

**Toms River, New Jersey, September 18, 2024**

A Regular Meeting of the Board of Education of the Toms River Regional Schools took place at High School North, 1245 Old Freehold Road, Toms River, on Wednesday, September 18, 2024 at 6:00 P.M.

Board President Ms. Kathy Eagan read the following Opening Statement:

“Good Evening, Welcome to a Regular Meeting of the Board of Education of the Toms River Regional Schools.”

“This meeting was announced to the public through a notice published in The Star Ledger and the Asbury Park Press on August 29, 2024, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

A roll call of attendance indicated the following Board Members were present: Mr. James Capone, Mrs. Jennifer Howe, Mr. Kevin Kidney, Mrs. Paola Pascarella, Mrs. Anna Polozzo, Mr. Joseph Nardini and Ms. Kathy Eagan.

Mrs. Ashley Lamb arrived at 6:10 p.m.

Also in attendance were Superintendent Citta, Assistant Superintendents DiMeo, Ricotta, Thomas, Business Administrator Doering, Board Secretary Saxton, and Board Attorney Burns.

### **EXECUTIVE SESSION - 6:01 P.M.**

*A motion was made by Mrs. Howe, seconded by Mr. Kidney and carried that the following Executive Session Resolution be approved:*

Resolved, that the Board of Education, at this time, move to a closed session to be held in High School North Executive Session Meeting Room, 1245 Old Freehold Road, Toms River, New Jersey, for the purpose of:

Executive Session Resolution – To *Include* – RICE #16490; Personnel; Legal Litigation #12074, #14925; Legal Litigation Update; Contracts; Fire & Security Drill Report; Other. Subject to change.

as outlined under the Open public Meetings Act.

**RETURN TO REGULAR SESSION – 7:30 P.M.**

*A motion was made by Mr. Nardini, seconded by Mr. Kidney and carried that the Board return to Regular Session at 7:30 P.M.*

*All members present voting Aye.*

**PLEDGE OF ALLEGIANCE**

Board President Ms. Kathy Eagan led the Board and audience in the Pledge of Allegiance.

**SUPERINTENDENT COMMENTS**

Superintendent Michael Citta is excited to kick off the school year. Superintendent Michael Citta expressed his appreciation to the board, administration, students, teachers and community for a great start to the 2024/2025 school year. Superintendent Michael Citta thanked his staff for the amazing back to school nights and the transportation department for their hard work. Superintendent Michael Citta welcomed our new student representatives for the 2024/2025 school year

**STUDENT REPRESENTATIVES**

Student Representatives from all three high schools updated Board on the academic and athletic successes taking place at their respective schools, as well as events taking place and fund raising activities.

Ryan Macom, High School East  
Gabriela Kostova, High School North  
Sophia Citta, High School South

**COMMITTEE REPORTS**

**Budget & Finance Committee – Mrs. Lamb**

The Budget and Finance Committee of the Board of Education of the Toms River Regional Schools met on September 11, 2024 at High School North Media Center, Toms River, New Jersey from 6:00 P.M. to 6:06 P.M. The meeting was streamed for public viewing. Committee Co-Chair, Ashley Lamb, read the following opening statement:

“Good evening, welcome to the Budget and Finance Committee Meeting of the Board of Education of the Toms River Regional Schools. Notice of this meeting was published in the Asbury Park Press and the Star Ledger on August 29, 2024, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In addition to the Committee Co-Chair, in attendance were Board members- James Capone, Kathy Eagan, Jennifer Howe, Kevin Kidney, Joe Nardini and Paola Pascarella, Superintendent- Michael Citta, Assistant Superintendents- Jim Ricotta, Cara DiMeo and Pat Thomas, Business Administrator- Bill Doering, Board Secretary- Wendy Saxton and Board Attorney- William Burns. The meeting was open to the public and an opportunity for in-person public comment was provided after the last committee meeting of the evening.

As we do every month, the committee reviewed the expenditures listed in the Purchasing Agenda, which was emailed to the Board, and posted in the Board’s Google Docs folder, prior to the Budget and Finance Committee meeting. The Purchasing Agenda also included items of zero value, bids, change orders and resolutions. Purchasing Agenda questions by various individual Board members were answered by Mr. Doering and other members of the administration. The Purchasing Agenda for this month is in the amount of \$22,813,671.20 for the 2024-25 school year. The Budget & Finance Committee is recommending the approval of the Purchasing Agenda by the full Board.

Finally, the committee was then presented with District lease, sponsorship and other rental agreements totaling \$12,571 for the month of September 2024 (2024-25

cumulative total is \$53,184) and these are also recommended for approval at the regular board meeting.

**Building & Grounds Committee – Mr. Nardini**

The ESIP & Building Initiative Committee of the Board of Education of Toms River Regional Schools met on September 11, 2024, starting directly after the curriculum committee meeting.

Mr. Nardini read the following opening statement: “Good evening and welcome to the ESIP & Building Initiative Committee Meeting of the Board of Education of Toms River Regional Schools. Notice of this meeting was announced to the public through a notice published in the Asbury Park Press and the Star-Ledger on August 29, 2024, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In attendance were board members Joe Nardini, James Capone, Paola Pascarella, Kevin Kidney, Ashley Lamb, Jennifer Howe, and Kathy Eagan, Superintendent Mike Citta, Business Administrator William Doering, Assistant Superintendents James Ricotta Cara DiMeo and Pat Thomas; Manager of Facilities- Sam Pepe, Manager of Capital Projects Mark Wagner. The meeting was open to the public. An opportunity for public comment was provided.

