVER REGIONAL SCHOOLS BOARD EDUCATION PROCLAIMING THE MONTH OF APRIL AS WORLD AUTISM MONTH (ATTACHED)**

*A motion was made by Mrs. Polozzo, seconded by Mr. Nardini and carried that the Approval of the Resolution of the Toms River Regional Schools Board of Education Proclaiming the Month of April as World Autism Month (Attached) be approved.*

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Morrison, Pascarella, Polozzo, Nardini, Eagan*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL OF THE REVISED 2023-2024 PUPIL CALENDAR (\*APRIL 16, 2024  
EARLY DISMISSAL FOR SPECIAL ELECTION)**

*A motion was made by Mrs. Howe, seconded by Mr. Kidney and carried that the Approval of the Resolution of the Revised 2023-2024 Pupil Calendar (\*April 16, 2024 Early Dismissal for Special Election) be approved.*

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Nardini, Eagan*

*Noes: Morrison, Pascarella, Polozzo*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL OF THE RESOLUTION FOR THE CONVEYANCE OF LAND  
(ATTACHED)**

*A motion was made by Mr. Kidney seconded by Mr. Capone and carried that the Approval of the Resolution for the Conveyance of Land (Attached) be approved.*

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Nardini, Eagan*

*Noes: Morrison, Pascarella, Polozzo*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL TO APPOINT AFFIRMATIVE ACTION OFFICERS FOR THE 2024-2025 SCHOOL YEAR AND AUTHORIZE THE AAO TO CONDUCT YEARLY EQUITY TRAINING FOR ALL STAFF**

*A motion was made by Mrs. Polozzo seconded by Mrs. Howe and carried that the Approval to Appoint Affirmative Action Officers for the 2024-2025 School Year and Authorize the AAO to Conduct Yearly Equity Training for All Staff be approved.*

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Morrison, Pascarella, Polozzo, Nardini, Eagan*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL OF THE FIRST READING OF THE FOLLOWING POLICIES, REGULATIONS AND BYLAWS AS LISTED IN THE AGENDA**

*A motion was made by Mrs. Howe, seconded by Mr. Kidney and carried that the Approval of the First Reading of the Following Policies, Regulations and Bylaws as listed in the Agenda be approved.*

{Code = (M) Mandated; (R) Recommended}

- P 2411 Guidance Counseling (M) (Revised) N.J.A.C. 6A:7-1.1; 6A:7-1.3; 6A:7-1.7; 6A:8-3.2
- P 5570 Sportsmanship (Revised) N.J.A.C. 6A:7-1.1; 6A:7-1.3
- P 5841 Secret Societies (Revised) N.J.A.C. 6A:7-1.1; 6A:7-1.3
- P & R 7610 Vandalism (Revised) N.J.A.C. 6A:7-1.1; 6A:7-1.3; 6A:16-6.3

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Morrison, Pascarella, Polozzo, Nardini, Eagan*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL AND ADOPTION OF THE SECOND READING OF THE FOLLOWING POLICIES, REGULATIONS AND BYLAWS AS LISTED IN THE AGENDA**

*A motion was made by Mr. Kidney , seconded by Mrs. Howe and carried that the Approval and Adoption of the Second Reading of the Following Policies, Regulations and Bylaws as listed in the Agenda be approved.*

{ Code = (M) Mandated; (R) Recommended }

- P&R 3212 Attendance (M) (Revised) (NJSA:30-1, 30-4)
- P&R 4212 Attendance (M) (Revised) (NJSA:30-1, 30-4)
- P 8500 Food Services (M) (Revised) (NJSA:33-4, 5, 10, 11, 11.1, 11.2, 11.3, 11.5, 14.1, 21, 21a)
- P&R 3432 Sick Leave (Abolished)
- P&R 4432 Sick Leave (Abolished)
- P&R 5460.02 Bridge Year Pilot Program (Abolished)
- P8540 School Nutrition Programs (Abolished)
- P8550 Meal Charges/Outstanding Food Service Bill (Abolished)

