

Toms River, New Jersey, November 20, 2024

A Regular Meeting of the Board of Education of the Toms River Regional Schools took place at High School North, 1245 Old Freehold Road, Toms River, on Wednesday, November 20, 2024 at 6:00 P.M.

Board President Ms. Kathy Eagan read the following Opening Statement:

“Good Evening, Welcome to a Regular Meeting of the Board of Education of the Toms River Regional Schools.”

“This meeting was announced to the public through a notice published in The Star Ledger and the Asbury Park Press on November 1, 2024, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

PLEDGE OF ALLEGIANCE

Board President Ms. Kathy Eagan led the Board and audience in the Pledge of Allegiance.

ROLL CALL OF ATTENDANCE

A roll call of attendance indicated the following Board Members were present: Mr. James Capone, Mrs. Katie Coyne, Mrs. Jennifer Howe, Mrs. Paola Pascarella, Mrs. Anna Polozzo, Mr. Joseph Nardini and Ms. Kathy Eagan.

Mr. Kevin Kidney arrived at 6:08 p.m.
Mrs. Ashley Lamb arrived at 6:11 p.m.

Also in attendance were Superintendent Citta, Assistant Superintendents DiMeo, Ricotta, Thomas, Business Administrator Doering, Board Secretary Saxton, and Board Attorney Burns.

EXECUTIVE SESSION - 6:01 P.M.

A motion was made by Mr. Nardini, seconded by Mrs. Polozzo and carried that the following Executive Session Resolution be approved:

Resolved, that the Board of Education, at this time, move to a closed session to be held in High School North Executive Session Meeting Room, 1245 Old Freehold Road, Toms River, New Jersey, for the purpose of:

Executive Session Resolution – To *Include* – RICE #13141, #17343; Personnel; Settlement Agreement #71431; Legal Litigation Update; Contracts; Harassment, Intimidation and Bullying Report; Fire & Security Drill Report; Suspension Report; Other. Subject to change.

as outlined under the Open public Meetings Act.

RETURN TO REGULAR SESSION – 7:31 P.M.

A motion was made by Mr. Nardini, seconded by Mrs. Lamb and carried that the Board return to Regular Session at 7:31 P.M.

All members present voting Aye.

PLEDGE OF ALLEGIANCE

Board President Ms. Kathy Eagan led the Board and audience in the Pledge of Allegiance.

SUPERINTENDENT COMMENTS

Superintendent Michael Citta shared a moment of silence for a longtime head custodian at Hooper Avenue Elementary School, Steve Firca and for a young man who attended Intermediate South, Jaylen Santiago.

STUDENT REPRESENTATIVES

Student Representatives from all three high schools updated Board on the academic and athletic successes taking place at their respective schools, as well as events taking place and fund raising activities.

Ryan Macom, High School East
Gabriela Kostova, High School North
Sophia Citta, High School South

STUDENT/STAFF AWARDS

The list of student, staff and volunteer award recipients is attached to the minutes.

COMMITTEE REPORTS

Budget & Finance Committee – Mrs. Eagan

The Budget and Finance Committee of the Board of Education of the Toms River Regional Schools met on November 13, 2024 at High School North Media Center, Toms River, New Jersey from 6:00 P.M. to 6:04 P.M. The meeting was streamed for public viewing. Acting Committee Chair, Kathy Eagan, read the following opening statement:

“Good evening, welcome to the Budget and Finance Committee Meeting of the Board of Education of the Toms River Regional Schools. Notice of this meeting was published in the Asbury Park Press and the Star Ledger on November 1, 2024, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In addition to the Committee Chair, in attendance were Board members- Jimmy Capone, Katie Coyne, Jennifer Howe, Kevin Kidney, Joe Nardini and Paola Pascarella, Superintendent- Michael Citta, Assistant Superintendents- Jim Ricotta, Cara DiMeo and Pat Thomas, Business Administrator- Bill Doering, Board Secretary- Wendy Saxton and Board Attorney- William Burns. The meeting was open to the public and an opportunity for in-person public comment was provided after the last committee meeting of the evening.

As we do every month, the committee reviewed the expenditures listed in the Purchasing Agenda, which was emailed to the Board, and posted in the Board’s Google Docs folder, prior to the Budget and Finance Committee meeting. The Purchasing Agenda also included items of zero value, bids, change orders and resolutions. Purchasing Agenda questions by various individual Board members were answered by Mr. Doering and other members of the administration. The Purchasing Agenda for this month is in the amount of \$2,807,307.70 for the 2024-25 school year. The Budget & Finance Committee is recommending the approval of the Purchasing Agenda by the full Board.

Finally, the committee was presented with District lease, sponsorship and other rental agreements totaling \$150,700 for the month of November 2024 (2024-25 cumulative total is \$211,484) and these are also recommended for approval at the regular board meeting.

Building & Grounds Committee – Mr. Nardini

The ESIP & Building Initiative Committee of the Board of Education of Toms River Regional Schools met on November 13, 2024, starting directly after the curriculum committee meeting.

Mr. Nardini read the following opening statement: “Good evening and welcome to the ESIP & Building Initiative Committee Meeting of the Board of Education of Toms River Regional Schools. Notice of this meeting was announced to the public through a notice published in the Asbury Park Press and the Star-Ledger on November 1, 2024, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In attendance were board members Joe Nardini, Paola Pascarella, James Capone, Katie Coyne, Kevin Kidney, Jennifer Howe, and Kathy Eagan, Superintendent Mike Citta, Business Administrator William Doering, Assistant Superintendents James Ricotta, Cara DiMeo, and Pat Thomas; Manager of Facilities- Sam Pepe, Manager of Capital Projects Mark Wagner. The meeting was open to the public. An opportunity for public comment was provided.