**ESIP PROJECTS**

The Intermediate South and Citta Elementary Energy Management Project- All work is complete and the project is closed out. The district is now completing smaller, energy saving projects with remaining funds.

**BUILDING INITIATIVES PROJECTS**

Projects recently completed were reviewed including:

Site 181-Group 2 (HS North, Intermediate South, Early Learning Center) Colliers continues to work on a resolution with Newport Construction on the Nesbit units. They have had recent discussions with Newport and their subcontractors, and will be sharing an update on this issue shortly.

Site 172A- District Wide Security project with JCT Solutions. Punch list items have been completed and JCT is providing final close out documents next week including warranty information, updated as-built documents, operation and maintenance manuals, and camera model product data records.

Projects currently under construction were reviewed including:

Site 186A- Group 4 (HSS, PBE, WSE)

Site 188- Group 6 (HSE, EDE, SBE)

Newport Construction Company (NCC) is down to a small list of remaining open items including-

- HSS – COMPRESSOR FAILURE IN D-23 TO BE REPLACED
- HSS – STARTUP TO BE COMPLETED FOR UV IN D35 (NCC CLAIMS COMPLETED, NEED TO CONFIRM)
- HSS – STARTUP TO BE COMPLETED FOR VERTICAL UNIT IN F-4C (NCC CLAIMS COMPLETED, NEED TO CONFIRM)
- HSE – PANEL MCC-B2-4 BAD FUZE TO BE REPLACED
- WSE – GLASS TRANSOM AT SECURE VESTIBULE INTERIOR DOOR TO BE REPLACED
- HSS RTU-6 EVAP BEARINGS ARE OUT OF WARRANTY, NOTICE NEEDED FROM NCC
- HSS RTU-8 BACNET CARD AT TRAINERS ROOM OUT OF WARRANTY, NOTICE NEEDED FROM NCC
- HSE CHILLER OIL SENSOR WARNING IS MAINTENANCE ITEM, NOTICE NEEDED FROM NCC

Colliers will be providing the final closeout documents in the very near future for both projects. They are working with Newport on final AIA credit change orders and final pay applications for both projects. Once they receive these documents they will provide them to the district.

## **PROJECTS-NEW**

Mr. Wagner shared that we are looking into replacing the boiler at 1144 Hooper. This will be paid from remaining ESIP funds and the work will be completed through a

cooperative vendor. Mr. Pepe shared that the nurses office at HS South, and North Dover Elementary room 404 both have received new flooring. A repair to the athletic lighting at HS North field has been completed. The grounds department replenished fallzone safety material at kindergarten playgrounds. Facilities returned the equipment utilized for our summer ESY program. Facilities utilized our streetsweeper to prepare our parking lots for the opening of the school year. A replacement blower motor has been installed at the JBAC. JCPL was able to replace an underground electric wire that caused a power failure to Intermediate North.

### **PROJECTS-OLD**

Mr. Wagner provided an update on site 174 Intermediate South construction project that is moving forward with Remington Vernick, Becht B.T, Pravco, with district representatives onsite daily to check on progress and as built conditions. Phase 1 & 2 will continue into October. The window replacement project for West Dover and Washington Street has been delayed due to the window manufacturer. Windows for the West Dover Elementary School are scheduled for the end of next week and we are scheduling installation dates with the contractor and school administration. This project will begin in September after school hours. We have received a recommendation from Colliers Engineering to perform an additional round of testing of the monitoring wells at our maintenance facility located at 123 Walnut Street. High School North kitchen electric receptacle replacement has been completed. Bleacher floor board refurbishing has been completed on the east wall bleacher section of the RWJ Arena. We will continue to complete other sections as time permits.

### **COMMUNICATION**

A letter was received from the Ocean County Superintendent of School granting approval for our alternate method of compliance. Silverton Fire Department has requested the use of a generator for their annual event. St. Barbara Greek Church has requested use of our parking barriers for their upcoming event.

### **Curriculum Committee – Mr. Kidney**

The Curriculum Committee of the Board of Education of Toms River Regional Schools met on September 11, 2024, within a virtual live-streamed meeting on the internet, beginning at 6:15 PM.

Committee Member, Kevin Kidney, read the following opening statement: “Good evening and welcome to the Curriculum Committee Meeting of the Board of Education of Toms River Regional Schools. Notice of this meeting was announced to the public through a notice published in the Asbury Park Press and The Star Ledger on August 29, 2024 which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In attendance were Board President Kathy Eagan, board members Jennifer Howe, Kevin Kidney, James Capone, Paola Pascarella, Ashley Lamb & Joseph Nardini. Assistant Superintendents- James Ricotta, Cara DiMeo, & Pat Thomas, Business Administrator William Doering and Board Secretary Wendy Saxton were in attendance, as well. The meeting was live streamed to the public and an opportunity for public comment was provided.

Ms. DiMeo opened the meeting with an overview of the agenda and shared details of the updates to the Draft 24-25 District Goals and Professional Development Plan.

Ms. Adrienne Gold provided a detailed overview of the 2024 Graduate Survey Results and then the new Enrichment Period for the intermediate schools.

### **Personnel Committee – Mrs. Howe**

A Personnel Committee Meeting of the Board of Education of the Toms River Regional Schools took place at the High School North, Guidance Office, 1245 Old Freehold Rd., Toms River, New Jersey on September 11, 2024 at 5:30 p.m. This meeting is not publicly advertised as the committee reviews personnel information which includes names of individual staff members as well as possible new staff members.

