

Toms River, New Jersey, September 17, 2025

A Regular Meeting of the Board of Education of the Toms River Regional Schools took place at High School North, 1245 Old Freehold Road, Toms River, on Wednesday, September 17, 2025 at 5:30 P.M.

Board Vice President Mr. James Capone read the following Opening Statement:

“Good Evening, Welcome to a Regular Meeting of the Board of Education of the Toms River Regional Schools.”

“This meeting was announced to the public through a notice published in the Asbury Park Press and The Star Ledger on August 29, 2025, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

ROLL CALL OF ATTENDANCE

A roll call of attendance indicated the following Board Members were present: Mrs. Maria Matarazzo, Mr. Joseph Jubert, Mrs. Lisa Contessa, Ms. Kathy Eagan, Mr. Kevin Kidney, Mrs. Paolo Pascarella, and Mr. James Capone.

Also in attendance were Superintendent Citta, Assistant Superintendent Dimeo, Assistant Superintendent Thomas, Business Administrator Doering, Board Secretary Saxton, and Board Attorney Burns.

Mrs. Katie Coyne was absent.
Mrs. Ashley Lamb was absent.

EXECUTIVE SESSION – 5:31 P.M.

A motion was made by Mr. Kidney, seconded by Mrs. Contessa and carried that the following Executive Session Resolution be approved:

Resolved, that the Board of Education, at this time, move to a closed session to be held in High School North Executive Session Meeting Room, 1245 Old Freehold Road, Toms River, New Jersey, for the purpose of:

Executive Session – To *Include* – RICE # 17365; Personnel; Legal Litigation; Harassment, Intimidation and Bullying Report; Fire & Security Drill Report; Other. Subject to change as outlined under the Open Public Meetings Act.

Ms. Kathy Eagan left the meeting at 6:25 p.m.

RETURN TO REGULAR SESSION – 6:31 P.M.

A motion was made by Mrs. Contessa, seconded by Mr. Kidney and carried that the Board return to Regular Session at 6:31 P.M.

All members present voting Aye.

PLEDGE OF ALLEGIANCE

Board Vice President Mr. James Capone led the Board and audience in the Pledge of Allegiance.

SUPERINTENDENT COMMENTS

Superintendent Michael Citta welcomed everyone back to school and welcomed our new student representatives from our three high schools. Superintendent Citta thanked our parents, students and staff for what has been a tremendous roll out of the 2025/2026 school year, and as everyone can see in all of our signs, we are one thousand percent “All In”.

STUDENT REPRESENTATIVES

Student Representatives from all three high schools updated Board on the academic and athletic successes taking place at their respective schools, as well as events taking place and fund raising activities.

Makayla Milanak, High School East
Alessia LoBello, High School North
Makayla Manzi, High School South

STUDENT/STAFF AWARDS

The list of student, staff and volunteer award recipients is attached to the minutes.

COMMITTEE REPORTS

Budget & Finance Committee – Ms. Eagan

The Budget and Finance Committee of the Board of Education of the Toms River Regional Schools met on September 8, 2025 at High School North Media Center, Toms River, New Jersey from 5:30 P.M. to 5:31 P.M. The meeting was streamed for public viewing. Board President and Acting Committee Chair, Ashley Lamb, read the following opening statement:

“Good evening, welcome to the Budget and Finance Committee Meeting of the Board of Education of the Toms River Regional Schools. Notice of this meeting was published in the Asbury Park Press and the Star Ledger on August 29, 2025, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In addition to the Committee Chair, in attendance were Board members- James Capone, Katie Coyne, Joseph Jubert and Marisa Matarazzo, Superintendent- Michael Citta, Assistant Superintendents- Cara DiMeo and Pat Thomas, Business Administrator- Bill Doering, Board Secretary- Wendy Saxton and Board Attorney- William Burns. The meeting was open to the public and an opportunity for in-person public comment was provided after the last committee meeting of the evening.