ESIP PROJECTS

The boiler replacement project at 1144 Hooper is currently in progress. Three of the four boilers were removed and have been replaced, pipes have been installed, valves are expected to arrive this week, and then our controls vendor will begin with the hook up process.

BUILDING INITIATIVES PROJECTS

Projects recently completed were reviewed including:

Site 181-Group 2 (HS North, Intermediate South, Early Learning Center) Colliers continues to work on a resolution with Newport Construction on the Nesbit units, which are installed at HS North. They have had recent discussions with Newport and their subcontractors, and will be sharing an update on this issue shortly.

Site 172A- District Wide Security project with JCT Solutions. Most punch list items have been completed and JCT is providing final close out documents next week including warranty information, updated as-built documents, operation and maintenance manuals, and camera model product data records.

Projects currently under construction were reviewed including:

Site 186A- Group 4 (HSS, PBE, WSE)

Site 188- Group 6 (HSE, EDE, SBE)

Newport Construction Company (NCC) is down to a small list of remaining open items including some glass replacement at WSE secure vestibule & a failed compressor at HSS D23 (these items are covered under warranty). Colliers will be providing the final closeout documents in the very near future for both projects. The district received final AIA credit change orders and final pay applications for both projects. These documents are in review at this time.

PROJECTS-NEW

Mr. Ricotta distributed a copy of the School and Facility Names Application Checklist along with the completed application, signatures, and supporting evidence that was received from the Intermediate South Community. The application is requesting Board approval to name the Intermediate South Baseball Field after Mr. William Fischer, Sr.. The Board will be voting on this request at the upcoming meeting next week. Mr. Wagner shared that he met with an organization that conducts Facility Condition Assessments (FCA). We would like to consider having an FCA completed in the future that includes all district buildings. Mr. Pepe explained that a trip hazard has been repaired at HS East ticket booth area and our chemical waste disposal has been packed and is ready for pick up by our vendor. State law mandates that we complete Annual Building Health and Safety Inspections at all school locations. These inspections have been completed and the board will vote next week to approve submission of these reports

to the county and state. Facilities staff assisted with packing the trailer with the hurricane donations that were collected at all 19 locations. A water runoff diversion was constructed by our facilities staff at 123 Walnut Street. A fire exit walkway at East Dover Elementary was extended as needed due to being washed out by runoff water.

PROJECTS-OLD

Mr. Wagner provided an update on site 174 Intermediate South construction project that is moving forward with Remington Vernick, Becht B.T, Pravco, with district representatives onsite daily to check on progress and as built conditions. Roof work on phase 1 and 2 is completed, the cafeteria roof is completed, the gym and cafe lower roof is 90% completed, the canopy roofs are 90% completed. The window replacement project for West Dover and Washington Street, Site 196 grant project, has been delayed, but the contractor notified us that he will begin this Saturday. The additional round of testing of the monitoring wells at our maintenance facility located at 123 Walnut Street has been completed and the results are favorable and still being analyzed at this time. All locations have received new dishwashers in the cafeterias and the installation has been completed.

COMMUNICATION

The district received notification from the Ocean County Architect regarding the partial demolition of the pedestrian bridge adjacent to HS South property. We received an email from the Ocean County Health Department stating they would like to visit and inspect generators at 7 locations. We received a request from the Ocean County Sheriff's Office requesting use of our parking barriers for the Halloween parade. The barriers were used and have been returned.

Curriculum Committee – Mrs. Coyne

The Curriculum Committee of the Board of Education of Toms River Regional Schools met on November 13, 2024, within a virtual live-streamed meeting on the internet, beginning at 6:15 PM.

Committee Member, Katie Coyne, read the following opening statement: “Good evening and welcome to the Curriculum Committee Meeting of the Board of Education of Toms River Regional Schools. Notice of this meeting was announced to the public

through a notice published in the Asbury Park Press and The Star Ledger on November 1, 2024 which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In attendance were Board President Kathy Eagan, board members Kevin Kidney, Katie Coyne, Jennifer Howe, Paola Pascarella, Jimmy Capone & Joseph Nardini. Assistant Superintendents- James Ricotta, Cara DiMeo, & Pat Thomas, Business Administrator William Doering and Board Secretary Wendy Saxton were in attendance, as well. The meeting was live streamed to the public and an opportunity for public comment was provided.

Ms. DiMeo opened the meeting with a brief overview of the district’s K-12 mentoring program, referencing the initial program having been started 14 years ago at High School East. Mr. Thomas provided details regarding the foundations of the mentoring programs and shared the successes that all schools are seeing with their implementation.

Megan Okuniewicz and Kristin O’Leary, mentor program facilitators from South Toms River Elementary, as well as Doug Trumble, facilitator from High School East, presented to the board about their schools’ efforts, including details about recruitment of mentors, pairing of mentors and mentees, various activities that are planned for the group each year and the successes that the program has fostered for students over the years.

Insurance Committee – Mr. Doering

The Insurance Committee of the Board of Education of the Toms River Regional Schools met October 28, 2024 from 2:00 PM to 3:00 PM, via Google Meets. This quarterly meeting is not publicly advertised as the committee reviews insurance information, including workers compensation and liability claims, which may include items in litigation or names and case information for individuals, including staff members.

In attendance was Business Administrator- William Doering. Also in attendance was Stuart Migdon with the district health insurance broker, Business and Governmental Insurance Agency (BGIA) and John Forrester and Ron Gillaspie with the district property and casualty insurance broker, Alliant/Boynton.

