

**Toms River, New Jersey, July 16, 2025**

A Regular Meeting of the Board of Education of the Toms River Regional Schools took place at High School North, 1245 Old Freehold Road, Toms River, on Wednesday, July 16, 2025 at 5:30 P.M.

Board President Mrs. Ashley Lamb read the following Opening Statement:

“Good Evening, Welcome to a Regular Meeting of the Board of Education of the Toms River Regional Schools.”

“This meeting was announced to the public through a notice published in the Asbury Park Press and the TR Website on July 1, 2025 and in The Star Ledger on July 8, 2025, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

**ROLL CALL OF ATTENDANCE**

A roll call of attendance indicated the following Board Members were present: Mrs. Maria Matarazzo, Mr. Joseph Jubert, Mrs. Katie Coyne, Ms. Kathy Eagan, Mr. James Capone, and Mrs. Ashley Lamb.

Also in attendance were Superintendent Citta, Assistant Superintendent Dimeo, Assistant Superintendent Thomas, Business Administrator Doering, Board Secretary Saxton, and Board Attorney Burns.

Mrs. Lisa Contessa was absent.

Mr. Kevin Kidney arrived at 5:37 p.m.

Mrs. Paolo Pascarella arrived at 5:43 p.m.

**EXECUTIVE SESSION – 5:31 P.M.**

*A motion was made by Ms. Eagan, seconded by Mr. Capone and carried that the following Executive Session Resolution be approved:*

Resolved, that the Board of Education, at this time, move to a closed session to be held in High School North Executive Session Meeting Room, 1245 Old Freehold Road, Toms River, New Jersey, for the purpose of:

Executive Session – To *Include* – RICE #16445; Personnel; Legal Litigation; Harassment, Intimidation and Bullying Report; Fire & Security Drill Report;

Suspension Report; Other. Subject to change as outlined under the Open Public Meetings Act.

**RETURN TO REGULAR SESSION – 6:37 P.M.**

*A motion was made by Ms. Eagan, seconded by Mr. Kidney and carried that the Board return to Regular Session at 6:37 P.M.*

*All members present voting Aye.*

**PLEDGE OF ALLEGIANCE**

Board President Mrs. Ashley Lamb led the Board and audience in the Pledge of Allegiance.

**SUPERINTENDENT COMMENTS**

No comments were made by Superintendent Michael Citta.

**BOARD PRESIDENT COMMENTS**

Mrs. Ashley Lamb thanked the Board for standing up for our District and our community. Mrs. Lamb stated that the State of New Jersey has joined in with 20 other states to sue President Donald Trump’s administration for their freeze of federal funding. Mrs. Lamb quoted our Attorney General, Matthew Platkin, “Freezing billions of dollars in critical education funding just ahead of the start of the school year is not just wrong and reckless, also flagrantly illegal. Rather than working with us to support students, educators, and schools, the administration continues to harm our children and families by defunding after school care programs, teacher training programs, and programs for English learners and those with special needs.” Mrs. Ashley Lamb congratulated the Murphy Administration in their stance to fight for fair funding and if they would like to look at our lawsuit for some pointers on what they should be doing they should contact our Board Attorney.

**COMMITTEE REPORTS**

**Budget & Finance Committee – Ms. Eagan**

The Budget and Finance Committee of the Board of Education of the Toms River Regional Schools met on July 9, 2025 at 1144 Hooper Avenue, Toms River, New Jersey in Conference Room A from 5:30 P.M. to 5:41 P.M. The meeting was streamed for public viewing. Committee Chair, Kathy Eagan, read the following opening statement:

“Good evening, welcome to the Budget and Finance Committee Meeting of the Board of Education of the Toms River Regional Schools. Notice of this meeting was published in the Star Ledger on July 8, 2025 and the Asbury Park Press and district website on July 1, 2025, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In addition to the Committee Chair, in attendance were Board members- Lisa Contessa, Katie Coyne, Joseph Jubert, Kevin Kidney, Ashley Lamb, Marisa Matarazzo and Paola Pascarella, Superintendent- Michael Citta, Assistant Superintendent- Pat Thomas, Business Administrator- Bill Doering and Board Secretary- Wendy Saxton. The meeting was open to the public and an opportunity for in-person public comment was provided after the last committee meeting of the evening.

As we do every month, the committee reviewed the expenditures listed in the Purchasing Agenda, which was emailed to the Board, and posted in the Board’s Google Docs folder, prior to the Budget and Finance Committee meeting. The Purchasing Agenda also included items of zero value, bids, change orders and resolutions. Purchasing Agenda questions by various individual Board members were answered by Mr. Doering and other members of the administration. The Purchasing Agenda for this month is in the amount of \$8,408,547.65 for the 2024-25 school year and \$19,048,555.62 for the 2025-26 school year. The Budget & Finance Committee is recommending the approval of the Purchasing Agenda by the full Board.

The committee was presented with District lease, sponsorship and other rental agreements totaling \$31,545 for the month of July 2025 (2025-26 cumulative total is \$31,545) and these are also recommended for approval at the regular board meeting.