As we do every month, the committee reviewed the expenditures listed in the Purchasing Agenda, which was emailed to the Board, and posted in the Board’s Google Docs folder, prior to the Budget and Finance Committee meeting. The Purchasing Agenda also included items of zero value, bids, change orders and resolutions. Purchasing Agenda questions by various individual Board members were answered by Mr. Doering and other members of the administration. The Purchasing Agenda for this month is in the amount of \$24,078,750.55 for the 2025-26 school year. The Budget & Finance Committee is recommending the approval of the Purchasing Agenda by the full Board.

Finally, the committee was presented with District lease, sponsorship and other rental agreements totaling \$68,270 for the month of September 2025 (2025-26 cumulative total is \$141,265) and these are also recommended for approval at the regular board meeting.

Building & Grounds Committee – Mr. Capone

The Building & Grounds Committee of the Board of Education of Toms River Regional Schools met on September 8th, 2025, starting directly after the curriculum committee meeting.

Mr. Capone read the following opening statement: “Good evening and welcome to the Building & Grounds Committee Meeting of the Board of Education of Toms River Regional Schools. Notice of this meeting was announced to the public through a notice published in the Star-Ledger, the Asbury Park Press and the District website on August 29th, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In attendance were board members Ashley Lamb, James Capone, Katie Coyne, Joe Jubert, Marisa Matarazzo, Superintendent Mike Citta, Business Administrator William Doering, Assistant Superintendents Pat Thomas & Cara DiMeo, and Director of Infrastructure and Operations Bryan Madigan. The meeting was open to the public. An opportunity for public comment was provided.

NEW PROJECTS

Mr. Citta began by mentioning that no new projects were added; however, the focus remains on completing ongoing work.

OLD PROJECTS

Mr. Citta began by giving an update on projects throughout the district. The Hooper Avenue athletic bubble replacement is on schedule, with materials delivered and inflation expected next week, ready by December. At Intermediate North, emergency electrical repairs were completed in August, and long-term boiler replacements are planned. Recent work includes floor repairs at High School East and Walnut Street, removal of the Hooper Avenue canopy, resurfacing of the South Toms River gym floor, and sign installations at East Dover and soon at Intermediate East. High School South roof coping/window walls will go out for architectural RFP. We had one groundwater test at Pine Beach, which was completed with no issues.

Curriculum Committee – Mr. Kidney

The Curriculum Committee of the Board of Education of Toms River Regional Schools met on September 8, 2025, within a virtual live-streamed meeting on the internet, beginning at 5:30 PM.

Committee Member, Katie Coyne, read the following opening statement: “Good evening and welcome to the Curriculum Committee Meeting of the Board of Education of Toms River Regional Schools. Notice of this meeting was announced to the public through a notice published in the Asbury Park Press and The Star Ledger on August 29, 2025 which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In attendance were Board President Ashley Lamb, board members Joe Jubert, Jimmy Capone, Maria Matarazzo and Superintendent Mike Citta, Assistant Superintendents Cara DiMeo, & Pat Thomas, Business Administrator William Doering and Board Secretary Wendy Saxton were in attendance, as well. The meeting was live streamed to the public and an opportunity for public comment was provided.

Mrs. DiMeo opened the meeting and directed attention to Mr. Citta, who gave the board a quick recap of the opening of the school year; he thanked staff and families for an amazing opening and shared his excitement about being All-In.

Ms. Cicala presented to the newly introduced Commissioner Approved Highly Effective Educator Activities and advised that we would be providing teachers with highly effective ratings the opportunity to choose from that list this year.

Personnel Committee – Mrs. Contessa

A Personnel Committee Meeting of the Board of Education of the Toms River Regional Schools took place at the High School North, Guidance Office, 1245 Old Freehold Rd., Toms River, New Jersey on September 8, 2025 at 5:00 p.m. This meeting is not publicly advertised as the committee reviews personnel information which includes names of individual staff members as well as possible new staff members.