For the health insurance program, Mr. Migdon with BGIA reviewed a health plan quarterly report that was provided to the committee which covered 3 years of claims from June 2021 through May 2024. Mr. Migdon discussed the plan costs and trends, including the medical claim costs and prescription drug costs in the most recent period. These costs on a net basis are trending up by 9.09% on a per member per month basis, due in large part to high prescription drug costs and some significant medical claims. Other key plan statistics and metrics were also discussed, including PHC visits, visit types (such as acupuncture, chiropractic, etc), care coordination encounters, prescription drug utilization and prescription drug generic dispensing ratios. It was noted that 79% of eligible members have used our PHC in the last year, and claim costs continue to be significantly lower for PHC-attributed patients (those that consider PHC their primary physician).

Regarding property/casualty insurance, Mr. Forrester and Mr. Gillaspie with Alliant/Boynton reviewed the quarterly report that was provided to the committee for the property/casualty insurance program. This document showed claim costs for the current year to date as well as the prior 5 years. The document also included Inservco Loss Reports for workers compensation and the other lines of insurance. It was noted that our claim costs continue to track in a very consistent manner and we continue to be running well in terms of auto liability and physical damage claims. After reviewing some key points about the claims data, different areas of focus in terms of workers compensation claims were discussed including bus garage employees, paraprofessionals and custodial/grounds/maintenance workers. A larger group meeting will be scheduled in the winter with key district staff, Alliant, Inservco and Mr. Leitner to review large and/or complicated claims. It was noted that Mr. Forrester and Mr. Gillaspie will also endeavor to provide a cost-out of what our insurances would cost if we were fully insured from dollar one, rather than having higher deductibles and SIR's (self-insured retentions). Finally, Mr. Forrester provided an overview of the final renewal policies for 2024-25, which were previously approved.

COMMENTS FROM GUESTS AND PRESS – AGENDA ITEMS ONLY *(limited to 3 minutes as per Board Policy # 0167 – Public Participation in Board Meetings, the first public session will be limited to a total of 30 minutes)*

Public comments were heard by Warren Crosby.

ASSISTANT SUPERINTENDENT, PATRICK THOMAS PRESENTS THE DISTRICT STUDENT SAFETY DATA SYSTEM (SSDS) REPORT FOR THE PERIOD OF JANUARY 1, 2024 THROUGH JUNE 30, 2024

**TOMS RIVER REGIONAL SCHOOLS
SEMI-ANNUAL DISTRICT STUDENT SAFETY DATA SYSTEM (SSDS)
REPORT**

**Presented to the Toms River Regional Schools Board of Education
November 20, 2024**

New Jersey public school districts use the Student Safety Data System (SSDS) to report incidents like violence, vandalism, weapons, substance abuse, and harassment, intimidation, and bullying (HIB), meeting state and federal requirements. These reports are submitted twice a year for July 1-December 31 and January 1-June 30.

For the period of January 1 to June 30, 2024, there was a 21% decrease in reportable offenses and a 41% decrease in confirmed HIBs compared to the November 2023 report, with reductions across most categories. In the first half of this school year, the following were reported:

131	Acts of violence (fight, assault, threat)
24	Damage to Property (arson, theft, trespass, false public alarm)
9	Weapons
62	Substance abuse
52	HIB confirmed*
278	TOTAL

*HIB alleged: 112

Research shows that certain behaviors strongly correlate with decreased academic achievement, increased concerning behaviors, and impact future success. Reducing these incidents is a high priority for school stakeholders.

Toms River Regional Schools collaborates with community partners such as the Health and Wellness Coalition, YMCA, Effective School Solutions, and the Toms River Police Department to address addiction, mental health, and promote school safety. We offer character-based and social-emotional education to foster self-awareness and citizenship.

The Board reviews SSDS data monthly, and staff analyze student performance, demographics, and school climate data in relation to student safety and conduct. Wellness, character building, and HIB-reduction are now integrated into all curricular areas. Programs like Responsive Classrooms and Positive Behavioral Support systems are implemented. Efforts are highlighted during the Week of Respect, Red Ribbon Week, and others. Student engagement is encouraged through leadership training and organizations like TEAM, Impact, Interact, and peer mentors.

**APPROVAL OF THE DISTRICT STUDENT SAFETY DATA SYSTEM (SSDS)
REPORT FOR THE PERIOD OF JANUARY 1, 2024 THROUGH JUNE 30, 2024**

A motion was made by Mr. Kidney, seconded by Mrs. Howe and carried that the Motion for the Approval of the District Student Safety Data System (SSDS) Report for the Period of January 1, 2024 through June 30, 2024 be approved.

On roll call following the vote:

Ayes: Capone, Coyne, Howe, Kidney, Lamb, Pascarella, Polozzo, Nardini, Eagan

Noes: None

Recused: None

Abstained: None

Absent: None

**APPROVAL OF THE 2024-2025 SCHOOL BUS EMERGENCY EVACUATION
DRILL REPORTS (FRONT DOOR)**

A Motion was made by Mrs. Lamb, seconded by Mr. Kidney and carried that the Motion for the 2024-2025 School Bus Emergency Evacuation Drill Reports (Front Door) be approved.

On roll call following the vote:

Ayes: Capone, Coyne, Howe, Kidney, Lamb, Pascarella, Nardini, Eagan

Noes: None

Recused: None

Abstained: Polozzo

Absent: None

**APPROVAL OF THE SUBMISSION OF THE HEALTH & SAFETY
EVALUATION OF SCHOOL BUILDINGS CHECKLIST STATEMENT OF
ASSURANCE 2024-2025**

A motion was made by Mr. Kidney, seconded by Mr. Capone and carried that the Approval of the Submission of the Health & Safety Evaluation of School Buildings Checklist Statement of Assurance 2024-2025 be approved.