Next, the committee was advised school lunch and breakfast prices will not be increasing for 2025-26, and will remain at 2024-25 levels (which had been reduced from

18%-25% from the 2023-24 levels). Additionally, the district will submit CEP (Community Eligibility Provision) applications for North Dover Elementary and Intermediate North for 2025-26 as their free/reduced population now exceeds 40%. This means that all of the students in these schools (in addition to South Toms River, Walnut, Citta and Pine Beach Elementary Schools, which are already CEP schools) will be offered lunch and breakfast at no cost. Given the potential risk of the free/reduced threshold increasing, the district is only considering CEP applications for schools whose free/reduced population exceeds 40% at this time.

Finally, the committee was updated by Superintendent Citta as to the status of the 2025-26 budget, and he provided a summary of the process and final outcome. It was noted that after the imposition of the 12.9% property tax increase by the New Jersey Department of Education for the 2025-26 budget, our structural deficit is essentially eliminated going forward.

### **Building & Grounds Committee – Mr. Capone**

The Building & Grounds Committee of the Board of Education of Toms River Regional Schools met on July 9th, 2025, starting directly after the curriculum committee meeting.

Ms. Lamb read the following opening statement: “Good evening and welcome to the Building & Grounds Committee Meeting of the Board of Education of Toms River Regional Schools. Notice of this meeting was announced to the public through a notice published in the Star-Ledger on July 8, 2025 and the Asbury Park Press and the District website on July 1st, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In attendance were board members Katy Coyne, Lisa Contessa, Kathy Eagan, Joe Jubert, Kevin Kidney, Ashley Lamb, Marisa Matarazzo, Paola Pascarella, Superintendent Mike Citta, Business Administrator William Doering, Assistant Superintendent Pat Thomas & Manager of Capital Projects Mark Wagner. The meeting was open to the public. An opportunity for public comment was provided.

## **NEW PROJECTS**

Mr. Citta noted that the testing for water in lead has been completed, information provided to the state and the postings will be added to the district website in the near future. Demand Response events were called on June 23rd, 24th and 25th as the hot weather put a strain on electrical demand. These were run successfully by district staff. In addition, Electric switchgear at Intermediate North had an incident during the heat wave and requires replacement. This was scheduled for this work within the Capital Projects this year.

## **OLD PROJECTS**

Mr. Citta thanked the district personnel and building administration for modifying their schedule to facilitate a successful transition for the students and classrooms. Mr. Citta noted that all moves of the ELC and ESL from 1144 Hooper were successfully made and thanked the Maintenance, Custodial, and Grounds teams for all the work associated with the work. Mr. Wagner noted that a recommendation for engineering services for the Boiler Replacement at Intermediate North will be included in this month's purchasing agenda. 1144 district personnel moves have been completed. Mr. Citta once again thanked the team for their efforts. SITE 205- Beachwood Roof. A pre-construction meeting was held at the site, the contractor has submitted the shop drawings, they have been approved. Permits are expected in the near future and work is anticipated to start in the near future. Due to remaining available monies, Facilities is working with the contractor to have additional sections of the roof completed. Veolia is working with the district to explore the options for correcting a water metering issue. Mr. Wagner noted that a previously planned summer project at Hooper Avenue Elementary School of canopy demolition needs to be postponed due to limited staff. The area continues to be monitored and is safe. Mr. Wagner noted that the site at Intermediate South will be cleaned up shortly as work is nearing an end. Mr. Citta reiterated the success of the project.

### **Curriculum Committee – Mr. Kidney**

The Curriculum Committee of the Board of Education of the Toms River Regional Schools took place at 1144 Hooper Avenue, Conference Room A on Wednesday, July 9, 2025 at 5:45 pm.

In attendance were Board President, Ashley Lamb, Committee Chair, Kevin Kidney, Board members Kathy Eagan, Katie Coyne, Lisa Contessa, Joseph Jubert, Marisa Matarazzo, and Paola Pascarella, Superintendent, Michael Citta, Assistant Superintendent, Patrick Thomas, Business Administrator, Bill Doering, Board Secretary, Wendy Saxton, Director of Funded Programs, Richard Fastnacht, Director of Curriculum, Rachel Cicala and Adrienne Gold, Director of Special Education, Dana Weber, and Director of Student Services, John Green. The meeting was live streamed to the public and an opportunity for public comment was provided.

Mr. Thomas opened the meeting with an introduction to the agenda, which included the NJGPA State Test Results.

Mr. Fastnacht presented to the Board and questions ensued.

**Personnel Committee – Mrs. Contessa**

A Personnel Committee Meeting of the Board of Education of the Toms River Regional Schools took place at the Administrative Offices, 1144 Hooper Ave., Toms River, New Jersey on July 9, 2025 at 5:00 p.m. This meeting is not publicly advertised as the committee reviews personnel information which includes names of individual staff members as well as possible new staff members.

In attendance were committee members, Katie Coyne, Kathy Eagan, Paola Pascarella and Board President Ashley Lamb. Also in attendance were Pat Thomas, Assistant Superintendent, Michael Citta, Superintendent.

The meeting was opened at 5:00 p.m. by Katie Coyne, Michael Citta, Superintendent, discussed with the members, extra-curricular, new hires and rice notices at the board meeting on Wednesday July 16, 2025.

The committee adjourned at 5:25p.m.

