

Toms River, New Jersey, March 19, 2025

A Regular Meeting of the Board of Education of the Toms River Regional Schools took place at High School North, 1245 Old Freehold Road, Toms River, on Wednesday, March 19, 2025 at 5:30 P.M.

Board President Mrs. Ashley Lamb read the following Opening Statement:

“Good Evening, Welcome to a Regular Meeting of the Board of Education of the Toms River Regional Schools.”

“This meeting was announced to the public through a notice published in the Asbury Park Press and in The Star Ledger on March 3, 2025, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

ROLL CALL OF ATTENDANCE

A roll call of attendance indicated the following Board Members were present: Mrs. Maria Matarazzo, Mr. Joseph Jubert, Mrs. Katie Coyne, Mrs. Lisa Contessa, Ms. Kathy Eagan, Mr. Kevin Kidney, Mrs. Paola Pascarella, Mr. James Capone, and Mrs. Ashley Lamb.

Also in attendance were Superintendent Citta, Assistant Superintendent Thomas, Business Administrator Doering, Board Secretary Saxton, and Board Attorney Burns.

EXECUTIVE SESSION – 5:31 P.M.

A motion was made by Mrs. Contessa, seconded by Mr. Kidney and carried that the following Executive Session Resolution be approved:

Resolved, that the Board of Education, at this time, move to a closed session to be held in High School North Executive Session Meeting Room, 1245 Old Freehold Road, Toms River, New Jersey, for the purpose of:

Executive Session – To *Include* – HIB Appeal #69412; RICE #14403, #16075, #17127, #15876; Personnel; Legal Litigation Update; Contracts; Negotiations; Harassment, Intimidation and Bullying Report; Fire & Security Drill Report; Suspension Report; Other. Subject to change as outlined under the Open public Meetings Act.

Board Member Maria Matarazzo left the meeting at 6:30 p.m.

RETURN TO REGULAR SESSION – 6:35 P.M.

A motion was made by Mr. Capone, seconded by Mrs. Contessa and carried that the Board return to Regular Session at 6:35 P.M.

All members present voting Aye.

PLEDGE OF ALLEGIANCE

Superintendent Michael Citta led the Board and audience in the Pledge of Allegiance and a Moment of Silence for the tragic accident that took place in Toms River which took the lives of our class of 2021 graduates Kiley Armstrong and Evan Fiore. Our prayers are with the families and those in recovery.

SUPERINTENDENT COMMENTS

Superintendent Michael Citta recognized and honored the District's Teachers of the Year and Educational Professionals for their hard work, dedication and achievements. Superintendent Michael Citta advised that today statutorily is the date the Board has to take action to submit our budget for review with the County Office. He further opined that it is not a finished product. The District can only present a budget to make sure that the District has a minimum of what it takes to operate the school year and the mandated 2% tax increase since the District is under adequacy. Superintendent Michael Citta explained the budget includes a 2.5% tax increase with a cap stretcher due to healthcare and the \$22.5 million dollar deficit shortfall, like last year, is being asked to be presented to the County for approval. The District understands this is extremely premature and may or may not include the ability to go above the tax levy like last year, when the state imposed a 10% tax increase on the District and if another tax increase took place, residents would be looking at a 15.9% tax increase. Superintendent Michael Citta advised that through the months of December and January he had the opportunity to go to each school building and discuss what the District is doing, how the District is surviving and moving forward, and shared the budget submission with them. Superintendent Michael Citta advised over the last 7 or 8 years the District has lost close to \$140.0 million dollars in funding. The District's state aid has been cut 63%, costs have skyrocketed and the school district over the last 10 to 15 years is not the school district it was before, even though it is still filled with bright young minds, spirited individuals, yet is a different demographic. When demographics change, challenges arise and resources

are not there. Superintendent Michael Citta discussed when he graduated high school in 1993, the District was 9% economically disadvantaged and today the District is close to 50% across the board. Superintendent Michael Citta also advised that back in 1993, the District was at approximately an 8% or 9% classification rate and today the classification rate is 23% due to over 3,204 students having IEP's for extra support. The District did not have any ML Learners and today the District has over 1,000 great young minds that need the support of our educators. Over the course of time, our staff has been chiseled down through cuts and eliminations, but has always risen to the occasion. Our students are not a statistic, our children are on a journey in Toms River Regional Schools that are supported by the greatest in the State of New Jersey.

STUDENT REPRESENTATIVES

Student Representatives from all three high schools updated Board on the academic and athletic successes taking place at their respective schools, as well as events taking place and fund raising activities.

Ryan Macom, High School East
Gabriela Kostova, High School North
Adyson Caputo for Sophia Citta, High School South

STUDENT/STAFF AWARDS

The list of student, staff and volunteer award recipients is attached to the minutes.