In attendance were committee members, Katie Coyne, Maria Matarazzo, Ashley Lamb, Board President. Also in attendance were Pat Thomas, Assistant Superintendent, Cara DiMeo, Assistant Superintendent Michael Citta, Superintendent and Willilam Burns Esq. The meeting was opened at 5:00 p.m. by Katie Coyne, Michael Citta, Superintendent, discussed with the members, extracurricular, new hires and rice notices at the board meeting on Wednesday September 17, 2025.

The committee adjourned at 5:15p.m.

Policy Committee – Mrs. Lamb

The Policy Committee of the Board of Education of the Toms River Regional Schools took place at 1245 Old Freehold Road, Media Center on Wednesday, September 8, 2025 at 4:30pm.

In attendance were Board President, Ashley Lamb, and member Marisa Matarazzo, Superintendent, Michael Citta, Assistant Superintendents, Patrick Thomas and Cara DiMeo, and Board Attorney William Burns, Esq.

Assistant Superintendent Patrick Thomas, presented the following policies for review and deliberation in preparation for the first reading at the Board of Education meeting on September 17, 2025.

For Discussion:

- Policy 0173 - Duties of Public School Accountant (Revised)
- Policy 0177 - Professional Services (M) (Revised)
- Policy and Regulation 1570 - Internal Controls (M) (Revised)
- Policy and Regulation 6220 - Budget Preparation (M) (Revised) and (Revised)
- Policy 0161 - Call, Adjournment, and Cancellation

Members of Central Administration answered questions regarding the policies and regulation.

COMMENTS FROM GUESTS AND PRESS – AGENDA ITEMS ONLY *(limited to*

3 minutes as per Board Policy # 0167 – Public Participation in Board Meetings, the first public session will be limited to a total of 30 minutes)

Public comments were heard by Krista Whittaker.

**APPROVAL OF THE RESOLUTION FOR THE WEEK OF RESPECT
(ATTACHED)**

A motion was made by Mrs. Contessa, seconded by Mr. Kidney and carried that the Approval of the Resolution for the Week of Respect (Attached) be approved.

On roll call following the vote:

Ayes: Matarazzo, Jubert, Contessa, Kidney, Pascarella, Capone

Noes: None

Recused: None

Abstained: None

Absent: Coyne, Eagan, Lamb

**APPROVAL OF 2025-26 TRANSPORTATION ROUTES INCLUDING
HAZARDOUS ROUTE DESIGNATIONS**

A motion was made by Mrs. Contessa, seconded by Mr. Kidney and carried that the Approval of 2025-26 Transportation Routes including Hazardous Route Designations be approved.

On roll call following the vote:

Ayes: Matarazzo, Jubert, Contessa, Kidney, Pascarella, Capone

Noes: None

Recused: None

Abstained: None

Absent: Coyne, Eagan, Lamb

**APPROVAL OF THE NEW JERSEY SCHOOL BOARDS ASSOCIATION
CONFERENCE RESOLUTION (ATTACHED)**

A motion was made by Mrs. Contessa, seconded by Mr. Kidney and carried that the Approval of the New Jersey School Boards Association Conference Resolution (Attached) be approved.

On roll call following the vote:

Ayes: Matarazzo, Jubert, Contessa, Kidney, Pascarella, Capone

Noes: None

Recused: None

Abstained: None

Absent: Coyne, Eagan, Lamb

APPROVAL OF DISTRICT SAFETY & SECURITY PLAN

A motion was made by Mrs. Contessa, seconded by Mrs. Matarazzo and carried that the Approval of District Safety & Security Plan be approved.

On roll call following the vote:

Ayes: Matarazzo, Jubert, Contessa, Kidney, Pascarella, Capone

Noes: None

Recused: None

Abstained: None

Absent: Coyne, Eagan, Lamb

APPROVAL OF THE FIRST READING OF THE FOLLOWING POLICIES/REGULATIONS AND BYLAWS AS LISTED IN THE AGENDA

A motion was made by Mrs. Contessa, seconded by Mr. Jubert and carried that the Approval of the First Reading of the Following Policies/Regulations and Bylaws as listed in the Agenda be approved.

