

OCTOBER 15, 2025

PERSONNEL ADDENDUM

PERSONNEL ITEMS 20-31

CERTIFICATED STAFF 20-22:

20. Recommended Leave of Absence Requests:

- | | | | |
|----|---------------------------------------|---------------------|--|
| A. | <u>Employee #14040</u>
HSE Math | Family | 1/22/2026 - 4/2/2026 |
| B. | <u>Employee #13217</u>
HSE Science | Family
Ext. | 10/11/2025 - 10/19/2025 |
| C. | <u>Employee #16901</u>
IS Guidance | Family
Maternity | 11/24/2025 - 4/22/2026
4/23/2026 - 6/30/2026
(revised leave dates) |

21. Retirements:

- | | | |
|----|---|-----------------------------|
| A. | <u>Dennis K. Weidenbush</u>
HSE Social Studies | 11/1/2025
(revised date) |
|----|---|-----------------------------|

22. Certified Job Description: (Attached)

- A. Recommend approval of the attached certified job description:
Literacy Instructional Coach

STAFF FOR EDUCATIONAL PROGRAMS 23:

23. Title III Approvals: (Attached)

- A. Recommend approval for the attached list of employees to receive payment under Title III and Title III Immigration Funds for the school year commencing 9/1/2025 - 6/30/2026.

SUPPORT STAFF 24-28:

24. Secretarial Services:

A. Recommended Change of Employment:

	<u>Change to:</u>	<u>\$</u>
<u>Lynn White</u> Transportation Secy (12 Mos.)	Trans Admin Asst.-TREA 11/1/2025 – 6/30/2026	56,474.00 (Prorated)

25. Special Education Paraprofessionals:

A. Recommended for Employment:
{Code = (R) Replacement}

		<u>\$</u>
<u>Sophia M. Rivera</u> IS Tier 2 Paraprofessional	(R) 10/20/2025 – 6/30/2026	21,960.00 (Prorated)

B. Recommended Change of Employment:
{Code = (R) Replacement}

	<u>Change to:</u>	<u>\$</u>
<u>Christine G. Shecton</u> PB Cafeteria/Playground Aide	PB Tier 2 Paraprofessional 10/16/2025 – 6/30/2026	21,960.00 (Prorated)

C. Rescind Employment Offer (Not Accepting Position):
{Code = (R) Replacement}

<u>Robert A. Baudo</u> IS Tier 2 Paraprofessional	(R) 10/16/2025 – 6/30/3036	\$21,960.00
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26. Custodial Department:

A. Termination during probationary period – verbal acceptance of resignation:

Employee #17781 10/8/2025

27. Food Services Department:

A. Recommended Continued Change of Employment:

<u>Julie M. Pulvirenti</u>	CG “Acting” Lead	\$40,661.00
CG Cafeteria Worker	Cafeteria Worker	(Prorated)
	11/1/2025 – 11/7/2025	

B. Recommended Leave of Absence Request:

<u>Employee #15683</u>	Family	10/24/2025 – 11/7/2025
CG Lead Cafeteria Worker		

C. Recommended for placement on the Substitute list at a rate of \$15.49 per hour effective 10/16/2025:

Nadia R. Hynes

28. Technology Department:

A. Recommended Leave of Absence Request:

<u>Employee #16892</u>	Family	10/10/2025 – 10/17/2025
Tradesman – Computer Service Technician	Ext.	

29. Substitute Nurses/Athletic Trainer/Secretaries/Administrators (Attached)

30. Continuing Education Unit Credits (Attached)

31. Off Payroll Report (Attached)

OCTOBER 15, 2025

PERSONNEL ADDENDUM

ATTACHMENTS

(228)

Literacy Instructional Coach Job Description

Rationale:

The Literacy Instructional Coach position is established with the primary goal of improving literacy outcomes and increasing student achievement across all grade levels. The Literacy Instructional Coach serves as a resource to promote teacher and student growth in reading comprehension, vocabulary development, writing craft, and content-area literacy, and as an instructional leader for literacy acceleration and intervention.

The coach collaborates with teachers to implement research-based instructional practices aligned to the Science of Reading with a focus on comprehension and writing across the curriculum.

Additionally, the coach provides leadership to classroom teachers, interventionists, and special area teachers who impact literacy instruction. The coach builds staff capacity through ongoing modeling, co-teaching, and embedded professional development that strengthens Tier 1 instruction and Tier 2/3 interventions.

This position supports multiple school sites as assigned.