COMMITTEE REPORTS

Budget & Finance Committee – Mrs. Eagan

The Budget and Finance Committee of the Board of Education of the Toms River Regional Schools met on March 12, 2025 at 1144 Hooper Avenue, Toms River, New Jersey in Conference Room A from 5:30 P.M. to 5:50 P.M. The meeting was streamed for public viewing. Committee Chair, Kathy Eagan, read the following opening statement:

“Good evening, welcome to the Budget and Finance Committee Meeting of the Board of Education of the Toms River Regional Schools. Notice of this meeting was

published in the Asbury Park Press and the Star Ledger on March 3, 2025, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In addition to the Committee Chair, in attendance were Board members- Jimmy Capone, Lisa Contessa, Katie Coyne, Kevin Kidney, Ashley Lamb, Marisa Matarazzo and Paola Pascarella, Superintendent- Michael Citta, Assistant Superintendents- Cara DiMeo and Pat Thomas, Business Administrator- Bill Doering, Board Secretary- Wendy Saxton and Board Attorney- William Burns. The meeting was open to the public and an opportunity for in-person public comment was provided after the last committee meeting of the evening.

As we do every month, the committee reviewed the expenditures listed in the Purchasing Agenda, which was emailed to the Board, and posted in the Board’s Google Docs folder, prior to the Budget and Finance Committee meeting. The Purchasing Agenda also included items of zero value, bids, change orders and resolutions. Purchasing Agenda questions by various individual Board members were answered by Mr. Doering and other members of the administration. The Purchasing Agenda for this month is in the amount of \$2,497,049.94 for the 2024-25 school year. The Budget & Finance Committee is recommending the approval of the Purchasing Agenda by the full Board.

The committee was advised as to the status of the 2025-26 Budget. The tentative 2025-26 budget is due to the County Office of the NJ Department of Education on March 19, 2025, so the tentative budget resolution will be on the March 19, 2025 Board meeting agenda. It was noted that we still have a budget hole on the revenue side of \$22.3 million, as was projected in the October 18, 2024 letter the district sent to the NJ Department of Education. In terms of the expenditure side of the 2025-26 budget, we are facing challenges with projected cost increases in areas such as special education, transportation, utilities and health insurance. On the revenue side, we started with a huge hole because of over \$18 million in one-time revenues in 2024-25, between the \$12.4 million to be covered by asset sales and another \$6 million in one-time state stabilization and stabilized aid. Initial 2025-26 state aid allocations show a \$1.6 million increase for us, but that number would’ve been much higher were it not for the implementation of a 6% maximum increase state-wide.

With regards to the 2025-26 tentative budget, the current plan is to present a budget with a 2% tax levy increase (general fund), which is the cap, plus the cap stretcher

for health insurance, which would add another 2.3%. In the debt service fund, with an old bond series now paid off, we have \$3.4 million tax decrease, so between the general fund and debt service fund, the net total tax levy increase would be 2.5%. With the aforementioned assumptions, we would still have a revenue hole of \$22.3 million, and just like last year, the budget will be balanced by requesting a state loan or state aid advancement. Last year, NJDOE said they weren't giving out loans, and then proceeded to provide loans to Lakewood, Nutley, Belleville, and other districts. We are also expecting guidance from the NJ Department of Education about a provision whereby a district can exceed the 2% tax levy cap and raise up to their local share, but that guidance remains to be seen. We should also note, as we do each year, that the allocation of taxes between our four towns is based on equalized valuations. All four of our towns saw an increase in their 2025 equalized valuations, with the largest being South Toms River at 10.4% and Beachwood at 10.4%. Therefore there will be some shifting in the allocation of taxes. In addition, South Toms River uses a split year tax levy, whereby half of the prior year increase, which included the 9.9%, was pushed into 2025-26, so they will be absorbing that as well.

Finally, the committee was advised that the appointment of the auditors for the 2024-25 financial audit will be on the March 19, 2025 Board of Education agenda for approval as the audit process needs to commence and fieldwork needs to be scheduled.

Building & Grounds Committee – Mr. Capone

The ESIP & Building Initiative Committee of the Board of Education of Toms River Regional Schools met on March 12, 2025, starting directly after the curriculum committee meeting.

Mr. Capone read the following opening statement: “Good evening and welcome to the ESIP & Building Initiative Committee Meeting of the Board of Education of Toms River Regional Schools. Notice of this meeting was announced to the public through a notice published in the Asbury Park Press and the Star-Ledger on March 3, 2025, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In attendance were board members Katie Coyne, Maria Matarazzo, Lisa Contessa, Kevin Kidney, Paola Pascarella, James Capone, Ashley Lamb, and Kathy Eagan, Superintendent Mike Citta, Business Administrator William Doering, Assistant

Superintendents Cara DiMeo, and Pat Thomas; Manager of Facilities- Sam Pepe, Manager of Capital Projects Mark Wagner. The meeting was open to the public. An opportunity for public comment was provided.

ESIP PROJECTS

Mr. Wagner discussed that he is currently in the process of evaluating new ESIP projects and will report back to the board with updates for our Building Management System. Under consideration are limited projects for H S South, Intermediate North and Intermediate South.

BUILDING INITIATIVES PROJECTS

Projects completed and working with the contractors with last remaining items are the following:

- Site 181-Group 2 (HS North, Intermediate South, Early Learning Center)
- Site 172A- District Wide Security project with JCT Solutions.