**Policy Committee – Mrs. Lamb**

The Policy Committee of the Board of Education of the Toms River Regional Schools took place at 1144 Hooper Avenue, Conference Room A on Wednesday, July 9, 2025 at 4:30pm.

In attendance were Board President, Ashley Lamb, Board Members, Kathy Eagan, and Katie Coyne, Superintendent, Michael Citta, Assistant Superintendent, Patrick Thomas, and community member Jacob Kelemen and his mother, Mrs. Kelemen.

Jacob Kelemen delivered a presentation on his goal of allowing homeschooled students to participate in district extracurricular activities. Following his presentation, he and the committee engaged in a thoughtful discussion about the proposal.

**For Discussion:**

- P 2431 Athletic Competition (M) N.J.S.A. 2C:21-11 N.J.S.A. 18A:11-3 et seq.; 18A:40-41; 18A:40-41.10; 18A:40-41.11 N.J.A.C. 6A:7-1.7(d); 6A:16-1.3; 6A:16-2.1 et seq.; 6A:32-9.1

**COMMENTS FROM GUESTS AND PRESS – AGENDA ITEMS ONLY** (*limited to 3 minutes as per Board Policy # 0167 – Public Participation in Board Meetings, the first public session will be limited to a total of 30 minutes*)

None.

**APPROVAL OF THE IMPREST FUND ACCOUNT RESOLUTION (ATTACHED)**

*A motion was made by Ms. Eagan, seconded by Mr. Capone and carried that the Approval of the Impress Fund Account Resolution be approved.*

*On roll call following the vote:*

*Ayes: Matarazzo, Jubert, Coyne, Eagan, Kidney, Pascarella, Capone, Lamb*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: Contessa*

**ASSISTANT SUPRINTENDENT PATRICK THOMAS PRESENTED THE SSDS REPORT**

**TOMS RIVER REGIONAL SCHOOLS  
SEMI-ANNUAL DISTRICT STUDENT SAFETY DATA SYSTEM (SSDS)  
REPORT**

**Presented to the Toms River Regional Schools Board of  
Education July 16, 2025**

New Jersey public school districts use the Student Safety Data System (SSDS) to report incidents like violence, vandalism, weapons, substance abuse, and harassment, intimidation, and bullying (HIB), meeting state and federal requirements. These reports are submitted twice a year for July 1-December 31 and January 1-June 30.

For the period of July through December 2024, there was a **13.5%** decrease in reportable offenses and a **32%** decrease in confirmed HIBs compared to the July 2024 report, with reductions across most categories. In the first half of this school year, the following were reported:

70	Acts of violence (fight, assault, threat)
19	Damage to Property (arson, theft, trespass, false public alarm)
6	Weapons
34	Substance abuse
28	HIB confirmed*
<b>157</b>	<b>TOTAL</b>

\*HIB alleged: 73

Research shows that certain behaviors strongly correlate with decreased academic achievement, increased concerning behaviors, and impact future success. Reducing these incidents is a high priority for school stakeholders.

Toms River Regional Schools collaborates with community partners such as the Health and Wellness Coalition, YMCA, Effective School Solutions, and the Toms River Police Department to address addiction, mental health, and promote school safety. We offer character-based and social-emotional education to foster self-awareness and citizenship.

The Board reviews SSDS data monthly, and staff analyze student performance, demographics, and school climate data in relation to student safety and conduct. Wellness, character building, and HIB-reduction are now integrated into all curricular areas. Programs like Responsive Classrooms and Positive Behavioral Support systems are implemented. Efforts are highlighted during the Week of Respect, Red Ribbon Week, and others. Student engagement is encouraged through leadership training and organizations like TEAM, Impact, Interact, and peer mentors.

**APPROVAL OF THE DISTRICT STUDENT SAFETY DATA SYSTEM (SSDS) REPORT FOR THE PERIOD OF JULY 1, 2024 - DECEMBER 31, 2024**

*A motion was made by Mr. Kidney, seconded by Ms. Eagan and carried that the Approval of the District Student Safety Data System SSDS Report for the Period of July 1, 2024 - December 31, 2024 be approved.*

*On roll call following the vote:*

*Ayes: Matarazzo, Jubert, Coyne, Eagan, Kidney, Pascarella, Capone, Lamb*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: Contessa*

**APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF OCEAN AND THE TOMS RIVER SCHOOLS BOARD OF EDUCATION FOR PARKING USE AT TR SOUTH**

*A motion was made by Ms. Eagan, seconded by Mr. Capone and carried that the Approval of Memorandum of Understanding between the County of Ocean and the Toms River Schools Board of Education for the Parking Use at TR South be approved.*

*On roll call following the vote:*

*Ayes: Matarazzo, Jubert, Coyne, Eagan, Kidney, Pascarella, Capone, Lamb*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: Contessa*

**APPROVAL OF ANNUAL SUBMISSION TO THE COUNTY FOR ALTERNATE METHOD OF COMPLIANCE REQUESTS (ATTACHED)**

*A motion was made by Mr. Kidney, seconded by Mrs. Lamb and carried that the Approval of Annual Submission to the County for Alternate Method of Compliance Requests (Attached) be approved.*