Reports to: Director of Elementary Curriculum & Instruction, in collaboration with the Office of Curriculum & Instruction, Superintendent of Schools/Assistant Superintendents

Qualifications:

1. Valid New Jersey Standard Instructional Certificate
2. Minimum of five (5) years of effective or highly effective teaching experience (elementary experience preferred)
3. Deep understanding of the Science of Reading, New Jersey Student Learning Standards (NJSLs), and evidence-based literacy practices
4. Knowledge of literacy assessments including DIBELS 8th Edition, i-Ready, QPS, PAST and other universal screeners
5. Demonstrated success in increasing student achievement in reading and writing
6. Experience leading professional learning and facilitating data team meetings
7. Strong collaboration, communication, and leadership skills
8. Proficiency with educational technology tools for instruction and assessment
9. Ability to travel between schools and manage a flexible schedule
10. Commitment to ongoing professional learning

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Specific Professional Practices, Duties, and Responsibilities

Curriculum and Lesson Plans

- Supports the implementation of the literacy curriculum, ensuring alignment with the NJSLs-ELA.
- Guides teachers in designing lessons that integrate comprehension, vocabulary, fluency, and written response to text.
- Collaborates with teachers to scaffold complex texts and promote close reading, academic discussion, and evidence-based writing.

- Supports interdisciplinary planning with social studies and science teachers to strengthen content-area literacy.

Instructional Support and Student Learning

- Models effective literacy instruction in classrooms across grade levels.
- Co-teaches lessons that demonstrate best practices in reading and writing instruction.
- Observes, provides feedback, and supports teachers in refining instructional delivery and assessment practices.
- Collaborates with interventionists and classroom teachers to support students identified as below benchmark.

Data-Based Decision Making

- Analyzes classroom, grade-level, and school-wide literacy data to identify trends and areas for growth.
- Facilitates **data team meetings** to interpret screening, progress monitoring, and outcome data (e.g., DIBELS, LinkIt!).
- Supports teachers in using data to group students, adjust instruction, and monitor the effectiveness of interventions.
- Assists in developing systematic processes for data collection, decision-making, and progress tracking.
- Uses data to evaluate the impact of coaching on student achievement and instructional quality.

Consultation and Collaboration

- Builds strong, collegial relationships with teachers, administrators, and support staff through coaching cycles and collaborative planning.
- Supports teams in designing high-quality writing tasks, text sets, and rubrics aligned to grade-level standards.
- Facilitates and models effective use of formative and summative assessments.
- Develops and delivers professional development on comprehension instruction, writing instruction, academic vocabulary, and text-based discussion.
- Leads teacher study groups and facilitates the sharing of effective literacy practices across schools.
- Meets regularly with the building administration and Director of Elementary Curriculum & Instruction to review progress and align coaching priorities.
- Maintains a coaching schedule and detailed logs of support provided to staff.
- Participates in ongoing professional learning opportunities to strengthen knowledge of literacy development, coaching strategies, and adult learning theory.

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Toms River Regional Schools



Richard C. Fastnacht

Director of Funded Programs/District Testing Coordinator
1144 Hooper Avenue, Toms River, NJ 08753
(732) 505 – 5500 x500046 • Fax: (732) 244 - 7003
rfastnacht@trschoools.com

To: Cara DiMeo
Assistant Superintendent for Curriculum & Instruction

From: Richard C. Fastnacht 
Director of Funded Programs/District Testing Coordinator

Re: **TITLE III Funded “English for Adults” Program**
Board of Education Meeting
October 15, 2025

Date: October 14, 2025

Board of Education approval is needed for the following employees to receive payment under Title III and Title III Immigration funds for the school year commencing September 2025 through June 2026.

Account: 20-243-200-101-022-0020 - Title III Immigration (voucher pay) \$5,000.00
Account: 20-241-200-104-022-0020 Title III (voucher pay) \$2,000.00

Program supervisor is a full-time teacher who will supervise the program for a maximum of 175 hours at \$40.00/hr

Supervisor:
Chrissy Black Not to exceed \$7,000.00

Account: 20-243-200-101-022-0020 – Title III Immigration (voucher pay)

Instructors are full-time teaching staff who will teach 80 hours at \$40.00/hr (1.5 hrs of instruction and 0.5 hrs of prep time for each meeting date).