On roll call following the vote:

Ayes: Capone, Coyne, Howe, Kidney, Lamb, Pascarella, Nardini, Eagan

Noes: None

Recused: None

Abstained: Polozzo

Absent: None

**APPROVAL AND ADOPTION OF THE SECOND READING OF THE
FOLLOWING POLICIES, REGULATIONS AND BYLAWS AS LISTED IN THE
AGENDA**

A motion was made by Mrs. Lamb, seconded by Mrs. Polozzo and carried that the Approval and Adoption of the Second Reading of the Following Policies, Regulations and Bylaws as listed in the Agenda be approved.

{ Code = (M) Mandated; (R) Recommended }

- P 2415.60 Beachwood Title I-School Parent and Family Engagement (Elementary and Secondary Education Act, Title I, Section 1116(a)(2)
- P&R 3160 Physical Examination (M) 42 US 12101N.J.S.A. 18A:16-2; 18A:16-3; 18A:16-5 N.J.A.C. 6A:32-6.1; 6A:32-6.2; 6A:32-6.3

- P&R 4160 Physical Examination(M) 42 US 12101N.J.S.A. 18A:16-2; 18A:16-3; 18A:16-5 N.J.A.C. 6A:32-6.1; 6A:32-6.2; 6A:32-6.3
- P 5337 Service Animals (R) N.J.S.A. 18A:46-13.3 28 CFR §35.136 28 CFR §36.104
- P 5350 Suicide Prevention (M) N.J.S.A. 18A:6-111; 18A:6-112 N.J.S.A. 30:9A-23; 30:9A-24N.J.A.C. 6A:9C-3 et seq.; 6A:14-1.1
- P 2422 Comprehensive Health and Physical Education(M) N.J.S.A. 18A:6-2; 18A:35-5.4; 18A:37-17; 18A:40-33; 18A:35-4.23a; 18A:35-4.23; 18A:35-4.26; 18A:35-5; 18A:40A-1; 18A:35-5.1 through 5.3; 18A:7F-4.3; 18A:35-4.3; 18A:35-4.19 through N.J.S.A. 18A:35-4.22; 18A:6-111 through 113; 18A:35-4.28 and 18A:35-4.29; 18A:35-4.32 and 4.33; 18A:35-4.35 and 4.36; 18A:35-4.34; 18A:35-4.5a; 18A:35-4.36a; 18A:35-4.38; 18A:35-4.39; 18A:35-4.40; N.J.S.A. 18A:35-4.43; 18A:35-4.7; 18A:35-5, 7, and 8; 18A:35-4.31; 18A:37-13 et seq

On roll call following the vote:

Ayes: Capone, Coyne, Howe, Kidney, Lamb, Pascarella, Polozzo, Nardini, Eagan

Noes: None

Recused: None

Abstained: None

Absent: None

APPROVAL OF THE AGENDA ITEMS #15 THROUGH #20 AS LISTED IN THE AGENDA

A motion was made by Mrs. Polozzo, seconded by Mr. Kidney and carried that the Approval of the Agenda Items #15 through #20 as listed in the Agenda be approved.

15. Approval of the Harassment, Intimidation and Bullying Report

16. Approval of District Facility Lease, Sponsorship and other Rental Agreements (attached)

17. Approval of the Fire & Security Drill Report

18. Approval of Minutes: (Regular and/or Executive, where applicable)

October 16, 2024

19. Approval of Bills:

General		\$	8,758,818.86
Cafeteria		\$	426,872.75
Payroll (Gross)	October 11, 2024	\$	6,185,800.27
(Gross)	October 25, 2024	\$	6,256,313.51

20. Board Secretary’s Agenda

School Year 2024-2025

Purchases – Pages 1 through 39 - \$ 2,807.307.70

Zero Values	Award of Bids
Student Transportation	Jointures
Permission to Advertise	Resolutions

On roll call following the vote:

Ayes: Capone, Coyne, Howe, Kidney, Lamb, Pascarella, Polozzo, Nardini, Eagan

Noes: None

Recused: None

Abstained: None

Absent: None

APPROVAL AND CERTIFICATION OF THE BOARD SECRETARY’S REPORT FOR SEPTEMBER 2024

Pursuant to N.J.A.C. 6A:22.1.11(c), I, Wendy Saxton, Board Secretary, certify that as of September 2024 no budgetary line items account has obligations and payments (contracted orders) which exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8-1, that the district’s accounts have been reconciled and are in balance.

Through the adoption of this resolution, we the Toms River Board of Education, pursuant to N.J.A.C. 6A:22-2.11(c), certify that as of September 2024 after a review of the Secretary’s monthly report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:22-2.11 (c) and that sufficient funds are available to meet the district’s needs.