In attendance were committee members, Kathy Eagan, Board President, James Capone and Jennifer Howe. Also in attendance were Pat Thomas, Assistant Superintendent, James Ricotta, Assistant Superintendent, Cara DiMeo, Assistant Superintendent, Michael Citta, Superintendent and William Burns, Esq.

The meeting was opened at 5:30 p.m. by Jennifer Howe, Michael Citta, Superintendent, discussed with the members, extra curricular and staffing at the board meeting on Wednesday September 18, 2024.

The committee adjourned at 5:50p.m.

**Policy Committee – Mrs. Lamb**

The Policy Committee of the Board of Education of the Toms River Regional Schools took place at High School North Guidance Office on Wednesday, September 11, 2024.

In attendance were Ashley Lamb, Kevin Kidney, Jenn Howe, Kathy Eagan, Superintendent, Michael Citta, Assistant Superintendents, James Ricotta Jr., Patrick Thomas and Cara Dimeo, and Board Attorney Bill Burns. Assistant Superintendent Patrick Thomas, presented the following policies for discussion and deliberation:

- P2365 Acceptable Use of Generative Artificial Intelligence (R)
- P9191 Booster Clubs/P.T.O's, P.T.A.'s and Other Organizations
- P5830 Pupil Fund Raising
- P2422 Comprehensive Health and Physical Education (M) NJSA 18A:6-2,35-5.4, 37-17, 40-33, 35-4.23a, 35-4.23, 35-4.26, 35-5, 40a-1, 35-5.1-5.3, 7F-4.3, 35-4.3

Members of Central Administration answered questions regarding the policies and regulations.

**COMMENTS FROM GUESTS AND PRESS – AGENDA ITEMS ONLY** *(limited to 3 minutes as per Board Policy # 0167 – Public Participation in Board Meetings, the first public session will be limited to a total of 30 minutes)*

There were none.

**MOTION TO OPEN NOMINATIONS FOR THE BEACHWOOD BOARD MEMBER VACANCY UNTIL THE TERM EXPIRATION DATE WHICH IS THROUGH DECEMBER 2025**

*A motion was made by Mrs. Lamb, seconded by Mr. Nardini and carried that the Motion to Open Nominations for the Beachwood Board Member Vacancy until the Term Expiration Date Which is Through December 2025 be approved.*

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Pascarella, Polozzo, Nardini, Eagan*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**MOTION FOR THE BEACHWOOD BOARD MEMBER VACANCY  
NOMINATION TO APPOINT KATIE COYNE**

*A Motion was made by Mrs. Lamb, seconded by Mr. Kidney and carried that the Motion for the Beachwood Board Member Vacancy Nomination to Appoint Katie E. Coyne be approved.*

**Mrs. Polozzo stepped out of the meeting briefly**

**APPROVAL OF THE BEACHWOOD BOARD MEMBER VACANCY WITH MS.  
KATIE COYNE UNTIL THE TERM EXPIRATION DATE WHICH IS  
THROUGH DECEMBER 2025**

*A motion was made by Mr. Nardini, seconded by Mrs. Howe and carried that the Approval of the Beachwood Board Member Vacancy with Ms. Katie Coyne until the Term Expiration Date which is Through December 2025 be approved.*

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Pascarella, Nardini, Eagan*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**MOTION TO OPEN THE PUBLIC HEARING ON THE REFUNDING BOND  
ORDINANCE**

*A motion was made by Mrs. Howe, seconded by Mr. Kidney and carried that the Motion to Open the Public Hearing on the Refunding Bond Ordinance be approved.*

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Pascarella, Nardini, Eagan*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**COMMENTS FROM GUESTS AND PRESS – REFUNDING BOND ORDINANCE ONLY** *(limited to 3 minutes as per Board Policy # 0167 – Public Participation in Board Meetings, the first public session will be limited to a total of 30 minutes)*

There were none.

**MOTION TO CLOSE THE PUBLIC HEARING ON THE REFUNDING BOND ORDINANCE**

*A motion was made by Mr. Nardini, seconded by Mr. Kidney and carried that the Motion to Close the Public Hearing on the Refunding Bond Ordinance be approved.*

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Pascarella, Nardini, Eagan*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL AND ADOPTION OF SECOND READING OF THE RESOLUTION OF THE BOARD OF EDUCATION OF THE TOMS RIVER REGIONAL SCHOOL DISTRICT IN THE COUNTY OF OCEAN, NEW JERSEY, APPROVING ON FIRST READING, A REFUNDING SCHOOL BOND ORDINANCE PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF ITS OUTSTANDING SCHOOL ENERGY SAVINGS OBLIGATION REFUNDING BONDS, DATED DECEMBER 20, 2017 (ATTACHED)**

*A motion was made by Mrs. Howe, seconded by Mr. Kidney and carried that the Approval and Adoption of Second Reading of the Resolution of the Board of Education of the Toms River Regional School District in the County of Ocean, New Jersey, Approving on First Reading, a Refunding School Bond Ordinance Providing for the Refunding of All or a Portion of its Outstanding School Energy Savings Obligation Refunding Bonds, Dated December 20, 2017 (Attached) be approved.*

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Pascarella, Nardini, Eagan*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL OF THE DELEGATE ASSEMBLY RESOLUTIONS #1, #2 AND #3  
PENDING REVIEW OF THE BOARD ATTORNEY**