{ Code = (M) Mandated; (R) Recommended }

- P 0173 - Duties of Public School Accountant (Revised)
- P 0177 - Professional Services (M) (Revised)
- P 1570 - Internal Controls (M) (Revised)

- P 1570 - Internal Controls (M) (Revised)
- P 6220 - Budget Preparation Policy (M) (Revised)
- P 6220 - Budget Preparation Policy (M) (Revised)
- P 0161 - Call, Adjournment, and Cancellation (To Be Revised)

On roll call following the vote:

Ayes: Matarazzo, Jubert, Contessa, Kidney, Pascarella, Capone

Noes: None

Recused: None

Abstained: None

Absent: Coyne, Eagan, Lamb

APPROVAL AND ADOPTION OF SECOND READING OF THE FOLLOWING POLICIES/REGULATIONS AND BYLAWS AS LISTED IN THE AGENDA

A motion was made by Mrs. Contessa, seconded by Mr. Kidney and carried that the Approval of the First Reading of the Following Policies/Regulations and Bylaws as listed in the Agenda be approved.

{ Code = (M) Mandated; (R) Recommended }

- P 0141.3 - Board Member Number and Term - Regional School District (New)
- P 0143 - Board Member Election and Appointment (Revised)
- P 1636.01 - Notification of Promotion, New Job, and Transfer Opportunities (New)
- P 1648.15 - Record Keeping for Healthcare Settings in School Buildings - Covid-19 (Abolished)
- P 5339.01 – Student Sun Protection (new)

On roll call following the vote:

Ayes: Matarazzo, Jubert, Contessa, Kidney, Pascarella, Capone

Noes: None

Recused: None

Abstained: None

Absent: Coyne, Eagan, Lamb

APPROVAL OF THE AGENDA ITEMS #17 THROUGH #22 AS LISTED IN THE AGENDA

A motion was made by Mr. Kidney, seconded by Mrs. Contessa and carried that the Approval of the Agenda Items #17 through #22 as listed in the Agenda be approved.

17. Approval of the Harassment, Intimidation and Bullying Report

18. Approval of District Facility Lease, Sponsorship and other Rental Agreements (Attached)

19. Approval of the Fire & Security Drill Report

20. Approval of Minutes: (Regular and/or Executive, where applicable)

August 20, 2025

21. Approval of Bills:

General		\$	18,041,863.55
Cafeteria		\$	96,687.93
Payroll (Gross)	August 1, 2025	\$	1,579,695.75
	(Gross) August 15, 2025	\$	1,600,354.99
	(Gross) August 29, 2025	\$	1,469,445.10

22. Board Secretary’s Agenda + Addendum

School Year 2025-2026

Purchases – Pages 1 through 30 - \$ 24,078,780.55

Award of Bids

Request for Professional Qualifications

**Permission to Advertise
Resolutions**

On roll call following the vote:

Ayes: Matarazzo, Jubert, Contessa, Kidney, Pascarella, Capone

Noes: None

Recused: None

Abstained: None

Absent: Coyne, Eagan, Lamb

**APPROVAL AND CERTIFICATION OF THE BOARD SECRETARY'S REPORT
FOR JULY 2025**

Pursuant to N.J.A.C. 6A:22.1.11(c), I, Wendy Saxton, Board Secretary, certify that as of July 2025 no budgetary line items account has obligations and payments (contracted orders) which exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8-1, that the district's accounts have been reconciled and are in balance.

Through the adoption of this resolution, we the Toms River Board of Education, pursuant to N.J.A.C. 6A:22-2.11(c), certify that as of July 2025 after a review of the Secretary's monthly report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:22-2.11 (c) and that sufficient funds are available to meet the district's needs.