A motion was made by Mrs. Nardini, seconded by Mrs. Polozzo and carried that the Approval and Certification of the September 2024 Secretary’s Monthly Financial Reports be approved:

On roll call following the vote:

Ayes: Capone, Coyne, Howe, Kidney, Lamb, Pascarella, Polozzo, Nardini, Eagan

Noes: None

Recused: None

Abstained: None

Absent: None

PERSONNEL AGENDA (# 1-22) + ADDENDUM (# 23-31)

A motion was made by Mrs. Polozzo, seconded by Mr. Nardini and carried that the following Personnel Agenda (# 1-22) + Addendum (# 23-31) be approved:

PERSONNEL ITEMS 1-22

CERTIFICATED STAFF 1-6:

1. Recommended Salary Adjustments:

A.	<u>Christian M. Kane</u> K-12 Wellness Coach	9/1/2024 – 11/30/2024 (Community Coordinator for Programming @ RWJ Barnabus Field of Dreams Fall/Winter Stipend) *Grant Funded	\$ +10,232.00*
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B.	<u>Nicole A. Carr</u> HSS Social Studies	11/4/2024 - 6/30/2025 (teaching one extra period per day)	+11,990.00 (Prorated)
C.	<u>William T. Dowd, Jr.</u> IN Math Gr. 7	11/4/2024 - 6/30/2025 (teaching one extra period per day)	+11,102.50 (Prorated)
D.	<u>Sandra D. Ellis</u> HSS Sped RR	11/4/2024 - 6/30/2025 (teaching one extra period per day)	+10,690.00 (Prorated)
E.	<u>James P. Francis</u> HSS Spanish	11/4/2024 - 6/30/2025 (teaching one extra period per day)	+12,727.50 (Prorated)
F.	<u>Emily A. Kopin</u> IS Speech Language Specialist	11/24/2024 - 6/30/2025 (teaching one extra period per day)	+11,246.25 (Prorated)
G.	<u>Melissa Kwiecinski</u> HSN Business	11/4/2024 - 6/30/2025 (teaching one extra period per day)	+12,002.50 (Prorated)
H.	<u>James T. Luyster</u> HSS Science	11/4/2024 - 6/30/2025 (teaching one extra period per day)	+11,502.50 (Prorated)
I.	<u>Richard Malek</u> HSS Sped RR	11/4/2024 - 6/30/2025 (teaching one extra period per day)	+12,327.50 (Prorated)
J.	<u>Erica L. Marra</u> HSN ESL	11/4/2024 - 6/30/2025 (teaching one extra period per day)	+11,502.50 (Prorated)
K.	<u>Dyane K. Passarella</u>	11/4/2024 - 6/30/2025	+10,577.50

	HSS ESL	(teaching one extra period per day)	(Prorated)
L.	<u>John J. Ruhl</u> HSN Technology	11/4/2024 - 6/30/2025 (teaching one extra period per day)	+10,765.00 (Prorated)
M.	<u>Ronald S. Signorino</u> HSS Sped RR	11/4/2024 - 6/30/2025 (teaching one extra period per day)	+12,727.50 (Prorated)
N.	<u>Nicole L. Sprague</u> IS ESL	11/4/2024 - 6/30/2025 (teaching one extra period per day)	+10,721.25 (Prorated)

2. Recommended Change of Contract Start Date:

A.	<u>Teresa McGayhey</u> WS Vocal/Instrumental Music	10/21/2024
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3. Recommended Leave of Absence Requests:

A.	<u>Employee #11399</u> JAC Basic Skills	Family	10/24/2024 - 11/6/2024 (rescind leave request)
B.	<u>Employee #17020</u> STR Grade 1	Family	10/22/2024 - 10/23/2024 10/31/2024; 11/6/2024 11/13/2024 - 11/14/2024
C.	<u>Employee #16669</u> IN Technology	Medical	11/6/2024 - 11/30/2024
D.	<u>Employee #12653</u> CG Vocal Music	Family Ext. Medical	11/7/2024 - 11/25/2024 11/26/2024 - 1/5/2025

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E.	<u>Employee #16451</u> IE Sped LLD Math	Maternity	11/28/2024 - 12/20/2024
F.	<u>Employee #16487</u> IE Sped RR	Family	1/24/2025 - 4/17/2025
G.	<u>Employee #17135</u> WAL Health/Phys Ed	Family Maternity	2/18/2025 - 5/22/2025 5/23/2025 - 5/30/2025
H.	<u>Employee #14400</u> IE Science Gr. 6	Maternity Ext.	12/21/2024 - 6/30/2025
I.	<u>Employee #15848</u> IS Math Gr. 6	Family	3/11/2025 - 6/30/2025
J.	<u>Employee #16562</u> HSN Sped RR	Family	11/11/2024 – 11/13/2024
K.	<u>Employee #12874</u> JAC+ Art	Medical	11/15/2024 (p.m.)

4. Resignations:

A.	<u>Amanda J. Funicelli</u> STR Sped MD	11/21/2024
B.	<u>Julie A. Rehrig</u> ELC Speech Language Specialist	12/14/2024

5. Retirements:

A.	<u>Joy C. Forrest</u> Director of Special Education	3//1/2025
B.	<u>Kathleen Kelly</u> IE Math Gr. 8	7/1/2025

6. Transfers Effective for the 2024-2025 SY: (Attached)

STAFF FOR EDUCATIONAL PROGRAMS 7-8:

7. Title I Approvals: (Attached)

- A. Recommend approval for the attached list of employees to receive payment under Title I Funds for the school year commencing 9/1/2024 - 6/30/2025.

8. Title I SIA Approvals: (Attached)

- A. Recommend approval for the attached list of employees to receive payment under Title I SIA Funds for the school year commencing 9/1/2024 - 6/30/2025.