*On roll call following the vote:*

*Ayes: Matarazzo, Jubert, Coyne, Eagan, Kidney, Pascarella, Capone, Lamb*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: Contessa*

**APPROVAL OF THE AGENDA ITEMS #13 THROUGH #18 AS LISTED IN THE AGENDA**

*A motion was made by Ms. Eagan, seconded by Mr. Capone and carried that the Approval of the Agenda Items #13 through #18 as listed in the Agenda be approved.*

**13. Approval of the Harassment, Intimidation and Bullying Report**

**14. Approval of District Facility Lease, Sponsorship and other Rental Agreements (Attached)**

**15. Approval of the Fire & Security Drill Report**

**16. Approval of Minutes: (Regular and/or Executive, where applicable)**

*June 12, 2025*  
*June 30, 2025*

**17. Approval of Bills:**

<b>General</b>		\$	<b>9,034,769.58</b>
<b>Cafeteria</b>		\$	<b>273,730.11</b>
<b>Payroll (Gross)</b>	<b>June 6, 2025</b>	\$	<b>6,229,461.15</b>
<b>(Gross)</b>	<b>June 18, 2025</b>	\$	<b>5,107,079.35</b>
<b>(Gross)</b>	<b>June 18, 2025</b>	\$	<b>1,175,563.04</b>

**18. Board Secretary's Agenda + Addendum**

**School Year 2024-2025**

*Purchases – Pages 1 through 30 - \$ 8,408.547.65*

**School Year 2025-2026**

*Purchases – Pages 1 through 100 - \$19,048.555.62*

**Zero Values**

**Contract Award**

**Student Transportation**

**Permission to Advertise**

**Award of Bids**

**Contract Extensions**

*On roll call following the vote:*

*Ayes: Matarazzo, Jubert, Coyne, Eagan, Kidney, Pascarella, Capone, Lamb*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: Contessa*

**APPROVAL AND CERTIFICATION OF THE BOARD SECRETARY’S REPORT FOR MAY 2025**

Pursuant to N.J.A.C. 6A:22.1.11(c), I, Wendy Saxton, Board Secretary, certify that as of May 2025 no budgetary line items account has obligations and payments (contracted orders) which exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8-1, that the district’s accounts have been reconciled and are in balance.

Through the adoption of this resolution, we the Toms River Board of Education, pursuant to N.J.A.C. 6A:22-2.11(c), certify that as of May 2025 after a review of the Secretary’s monthly report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:22-2.11 (c) and that sufficient funds are available to meet the district’s needs.

*A motion was made by Mr. Kidney, seconded by Mr. Capone and carried that the Approval and Certification of the May 2025 Secretary’s Monthly Financial Reports be approved:*

*On roll call following the vote:*

*Ayes: Matarazzo, Jubert, Coyne, Eagan, Kidney, Pascarella, Capone, Lamb*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: Contessa*

**PERSONNEL AGENDA (# 1-20) + ADDENDUM (# 21-35)**

*A motion was made by Mrs. Lamb, seconded by Mr. Capone and carried that the following Personnel Agenda (# 1-20) + Addendum (# 21-35) be approved:*

**PERSONNEL ITEMS 1-20**

CERTIFICATED STAFF 1-8:

**1. Recommended for Employment:**

**{Code = (R) Replacement; (TR) Temporary Replacement; (New) New Position}**

			<u>\$</u>
A.	<u>Teresa M. Banka</u> HA Sped Aut	(R) 9/1/2025* - 6/30/2026	60,925.00
B.	<u>Erin E. Barna</u> HA Sped Aut	(R) 9/1/2025* - 6/30/2026	68,025.00
C.	<u>Kristie B. Bell</u> SB Teacher of the Deaf	(R) 9/1/2025 - 6/30/2026	76,125.00
D.	<u>Natalie L. Boyd</u> WAL Sped LLD	(R) 9/1/2025* - 6/30/2026	62,025.00
E.	<u>Jenna Buonomo</u> HSN Student Assistance Counselor	(R) 9/1/2025* - 6/30/2026	65,325.00
F.	<u>Zoe Clark-Peter</u> IE Science Gr.	(R) 9/1/2025* - 6/30/2026	76,625.00
G.	<u>Patrick Criss</u> IN Sped RR	(R) 9/1/2025 - 6/30/2026	57,525.00
H.	<u>Colleen J. Francis</u> IE Sped RR	(R) 9/1/2025 - 6/30/2026	58,825.00
I.	<u>Janene L. Gaglione</u> WAL Sped LLD	(R) 9/1/2025* - 6/30/2026	57,925.00
J.	<u>Jacqueline A. Jennings</u> IN Guidance	(R) 9/1/2025 - 6/30/2026	60,725.00

Toms River, New Jersey, July 16, 2025

K.	<u>Joseph P. Karkowsky</u> IS ESL	(R) 9/1/2025* - 6/30/2026	80,325.00
L.	<u>Lauren A. Mackin</u> HSN Sped ID/MD	(R) 9/1/2025* - 6/30/2026	81,420.00
M.	<u>Kate Pentifallo</u> IN Basic Skills Math	(R) 9/1/2025 - 6/30/2026	58,325.00
N.	<u>Crystal Perrenod</u> ND Sped PSH Aut	(R) 9/1/2025 - 6/30/2026	57,525.00
O.	<u>Ali L. Radwan</u> HSN Art	(R) 9/1/2025 - 6/30/2026	57,525.00
P.	<u>Jamie N. Weber</u> IS LDTC	(R) 9/1/2025* - 6/30/2026	84,287.50 (11 Month) (Prorated)
Q.	<u>Jamie L. Wyckoff</u> WD Sped MD	(R) 9/1/2025 - 6/30/2026	57,525.00