PROJECTS-NEW

Mr. Wagner noted that materials are scheduled to be delivered for a roofing repair at the High School North parapet wall over the media center. Work to commence once delivered. Mr. Pepe noted that there is a summer list of projects that district staff will be working on. With respect to the sale of property of the 1144 Hooper Avenue Administrative Offices, submission to the Department of Education is required. A resolution for approval to submit and to amend the Long Range Facility Plan will be ready for March approval by the BOE.

PROJECTS-OLD

The bids were received for SITE 203, the Fabric Replacement at John Bennett Athletic Center. It is recommended to award the contract to American Athletic Courts, Inc. Work consists of new fabric, new flooring installed over the existing base, 2 new doors and some sub- surface drainage work. The district maintenance staff will be removing the front overhang canopy at the Hooper Avenue kindergarten wing. SITE 174, at Intermediate South, a change order is recommended for approval to include Phase 3 of

the project. SITE 196 Grant Window project at Washington Street and West Dover, the installation of the film will be starting now that the weather is warming. The district has retained the LSRP for the continuing monitoring and testing at 123 Walnut Street. Mr. Pepe noted that the various facility departments continue to complete various projects and work orders. In addition, the testing for lead in water, a state mandate, continues on schedule.

COMMUNICATION

The district received notification that JCPL will be performing tree trimming activities in the vicinity of the East Dover Elementary and High School East Schools. NJ DEP made an unannounced inspection of our irrigation wells. It was noted that the Toms River Planning Board approved a project for the construction of a small contractor warehouse building adjacent to Washington Street Elementary School on Batchelor Street. This will not affect school activities. Groundwater sampling continues at Pine Beach Elementary School. This is completed to assist with a remediation project at the former Beachwood Shopping Center. In communication with the project LSRP, they are expecting testing to go from quarterly testing to annual to bi-annual testing as the next step.

Curriculum Committee – Mr. Kidney

The Curriculum Committee of the Board of Education of Toms River Regional Schools met on March 12, 2025, within a virtual live-streamed meeting on the internet, beginning at 5:45 PM.

Committee Member, Kevin Kidney, read the following opening statement: “Good evening and welcome to the Curriculum Committee Meeting of the Board of Education of Toms River Regional Schools. Notice of this meeting was announced to the public through a notice published in the Asbury Park Press and The Star Ledger on March 3, 2025 which constituted at least 48 hours’ notice as required by law under the Open Public Meetings Act.”

In attendance were Board President Ashley Lamb, board members Kevin Kidney, Katie Coyne, Paola Pascarella, Jimmy Capone, Lisa Contessa, Kathy Eagan and Maria Matarazzo. Assistant Superintendents Cara DiMeo, & Pat Thomas, Business Administrator William Doering and Board Secretary Wendy Saxton were in attendance,

as well. The meeting was live streamed to the public and an opportunity for public comment was provided.

Ms. Adrienne Gold provided the board with an overview of the proposed changes to the sequence of Art courses available at the high school level to support advanced course pathways for students that have an interest. Ms. Gold also shared information about the upcoming Excellence Expo, which will be held on April 3rd at the RWJ Barnabas Center.

Personnel Committee – Mrs. Coyne

A Personnel Committee Meeting of the Board of Education of the Toms River Regional Schools took place at the Administrative Offices, 1144 Hooper Ave., Toms River, New Jersey on March 12, 2025 at 5:10 p.m. This meeting is not publicly advertised as the committee reviews personnel information which includes names of individual staff members as well as possible new staff members.

In attendance were committee members, Ashley Lamb, Board President, Katie Coyne, Kevin Kidney and Lisa Contessa. Also in attendance were Pat Thomas, Assistant Superintendent, Cara DiMeo, Assistant Superintendent, Michael Citta, Superintendent and William Burns, Esq.

The meeting was opened at 5:10 p.m. by Katie Coyne, Michael Citta, Superintendent, discussed with the members, extra curricular, job descriptions and new hires at the board meeting on Wednesday March 19, 2025.

The committee adjourned at 5:22p.m.

Policy Committee – Mrs. Lamb

The Policy Committee of the Board of Education of the Toms River Regional Schools took place at HSN Guidance Office on Wednesday, March 12, 2024 at 4:30pm.

In attendance were Ashley Lamb, Kathy Eagan, Marisa Matarazzo, Lisa Contessa, Superintendent, Michael Citta, Assistant Superintendents, Patrick Thomas, and Cara DiMeo, William Burns, Esq. and Director of Human Resources, Dr. Megan Osborn.

Assistant Superintendent Patrick Thomas, presented the following policies for review and deliberation in preparation for the first reading at the Board of Education meeting on March 20, 2024:

For Discussion:

- P 2431 Athletic Competition (M) N.J.S.A. 2C:21-11 N.J.S.A. 18A:11-3 et seq.; 18A:40-41; 18A:40-41.10; 18A:40-41.11 N.J.A.C. 6A:7-1.7(d); 6A:16-1.3; 6A:16-2.1 et seq.; 6A:32-9.1
- P 5756 Transgender Students (M) N.J.S.A. 18A:36-41; 18A:37-15N.J.A.C. 6A:7-1.1 et seq.; N.J.A.C. 6A:16-7.7 New Jersey Department of Education – October 2018 Transgender Student Guidance for School Districts **(to be added to First Reading – Abolish)**

First Reading:

- P 2365 Acceptable Use of Generative Artificial Intelligence (AI) (Recommended) (No statutes listed)
- P 5756 Transgender Students (Abolish)

Members of Central Administration answered questions regarding the policies and regulation.