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Morrison, Pascarella, Polozzo, Nardini, Eagan*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL OF THE AGENDA ITEMS #20 THROUGH #25 AS LISTED IN THE AGENDA**

*A motion was made by Mrs. Polozzo, seconded by Mr. Kidney and carried that the Approval of the Agenda Items #20 through #25 as listed in the Agenda be approved.*

**20. Approval of the Harassment, Intimidation and Bullying Report**

**21. Approval of District Facility Lease, Sponsorship and other Rental Agreements (attached)**

**22. Approval of the Fire & Security Drill Report**

**23. Approval of Minutes: (Regular and/or Executive, where applicable)**

*February 21, 2024*

**24. Approval of Bills:**

General	\$	10,036,218.64
Cafeteria	\$	324,848.26
Payroll (Gross) February 9, 2024	\$	6,150,445.22
(Gross) February 23, 2024	\$	6,722,066.03

**25. Board Secretary's Agenda**

**School Year 2023-2024**

*Purchases – Pages 1 through 30 - \$ 8,860.303.65*

**Zero Value**

**Contract Extensions**

**Jointures**

**Award of Bids**

**Student Transportation**

**Permission to Advertise**

**School Year 2024-2025**

**Resolutions**

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Morrison, Pascarella, Polozzo, Nardini, Eagan*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL AND CERTIFICATION OF THE BOARD SECRETARY'S REPORT FOR JANUARY 2024**

Pursuant to N.J.A.C. 6A:22.1.11(c), I, Wendy Saxton, Board Secretary, certify that as of January 2024 no budgetary line items account has obligations and payments (contracted orders) which exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8-1, that the district's accounts have been reconciled and are in balance.

Through the adoption of this resolution, we the Toms River Board of Education, pursuant to N.J.A.C. 6A:22-2.11(c), certify that as of January 2024 after a review of the Secretary's monthly report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:22-2.11 (c) and that sufficient funds are available to meet the district's needs.

*A motion was made by Mrs. Polozzo, seconded by Mr. Nardini and carried that the Approval and Certification of the January 2024 Secretary's Monthly Financial Reports be approved:*

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Morrison, Pascarella, Polozzo, Nardini, Eagan*

Noes: None

Recused: None

Abstained: None

Absent: None

**PERSONNEL AGENDA (# 1-17) + ADDENDUM (# 18-25)**

*A motion was made by Mrs. Polozzo, seconded by Mrs. Howe and carried that the following Personnel Agenda (#1-17) + Addendum (#18-25) be approved:*

**PERSONNEL ITEMS 1-17**

**CERTIFICATED STAFF 1-5:**

**1. Recommended for Employment:**

**{Code = (R) Replacement; (TR) Temporary Replacement; (New) New Position}**

A.	<u>Emma Lamparelli</u>	(R)	\$
	HSE Technology	9/1/2024 - 6/30/2025	60,630

**2. Recommended Leave of Absence Requests:**

A.	<u>Employee #13647</u> IN Life Skills	Family	2/22/2024 - 3/15/2024 (revised leave end date)
B.	<u>Employee #14400</u> IE Science Gr. 6	Family Ext.	5/18/2024 - 6/30/2024
C.	<u>Employee #14528</u> HSE Sped RR	Family	4/8/2024 - 6/30/2024
D.	<u>Employee #16562</u> HSN Sped RR	Family	2/15/2024; 2/22/2024 - 2/23/2024; 2/27/2024 - 2/28/2024; 3/4/2024;