*\*start date pending release from current district*

**2. Recommended Change of Employment:  
{Code = (R) Replacement; (TR) Temporary Replacement; (New) New  
Position}**

A.	<u>Heather R. Nourry</u> BWD Sped Aut	<u><b>Change to:</b></u> IN LDTC* 9/1/2025 - 6/30/2026	<u>\$</u> +6,972.50 (11 Months) (Prorated)
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*\*pending issuance of LDTC educational support certification*

**3. Recommended Degree Changes/Salary Adjustments effective 9/1/2024 -  
6/30/2026: (Continued)**

A.	<u>Christine A. Black</u>	BA	BA+30	+1,700
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ND ESL

B. Jennifer L. Ryer BA MA +3,200  
 HA Grade 5

**4. Recommended Leave of Absence Requests:**

- A. Employee #12874 Medical 6/12/2025  
 JAC+ Art
- B. Employee #16669 Medical 6/16/2025  
 IN Technology
- C. Employee #14615 Family 10/15/2025 - 1/16/2026  
 HA Grade 3
- D. Employee #15842 Maternity 9/1/2025 - 6/30/2026  
 CG Speech Language  
 Specialist
- E. Employee #14706 Family 9/1/2025 - 11/24/2025  
 HSN Science
- F. Employee #16646 Family 10/15/2025 - 1/16/2026  
 IE Social Worker
- G. Employee #14953 Family 10/14/2025 - 1/16/2026  
 SB Sped RR
- H. Employee #16005 Family 10/21/2025 - 1/23/2026  
 SB Grade 5
- I. Employee #15630 Family Ext. 9/1/2025 - 10/2/2025  
 ED Grade 5 Maternity 10/3/2025 - 6/30/2026
- J. Employee #15974 Family 10/15/2025 - 1/16/2026  
 BWD Speech Language

Specialist

- |    |  |                |                        |
|----|--|----------------|------------------------|
| K. | <u>Employee #16786</u><br>ND Sped PSH Aut    | Family<br>Ext. | 9/1/2025 - 11/24/2025  |
| L. | <u>Employee #17002</u><br>HSS Business       | Family         | 9/29/2025 - 12/19/2025 |
| M. | <u>Employee #11950</u><br>WAL Grade 5        | Family         | 6/14/2025 - 6/30/2025  |
| N. | <u>Employee #15648</u><br>HSN Social Studies | Family         | 9/15/2025 - 12/5/2025  |

**5. Rescind Employment Offer (Not Accepting Position):**

- |    |                                  |                             |             |
|----|----------------------------------|-----------------------------|-------------|
| A. | <u>Diana M. Panora</u><br>IN ESL | (R)<br>9/1/2025 - 6/30/2026 | \$73,425.00 |
|----|----------------------------------|-----------------------------|-------------|

**6. Retirements:**

- |    |   |          |
|----|---|----------|
| A. | <u>Jonathan J. Hoffman</u><br>HSE Science | 9/1/2025 |
|----|---|----------|

**7. Resignations:**

- |    |   |          |
|----|---|----------|
| A. | <u>Elise M. Dugan</u><br>IS Science Gr. 6   | 9/1/2025 |
| B. | <u>Jennifer Fernandez</u><br>IS Spanish     | 7/1/2025 |
| C. | <u>Jennifer S. Mundy</u><br>SB School Nurse | 8/2/2025 |

**8. Certified Job Description: (Attached)**

- A. Recommend approval of the attached certified job descriptions:

Director of Infrastructure and Operations

SUPPORT STAFF 9-17:

**9. Secretarial Services:**

A. Recommended for Employment:  
{Code = (R) Replacement}

<u>Sandra M. Barlett</u>	(R)	\$
Special Services -	8/4/2025 – 6/30/2026	\$41,100.00
Administrative Secretary		(Prorated)
<u>Christine Sasso</u>	(R)	\$48,844.00
HSS Secretary (12 Mos)	9/1/2025 – 6/30/2026	(Prorated)
		(Re-Hire)
<u>Christine R. Houser</u>	(R)	\$33,154.00
HSE Athletic Dept. Secretary	8/1/2025 – 6/30/2026	(Prorated)
(12 Mos)		

B. Recommended Change of Employment:

	<u>Change to:</u>	\$
<u>Catherine E. Gyenes</u>	HSN Admin Asst.-TREA	56,074.00
HSN Secretary (12 Mos.)	7/17/2025 – 6/30/2026	(Prorated)