COMMENTS FROM GUESTS AND PRESS – AGENDA ITEMS ONLY *(limited to 3 minutes as per Board Policy # 0167 – Public Participation in Board Meetings, the first public session will be limited to a total of 30 minutes)*

Public comments were heard by Anna Polozzo.

APPROVAL OF THE SUBMISSION OF THE 2025-2026 TENTATIVE BUDGET TO THE COUNTY OFFICE

A motion was made by Ms. Eagan, seconded by Mr. Capone and carried that the Approval of the Submission of the 2025-2026 Tentative Budget to the County Office be approved.

On roll call following the vote:

Ayes: Jubert, Coyne, Contessa, Eagan, Kidney, Pascarella, Capone, Lamb

Noes: None

Recused: None

Abstained: None

Absent: Matarazzo

APPROVAL OF THE RESOLUTION AMENDING THE LONG-RANGE FACILITIES PLAN, AUTHORIZING THE SUBMISSION OF THE AMENDMENT TO THE STATE OF NEW JERSEY DEPARTMENT OF EDUCATION, AND AUTHORIZING THE SALE OF 1144 HOOPER AVENUE

A motion was made by Mr. Kidney, seconded by Ms. Eagan and carried that the Approval of the Resolution Amending the Long-Range Facilities Plan, Authorizing the Submission of the Amendment to the State of New Jersey Department of Education, and Authorizing the Sale of 1144 Hooper Avenue be approved.

On roll call following the vote:

Ayes: Jubert, Coyne, Contessa, Eagan, Kidney, Capone, Lamb

Noes: Pascarella

Recused: None

Abstained: None

Absent: Matarazzo

APPROVAL OF THE AWARD OF PROFESSIONAL SERVICE CONTRACTS (ATTACHED)

A motion was made by Mrs. Contessa, seconded by Mrs. Coyne and carried that the Approval of the Award of Professional Service Contracts (Attached) be approved.

On roll call following the vote:

Ayes: Jubert, Coyne, Contessa, Eagan, Capone, Lamb

Noes: Pascarella

Recused: None

Abstained: Kidney

Absent: Matarazzo

APPROVAL OF THE RESOLUTION OF THE TOMS RIVER REGIONAL SCHOOLS BOARD OF EDUCATION PROCLAIMING THE MONTH OF APRIL AS WORLD AUTISM MONTH (ATTACHED)

A motion was made by Mrs. Coyne, seconded by Mr. Capone and carried that the Approval of the Resolution of the Toms River Regional Schools Board of Education Proclaiming the Month of April as World Autism Month (Attached) be approved.

On roll call following the vote:

Ayes: Jubert, Coyne, Contessa, Eagan, Kidney, Pascarella, Capone, Lamb

Noes: None

Recused: None

Abstained: None

Absent: Matarazzo

APPROVAL TO APPOINT AFFIRMATIVE ACTION OFFICERS FOR THE 2025-2026 SCHOOL YEAR AND AUTHORIZE THE AAO TO CONDUCT YEARLY EQUITY TRAINING FOR ALL STAFF

A motion was made by Mr. Capone, seconded by Mrs. Coyne and carried that the Approval to Appoint Affirmative Action Officers for the 2025-2026 School Year and Authorize the AAO to Conduct Yearly Equity Training for All Staff be approved.

On roll call following the vote:

Ayes: Jubert, Coyne, Eagan, Kidney, Pascarella, Capone

Noes: Contessa, Lamb

Recused: None

Abstained: None

Absent: Matarazzo

APPROVAL OF THE FIRST READING OF THE FOLLOWING POLICIES, REGULATIONS AND BYLAWS AS LISTED IN THE AGENDA

A motion was made by Mrs. Coyne, seconded by Mrs. Contessa and carried that the Approval of the First Reading of the Following Policies, Regulations and Bylaws as listed in the Agenda be approved.

{ Code = (M) Mandated; (R) Recommended }

- P 2365 Acceptable Use of Generative Artificial Intelligence (AI)
- P 5756 Transgender Students (Abolish)

On roll call following the vote:

Ayes: Jubert, Coyne, Contessa, Eagan, Kidney, Pascarella, Capone, Lamb

Noes: None

Recused: None

Abstained: None

Absent: Matarazzo

APPROVAL AND ADOPTION OF THE SECOND READING OF THE FOLLOWING POLICIES, REGULATIONS AND BYLAWS AS LISTED IN THE AGENDA

A motion was made by Mrs. Contessa, seconded by Ms. Eagan and carried that the Approval and Adoption of the Second Reading of the Following Policies, Regulations and Bylaws as listed in the Agenda be approved.