SUPPORT STAFF 9-17:

9. Secretarial Services:

- A. Recommended for Employment:
{ Code = (R) Replacement }

<u>Catherine E. Patmore</u>	(R)	\$32,233.00
WAL Secretary	12/3/2024 – 6/30/2025	(Prorated)

- B. Recommended change of employment:

	<u>Change to:</u>	
<u>Arlene B. Krupinski</u>	WAL Admin Asst. - TREA	+\$4,742.00
WAL Secretary	12/3/2024 – 6/30/2025	(Prorated)

- C. Recommended Leave of Absence Requests:

<u>Employee #15794</u>	Family	11/13/2024
STRE Admin Asst. - TREA		

- D. Resignations:

Patricia J. Dellane 12/3/2024
WAL Admin Asst. – TREA

E. Retirements:

Karen G. Ryan 3/1/2025
Admin Assistant - TREA

10. Day Care Paraprofessionals:

A. Recommended for placement on the substitute list at a rate of \$16.00 per hour effective 11/21/2024:

Caryn Phillips
Griselda Zucco

11. Special Education Paraprofessionals:

A. Recommended for Employment:
{ Code = (R) Replacement }

<u>Eileen G. Baliatico</u> STR Tier II Paraprofessional	(R) 11/25/2024 – 6/30/2025	\$20,130.00 (Prorated)
<u>Addie Campos</u> WD Tier II Paraprofessional	(R) 11/25/2024 – 6/30/2025	\$20,130.00 (Prorated)
<u>Alexi E. Dooley</u> BW Tier II Paraprofessional	(R) 11/25/2024 – 6/30/2025	\$20,130.00 (Prorated)
<u>Samira A. Khamis</u> STR Tier II Paraprofessional	(R) 11/25/2024 – 6/30/2025	\$20,130.00 (Prorated)
<u>Nicholas Vecci</u> HSN Tier II Paraprofessional	(R) 11/25/2024 – 6/30/2025	\$20,130.00 (Prorated)
<u>Saleha S. Zia</u>	(R)	\$20,130.00

Toms River, New Jersey, November 20, 2024

WAL Tier II Paraprofessional 11/25/2024 – 6/30/2025 (Prorated)

B. Recommended change of salary:

Emma C. McCaulley 11/21/2024 – 6/30/2025 \$500.00
IS Tier I Paraprofessional (Non-Cert BA Stipend) (Prorated)

C. Recommended change of employment:

Change to:
Devon N. Purdom PB Tier II Paraprofessional +\$13,274.72
PB Cafeteria/Playground Aide 11/25/2024 – 6/30/2025 (Prorated)

D. Rescind Employment Offer (Not Accepting Position):

Adriana R. Goni 10/21/2024 – 6/30/2025 \$20,130.00
WD Tier II Paraprofessional (Prorated)

E. Transfers for the 2024-2025 school year: (Attached)

12. Cafeteria/Playground Aides:

A. Recommended for Employment:
{ Code = (R) Replacement }

Christine G. Shecton (R) \$6,855.28
Pine Beach 11/25/2024 – 6/30/2025 (Prorated)

B. Recommended Leave of Absence Requests:

Employee #17413 Medical 10/28/2024 – 11/20/2024
Walnut Street

13. Custodial Department:

- A. Recommended for employment and approval to attend training to receive Black Seal/Low Pressure License to be reimbursed upon issuance of license at a cost of no greater than \$465.00.

<u>Emmanuel Garcia</u>	(R)	\$36,190.00
BWD Night Custodian	11/21/2024 – 5/22/2025	(Prorated)

- B. Recommended Change of Contract Start Date:

<u>Freddie H. Williams</u>	11/5/2024
CG Night Supervisor	

- C. Recommended Leave of Absence Requests:

<u>Employee #16553</u>	Family	11/1/2024 – 11/11/2024
HSS Night Custodian		

- D. Recommended for placement on the substitute list at a rate of \$17.22 per hour effective 11/21/2024:

Cielo E. Ingunza

- E. Deceased:

<u>Steven M. Firca</u>	11/10/2024
HA Head Custodian	

- F. Resignations:

<u>Juan Mejias</u>	11/16/2024
ND Night Supervisor	

14. Food Services Department:

- A. Recommended for Employment:
{ Code = (R) Replacement }

Toms River, New Jersey, November 20, 2024

<u>Samira M. Abu Eid</u> SB Cafeteria Worker	(R) 11/21/2024 – 6/30/2025	\$9,512.10 (Prorated)
<u>Danielle Lindsey</u> IN Cafeteria Worker	(R) 11/21/2024 – 6/30/2025	\$9,512.10 (Prorated)
<u>Kristina F. Mahoney</u> CG Cafeteria Worker	(R) 11/21/2024 – 6/30/2025	\$9,512.10 (Prorated)

B. Recommended Change of Employment:

<u>Cara A. Mignone</u> IN Cafeteria Worker	<i>Change to:</i> WD “Acting” Lead Cafeteria Worker 10/21/2024 – 11/1/2024	+\$25,444.00 (Prorated)
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C. Recommended for placement on the substitute list at a rate of \$15.13 per hour effective 11/21/2024:

Lisa A. Rzeplinski

D. Resignations:

Kristi L. Bohrer 11/14/2024
IE Cafeteria Worker

Maria Policriti 10/17/2024
IN Cafeteria Worker

Lisa A. Rzeplinski 11/21/2024
HA Cafeteria Worker

15. **Grounds Department:**

A. Recommended for Employment:
{ Code = (R) Replacement }

<u>Vincenzo P. Bove</u>	(R)	\$37,685.73
Groundskeeper	11/25/2024 – 5/25/2025	(Prorated)

16. Security Department:

A. Recommended for placement on the substitute list at a rate of \$17.22 per hour effective 11/21/2024:

Samuel T. Kyle

17. Transportation Department:

A. Recommended for Employment:
{ Code = (R) Replacement }

<u>Robert A. DeLucia</u>	(R)	\$35,054.00
Regular Bus Driver	11/21/2024 – 6/30/2025	(Prorated)