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			3/6/2024 - 3/7/2024; 3/12/2024 - 3/13/2024 3/20/2024; 4/8/2024 - 4/12/2024
E.	<u>Employee #15845</u> IN Math Gr. 8	Family	4/24/2024 - 6/30/2024
F.	<u>Employee #16688</u> HSN Sped RR	Family	2/9/2024 - 2/15/2024 (rescind leave dates) 2/16/2024 - 3/12/2024 (revised leave end date)
G.	<u>Employee #16550</u> JAC Preschool	Family	4/8/2024 - 6/30/2024
H.	<u>Employee #16669</u> IN Technology Gr. 6 & 7	Family	3/4/2024 - 3/15/2024
I.	<u>Employee #15694</u> JAC Speech Language Specialist	Family	5/13/2024 - 6/30/2024
J.	<u>Employee #12874</u> JAC+ Art	Medical	3/11/2024
K.	<u>Employee #15722</u> ED Grade 1	Family	4/23/2024 – 6/30/2024 (revised leave start date)

**3. Resignations:**

A.	<u>Danielle N. Sargrad</u> ND Sped MD	3/28/2024
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**4. Retirements:**

A.	<u>Sherry Cummings Newman</u>	7/1/2024
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JAC Sped RR

- B. Victoria A. Hansen 7/1/2024  
SB Media/Technology
- C. Matthew J. Zuech 7/1/2024  
IS Computer Literacy

**5. Transfer effective 3/1/2024:**

	<u>From:</u>	<u>To:</u>
<u>Jessica K. Barrett</u> School Nurse	ED 11-000-213-014-008-1200	HSE 11-000-213-104-023-1400

**STAFF FOR EDUCATIONAL PROGRAMS 6:**

**6. Senior Credit Recovery Program:**

- A. Recommend approval for the attached list of employees to receive payment for the Senior Credit Recovery Program from 4/9/2024 - 5/30/2024.

**SUPPORT STAFF 7-14:**

**7. Secretarial Services:**

- A. Retirements:

Jill V. Johnston 7/1/2024  
Central Reg. Admin Asst. - TREA

Donna M. Speaker 7/1/2024  
IE Secretary

**8. Special Education Paraprofessionals:**

- A. Recommended for Employment:  
{ Code = (R) Replacement }

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<u>Robert A. Baudo Jr.</u> IS Tier II Paraprofessional	(R) 3/25/2024 – 6/30/2024	\$19,581.00 (Prorated)
<u>Kathryn G. LaMantia</u> PB Tier II Paraprofessional	(R) 3/25/2024 – 6/30/2024	\$20,081.00 (Prorated)
<u>Marissa N. Rios</u> HSN Tier II Paraprofessional	(R) 3/25/2024 – 6/30/2024	\$19,581.00 (Prorated)

B. Recommended Change of Contract Start Date:

<u>Rocio Fatula</u> ED Tier II Paraprofessional	2/22/2024
<u>Emily V. Schlenger</u> BW Tier II Paraprofessional	3/11/2024

C. Recommended Leave of Absence Requests:

<u>Employee #13737</u> IS Tier I Paraprofessional	Family	3/4/2024 – 5/10/2024
<u>Employee #15542</u> IS Tier I Paraprofessional	Personal	3/21/2024; 4/18/2024; 4/25/2024 (rescind leave dates)
<u>Employee #15938</u> PB Tier II Paraprofessional	Family	3/18/2024 – 4/30/2024

D. Transfer effective 2/21/2024:

	<u>From:</u>	<u>To:</u>
<u>Ines A. Roldan</u> Tier II Paraprofessional	ED 11-000-217-106-008-0205	WD 11-000-217-106-006-0205

E. Suspension with pay:

<u>Employee #13737</u>	3/1/2024
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F. Resignations:

Madison E. Shear 3/9/2024  
ELC Tier I Paraprofessional

9. Cafeteria/Playground Aides:

A. Recommended for Employment:  
{Code = (R) Replacement}

Annette E. DeGregorio (R) \$5,961.11  
West Dover 3/25/2024 – 6/30/2024 (Prorated)

B. Recommended for placement on the substitute list at a rate of \$15.13 per hour effective 3/21/2024:

Thomas A. Companion

10. Custodial Department:

A. **Rescind** Employment Offer (Not Accepting Position):

Cynthia E. Lynch (R) \$35,000.00  
ND Night Custodian 2/22/2024 – 6/30/2024 (Prorated)

B. Recommended change of employment:

Alberto N. Chang *Change to:*  
IE Night Custodian IS Day Custodian -\$1,000.00  
3/21/2024 – 6/30/2024 (Prorated)

C. Recommended Leave of Absence Requests:

Employee #14897 Family 3/2/2024 – 4/2/2024  
IS Custodian Ext.