*A motion was made by Mrs. Howe, seconded by Mr. Kidney and carried that the Motion for the Approval of the Delegate Assembly Resolutions #1, #2 and #3 Pending Review of the Board Attorney be approved.*

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Pascarella, Nardini, Eagan*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**Mrs. Polozzo Joined the Meeting**

**APPROVAL OF THE RESOLUTION FOR WEEK OF RESPECT (ATTACHED)**

*A motion was made by Mrs. Howe, seconded by Mr. Capone and carried that the Approval of the Resolution for Week of Respect (Attached) be approved.*

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Pascarella, Polozzo, Nardini, Eagan*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL OF TOMS RIVER REGIONAL SCHOOLS 2024-2025 DISTRICT GOALS (ATTACHED)**

*A motion was made by Mrs. Polozzo, seconded by Mr. Nardini and carried that the Approval of Toms River Regional Schools 2024-2025 District Goals (Attached) be approved.*

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Pascarella, Polozzo, Nardini, Eagan*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL OF REVISED DISTRICT PROFESSIONAL DEVELOPMENT PLAN (ATTACHED)**

*A motion was made by Mrs. Polozzo, seconded by Mrs. Howe and carried that the Approval of Revised District Professional Development Plan (Attached) be approved.*

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Pascarella, Polozzo, Nardini, Eagan*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN THE YMCA OF GREATER MONMOUTH COUNTY COUNSELING & SOCIAL SERVICES AND TOMS RIVER REGIONAL SCHOOLS (ATTACHED)**

*A motion was made by Mrs. Howe, seconded by Mrs. Polozzo and carried that the Approval of Memorandum of Understanding between the YMCA of Greater Monmouth County Counseling & Social Services and Toms River Regional Schools (Attached) be approved.*

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Pascarella, Polozzo, Nardini, Eagan*

*Noes: Lamb*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL OF 2024-2025 TRANSPORTATION ROUTES INCLUDING HAZARDOUS ROUTE DESIGNATIONS**

*A motion was made by Mrs. Howe, seconded by Mr. Kidney and carried that the Approval of 2024-2025 Transportation Routes Including Hazardous Route Designations be approved.*

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Pascarella, Nardini, Eagan*

*Noes: None*

*Recused: None*

*Abstained: Polozzo*

*Absent: None*

**APPROVAL OF THE NEW JERSEY SCHOOL BOARDS ASSOCIATION CONFERENCE RESOLUTION (ATTACHED)**

*A motion was made by Mrs. Polozzo, seconded by Mrs. Howe and carried that the Approval of the New Jersey School Boards Association Conference Resolution (Attached) be approved.*

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Pascarella, Polozzo, Nardini, Eagan*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL OF THE DISTRICT SAFETY AND SECURITY PLAN**

*A motion was made by Mr. Nardini, seconded by Mr. Kidney and carried that the Approval of the District Safety and Security Plan be approved.*

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Pascarella, Polozzo, Nardini, Eagan*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL AND ADOPTION OF THE SECOND READING OF THE FOLLOWING POLICIES, REGULATIONS AND BYLAWS AS LISTED IN THE AGENDA WITH REMOVING P2365**

*A motion was made by Mr. Capone, seconded by Mrs. Howe and carried that the Approval and Adoption of the Second Reading of the Following Policies, Regulations and Bylaws as listed in the Agenda with Removing P2365 be approved.*

{ Code = (M) Mandated; (R) Recommended }

- P 7231 Gifts from Vendors (M) Abolished
- P&R 8467 Firearms and Weapons (M) (Revised) N.J.S.A. 2C:12-1(a)1; 2C:39-1; 2C:58-6.1; 2C:58-15 N.J.S.A. 18A:6-1; 18A:37-2.2; 18A:37-2.3; 18A:37-2.4; 18A:37-2.5 N.J.S.A. 23:4-16 N.J.A.C. 6A:14-2.8 et seq.;

6A:16-5.5; 6A:16-5.6; 6A:16-6.3; 6A:16-6.4 Chapters 127 and 128 of 1995,  
The Zero Tolerance for Guns Act 18 U921 20 U1415

- P9181 Volunteer Athletic Coaches and Co-Curricular Activity  
Advisors/Assistants N.J.S.A. 18A:6-7.1; 18A:6-7.2

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Pascarella, Polozzo, Nardini, Eagan*

*Noes: Polozzo P9181*

*Recused: None*

*Abstained: None*

*Absent: None*

**APPROVAL OF THE AGENDA ITEMS #24 THROUGH #28 AS LISTED IN THE  
AGENDA**

*A motion was made by Mrs. Polozzo, seconded by Mr. Kidney and carried that the  
Approval of the Agenda Items #24 through #28 as listed in the Agenda be approved.*

**24. Approval of District Facility Lease, Sponsorship and other Rental Agreements  
(attached)**

**25. Approval of the Fire & Security Drill Report**

**26. Approval of Minutes: (Regular and/or Executive, where applicable)**

*August 21, 2024*

*September 11, 2024*

**27. Approval of Bills:**

<b>General</b>		<b>\$</b>	<b>12,426,286.99</b>
<b>Cafeteria</b>		<b>\$</b>	<b>43,615.21</b>
<b>Payroll (Gross)</b>	<b>August 2, 2024</b>	<b>\$</b>	<b>1,622,212.23</b>