{ Code = (M) Mandated; (R) Recommended }

- P&R 5533 (M) (Revised) Student Smoking N.J.S.A. 2A:170-51.4 N.J.S.A. 2C:35-2 N.J.S.A. 18A:40A-1 N.J.S.A. 26:3D-55 through 26:3D-63 N.J.A.C. 6A:16-4.3 N.J.A.C. 8:6-7.2; 8:6-9.1 through 8:6-9.5 A Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials – 2023 Revisions
- P&R 7441 Electronic Surveillance in School Buildings and on School Grounds(M) (Revised) N.J.S.A. 18A:41-9A Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials – 2023 Revisions

- P&R 9320 Cooperation with Law Enforcement Agencies (M) (Revised)
N.J.A.C. 6A:16-6.1.; 6A:16-6.2; 6A:16-6.4

On roll call following the vote:

Ayes: Jubert, Coyne, Contessa, Eagan, Kidney, Pascarella, Capone, Lamb

Noes: None

Recused: None

Abstained: None

Absent: Matarazzo

APPROVAL OF THE AGENDA ITEMS #19 THROUGH #24 AS LISTED IN THE AGENDA

A motion was made by Ms. Eagan, seconded by Mrs. Coyne and carried that the Approval of the Agenda Items #19 through #24 as listed in the Agenda be approved.

19. Approval of the Harassment, Intimidation and Bullying Report

20. Approval of District Facility Lease, Sponsorship and other Rental Agreements (attached)

21. Approval of the Fire & Security Drill Report

22. Approval of Minutes: (Regular and/or Executive, where applicable)

February 19, 2025

23. Approval of Bills:

General		\$	11,526,571.02
Cafeteria		\$	202,685.51
Payroll (Gross)	February 13, 2025	\$	6,251,512.01
(Gross)	February 28, 2025	\$	6,789,646.78

24. Board Secretary’s Agenda + Addendum

School Year 2024-2025

Purchases – Pages 1 through 26 - \$ 2,497.049.94

Zero Values	Award of Bids
Change Order Approval	Contract Award
Contract Extensions	Resolutions

School Year 2025-2026

Permission to Advertise	Resolutions
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On roll call following the vote:

Ayes: Jubert, Coyne, Contessa, Eagan, Kidney, Pascarella, Capone, Lamb

Noes: None

Recused: None

Abstained: Jubert #23, Page 13 and #24 (PO# 25-03811); Contessa #23, Page 13 and #24 (PO# 25-03809)

Absent: Matarazzo

APPROVAL AND CERTIFICATION OF THE BOARD SECRETARY’S REPORT FOR JANUARY 2025

Pursuant to N.J.A.C. 6A:22.1.11(c), I, Wendy Saxton, Board Secretary, certify that as of January 2025 no budgetary line items account has obligations and payments (contracted orders) which exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8-1, that the district’s accounts have been reconciled and are in balance.

Through the adoption of this resolution, we the Toms River Board of Education, pursuant to N.J.A.C. 6A:22-2.11(c), certify that as of January 2025 after a review of the Secretary’s monthly report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our

knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:22-2.11 (c) and that sufficient funds are available to meet the district's needs.

A motion was made by Mrs. Lamb, seconded by Mrs. Contessa and carried that the Approval and Certification of the January 2025 Secretary's Monthly Financial Reports be approved:

On roll call following the vote:

Ayes: Jubert, Coyne, Contessa, Eagan, Kidney, Pascarella, Capone, Lamb

Noes: None

Recused: None

Abstained: None

Absent: Matarazzo

PERSONNEL AGENDA (# 1-20) + ADDENDUM (# 21-26)

A motion was made by Mr. Kidney, seconded by Mrs. Lamb and carried that the following Personnel Agenda (# 1-20) + Addendum (# 21-26) be approved:

PERSONNEL ITEMS 1-20

CERTIFICATED STAFF 1-4:

1. Recommended for Employment:

{Code = (R) Replacement; (TR) Temporary Replacement; (New) New Position}

A.	<u>Lisa M. Eastburn</u>	(R)	\$
	IN Nurse Assistant	3/20/2025 - 6/30/2025	52,030.00
			(Prorated)
B.	<u>Brittany Zielinski</u>	(R)	
	IS ESL	5/20/2025 - 6/30/2025	68,720.00
			(Prorated)

2. Recommended Leave of Absence Requests:

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A.	<u>Employee #17020</u> STR Grade 1	Family	2/27/2025
B.	<u>Employee #14623</u> BWD Health/Phys Ed	Maternity	4/7/2025 - 5/30/2025
D.	<u>Employee #12874</u> JAC+ Art	Medical	2/18/2025 (p.m.); 2/21/2025; 2/26/2025 2/27/2025 (a.m.) 3/3/2025; 3/7/2025
E.	<u>Employee #16528</u> ED Sped Aut	Family Ext.	3/1/2025 - 3/27/2025
F.	<u>Employee #16669</u> IN Technology	Medical	2/13/2025; 2/19/2025 - 3/3/2025; 3/5/2025; 3/6/2025 (p.m.) 3/7/2025; 3/10/2025 - 3/14/2025
G.	<u>Employee #14543</u> HSN Art	Family Ext.	3/1/2025 - 3/28/2025
H.	<u>Employee #16688</u> HSN Sped RR	Family Ext.	2/22/2025 - 2/27/2025
I.	<u>Employee #16512</u> HSN ESL	Family	3/17/2025 4/7/2025
J.	<u>Employee #11325</u> WAL Instrumental Music	Family Ext.	3/4/2025 - 3/31/2025
K.	<u>Employee #17354</u> IS BCBA	Family	5/16/2025 - 6/30/2025
L.	<u>Employee #15851</u> IS Science Gr. 6	Maternity	3/29/2025 - 6/30/2025