D. Recommended for employment to complete the probationary period:

Steven J. Shive IN Night Custodian *Effective Dates:*  
4/21/2024 – 6/30/2024

E. Recommended for employment beyond the probationary period:

Stephanie T. Bellotti HSN Night Custodian *Effective Dates:*  
2/18/2024 – 6/30/2024  
Juan Mejias ND Night Supervisor 4/21/2024 – 6/30/2024

F. Recommended for placement on the substitute list at a rate of \$16.64 per hour effective 3/21/2024:

Mary E. Brand  
Edith Y. Chavez Figueroa

G. Suspension without pay:

Employee #15558 3/7/2024 – 3/13/2024

**11. Food Services Department:**

A. Recommended for Employment:  
{ Code = (R) Replacement }

Angela Christensen (R) \$10,803.98  
HSN Cafeteria Worker 3/21/2024 – 6/30/2024 (Prorated)

B. Recommended Change of Employment:

Janice L. Felton *Change to:*  
BWD “Acting” Lead +\$21,321.40  
Cafeteria Worker (Prorated)  
3/5/2024 – 3/11/2024  
Lori A. Wilson HSE “Acting” Lead +\$22,438.72  
Cafeteria Worker (Prorated)  
2/21/2024 – 3/31/2024



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<u>Brianna J. Sheran</u>	(R)	\$25,318.80
Sped Bus Attendant	3/21/2024 – 6/30/2024	(Prorated)

B. Recommended for employment beyond the probationary period:

		<i>Effective Dates:</i>
<u>Keith P. Morris</u>	Regular Bus Driver	1/19/2024 – 6/30/2024
<u>Gyse D. Pierce</u>	Sped Bus Driver	1/23/2024 – 6/30/2024
<u>Joshua G. Taylor</u>	Regular Bus Driver	1/19/2024 – 6/30/2024

C. Recommended Leave of Absence Requests:

<u>Employee #10835</u> Sped Bus Attendant	Family	3/13/2024
<u>Employee #13574</u> Sped Bus Driver	Family	3/11/2024 – 5/15/2024
<u>Employee #14149</u> Sped Bus Driver	Family	12/12/2023 – 3/14/2024 (revised leave end date)
<u>Employee #16774</u> Regular Bus Driver	Family	2/20/2024 (pm)
<u>Employee #17088</u> Regular Bus Driver	Family	3/6/2024 – 3/17/2024

D. Recommended Salary adjustments/hourly changes effective 3/1/2024 – 6/30/2024:

	<i>Title</i>	<i>Revised Hours</i>	<i>\$</i>
<u>William Avitto</u>	Sped Bus Attendant	8	31,161.60

E. Recommended for placement on the Bus Driver substitute list at a rate of \$27.00 per hour effective 3/21/2024:

Sally A. Cimino

Roy R. Magtuloy

- F. Recommended for placement on the Bus Attendant substitute list at a rate of \$16.00 per hour effective 3/21/2024:

Marjorie A. Kistner  
James K. Rasmussen

- G. Suspension without pay:

Employee #16075                      3/5/2024 – 3/11/2024

- H. Retirements:

Randie L. Moore                      7/1/2024  
Sped Bus Driver

Gilbert Soden Jr.                      7/1/2024  
Regular Bus Driver

**15. Extracurricular:**

- A. Recommend approval for the attached REVISED Tracking and Data Evaluation Stipend for the 2023 - 2024 school year (Perkins Grant Funded)

- B. Extracurricular New Club Recommendations:

HSE AAPI Club  
HSE Mancala Club

- C. Half Year Fall 2023 – 2024 Extracurricular Recommendations & Payments:

Brenna M. Whalen                      IN Cheerleading                      \$1,637.50

- D. Half Year Spring 2023 – 2024 Extracurricular Recommendations & Payments:

Christina L. Scala                      HSS Annual Advisor                      \$2,754.00

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<u>Elisa M. Waller</u>	IE Art Club	\$196.30
<u>Brenna M. Whalen</u>	IN Cheerleading	\$1,637.50

E. School Musical Recommendations & Payments Updates (2023 – 2024):

<u>Kathy Goff*</u>	HSS Drum Set	+\$480.00
<u>Jonathan Grill</u>	HSS Drum Set	-\$480.00

F. Spring 2023 – 2024 Coaching Recommendations & Payments:

<u>Drew W. Anders</u>	HSS Asst. Boys' Golf	Volunteer
<u>Cole Corrigan*</u>	Asst. Wrestling	\$3,967.00; Step 1
<u>Joshua R. Power</u>	IS Athletic Coordinator	\$1,941.66
<u>Jake Steinmetz*</u>	HSS Asst. Boys' Track	Volunteer
<u>Jennifer Toal*</u>	HSS Asst. Girls' Lacrosse	Volunteer
<u>Ashley Tutzauer*</u>	HSS Asst. Girls' Lacrosse	\$3,512.00; Step 1
<u>Maryellen Tutzauer*</u>	HSS Asst. Girls' Lacrosse	\$5,401.00; Step 3

G. Spring 2023 – 2024 Coaching Resignations:

<u>Alicia Nappi*</u>	HSS Asst. Girls' Lacrosse	-\$3,512.00; Step 1
<u>Matthew D. Smith</u>	IS Athletic Coordinator	-\$1,941.66
<u>Jennifer Toal*</u>	HSS Asst. Girls' Lacrosse	-\$3,669.00; Step 2

*\*On Approved Sub List*

**16. Off Payroll Report (Attached)**

**17. Substitute Nurses/Athletic Trainer/Secretaries/Administrators (Attached)**

**PERSONNEL ITEMS 18-25**

**CERTIFICATED STAFF 18-19:**

**18. Recommended Leave of Absence Requests:**

- |    |   |                |   |
|----|---|----------------|---|
| A. | <u>Employee #16562</u><br>HSN Sped RR   | Family         | 3/11/2024;<br>3/14/2024 - 3/15/2024<br>3/19/2024; |
| B. | <u>Employee #13756</u><br>HSE Math      | Family         | 2/1/2024 - 2/15/2024<br>(revised leave end date)  |
| C. | <u>Employee #16669</u><br>IN Technology | Family<br>Ext. | 3/16/2024 - 3/22/2024                             |

**19. Retirements:**

- |    |  |          |
|----|--|----------|
| A. | <u>Lisa J. Hankins</u><br>WAL Basic Skills | 7/1/2024 |
|----|--|----------|

STAFF FOR EDUCATIONAL PROGRAMS 20:

**20. Title I Approvals: (Attached)**

- A. Recommend approval for the attached list of employees to receive payment under Title I SIA funds commencing September 2023 through June 2024.

SUPPORT STAFF 21-24:

**21. Secretarial Services:**

- A. Retirement:

<u>Rosanne R. Walsh</u> HSS Guidance Secretary	7/1/2024
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**22. Special Education Paraprofessionals:**

- A. Recommended for Employment:  
{ Code = (R) Replacement }

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<u>Jean M. Arthur</u>	(R)	\$19,581.00
ELC Tier II Paraprofessional	3/4/2024 – 6/30/2024	(Prorated)

<u>Natalie N. Ramirez</u>	(R)	\$19,581.00
ELC Tier II Paraprofessional	3/25/2024 – 6/30/2024	(Prorated)

B. Recommended Leave of Absence Requests:

<u>Employee #15938</u>	Family	3/18/2024 - 4/30/2024
PB Tier II Paraprofessional		(rescind leave request)

**23. Cafeteria/Playground Aides:**

A. Recommended Leave of Absence Requests:

<u>Employee #13564</u>	Medical	3/12/2024 – 4/17/2024
Silver Bay	Ext.	