A motion was made by Mr. Nardini, seconded by Mrs. Polozzo and carried that the Approval and Certification of the July 2024 Secretary's Monthly Financial Reports be approved:

On roll call following the vote:

Ayes: Capone, Howe, Kidney, Lamb, Pascarella, Polozzo, Nardini, Eagan

Noes: None

Recused: None

Abstained: None

Absent: None

**PERSONNEL AGENDA (# 1-24) + ADDENDUM (# 25-28)**

A motion was made by Mrs. Polozzo, seconded by Mr. Capone and carried that the following Personnel Agenda (# 1-24) + Addendum (# 25-28) be approved:

**PERSONNEL ITEMS 1-24**

**CERTIFICATED STAFF 1-10:**

**1. Recommended for Employment:**

{Code = (R) Replacement; (TR) Temporary Replacement; (New) New Position}

A.	<u>Michelle Miraglia-Scutti</u>	(R)	<u>\$</u> 67,420.00
	CG Grade 1	9/19/2024 - 6/30/2025	(prorated)

**2. Recommended Change of Employment:**

{Code = (R) Replacement; (TR) Temporary Replacement; (New) New Position}

A.	<u>Anna E. Kasper</u>	<u>Change to:</u> SB Principal	<u>\$</u> 130,625.17
	ELC Supervisor	8/26/2024 - 6/30/2025	(Prorated)

3. **Recommend Vernon M. Rutter and Gary P. Azzolini for employment from the substitute administrator list as Interim High School Assistant Principals on an as needed basis for the purpose of observations and evaluations at rate of \$300.00 per day effective September 19, 2024 through June 30, 2025 due to the reduction in administrative positions in the 2024-2025 SY.**

4. **Recommended Degree Changes/Salary Adjustments effective 9/1/2024 - 6/30/2025:**

	<i>From:</i>	<i>To:</i>	<i>\$</i>
A. <u>Emily A. Kopin</u> IS Speech Language Specialist	MA	MA+30	+1,000

5. **Recommended Change of Contract Start Date:**

A. <u>Kerri A. Pearce</u> IE Sped LLD	10/22/2024
B. <u>Teresa McGayhey</u> WS Vocal/Instrumental Music	10/22/2024

6. **Recommended Leave of Absence Requests:**

A. <u>Employee #17020</u> STR Grade 1	Family	9/9/2024 - 9/13/2024
B. <u>Employee #15853</u> HSN Sped RR	Family	1/2/2025 - 3/28/2025
C. <u>Employee #13304</u> Sped LLD	Family	9/30/2024 - 12/20/2024
D. <u>Employee #15851</u> IS Science Gr. 6	Family	1/6/2025 - 3/28/2025

- E. Employee #16669  
IN Technology                      Family                      9/1/2024 – 11/5/2024
- F. Employee #15315  
HSN French                      Family                      9/18/2024 - 9/20/2024
- G. Employee #14387  
HSS English                      Family                      1/13/2025 - 4/4/2025

**7. Suspension Without Pay:**

- A. Employee #16490                      9/1/2024 - 9/3/2024

**8. Resignations:**

- A. Jody Parchment                      10/5/2024  
HSN Math
- B. Heather Decker                      9/17/2024  
WAL Basic Skills
- C. Employee #16490                      9/4/2024

**9. Retirement:**

- A. Kathleen Traina                      12/1/2024  
JAC Grade 3

**10. Transfers Effective for the 2024-2025 SY: (Attached)**

STAFF FOR EDUCATIONAL PROGRAMS 11-13:

**11. Title I & Title I SIA Approvals: (Attached)**

- A. Recommend approval for the attached list of employees to receive payment under Title I & Title I SIA Funds for the school year commencing 9/1/2024 - 6/30/2025.

**12. ESL Basic Skills Teacher Approvals: (Attached)**

- A. Recommend approval for the attached list of employees to receive payment under Title III Funds for the school year commencing 9/1/2024 - 6/30/2025.

**13. Ocean County Jail Teacher Approvals: (Attached)**

- A. Recommend approval for the attached list of employees to receive payment for aiding inmates at the Ocean County Jail for the GED from July 1, 2024 - June 30, 2025

SUPPORT STAFF 14-22:

**14. Business Office:**

- A. Resignations:

Kathleen F. Aimes                      10/22/2024  
AES/Sr. Employee Benefits  
Coordinator

**15. Secretarial Services:**

- A. Recommended Leave of Absence Requests:

Employee #15180                      Family                      10/2/2024 – 10/18/2024  
HSE Guidance Secretary

**16. Special Education Paraprofessionals:**

- A. Recommended for Employment:  
{Code = (R) Replacement}

**Toms River, New Jersey, September 18, 2024**

<u>Darrius E. Hart</u>	(R)	\$20,630.00
HSS Tier II Paraprofessional	9/23/2024 – 6/30/2025	
<u>Sabrina F. Hebeler</u>	(R)	\$20,130.00
ND Tier II Paraprofessional	9/23/2024 – 6/30/2025	
<u>Maria T. Tutela</u>	(R)	\$21,130.00
WAL Tier II Paraprofessional	9/23/2024 – 6/30/2025	