A motion was made by Mrs. Contessa, seconded by Mrs. Matarazzo and carried that the Approval and Certification of the July 2025 Secretary's Monthly Financial Reports be approved:

On roll call following the vote:

Ayes: Matarazzo, Jubert, Contessa, Kidney, Pascarella, Capone

Noes: None

Recused: None

Abstained: None

Absent: Coyne, Eagan, Lamb

PERSONNEL AGENDA (# 1-28) + ADDENDUM (# 29-43)

A motion was made by Mrs. Contessa, seconded by Mr. Jubert and carried that the following Personnel Agenda (# 1-28) + Addendum (# 29-43) be approved:

PERSONNEL ITEMS 1-28

CERTIFICATED STAFF 1-9:

1. Recommended for Employment:

{Code = (R) Replacement; (TR) Temporary Replacement; (New) New Position}

			<u>\$</u>
A.	<u>Sean J. Combs</u> HSN JROTC Instructor	(R) 11/1/2025* - 6/30/2026	114,000.00 (Prorated)
B.	<u>Jared W. Fazzini</u> HSE+ Social Worker	(R) 11/12/2025* - 6/30/2026	79,227.50 (11 Month) (Prorated)
C.	<u>David T. Kohler</u> IN Computer Literacy	(R) 9/18/2025 - 6/30/2026	57,525.00 (Prorated)
D.	<u>Jennifer L. Powderly</u> CG Nurse Assista	(R) 9/18/2025 - 6/30/2026	54,325.00 (Prorated)

**start date pending release from current district*

2. Recommended Change of Employment:

{Code = (R) Replacement; (TR) Temporary Replacement; (New) New Position}

A.	<u>Carly Scallon</u>	<u>Change to:</u> HSE Media Specialist	<u>\$</u> 71,325.00
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HSE Secretary (10 mos) 10/1/2025** - 6/30/2026 (Prorated)

***start date pending issuance of educational services certificate*

3. Recommended Change of Contract Start Date:

A. Nicholas C. Luyber 9/15/2025
 HSN Science

4. Recommended Degree Changes/Salary Adjustments effective 9/1/2025 - 6/30/2026:

	<u>From:</u>	<u>To:</u>	<u>\$</u>
A. <u>Katelyn M. Olinger</u> ED Sped MD	BA	BA+30	+1,700
B. <u>Laura A. Kinlin</u> IN Basic Skills Math	BA	MA	+3,200
C. <u>Kaitlyn P. Reilly</u> HSN Math	BA+30	MA	+1,500
D. <u>Michael L. Roskey</u> IE Sped RR	MA	MA+30	+1,000

5. Recommended Salary Adjustments:

A. <u>Sarah E. Strazzella</u> WD BCBA	9/18/2025 - 6/30/2026 (Paraprofessional Facilitator)	<u>\$</u> +2,667.72 (Prorated)
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6. Recommended Leave of Absence Requests:

A. <u>Employee #14491</u> WD Sped RR	Family	9/1/2025 - 11/25/2025
B. <u>Employee #16901</u> IS Guidance Counselor	Family Maternity	12/12/2025 - 3/16/2026 3/17/2026 - 6/30/2026

7. Retirements:

- A. Diane K. Sunday 11/1/2025
HSE Interpreter

8. Resignations:

- A. Renee A. Emanuel 9/27/2025
IS Nurse Assistant
- B. Steven D. Giannios 9/27/2025
HSE Sped RR
- C. Megan A. Okuniewicz 10/1/2025
STR Health/Phys Ed

9. Transfers Effective for the 2025-2026 SY: (Attached)

STAFF FOR EDUCATIONAL PROGRAMS 10-12:

10. Title IV Approvals: (Attached)

- A. Recommend approval for the attached list of employees to receive payment under Title IV Funds for the school year commencing 9/1/2025 - 6/30/2026.

11. ESL Basic Skills Teacher Approvals: (Attached)

- A. Recommend approval for the attached list of employees to receive payment under Title III Funds for the school year commencing 9/1/2025 - 6/30/2026.