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M.	<u>Employee #13478</u> ELC Preschool	Family	2/27/2025 (rescind leave date)
N.	<u>Employee #11399</u> JAC Basic Skills	Family	2/4/2025 (p.m.); (corrected date)
O.	<u>Employee #16786</u> ED Sped PSH Aut	Family	4/28/2025 - 6/30/2025
P.	<u>Employee #15270</u> HSE Sped Aut	Family Ext.	4/8/2025 – 5/9/2025
Q.	<u>Employee #15634</u> STR Grade 3	Maternity	4/2/2025 - 6/30/2025 (revised leave start date)
R.	<u>Employee #15084</u> IE Sped RR	Family	5/19/2025 - 6/30/2025

3. Retirements:

A.	<u>Jennifer R. Anderson</u> IE Sped LLD	7/1/2025
B.	<u>Judith M. Connor</u> JAC Grade 5	7/1/2025
C.	<u>Leonora A. D’Alonzo</u> IS Student Assistance Coordinator	7/1/2025
D.	<u>Charles E. Diskin</u> HSE Health/Phys Ed	7/1/2025
E.	<u>George I. Peters, III</u> IE Science Gr. 6	7/1/2025
F.	<u>Gina D. Phillips</u>	7/1/2025

IE Science Gr. 7

- G. Patricia A. Porretto 7/1/2025
WAL Grade 3
- H. George W. Powers, III 7/1/2025
HSN Instrumental Music
- I. Colleen M. Ryan 7/1/2025
PB Basic Skills Title I
- J. Richard F. Stratton 7/1/2025
HSS Guidance Coordinator

4. Certified Job Descriptions: (Attached)

- A. Recommend approval of the attached certified job descriptions:

Director of Early Childhood

Preschool Instructional Coach

Preschool Intervention and Referral Specialist (PIRS)

Community and Parent Involvement Specialist (CPIS)

STAFF FOR EDUCATIONAL PROGRAMS 5-7:

5. Title I Approvals: (Attached)

- A. Recommend approval for the attached list of employees to receive payment under Title I Funds for the school year commencing 9/1/2024 - 6/30/2025.

6. Title I SIA Approvals: (Attached)

- A. Recommend approval for the attached list of employees to receive payment under Title I Funds for the school year commencing 9/1/2024 - 6/30/2025.

7. Senior Credit Recovery Program:

- A. Recommend approval for the attached list of employees to receive payment for the Senior Credit Recovery Program from 3/27/2025 - 5/29/2025.

SUPPORT STAFF 8-17:

8. Secretarial Services:

- A. Recommended for Employment:
{ Code = (R) Replacement }

<u>Jean Letts</u>	(R)	\$32,733.00
Central Registration - Secretary	4/1/2025– 6/30/2025	(Prorated)

- B. Retirement:
Sharon F. Mancini 7/1/2025
CG Secretary (10 mos)

- C. Termination:
Employee #14403 2/19/2025

9. Special Education Paraprofessionals:

- A. Recommended for Employment:
{ Code = (R) Replacement }

<u>Katherine Y. Mascaro</u>	(R)	\$20,630.00
BW Tier II Paraprofessional	3/24/2025 – 6/30/2025	(Prorated)

- B. Recommended Leave of Absence Requests:

<u>Employee #16736</u>	Family	2/13/2025 – 2/28/2025
STR Tier II Paraprofessional		

<u>Employee #17272</u>	Personal	2/11/2025 – 3/21/2025
ND Tier I Paraprofessional		

<u>Employee #17379</u>	Medical	3/1/2025 – 3/15/2025
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Toms River, New Jersey, March 19, 2025

ND Tier II Paraprofessional		(Rescind leave)
<u>Employee #17543</u>	Personal	1/23/2025 – 2/24/2025
IS Tier II Paraprofessional		(Change from medical)
	Personal	2/25/2025 – 3/31/2025
	Ext.	

C. Deceased:

<u>Maria T. Tutela</u>	3/8/2025
ED Tier II Paraprofessional	

D. Suspension with pay:

<u>Employee #17127</u>	3/13/2025 - 3/14/2025
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E. Termination:

<u>Employee #17127</u>	3/17/2025
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10. Cafeteria/Playground Aides:

A. Recommended for Employment:

{Code = (R) Replacement}

<u>Dawn E. Schiedel</u>	(R)	\$6,855.28
Pine Beach	3/24/2025 – 6/30/2025	(Prorated)

B. Recommended Leave of Absence Requests:

<u>Employee #17144</u>	Medical	3/1/2025 – 3/14/2025
Beachwood	Ext.	

<u>Employee #17345</u>	Personal	3/31/2025 – 5/26/2025
Cedar Grove		

C. Recommended for placement on the substitute list at a rate of \$15.49 per hour effective 3/20/2025:

Stacy K. Bennett

11. Custodial Department:

- A. Recommended for employment and approval to attend training to receive Black Seal/Low Pressure License to be reimbursed upon issuance of license at a cost of no greater than \$465.00.