C. Resignation:

<u>Ivelisse F. Duarte</u>	8/1/2025
CST Administrative Secretary	

**10. Special Education Paraprofessionals:**

Toms River, New Jersey, July 16, 2025

A. Recommended for Employment:  
{ Code = (R) Replacement }

<u>Rosa Peters</u> SB Tier 2 Paraprofessional	(R) 9/1/2025 – 6/30/2026	\$21,960.00 (Re-Hire)
<u>Meagan M. Wood</u> ED Tier 2 Paraprofessional	(R) 9/1/2025 – 6/30/2026	\$21,960.00 (Re-Hire)
<u>Kimberly A. Zarrilli</u> CG Tier 2 Paraprofessional	(R) 9/1/2025 – 6.30/2026	\$21,960.00

B. Recommended Change of Employment:  
{ Code = (R) Replacement }

	<u>Change to:</u>	
<u>Monique Grossman</u> WAL Cafeteria/Playground	WAL Tier 2 Paraprofessional 9/1/2025 – 6/30/2026	\$21,960.00
<u>Lindsay Janocko</u> WAL Cafeteria/Playground	WAL Tier 2 Paraprofessional 9/1/2025 – 6/30/2026	\$21,960.00

C. Resignation:

<u>Christina M. Aponte</u> HA Tier II Paraprofessional	7/3/2025
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**11. Cafeteria/Playground Aides:**

A. Recommended for placement on the substitute list at a rate of \$15.49 per hour effective 6/19/2025:

Linda Beck

B. Recommended for continuing substitute/part-time employment for the school year effective 9/1/2025 – 6/30/2026: (Attached)

C. Resignations:

Linda J. Beck 6/19/2025

**12. Custodial Department:**

A. Recommended Change of Employment:

	<u>Change to:</u>	<u>\$</u>
<u>Jacob D. Doberentz</u> HSN Night Custodian	STR Night Supervisor 7/17/2025 – 6/30/2026	+3,000.00 (Prorated)

B. Recommended for employment beyond the probationary period:

		<u>Effective Dates:</u>
<u>Cielo E. Ingunza</u>	BWD Custodian	8/21/2025 – 6/30/2026

C. Recommended Leave of Absence Requests:

<u>Employee #17315</u> Night Custodian	Family Ext.	7/15/2025 – 7/17/2025
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D. Suspension without Pay:

Employee #16445 7/8/2025 – 7/10/2025

E. Resignations:

Joseph Campanile, Jr. 6/12/2025  
STR Night Supervisor (Revised Date)

Steven J Shive 7/24/2025  
IN Night Custodian

**13. Food Services Department:**

**Toms River, New Jersey, July 16, 2025**

A. Recommended for Employment:  
(Code=(R) Replacement)

		\$
<u>Elaine M. Yezo</u>	(R)	
STR Cafeteria Worker	9/1/2025 - 6/30/2026	9,980.10

B. Recommended Salary adjustments/hourly changes effective 9/1/2025 – 6/30/2026:

	<u>Title</u>	<u>Revised Hours</u>	<u>\$</u>
<u>Luann Lindon</u>	IE Cafeteria Worker	4	13,306.80

C. Revised recommended for continuing substitute/part-time employment for the school year effective 9/1/2025 – 6/30/2026: (Attached)

D. Rescind Employment Offer:

<u>Tekia A. Johnson</u>	9/1/2025 - 6/30/2026	\$13,306.80
STR Cafeteria Worker		

**14. Maintenance Department:**

A. Recommended Leave of Absence Requests:

<u>Employee #17632</u>	Medical	6/17/2025
Tradesman - HVAC		6/23/2025 – 6/27/2025
		7/1/2025; 7/8/2025;
		7/14/2025 – 7/18/2025

**15. Security Department:**

A. Recommended for employment beyond the probationary period:

Toms River, New Jersey, July 16, 2025

Michael D. Durante, Jr. Security Guard *Effective Dates:*  
5/1/2025 – 6/30/2025

B. Recommended for employment to complete the probationary period:

Austin J. Chadwick Security Guard *Effective Dates:*  
7/1/2025 – 9/20/2025

C. Recommended for placement on the School Safety Officer substitute list at a rate of \$200.00 per day effective 9/1/2025:

John J. Mehl

**16. Technology Department:**

A. Recommended Change of Employment:

	<u>Change to:</u>	<u>\$</u>
<u>Robert J. Beaton</u> Network Administrator	Senior Network Admin 8/1/2025 – 6/30/2026	+\$10,000.00 (Prorated)
<u>Matthew Lametta</u> Network Manager VS	Network Administrator VS 8/1/2025 – 6/30/2026	+\$10,000.00 (Prorated)

B. Recommended Leave of Absence Request:

Employee #16892 Family 7/3/2025  
Tradesman – Computer Serv  
Technician

**17. Transportation Department:**

A. Recommended Leave of Absence Requests:

- Employee #15514                      Family                      6/16/2025 – 6/18/2025  
Sped Bus Attendant
- B. Recommended for placement on the Substitute Bus Driver’s list at a rate of \$27.00 per hour effective 7/17/2025:
- Elizabeth M. Mahmoud  
Robert F. Castner Jr  
Frank R. Mignone  
Cesar A. Gomez
- C. Recommended for placement on the substitute Bus Attendant’s list at a rate of \$16.00 per hour effective 7/17/2025:
- Timothy J. Demarco
- D. Resignation:
- James K. Rasmussen                      6/16/2025  
Sped Bus Attendant
- Zyerha C. Williams                      9/1/2025  
Regular Bus Driver
- E. Retirement:
- Susan A. Montgomery                      9/1/2025  
Sped Bus Attendant