12. Hispanic Heritage Program Approvals: (Attached)

- A. Recommend approval for the attached list of employees to receive payment under the listed budget accounts for the Hispanic Heritage Program for the school year commencing 9/1/2025 - 6/30/2026.

SUPPORT STAFF 13-26:

13. Non Certified Job Description: (Attached)

A. Recommend approval of the attached non-certified job descriptions:

AES/Director of Curriculum's Confidential Secretary
AES/Director of Infrastructure & Operations' Confidential Secretary
AES/Director of Special Education's Confidential Secretary
Lead AES/Business Administrator's Confidential Secretary/Assistant Board Secretary

14. Secretarial Services:

A. Recommended for Employment:
{Code = (R) Replacement}

<u>Terry J. Hartman</u>	(R)	\$
HSS Guidance Secretary	9/18/2025 – 6/30/2026	33,154.00
(12 Mos.)		(Prorated)

B. Retirement:

<u>Kathleen Buchan</u>	11/1/2025
Transportation Admin Asst.-TREA	

15. Special Education Paraprofessionals:

A. Recommended for Employment:
{Code = (R) Replacement}

<u>Nicole M. Doran</u>	(R)	\$
STR Tier 2 Paraprofessional	9/22/2025 – 6/30/2026	21,960.00
		(Prorated)
<u>Tyler R. MacLaine</u>	(R)	\$
WD Tier 2 Paraprofessional	9/22/2025 – 6/30/2026	22,460.00
		(Prorated)

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<u>Anyela R. Maximiliano Camino</u>	(R)	21,960.00
STR Tier 2 Paraprofessional	9/22/2025 – 6/30/2026	(Prorated)

<u>Emma N. Whelan</u>	(R)	21,960.00
NDPS Tier 2 Paraprofessional	9/22/2025 – 6/30/2026	(Prorated)

**B. Recommended Change of Employment:
{ Code = (R) Replacement }**

	<i>Change to:</i>	<u>\$</u>
<u>Taylor R. Dye</u>	STR Tier 2 Paraprofessional	21,960.00
STR Cafeteria Worker	9/1/2025 – 6/30/2026	

C. Recommended Leave of Absence Requests:

<u>Employee #15212</u>	Family	9/1/2025 - 11/21/2025
WASH Tier 2 Paraprofessional		

<u>Employee #16585</u>	Family	9/15/2025 - 12/7/2025
NDPS Tier 2 Paraprofessional		

<u>Employee #17422</u>	Family	9/29/2025 - 10/20/2025
PB Tier 2 Paraprofessional		

D. Resignations:

<u>Carole L. Colella</u>	9/1//2025
WAL Tier 2 Paraprofessional	

<u>Gabrielle J. Colella-Flanagan</u>	8/28/2025
HA Tier 2 Paraprofessional	

<u>Charlotte Diaz</u>	9/1/2025
ND Tier 2 Paraprofessional	

<u>Amanda M. Dziminski</u>	8/28/2025
IS Tier 2 Paraprofessional	

<u>Jennifer A. Evernham</u> SB Tier 2 Paraprofessional	9/1/2025
<u>Angelica M. Gay</u> IS Tier 2 Paraprofessional	9/1/2025
<u>Mary T. Grekoski</u> ND Tier 2 Paraprofessional	9/1/2025
<u>Kristiana J. Kelly</u> ED Tier 2 Paraprofessional	9/1/2025
<u>Susan Martorano</u> IS Tier 1 Paraprofessional	8/27/2025
<u>Stephanie A. Moeller</u> JAC Tier 2 Paraprofessional	9/20/2025
<u>Zaib U. Nisa</u> NDPS Tier 2 Paraprofessional	8/25/2025
<u>Sandra M. Peterson</u> BW Tier 2 Paraprofessional	9/1/2025
<u>Marissa N. Rios</u> HSN Tier 2 Paraprofessional	8/27/2025
<u>Paula A. Vincent</u> ED Tier 2 Paraprofessional	9/1/2025