Instructors:

Cara Cangelosi	Not to exceed \$3,200.00
Susan Morales	Not to exceed \$3,200.00
Jamie Tesoro	Not to exceed \$3,200.00
Brooke Schilling	Not to exceed \$3,200.00

Substitute Instructors:

Monica Santamaria-Vasslides	As needed
Laura Morgan	As needed
Elissa DePugh	As needed
Nicole Cohen-Perez	As needed

1/15/25 [Signature]



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BOARD AGENDA

October 15, 2025

SUBSTITUTE NURSE /ATHLETIC TRAINER

SUBSTITUTES

1. Ms. Kristen Pinto
2. Ms. Heather L. Waters

CERTIFICATION

- County Nurse Certificate K-12(Applying)
- County Nurse Certificate K-12(Applying)

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Continuing Education Unit Credits
Stipend Report

(30)

	Employee Name	Stipend Amount
1	Lepley, Maria H	\$250.00
2	Lulias, Carol Ann	\$250.00
3	Mobilio, Erica J	\$250.00
4	Passamonti, Annamarie	\$250.00
5	Semanchick, Jennifer M	\$250.00

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October 15, 2025 OFF PAYROLL

Name	Location & Title	Effective Date
Adesso, Sandra D.	Cafeteria/Playground Aide Cedar Grove Elementary	September 12, 2025
Bonassisa, Catherine	Tier 2 Paraprofessional Intermediate South	September 23, 2025
Cambert, Samantha V.	Tier 2 Paraprofessional Beachwood Elementary	September 17, 2025
Chapman, Amanda L.	Tier 2 Paraprofessional North Dover Preschool	September 18, 2025 October 2, 2025
Costa, Lourdes V.	Cafeteria/Playground Aide Washington Street Elementary	September 15, 24, 2025
Daly, Catherine M.	Tier 2 Paraprofessional North Dover Preschool	September 15, 2025
Dell, Diane C.	Sped Bus Attendant Transcom West	September 18*, 19, 2025
Demott, Michelle E.	Tier 2 Paraprofessional West Dover Elementary	September 12, 2025 October 2, 2025
Felton, Janice L.	Cafeteria Worker Beachwood Elementary	September 22, 24, 25, 2025
Gourley, Natali M.	Tier 2 Paraprofessional Washington Street Elementary	September 10*, 11*, 2025
Granito, Jodi L.	Sped Bus Attendant Transcom West	September 5*, 8*, 9*, 2025
Grossman, Monique	Tier 2 Paraprofessional Walnut Street Elementary	September 26, 2025
Hoyer, Megan P.	Tier 2 Paraprofessional Washington Street Elementary	September 23, 2025
Markey, Jillian M.	Nurse Assistant East Dover Elementary	September 23, 2025
Marron, Emily A.	Sped MD Silver Bay Elementary	September 22*, 23, 24, 2025
Mirza, Irma F.	Tier 2 Paraprofessional North Dover Preschool	October 2*, 2025
Montalbano, Arlene B.	Cafeteria/Playground Aide South Toms River Elementary	September 19, 2025
Mura, Marie R.	Tier 2 Paraprofessional High School East	September 10*, 2025
Pagliuca, Ashlee M.	Tier II Paraprofessional Hooper Avenue Elementary	September 16 -26, 2025
Rieth, Kari A.	Tier 2 Paraprofessional Silver Bay Elementary	September 15*, 2025

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Rosas, Alexandria B.	Tier 2 Paraprofessional Intermediate South	September 15 – 17, 2025
Sasso, Christine	Secretary High School South	September 15 – 22, 2025
Scafuri, Anne	Tier 1 Paraprofessional Silver Bay Elementary	September 19 - 26, 2025
Scala, Lisa M.	Cafeteria/Playground Aide Cedar Grove Elementary	September 12, 2025
Soler, Alyssa L.	Tier 2 Paraprofessional North Dover Preschool	October 2, 2025
Szymczak, Melissa	Tier 2 Paraprofessional East Dover Elementary	October 2, 2025
Tisch, Christa M.	Regular Bus Driver Transcom West	September 29, 30, 2025
Vazquez-Correa, Yanielys M.	Tier 2 Paraprofessional South Toms River Elementary	September 30*, 2025
Walash Subai, Eileen	Tier 2 Paraprofessional Beachwood Elementary	September 24, 2025
Wohl, Karen B.	Tier 2 Paraprofessional Intermediate South	September 25, 26, 2025
Wood, Meagan M.	Tier 2 Paraprofessional East Dover Elementary	September 19*, 2025 October 2, 2025

* Half Day