**18. Extracurricular:**

- A. Extracurricular Recommendations and Payments 2025 - 2026: (Attached)
- B. Fall 2025 – 2026 Coaching Recommendations & Payments: (Attached)
- High Schools East, North & South  
Intermediate East, North & South

*\*On Approved Sub List*

**19. Summer Employment Recommendations:**

- A. Summer Kindergarten Bootcamp **funded by Title I Funds** effective July 2025 through August 2025 (Attached)
- B. Summer Enrichment Curriculum Writing **funded by Title I Funds** effective July 2025 through August 2025 (Attached)
- C. Food Services Department effective 6/19/2025 – 8/29/2025 **Addition:**

Hourly Rate:

Joanne Engo

\$17.21

- D. Special Education Extended School Year Programs **Additions** effective 7/2/2025 - 8/7/2025 (Attached)

**20. Off Payroll Report** (Attached)

**PERSONNEL ITEMS 21-35**

**CERTIFICATED STAFF 21-27:**

**21. Recommended for Employment:**

{Code = (R) Replacement; (TR) Temporary Replacement; (New) New Position}

A.	<u>Sarah M. Dragotti-Manger</u>	(R)	\$
	ED Health/Phys Ed	9/1/2025* - 6/30/2026	59,325.00
B.	<u>Christine Holl</u>	(R)	
	IS Science Gr. 6	9/1/2025* - 6/30/2026	76,125.00

C.	<u>Emily R. Lucas</u> BWD Instrumental Music	(R) 9/1/2025** - 6/30/2026	57,525.00
D.	<u>Joseph A. Mignella</u> IE Science Gr., 6	(R) 9/1/2025* - 6/30/2026	61,525.00

*\*start date pending release from current district*

*\*\*pending issuance of NJ teaching certificate*

**22. Recommended Change of Employment:**

{Code = (R) Replacement; (TR) Temporary Replacement; (New) New Position}

		<u>Change to:</u>	<u>\$</u>
A.	<u>Courtney L Norcross</u> WAL Supervisor of Instruction	SB Principal 8/1/2025 - 6/30/2026	+15,000.00 (Prorated)
B.	<u>Bryan A. Madigan</u> IE Principal	Director of Infrastructure and Operations 9/1/2025 - 6/30/2026	+5,000.00 (Prorated)

**23. Rescind Employment Offer (Not Accepting Position):**

A.	<u>Jenna Buonomo</u> HSN Student Assistance Counselor	(R) 9/1/2025 - 6/30/2026	<u>\$</u> 65,325.00
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**24. Recommended Salary Adjustments:**

A.	<u>Tara L. Buckley</u> HSE Science	9/1/2025 - 6/30/2026 (Steam Academy Facilitator Stipend)	<u>\$</u> +2,667.72
B.	<u>Jonathan Grill</u> HSN Instrumental Music	9/1/2025 - 6/30/2026 (Arts Academy Facilitator)	+2,667.72

**Toms River, New Jersey, July 16, 2025**

C.	<u>Michelle F. Riordan</u> HSS Guidance Coordinator	9/1/2025 - 6/30/2026 (Business Academy Facilitator)	+2,667.72
D.	<u>Gina Bisogna</u> CG Art	9/1/2025 - 6/30/2026 (Elementary Fine Arts Facilitator-Art)	+2,667.72
E.	<u>Heather L. Coe</u> WAL Vocal Music	9/1/2025 - 6/30/2026 (Elementary Fine Arts Facilitator-Music)	+2,667.72
F.	<u>Danielle M. Stolz</u> HSN Guidance	9/1/2025 - 6/30/2026 (JROTC Facilitator Stipend)	+2,667.72
G.	<u>Kathryn A. Koenigstein</u> HSE Art	9/1/2025 - 6/30/2026 (Secondary Fine Arts Facilitator-Art)	+5,335.45
H.	<u>Joshua Melson</u> IE Vocal Music	9/1/2025 - 6/30/2026 (Secondary Fine Arts Facilitator-Music)	+5,335.45
I.	<u>Abigail Kulzy</u> HSN Spanish	9/1/2025 - 6/30/2026 (World Language Facilitator Stipend)	+5,335.45
J.	<u>Sarah J. McNerny</u> STR ESL Instructional Coach	9/1/2025 - 6/30/2026 (ESL Coordinator Stipend)	\$ +10,670.89
K.	<u>Deborah A. Gallo</u> HSE Sped RR	9/1/2025 - 6/30/2026 (Technology Facilitator Stipend)	+5,335.45

**25. Recommended Leave of Absence Requests:**

A.	<u>Employee #17158</u> IE School Nurse	Family Ext.	9/1/2025 - 10/3/2025
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- B. Employee #16897 Family 9/25/2025 - 12/17/2025  
HSE Math

**26. Transfers Effective for the 2025-2026 SY: (Attached)**

**27. Certified Job Description: (Attached)**

- A. Recommend approval of the attached certified job description:

Bilingual Teacher

SUPPORT STAFF 28-34:

**28. Central Administration Support:**

- A. Recommended \$10,000.00 Salary Adjustment for Reconfiguration of Human Resources Responsibilities effective 7/1/2025 – 6/30/2026:

<u>Geralyn M. Gallucci</u>	AES/Superintendent’s Confidential Sec’y
<u>Susan M. Nelson</u>	AES/Assistant Super Confidential Sec’y
<u>Laurie E. Reilly</u>	AES/Assistant Super Confidential Sec’y
<u>Dawn M. Radetich</u>	AES/Senior Human Resources Generalist
<u>Maureen T. Cummings</u>	AES/Human Resources Generalist
<u>Paula Tamburello</u>	AES/Human Resources Generalist

**29. Secretarial Services:**

- A. Recommended for Employment:  
{Code = (R) Replacement}

<u>Ria Villari</u>	(R)	\$
HSN CST Secretary	8/1/2025 – 6/30/2026	33,654.00
(12 mos)		(Prorated)

- B. Transfers Effective for the 2025 – 2026 SY (Attached)

**30. Special Education Paraprofessionals:**

A. Transfers Effective for the 2025 – 2026 SY (Attached)

**31. Custodial Department:**

A. Recommended Change of Employment:

	<u>Change to:</u>	<u>\$</u>
<u>Freddie H. Williams</u> HA Head Custodian	STRE Roving Day Custodian 7/17/2025 – 6/30/2025	-\$4,985.31 (Prorated)

C. Recommended Leave of Absence Requests:

<u>Employee #10196</u> Night Custodian	Family	9/16/2025 – 10/17/2025
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**32. Security Department:**

A. Deceased:

<u>Employee # 13501</u>	7/9/2025
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**33. Technology Department:**

A. Recommended Change of Employment:

	<u>Change to:</u>	<u>\$</u>
<u>Laura G. Scala</u> SB Admin Asst. -TREA	Admin Asst.-TRESSSA C 9/1/2025 – 6/30/2026	+5,000.00 (Prorated)

**34. Transportation Department:**

A. **Rescind** employment offer as a Substitute Bus Driver at a rate of \$27.00 per hour effective 7/17/2025:

Cesar A. Gomez

**35. Substitute Nurses/Athletic Trainer/Secretaries (Attached)**

*On roll call following the vote:*

*Ayes: Matarazzo, Jubert, Coyne, Eagan, Kidney, Pascarella, Capone, Lamb*

*Noes: None*

*Recused: Jubert #26*

*Abstained: None*

*Absent: Contessa*

**EDUCATIONAL PROGRAMS ITEMS (# 1-7)**

*A motion was made by Mr. Kidney, seconded by Mr. Capone and carried that the following Educational Programs Items (# 1-7) be approved:*

**EDUCATIONAL PROGRAMS ITEMS 1-7**

- 1. Application for Reimbursement of Professional Graduate Courses (Attached)**
- 2. Donations:**
  - A. Recommend the attached be accepted with thanks.
- 3. Funded Programs:**
  - A. Recommend approval of the submission of the New Jersey Department of Education Carl D. Perkins Grant Application for the 2025-2026 School Year (Attached)
- 4. Graduate Reimbursement (Attached)**
- 5. Recommended Professional Leave Requests (Attached)**
- 6. Recommended Professional Development Requests:**
  - A. Staff Development Workshops, Inc.

Leading in the Shifting World of Artificial Intelligence  
July 24, 2025  
Expenses not to exceed \$1,000.00

**7. Student Services:**

- A. Out-of-District Day Placement Requests (Attached)
- B. Tuition Pupils Received Requests (Attached)
- C. Tuition Pupils Sent Requests (Attached)
- D. Nursing Services Requests for the 2025-2026 SY

*On roll call following the vote:*

*Ayes: Matarazzo, Jubert, Coyne, Eagan, Kidney, Pascarella, Capone, Lamb*

*Noes: None*

*Recused: None*

*Abstained: None*

*Absent: Contessa*

**OLD BUSINESS/NEW BUSINESS**

Mrs. Pascarella congratulated the new hires.

Mr. Kidney congratulated and wished the new hires good luck.

Ms. Eagan congratulated the administrators who were moved to new roles.

Mrs. Matarazzo congratulated the new hires and the administrators who were moved to new roles.

Mr. Jubert extended his congratulations and wished the new hires and administrators well.

Mrs. Coyne congratulated the new hires and the administrators. Mrs. Coyne stated the Beachwood community was in disbelief with the new mandated tax increase, and was proud of our Board with their continued fight for our students.

Mr. Capone congratulated the new hires and the administrators in their new roles and wished everyone a great summer.

Mrs. Lamb welcomed the new hires and thanked those attending the meeting. Mrs. Lamb congratulated Mrs. Norcross and Mr. Madigan who were moved to new roles.

**COMMENTS FROM GUESTS AND PRESS – AGENDA ITEMS ONLY** *(limited to 5 minutes as per Board Policy # 0167 – Public Participation in Board Meetings)*

None.

**MOTION TO ADJOURN**

*A motion was made by Mrs. Kidney, seconded by Mr. Capone and carried that the meeting be adjourned at 6:48 P.M.*

*All members present voting Aye.*

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*Wendy L. Saxton, Board Secretary*