E. Transfers for the 2025-2026 school year effective 9/1/2025: (Attached)

16. Accounting Department:

A Recommended Salary Adjustment:

\$

<u>Carey L. Mulvihill</u> AES/Board Secretary's Confidential Secretary	9/18/2025 – 6/30/2026	65,217.31 (Prorated)
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17. Cafeteria/Playground Aides:

A. Recommended for employment:
{ Code = (R) Replacement }

<u>Jillian M. Putkowski</u> Cedar Grove	(R) 9/22/2025 – 6/30/2026	\$ 7,095.21 (Prorated)
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<u>Virginia Ventriglia</u> West Dover	(R) 9/22/2025 – 6/30/2026	7,095.21 (Prorated)
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B. Recommended for placement on the substitute list at a rate of \$15.49 per hour:

	<u>Effective Dates</u>
<u>Kathleen A. Graciano</u>	9/18/2025
<u>Melissa A. Mendez</u>	9/18/2025
<u>Dana Romano</u>	8/14/2025
<u>Dana Marie Zuczek</u>	8/21/2025

C. Recommended Leave of Absence Requests:

<u>Employee #16333</u> ND Cafeteria/Playground Aide	Personal	9/2/2025 – 9/8/2025
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<u>Employee #16356</u> BWD Cafeteria/Playground Aide	Medical	9/8/2025 – 10/3/2025
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<u>Employee #15677</u> ND Cafeteria/Playground Aide	Medical	10/9/2025 – 10/10/2025
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D. Resignation:

Dana Marie Zuczek
CG Café/Playground Aide

8/21/2025

18. Business Office - Infrastructure & Operations:

A. Recommended Change of Employment:

	<u>Change to:</u>	<u>\$</u>
<u>Sheri Pereira</u> Custodian of Records	AES/Director of Infrastructure & Ops Confidential Secretary/ Custodian of Records 9/18/2025 – 6/30/2026	74,010.23 (Prorated)

19. Central Administration:

A. Recommended title change and salary adjustment:

		<u>\$</u>
<u>Helena Ilg-Gregitis</u> Lead AES/Business Administrator's Confidential Secretary/Asst. Board Secretary	9/18/2025 – 6/30/2026	+10,000.00 (Prorated)

20. Custodial Department:

A. Recommended for employment beyond the probationary period:

		<u>Effective Dates:</u>
<u>Irene Campos Garcia</u>	IS Day Custodian	8/21/2025 – 6/30/2026

B. Recommended Leave of Absence Requests:

<u>Employee #10196</u> IE Custodian	Medical	9/16/2025 – 10/17/2025 (rescind leave request)
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C. Recommended for placement on the substitute list at a rate of \$17.22 per hour effective 9/10/2025:

Malcolm X. Clanton

D. Resignation:

<u>Malcolm X. Clanton</u>	9/10/2025
IN Night Supervisor	

E. Suspension without pay:

<u>Employee #17365</u>	<u>Effective Dates</u> 9/9/2025 – 9/11/2025
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21. Curriculum Department:

A. Recommended Change of Employment:

<u>Donna B. Antonowicz</u>	<u>Change to:</u>	<u>\$</u>
Administrative Secretary	AES/Director of Curriculum's Confidential Secretary	58,994.00 (Prorated)
	9/18/2025 – 6/30/2026	

22. Food Services Department:

A. Recommended for Employment:
(Code=(R) Replacement)

<u>Anna Ascensao</u>	(R)	<u>\$</u> 9,980.10
ED Cafeteria Worker	9/18/2025 - 6/30/2026	
<u>Jessica L. Daubert</u>	(R)	13,306.80
IN Cafeteria Worker	9/18/2025 - 6/30/2026	
<u>Kathleen A. Sturgeon</u>	(R)	9,980.10
BWD Cafeteria Worker	9/18/2025 - 6/30/2026	
<u>Lisa M. Vincent</u>	(R)	16,633.50
IN Cafeteria Worker	9/18/2025 - 6/30/2026	