B. Recommended change of employment:

	<i>Change to:</i>	
<u>Meghan J. Burdge</u>	HSN Tier I Paraprofessional	\$23,424.00
HSN Tier II Paraprofessional	9/23/2024 – 6/30/2025	(Prorated)
<u>Bernice Cornicello</u>	IS Tier I Paraprofessional	\$23,424.00
IS Tier II Paraprofessional	9/23/2024 – 6/30/2025	(Prorated)
	<i>Change to:</i>	
<u>Danielle Dyer</u>	ELC Tier I Paraprofessional	\$23,424.00
ELC Tier II Paraprofessional	9/23/24 – 6/30/2025	(Prorated)
<u>Christa S. Gesior</u>	HSE Tier I Paraprofessional	\$23,424.00
HSE Tier II Paraprofessional	9/23/24 – 6/30/2025	(Prorated)
<u>Tracy M. Iaderosa</u>	HSE Tier I Paraprofessional	\$23,424.00
HSE Tier II Paraprofessional	9/23/2024 – 6/30-2025	(Prorated)
<u>Caryn A. Phillips</u>	ELC Tier I Paraprofessional	\$23,424.00
ELC Tier II Paraprofessional	9/23/2024 – 6/30/2025	(Prorated)
<u>Dana M. Supino</u>	IS Tier I Paraprofessional	\$23,424.00
IS Tier II Paraprofessional	9/23/2024 – 6/30/2025	(Prorated)
<u>Griselda C. Zucco</u>	ELC Tier I Paraprofessional	\$23,424.00
ELC Tier II Paraprofessional	9/23/2024 – 6/30/2025	(Prorated)

C. Recommended Change of Contract Start Date:

Joseph Grasso 9/23/2024  
HSE Tier II Paraprofessional

Sarah N. Larsen 9/23/2024  
CG Tier II Paraprofessional

Michael J. Benedetto 9/23/2024  
WAL Tier II Paraprofessional

D. Recommended Leave of Absence Requests:

Employee #17356 Family 9/3/2024 – 9/27/2024  
IS Tier I Paraprofessional

E. Resignations:

Bora E. Anderson 9/1/2024  
ND Tier II Paraprofessional

Kevin A. Baliatico 9/19/2024  
HSE Tier II Paraprofessional

Joniann Bencivenga 8/23/2024  
ELC Tier I Paraprofessional

Savannah R. Cann 9/5/2024  
IS Tier II Paraprofessional

Jazmin A. Donaldson 6/30/2024  
JAC Tier II Paraprofessional

Shannon M. Kulesa 9/1/2024  
JAC Tier II Paraprofessional

Martha M. Mills 1/1/2025  
HSE Tier I Paraprofessional

Natalie N. Ramirez 9/1/2024  
ELC Tier II Paraprofessional

Marilyn Silva-Sessa 9/3/2024  
JAC Tier II Paraprofessional

F. Retirement:

Maureen A. Moriarity 7/1/2025  
Sped Paraprofessional MH

G. Transfers for the 2024-2025 school year effective 9/1/2024: (Attached)

**17. Cafeteria/Playground Aides:**

A. Recommended Leave of Absence Requests:

Employee #16380 Family 9/17/2024 – 12/20/2024  
East Dover

A. Resignations:

Maureen F. Wharton 9/1/2024  
Pine Beach

**18. Custodial Department:**

A. Recommended for employment and approval to attend training to receive Black Seal/Low Pressure License to be reimbursed upon issuance of license at a cost of no greater than \$465.00.

Vincent S. Giammona (R) \$40,667.51  
Roving Night Custodian 9/19/2024 – 3/20/2025 (Prorated)

B. Recommended Leave of Absence Requests:

Employee #14865 Family 8/16/2024 – 9/2/2024  
ND Day Roving Custodian (Revise Leave End Date)

- C. Recommended for placement on the substitute list at a rate of \$17.22 per hour effective 9/19/2024:

Nely Aguilar Benitez  
Emmanuel Garcia  
Patrick R. McKeon

**19. Food Services Department:**

- A. Recommended for Employment:

{ Code = (R) Replacement }

<u>Maria Policriti</u>	(R)	\$9,512.10
IN Cafeteria Worker	9/19/2024 – 6/30/2025	(Prorated)

<u>Shane W. Tutzauer</u>	(R)	\$52,000.00
HSE Cafeteria Driver	9/19/2024 – 6/30/2025	(Prorated)

- B. Recommended Change of Employment:

*Change to:*

<u>Yvonne Ghirardelli</u>	IN Lead Cafeteria Worker	+\$19,418.50
IN Cafeteria Worker	1/1/2025 – 6/30/2025	

<u>Mimma Goodfriend</u>	IE “Acting” Lead	+\$20,710.37
IE Cafeteria Worker	Cafeteria Worker	
	9/1/2024 – 10/1/2024	

IE Lead Cafeteria Worker	10/2/2024 – 6/30/2025
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**20. Maintenance Department:**

- A. Recommended for placement on the substitute list at a rate of \$35.00 per hour effective 8/31/2024 - 12/31/2024:

Keith Newman

**21. Security Department:**

- A. Recommended for placement on the School Safety Officer substitute list at a rate of \$150.00 per day effective 9/19/2024:

Edward F. Crowley

**22. Transportation Department:**

- A. Recommended for Employment:

{ Code = (R) Replacement }

<u>Michaela R. Courvoisier</u>	(R)	\$25,435.80
Sped Bus Attendant	9/19/2024 – 6/30/2025	(Prorated) (Re-Hire)
 <u>Johnny E. Iwanowski</u>	 (R)	 \$35,054.00
Regular Bus Driver	9/19/2024 – 6/30/2025	(Prorated)
 <u>Donnie R. Jackson Jr.</u>	 (R)	 \$25,435.80
Sped Bus Attendant	9/19/2024 – 6/30/2025	(Prorated)
 <u>Corey E. Johnson</u>	 (R)	 \$35,054.00
Regular Bus Driver	9/19/2024 – 6/30/2025	(Prorated)
 <u>John M. Kurzynowski</u>	 (R)	 \$35,054.00
Regular Bus Driver	9/30/2024 – 6/30/2025	(Prorated)
 <u>Carlota Pacheco</u>	 (R)	 \$31,305.60
Sped Bus Attendant	9/19/2024 – 6/30/2025	(Prorated)
 <u>Haley L. Pappalardo</u>	 (R)	 \$25,435.80
Sped Bus Attendant	9/19/2024 – 6/30/2025	(Prorated)
 <u>James K. Rasmussen</u>	 (R)	 \$25,435.80
Sped Bus Attendant	9/19/2024 – 6/30/2025	(Prorated)

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<u>Scott W. Reiss</u>	(R)	\$25,435.80
Sped Bus Attendant	9/19/2024 – 6/30/2025	(Prorated)
 <u>Robin A. Rettenberg</u>	 (R)	 \$25,435.80
Sped Bus Attendant	9/19/2024 – 6/30/2025	(Prorated)

B. Recommended salary adjustments/hourly changes effective 9/1/2024 – 6/30/2025:

	<u>Title</u>	<u>Revised Hours</u>	<u>\$</u>
<u>Alyson Crannell</u>	Sped Bus Driver	8	45,343.00
<u>Charles DeLuca</u>	Sped Bus Attendant	8	31,305.60
<u>Richard D. Ferlisi</u>	Regular Bus Driver	8	45,343.00
<u>Christine A. Guziejewski</u>	Sped Bus Driver	6.5	36,841.00
<u>Dana A. Herrmann</u>	Regular Bus Driver	8	44,243.00
<u>Nicholas J. Infantolino</u>	Regular Bus Driver	8	45,343.00
<u>Keith P. Morris</u>	Regular Bus Driver	8	45,343.00
<u>Kimberly A. Pappalardo</u>	Sped Bus Attendant	8	31,305.60
<u>Patricia Russell</u>	Sped Bus Driver	8	47,543.00
<u>Kimberly Scrofani</u>	Regular Bus Driver	8	44,243.00
<u>Joshua G. Taylor</u>	Regular Bus Driver	8	45,343.00
<u>Sandra Walker</u>	Sped Bus Attendant	8	32,486.40
<u>Susan B. Wilson</u>	Sped Bus Attendant	8	31,305.60

C. Recommended Leave of Absence Requests:

<u>Employee #17059</u>	Medical	9/19/2024 – 11/1/2024
Sped Bus Driver		

D. Transfers Effective 9/1/2024:

	<u>From:</u>	<u>To:</u>
<u>Erik William R. Bugnot</u>	Regular Bus Driver 11-000-270-160-054-0100	Sped Bus Driver 11-000-270-161-054-0100
<u>Joaquim M. DeOliveira</u>	Sped Bus Driver	Regular Bus Driver

Toms River, New Jersey, September 18, 2024

11-000-270-161-054-0100 11-000-270-160-054-0100

Lilia Espana Pacheco Regular Bus Driver Sped Bus Driver  
11-000-270-160-054-0100 11-000-270-161-054-0100

George J. Signore Regular Bus Driver Sped Bus Driver  
11-000-270-160-054-0100 11-000-270-161-054-0100

Jacqueline A. VanArsdale Regular Bus Driver Sped Bus Driver  
11-00-270-160-54-100 11-000-270-161-054-0100

E. Recommended for employment to complete the probationary period:

Saul D. Balasiano Sped Bus Attendant *Effective Dates:* 9/1/2024 – 12/21/2024  
Alicia M. Giraldo Sped Bus Attendant 9/1/2024 – 11/5/2024

F. Recommended for employment beyond the probationary period:

Saundra A. Dzenis Sped Bus Attendant *Effective Dates:* 9/21/2024 – 6/30/2025  
Debra S. Harney Sped Bus Attendant 9/21/2024 – 6/30/2025

G. Recommended for placement on the substitute Bus Driver's list at a rate of \$27.00 per hour:

*Effective Dates:*  
Kris E. Holiday 9/19/2024  
Benjamin A. Martinez 9/19/2024  
Thomas R. Riscoe 9/1/2024  
Dennis M. Vosper 9/19/2024

H. Recommended for placement on the substitute Bus Attendant's list at a rate of \$16.00 per hour effective 9/19/2024:

Marie G. Brand  
Stuart A. Clancy  
Vicki A. Schiano  
Patricia M. Tomei

I. Recommended for continuing substitute/part-time employment for the school year effective 9/1/2024 – 6/30/2025: (Attached)

J. Resignations:

Kelley A. Cocuzza 9/1/2024  
Sped Bus Attendant

Thomas R. Riscoe 9/1/2024  
Regular Bus Driver

Cynthia D. Pereira 9/1/2024  
Sped Bus Attendant

K. Retirements:

Gloria Gant 10/1/2024  
Regular Bus Driver

**23. Extracurricular:**

A. Half Year Extracurricular Recommendations & Payments 2024 – 2025 (Attached):

High Schools East, North & South  
Intermediate Schools East, North & South

B. Fall 2024 – 2025 Coaching Recommendations & Payments:

<u>Jacqueline L. Adelizzi</u>	HSS Asst. Girls' Tennis	\$2,482.00; Step 1
<u>Angel Orellana</u>	HSN Head Wrestling	\$6,112.00; Step 1