<u>Nely Aguilar Benitez</u>	(R)	\$35,500.00
WAL Night Custodian	4/1/2025 – 6/30/2025	(Prorated)

- B. Recommended Change of Employment:

	<u>Change to:</u>	
<u>Vincent G. Giannetti</u>	WAL Night Supervisor	+\$3,000.00
WAL Night Custodian	4/1/2025 – 6/30/2025	(Prorated)

<u>Thomas Scollan</u>	STRE Roving Day Custodian	-\$4,000.00
SB Night Supervisor	3/20/2025 – 6/30/2025	(Prorated)

<u>Kevin Varhola</u>	WAL Night Custodian	+\$1,000.00
IS Day Custodian	3/20/2025 – 6/30/2025	(Prorated)

- C. Recommended for employment beyond the probationary period:

<u>Matthew Tamaro</u>	SB Night Custodian	<u>Effective Dates:</u> 3/3/2025 – 6/30/2025
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- D. Recommended for placement on the substitute list at a rate of \$17.22 per hour effective 3/20/2025:

Joseph D. Candela
Zachary R. Koester
Ciro S. Saldarelli III

- E. Resignations:

Rocco J. Mastropasqua 3/5/2025
IS Night Custodian

12. Food Services Department:

A. Recommended for placement on the substitute list at a rate of \$15.49 per hour effective 3/20/2025:

Tekia A. Johnson
Jacqueline R. McLean

13. Grounds Department:

A. Recommended Salary Adjustment:

Vincenzo P. Bove 3/20/2025 – 5/25/2025 +\$800.00
Groundskeeper (CDL License) (Prorated)

14. Purchasing Department:

A. Retirement:

Bernadette Lewis Cutajar 7/1/2025
Director of Purchasing

15. Security Department:

A. Recommended for Employment:
{ Code = (R) Replacement }

Austin J. Chadwick (R) \$34,500.00
Security Guard 3/20/2025 – 6/30/2025 (Prorated)

16. Technology Department:

A. Recommended Leave of Absence Requests:

Employee #16892 Family 2/14/2025; 3/13/2025
Tradesman – Computer
Serv Tech

17. Transportation Department:

A. Recommended for Employment:
{ Code = (R) Replacement }

Robin D. Harrington (R) \$25,435.80
Sped Bus Attendant 3/20/2025 – 6/30/2025 (Prorated)

Debra A. Setteducato (R) \$25,435.80
Sped Bus Attendant 3/20/2025 – 6/30/2025 (Prorated)

Maria J. Weaver (R) \$35,054.00
Sped Bus Driver 3/20/2025 – 6/30/2025 (Prorated)

B. Recommended for placement on the substitute Bus Driver’s list at a rate of \$27.00 per hour effective 3/20/2025:

Jacqueline Balavran
Randie L. Moore

C. Recommended for placement on the substitute Bus Attendant’s list at a rate of \$16.00 per hour effective 3/20/2025:

Jacqueline Balavran Lindsay R. Phillips
Ella L. Dulowe Jennifer L. Van Berkel

D. Suspension without pay:

Employee#15876 3/11/2025 – 3/13/2025

Employee #16075 2/18/2025 – 2/26/2025

E. Retirements:

Darryl Piccoli
Bus Garage Attendant

6/1/2025

18. Extracurricular:

A. Extracurricular New Club Recommendations:

HSE GEMS Club

B. School Musical Recommendations & Payments Updates (2024 – 2025):

<u>Mark Grayce*</u>	HSE Orchestra	+\$480.00
<u>Matt Kahn*</u>	HSE Orchestra	-\$480.00
<u>Sophia Perry*</u>	HSS Orchestra	+\$480.00
<u>Kate Roselli*</u>	HSS Orchestra	-\$480.00

C. Winter 2024 – 2025 Coaching Recommendations & Payments:

<u>Allyson P. Boucher</u>	IE Intramurals	\$1,689.60
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D. Spring 2024 – 2025 Coaching Recommendations & Payments:

<u>Daniel Cicala*</u>	HSE Asst. Girls' Track	\$5,579.00; Step 3
<u>William Fischer Sr.*</u>	IS Baseball	Volunteer
<u>Catherine R. Humphrey</u>	HSE Asst. Girls' Lacrosse	\$5,579.00; Step 3
<u>Matthew R. Martin</u>	HSS Weight Training	\$5,553.00; Step 3
<u>David M. Oizerowitz</u>	HSN Weight Training	\$5,553.00; Step 3
<u>Angel Orellana</u>	HSN Boys' Volleyball	Volunteer
<u>Kyle G. Sandberg</u>	HSE Weight Training	\$5,553.00; Step 3
<u>Joseph Ventresca*</u>	HSS Asst. Baseball	Volunteer

**On Approved Sub List*

19. Summer Employment Recommendations:

A. Extended School Year Program Supervisors effective 4/1/2025 - 8/15/2025 for a stipend of \$4,000.00 each:

Kevin J. Huff
Renee M. Verdon
Anne Marie Gingerelli

- B. Extended School Year Program Substitute Supervisors as needed effective 7/7/2025 - 8/7/2025 at a rate of \$200.00 per day as needed:

Caroline A. Velasquez
Steven D. Poppe
Gina T. Rios

20. Off Payroll Report (Attached)

PERSONNEL ITEMS 21-26

CERTIFICATED STAFF 21-23:

21. Recommended for Employment:

{Code = (R) Replacement; (TR) Temporary Replacement; (New) New Position}

A.	<u>Emily Marron</u>	(R)	<u>\$</u> 60,230.00
	ND Sped MD	3/20/2025 - 6/30/2025	(Prorated)

22. Recommended Leave of Absence Requests:

A.	<u>Employee #12874</u> JAC+ Art	Medical	3/14/2025 - 3/18/2025
B.	<u>Employee #14026</u> IN Sped RR	Family	1/2/2025 - 3/21/2025 (revised leave end date) 4/28/2025 - 5/2/2025
C.	<u>Employee #16562</u> HSN Sped RR	Family	3/13/2025
D.	<u>Employee #16795</u>	Maternity	3/18/2025 - 3/21/2025

	ED Health/Phys Ed	Ext.	
E.	<u>Employee #13060</u> HSN Social Worker	Family	3/20/2025 – 4/15/2025
F.	<u>Employee #16954</u> HSS Science	Family	4/3/2025 – 6/30/2025 (revised leave start date)

23. Retirements:

A.	<u>Jacqueline A. O’Keefe</u> HSE Basic Skills	7/1/2025
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SUPPORT STAFF 24-26:

24. Special Education Paraprofessionals:

A. Recommended Leave of Absence Request:

<u>Employee #15714</u> ED Tier II Paraprofessional	Medical	12/2/2024 – 3/28/2025
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B. Resignations:

<u>Jessica L. Dalton</u> ELC Tier II Paraprofessional	3/13/2025
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<u>Ashley N. Quinones</u> JAC Tier II Paraprofessional	3/1/2025
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25. Cafeteria/Playground Aides:

A. Recommended Leave of Absence Requests:

<u>Employee #10111</u> East Dover	Medical	3/31/2025 – 5/14/2025
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<u>Employee #17144</u> Beachwood	Medical Ext.	3/15/2025 – 4/11/2025
<u>Employee #17359</u> East Dover	Medical	3/14/2025 – 6/30/2025

- B. Recommended for placement on the substitute list at a rate of \$15.49 per hour effective 3/20/2025:

Denise M. Cooper
Diane M. Taylor
Marianna Telford

26. Transportation Department:

- A. Recommended Leave of Absence Requests:

<u>Employee #15514</u> Sped Bus Attendant	Family	3/11/2025 - 3/13/2025; 3/17/2025
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On roll call following the vote:

Ayes: Jubert, Coyne, Contessa, Eagan, Kidney, Pascarella, Capone, Lamb

Noes: None

Recused: None

Abstained: None

Absent: Matarazzo

EDUCATIONAL PROGRAMS ITEMS (# 1-6)

A motion was made by Mrs. Lamb, seconded by Mr. Jubert and carried that the following Educational Programs Items (# 1-6) be approved:

EDUCATIONAL PROGRAMS ITEMS 1-6

1. Donations:

A. Recommend the attached be accepted with thanks.

2. Educational Activity Requests (Attached)

3. Extracurricular:

A. Winter Sports Schedules (Attached)

High School East, North and South
Intermediate East, North and South

4. Student Services:

A. Out-of-District Day Placement Requests (Attached)

B. Tuition Pupils Received Requests (Attached)

C. Tuition Pupils Sent Requests (Attached)

5. Recommended Professional Leave Requests (Attached)

6. Student HIB Appeal – ID #69412 - UPHELD

On roll call following the vote:

Ayes: Jubert, Coyne, Contessa, Eagan, Kidney, Pascarella, Capone, Lamb

Noes: None

Recused: None

Abstained: None

Absent: Matarazzo

OLD BUSINESS/NEW BUSINESS

Mr. Kidney thanked Mrs. Ward, Mrs. Tutzauer, Mrs. Dravis and Mr. Joe Urso, the custodian, at Pine Beach Elementary School, for all their hard work organizing events.

Mrs. Contessa congratulated the students, staff, directors and the musical staff for the amazing school play performances.

Mr. Capone congratulated the teachers who received awards and thanked all of the staff for their hard work.

Mrs. Lamb congratulated the teachers and staff who received awards. Mrs. Lamb discussed that in previous years the District has faced budget issues and due to the amazing staff, this would never been known, and suggested an academy awards ceremony for all of the amazing students who perform in the District's school plays.

COMMENTS FROM GUESTS AND PRESS – AGENDA ITEMS ONLY *(limited to 5 minutes as per Board Policy # 0167 – Public Participation in Board Meetings)*

Public comments were heard by Anna Polozzo.

MOTION TO ADJOURN

A motion was made by Ms. Eagan, seconded by Mr. Capone and carried that the meeting be adjourned at 7:58 P.M.

All members present voting Aye.

Wendy L. Saxton, Board Secretary