<u>Employee #17033</u>	Medical	3/13/2024 – 3/25/2024
Cedar Grove	Ext.	

**24. Transportation Department:**

A. Recommended Leave of Absence Requests:

<u>Employee#14149</u>	Medical	3/15/2024 – 4/30/2024
Sped Bus Driver		

**25. Extracurricular:**

A. Half Year Spring 2023 – 2024 Extracurricular Recommendations & Payments:

<u>Nicole D'Ambrosio</u>	Special Olympics Director	\$342.71
<u>Nicolas A. Mercadante</u>	Special Olympics Director	\$342.71

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Morrison, Pascarella, Polozzo, Nardini, Eagan*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**EDUCATIONAL PROGRAMS ITEMS (#1-7) + ADDENDUM (#8) WITH  
TABLING (#7)**

*A motion was made by Mrs. Howe, seconded by Mr. Kidney and carried that the following Educational Programs Items (#1-6) + Addendum (#8) + Tabling (#7) be approved:*

**EDUCATIONAL PROGRAMS ITEMS 1-7**

- 1. Application for Reimbursement of Professional Graduate Courses (Attached)**
- 2. Donations:**
  - A. Recommend the attached be accepted with thanks.
- 3. Educational Activity Requests (Attached)**
- 4. Graduate Reimbursement (Attached)**
- 5. Student Services:**
  - A. Out-of-District Day Placement Requests (Attached)
  - B. Tuition Pupils Sent Requests (Attached)
- 6. Recommended Professional Leave Requests (Attached)**

7. **ITEM #7 WAS TABLED FROM THE AGENDA**

**EDUCATIONAL PROGRAMS ITEM 8**

8. **Donations:**

A. Recommend the attached be accepted with thanks.

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Morrison, Pascarella, Polozzo, Nardini, Eagan*

*Noes: None*

*Recused: None*

*Abstained: Morrison #8*

*Absent: None*

**OLD BUSINESS**

None.

**NEW BUSINESS**

Mrs. Ashley Lamb congratulated and thanked our staff members who were awarded and being honored this evening.

Mrs. Melissa Morrison thanked East Dover and West Dover Elementary Schools for allowing her to read in their classrooms and talk to the students. Mrs. Morrison congratulated all of the recipients tonight and thanked everyone who attended the Town Hall meetings.

Mrs. Anna Polozzo attended the Assembly Budget Hearing, listened to the struggling districts in the same circumstances as Toms River Schools, and encouraged everyone to contact legislature and to advocate for our school district. Mrs. Polozzo also enjoyed all of the theatre productions. Mrs. Polozzo thanked Mr. Citta and the budget team for putting together the presentation for the referendum.

Mrs. Jennifer Howe said the school plays and Read Across America were amazing. Mrs. Howe advised that the Presbyterian Church were distributing hams for Easter for Pop the Trunk. Mrs. Howe also thanked the teachers, Mr. Citta, Mr. Doering and Mrs. Saxton for all that they do.

Ms. Kathy Eagan thanked Mr. Citta, Mr. Doering and our board attorney who have been traveling to speak to senators regarding our budget and trying to find ways to help us through all of this.

**COMMENTS FROM GUESTS AND PRESS – AGENDA ITEMS ONLY** *(limited to 5 minutes as per Board Policy # 0167 – Public Participation in Board Meetings)*

None.

**MOTION TO ADJOURN**

*A motion was made by Mr. Nardini, seconded by Mrs. Howe and carried that the meeting be adjourned at 8:45 P.M.*

*All members present voting Aye.*

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*Wendy L. Saxton, Board Secretary*