C. Fall 2024 – 2025 Salary Corrections:

Tracy LaPlaca\*                      HSS Asst. Girls' Tennis                      Volunteer

*\*On Approved Sub List*

**24. Off Payroll Report (Attached)**

**PERSONNEL ITEMS 25-28**

**CERTIFICATED STAFF 25:**

**25. Recommended for Employment:  
{Code = (R) Replacement; (TR) Temporary Replacement; (New) New  
Position}**

			\$
A.	<u>Francis W. Kleber, IV</u> HSE+ Athletic Trainer	(R) 10/7/2024** - 6/30/2025	67,720.00 (prorated)
B.	<u>Joanne Link</u> IS Instrumental Music	(R) 9/20/2024 - 6/30/2025	60,630.00 (prorated)

***\*\*start date pending release from current employer***

**SUPPORT STAFF 26:**

**26. Special Education Paraprofessionals:**

A.	Recommended Salary Adjustment:		\$
	<u>Griselda C. Zucco</u> ELC Tier I Paraprofessional	9/23/2024 – 6/30/2025 (Service Increment Adjustment)	+\$250.00 (Prorated)

B. Recommended Leave of Absence Requests:

<u>Employee #13131</u> HA Tier I Paraprofessional	Family	9/27/2024 – 11/01/2024
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C. Transfers for the 2024-2025 school year effective: (Attached)

**27. Extracurricular:**

A. **REVISED** Half Year Extracurricular Recommendations & Payments (2024 – 2025):

<u>Anthony DelGesso*</u>	HSE Robotics	\$1,717.00
<u>Danica DelGesso*</u>	HSE Robotics	\$1,717.00
<u>John E. Miller</u>	HSS Robotics	\$1,717.00
<u>Sandra L. Murdoch</u>	IN Robotics	\$3,434.00
<u>Sean T. Rutherford</u>	HSS Robotics	\$1,717.00
<u>Nicole R. Tischio</u>	HSN Robotics	\$1,717.00
<u>Leslie Withstandley</u>	HSN Robotics	\$1,717.00

*\*On Approved Sub List*

**28. Substitute Nurses/Athletic Trainer/Secretaries (Attached)**

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Pascarella, Polozzo, Nardini, Eagan*

*Noes: None*

*Recused: Eagan #11A*

*Abstained: None*

*Absent: None*

**EDUCATIONAL PROGRAMS ITEMS (# 1-6)**

*A motion was made by Mrs. Lamb, seconded by Mr. Capone and carried that the following Educational Programs Items (# 1-6) be approved:*

**EDUCATIONAL PROGRAMS ITEMS 1-6**

- 1. Application for Reimbursement of Professional Graduate Courses (Attached)**
- 2. Donations:**

- A. Recommend the attached be accepted with thanks.
- 3. **Educational Activity Requests** (Attached)
- 4. **Graduate Reimbursement** (Attached)
- 5. **Student Services:**
  - A. Out-of-District Day Placement Requests (Attached)
  - B. Tuition Pupils Received Requests (Attached)
  - C. Tuition Pupils Sent Requests (Attached)
- 6. **Recommended Professional Leave Requests** (Attached)

*On roll call following the vote:*

*Ayes: Capone, Howe, Kidney, Lamb, Pascarella, Polozzo, Nardini, Eagan*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: None*

### **OLD BUSINESS/NEW BUSINESS**

Mrs. Polozzo expressed her condolences to the Jackson School community whom will be saying goodbye to the Sylvia Rosenauer Elementary School on Saturday from 1:00 pm to 3:00 pm where a ceremony will be held at 2:00 pm to decommission the school.

Mrs. Lamb thanked all of the qualified and amazing applicants for applying for the Beachwood board member vacancy position. Mrs. Lamb was excited for Ms. Coyne to be on the board.

Mrs. Howe thanked the Beachwood community for interviewing for the Beachwood board member vacancy position. Mrs. Howe encouraged the community to celebrate Intermediate South's 20th anniversary on September 28, 2024 with a rain date of October

5, 2024. Mrs. Howe welcomed everyone back to school and thanked the Spanish Heritage Club for helping with translations during the District's back to school nights. Mrs. Howe apprised everyone that fundraisers will be in full effect for sports, clubs and school plays. Mrs. Howe was privileged to work the music festival in Asbury Park and was excited to see two of our former students perform on stage in their band.

Superintendent Michael Citta advised that Intermediate North will be celebrating their 50<sup>th</sup> anniversary. Superintendent Michael Citta was excited to announce the District's new community page on our District website, which includes all of the community's events, fliers and opportunities across every Toms River Regional School to be displayed in one place and monitored monthly.

Mrs. Polozzo expressed her gratitude for the inclusion regarding our District and budget goals.

**COMMENTS FROM GUESTS AND PRESS – AGENDA ITEMS ONLY** *(limited to 5 minutes as per Board Policy # 0167 – Public Participation in Board Meetings)*

Public comments were heard by Krista Whittaker.

**MOTION TO ADJOURN**

*A motion was made by Mr. Nardini, seconded by Mrs. Polozzo and carried that the meeting be adjourned at 8:08 P.M.*

*All members present voting Aye.*

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*Wendy L. Saxton, Board Secretary*