<u>Robert F. Donoghue</u>	(R)	\$35,054.00
Regular Bus Driver	11/25/2024 – 6/30/2025	(Prorated)

<u>David L. Felton</u>	(R)	\$35,054.00
Regular Bus Driver	11/21/2024 – 6/30/2025	(Prorated)

<u>Robert T. Mellina</u>	(R)	\$35,054.00
Regular Bus Driver	11/21/2024 – 6/30/2025	(Prorated)

<u>Patricia M. Tomei</u>	(R)	\$25,435.80
Sped Bus Attendant	11/21/2024 – 6/30/2025	(Prorated)

B. Recommended change of employment:

	<u>Change to:</u>	
<u>Charles DeLuca</u>	Regular Bus Driver	+\$4,641.40
Sped Bus Attendant	11/21/2024 – 6/30/2025	(Prorated)

Toms River, New Jersey, November 20, 2024

C. Recommended salary adjustments/hourly changes effective 11/11/2024 – 6/30/2025:

	<u>Title</u>	<u>Revised Hours</u>	<u>\$</u>
<u>Peter A. Dudley</u>	Sped Bus Driver	8	44,243.00

D. Recommended Leave of Absence Requests:

<u>Employee #15514</u> Sped Bus Attendant	Family	10/21/2024 – 10/22/2024 10/28/2024 – 10/30/2024 11/1/2024 (pm) 11/4/2024 – 11/29/2024
<u>Employee #17172</u> Regular Bus Driver	Family	10/21/2024 – 11/29/2024

E. Recommended for employment to complete the probationary period:

		<u>Effective Dates:</u>
<u>Saul D. Balasiano</u>	Sped Bus Attendant	12/21/2024 – 3/21/2025
<u>Charles DeLuca</u>	Sped Bus Attendant	11/22/2024 – 2/21/2025
<u>Alicia M. Giraldo</u>	Sped Bus Attendant	11/6/2024 – 3/5/2025

F. Recommended for placement on the substitute Bus Driver’s list at a rate of \$27.00 per hour:

Joseph B. Balinski
Daniel J. Catapano
John T. Menshon

G. Recommended for placement on the substitute Bus Attendant’s list at a rate of \$16.00 per hour:

Dylan Bygott

H. Suspension with pay:

- Employee #13141 10/23/2024 – 11/20/2024
- I. Suspension without pay:
- Employee #17343 11/13/2024; 11/20/2024; 12/11/2024
- J. Resignations:
- Gyse D. Pierce 11/1/2024
Sped Bus Driver
- K. Retirements:
- Robin A. Golino 1/1/2025
Sped Bus Attendant

18. Extracurricular:

- A. Extracurricular New Club Recommendations:
- HSS Orchestra Club
- B. Recommended approval for the attached **REVISED** list of NJTSA Advisors and Leaders for the 2024- 2025 School Year. (FUNDED)
- C. Half Year Fall Extracurricular Recommendations & Payments Updates and Additions (2024 – 2025):
- | | | |
|---------------------------|------------------|-----------|
| <u>Stephen C. Ballina</u> | IS Bookkeeping | +\$919.00 |
| <u>Jake Bedford*</u> | HSE Rifle Squad | +\$981.25 |
| <u>Jaime E. Fischer</u> | IS Proofreader | +\$307.00 |
| <u>Mollie B. Laurence</u> | IS Kindness Club | +\$405.80 |
| <u>Kevin McMahon</u> | HSE Rifle Squad | -\$981.25 |
| <u>Sean T. Rutherford</u> | HSS Baking Club | Volunteer |
| <u>Matthew D. Smith</u> | IS Bookkeeping | -\$919.00 |
- D. Winter 2024 – 2025 Coaching Recommendations & Payments:

<u>Kaitlyn H. Borghesi</u>	HSN Asst. Girls' Basketball	\$4,098.00; Step 1
<u>Cole Corrigan*</u>	HSS Asst. Wrestling	Volunteer
<u>Kevin Corrigan*</u>	HSS Asst. Wrestling	\$4,098.00; Step 1
<u>Patrick Criss*</u>	IS Asst. Wrestling	\$3,534.00; Step 1
<u>Bruce Kocenski*</u>	HSE/HSN/HSS Ice Hockey	Volunteer
<u>James Lynch*</u>	HSE Asst. Wrestling	Volunteer
<u>Carly R. Scallon</u>	HSE Asst. Swim	Volunteer
<u>Ashley Tutzauer*</u>	IN Asst. Girls' Basketball	Volunteer

E. Winter 2024 – 2025 Coaching Resignations:

<u>Cole Corrigan*</u>	HSS Asst. Wrestling	-\$4,287.00; Step 2
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F. School Musical Recommendations & Payments (Attached):

High Schools East, North & South

Intermediate East, North & South

**On Approved Sub List*

19. **Continuing Education Unit Credits** (Attached)
20. **Substitute Nurses/Athletic Trainer/Secretaries/Administrators** (Attached)
21. **Off Payroll Report** (Attached)
22. **REVISED Substitute and Hourly Rate Sheet effective 1/1/2025 - 6/30/2025:**
(Attached)

PERSONNEL ITEMS 23-31

CERTIFICATED STAFF 23-25:

23. **Recommend Gary P. Azzolini for employment from the substitute administrator list as Interim Supervisor at East Dover Elementary at rate of \$400.00 per day effective December 1, 2024 through June 30, 2025 to fill the vacancy in this position for the duration of the school year.**

24. Recommended Leave of Absence Requests:

A. Employee #17020 Family 11/21/2024
STR Grade 1

25. Resignation:

A. Andrea M. Froberg 11/26/2024
JAC Grade 1

SUPPORT STAFF 26-31:

26. Secretarial Services:

A. Employee #15794 Family 11/20/2024
STRE Admin Asst. – TREA

27. Special Education Paraprofessionals:

A. Recommend Leave of Absence Requests:

Employee #16424 Family 1/06/2025 – 1/24/2025
IS Tier I Paraprofessional

Employee #17267 Family 11/18/2024 – 12/13/2024
HA Tier II Paraprofessional

B. Resignation:

Jean M. Arthur 11/30/2024
ELC Tier II Paraprofessional

C. Rescind Employment Offer (Not Accepting Position):

Nicholas Vecci 11/25/2024 – 6/30/2025
HSN Tier II Paraprofessional

28. Cafeteria/Playground Aides:

A. Employee #16380 Family 9/17/2024 – 11/15/2024
East Dover (Revised leave end date)

29. Food Services Department:

A. Retirements:

Theresa A. Guazzo 1/1/2025
WD Lead Cafeteria Worker

30. Grounds Department:

A. Recommended for employment beyond the probationary period:

Roy R. Nichols Groundskeeper Effective Dates:
10/19/2024 – 6/30/2025

31. Transportation Department:

A. Recommended for placement on the substitute Bus Attendant's list at a rate of \$16.00 per hour:

Stephanie N. Gontijo

B. Employee #16822 Family Ext. 11/19/2024 – 11/23/2024
Regular Bus Driver Medical 11/24/2024 – 1/15/2025

C. Retirements:

Julie A. Runion 2/1/2025
Sped Bus Driver

On roll call following the vote:

Ayes: Capone, Coyne, Howe, Kidney, Lamb, Pascarella, Polozzo, Nardini, Eagan

Noes: None

Recused: None

Abstained: Lamb #8

Absent: None

EDUCATIONAL PROGRAMS ITEMS (# 1-7)

A motion was made by Mr. Kidney, seconded by Mrs. Polozzo and carried that the following Educational Programs Items (# 1-7) be approved:

EDUCATIONAL PROGRAMS ITEMS 1-7

- 1. Application for Reimbursement of Professional Graduate Courses (Attached)**
- 2. Donations:**
 - A. Recommend the attached be accepted with thanks.
- 3. Educational Activity Requests (Attached)**
- 4. Funded Programs:**
 - A. Recommend approval of the New Jersey Department of Education Artificial Intelligence Innovation in Education Grant effective February 1, 2025 through January 31, 2026 (Attached)
 - B. Recommend approval of the New Jersey Department of Community Affairs Local Recreation Improvement Grant (LRIG) to install new playground structure at Beachwood Elementary effective Spring 2025 through December 31, 2025. (Attached)
- 5. Graduate Reimbursement (Attached)**

6. Student Services:

- A. Out-of-District Day Placement Requests (Attached)
- B. Tuition Pupils Received Requests (Attached)
- C. Tuition Pupils Sent Requests (Attached)
- D. Nursing Services Requests for the 2024-2025 SY (Attached)
- E. Approval of Settlement Agreement Regarding Student ID #71431

7. Recommended Professional Leave Requests (Attached)

On roll call following the vote:

Ayes: Capone, Coyne, Howe, Kidney, Lamb, Pascarella, Polozzo, Nardini, Eagan

Noes: None

Recused: None

Abstained: None

Absent: None

OLD BUSINESS/NEW BUSINESS

Mrs. Polozzo thanked Mr. Doering for attending the New Jersey School Boards Association Delegates Assembly Resolution Subcommittee Meeting this month and advised all three resolutions were opposed. Mrs. Polozzo thanked the administrative staff and board of education who supported these resolutions. Mrs. Polozzo wished everyone a Happy Thanksgiving.

Mrs. Lamb thanked the Hope Township School Board of Education from Warren County who passed a resolution that supported the Toms River School District's efforts for equitable funding from the State of New Jersey, and thanked everyone for working hard for our students, our district, our taxpayers and residents. Mrs. Lamb wished everyone a safe and healthy Thanksgiving.

Mr. Nardini wished everyone a Happy Thanksgiving.

Ms. Eagan thanked the administration who worked hard to come up with creative ways of helping the District resolve problems. Ms. Eagan wished everyone a restful Thanksgiving.

Mrs. Howe advised that the Presbyterian Church on Hooper Avenue in Toms River would have 1,000 free turkeys for Thanksgiving, congratulated a student from the cross country team at Intermediate East, honored High School East's community service recognition program, and wished everyone a Happy Thanksgiving.

Mrs. Coyne thanked the staff, the board and administration for their hard work and dedication. Mrs. Coyne was learning as a new school board member, that there is so much that happens behind the scenes and wanted to reassure parents that our children are the District's number one priority. She wished everyone a Happy Thanksgiving.

Mr. Capone thanked all and wished everyone a Happy Thanksgiving. Mr. Capone advised that if there is any family in need for this holiday to come see him.

COMMENTS FROM GUESTS AND PRESS – AGENDA ITEMS ONLY *(limited to 5 minutes as per Board Policy # 0167 – Public Participation in Board Meetings)*

Public comments were heard by Krista Whittaker.

Public comments were heard by Daniel Ackermann and Andrew Ackermann.

Public comments were heard by Stacey Briggs.

Public comments were heard by Erico Cirillo.

Public comments were heard by Chris Raiman.

MOTION TO ADJOURN

A motion was made by Mr. Nardini, seconded by Mrs. Polozzo and carried that the meeting be adjourned at 8:48 P.M.

All members present voting Aye.

Wendy L. Saxton, Board Secretary