B. Recommended Salary adjustments/hourly changes effective 9/18/2025 – 6/30/2026:

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	<u>Title</u>	<u>Revised Hours</u>	<u>\$</u>
<u>Victoria Knapp</u>	ED Cafeteria Worker	4	13,306.80

C. Recommended Leave of Absence Requests:

<u>Employee #17530</u> HA Cafeteria Worker	Medical	9/2/2025 – 10/10/2025
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D. Recommended for placement on the Substitute list at a rate of \$15.49 per hour effective 9/18/2025:

Lorraine Napolitano

E. Retirement:

<u>Maria Czarnik</u> STR Cafeteria Worker	11/1/2025
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F. Resignations:

<u>Melissa Keenan</u> ED Cafeteria Worker	9/17/2025
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<u>Gia Kerico</u> IN Cafeteria Worker	9/20/2025
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<u>Maria Liantonio</u> IE Cafeteria Worker	9/4/2025
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23. Payroll Department:

A. Resignation:

<u>Diana Perez</u> Administrative Assistant	9/20/2025
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24. Security Department:

A. Recommended for Employment:
(Code=(R) Replacement)

		<u>\$</u>
<u>Erika C Viveros Garcia</u>	(R)	35,000.00
Security Guard	9/18/2025 - 12/16/2025	(Prorated)
<u>Joseph M. Cushing</u>	(R)	35,000.00
Security Guard	9/18/2025 - 12/16/2025	(Prorated)

B. Recommended for placement on the substitute list at a rate of \$17.82 per hour effective 9/18/2025:

William J. Maragelis Jr.

C. Recommended for placement on the School Safety Officer substitute list at a rate of \$200.00 per day effective 9/18/2025:

Paul C. Burkhardt

25. Special Education - CST Administration:

A. Recommended Change of Employment:

	<u>Change to:</u>	<u>\$</u>
<u>Karen A. Sundheimer</u>	AES/Director of Special Ed	63,321.98
Administrative Assistant	Education's Confidential Secy	(Prorated)
	9/18/2025 - 6/30/2026	

26. Transportation Department:

A. Recommended for Employment:
(Code=(R) Replacement)

		<u>\$</u>
<u>Anthony M. Acquaviva</u>	(R)	35,838.00

Toms River, New Jersey, September 17, 2025

Sped Bus Driver	9/18/2025 - 6/30/2026	(Prorated)
<u>Timothy J. DeMarco</u>	(R)	31,449.60
Sped Bus Attendant	9/18/2025 - 6/30/2026	(Prorated)
<u>Shinequa L. Fleming</u>	(R)	35,838.00
Reg Bus Driver	9/18/2025 - 6/30/2026	(Prorated)
<u>Lindsey R. Phillips</u>	(R)	31,449.60
Sped Bus Attendant	9/18/2025 - 6/30/2026	(Prorated)

B. Recommended salary adjustments/hourly changes effective 9/1/2025 – 6/30/2026:

	<u>Title</u>	<i>Revised</i> <u>Hours</u>	<u>\$</u>
<u>Sandra Walker</u>	Sped Bus Attendant	6.5	27,448.20
<u>Patricia M. Tomei</u>	Sped Bus Attendant	8	31,449.60
<u>Dylan J. Bygott</u>	Sped Bus Attendant	8	31,449.60
<u>Nancy L. Lorenzo</u>	Sped Bus Attendant	8	32,630.40
<u>William Avitto</u>	Sped Bus Attendant	6.5	25,552.80
<u>Douglas E. Bryant</u>	Sped Bus Attendant	8	31,449.60
<u>Jennifer A. Salage</u>	Sped Bus Attendant	8	31,449.60
<u>William E. Benson Jr</u>	Sped Bus Attendant	6.5	26,512.20
<u>Patricia Russell</u>	Sped Bus Driver	6.5	40,347.00
<u>George J. Signore</u>	Sped Bus Driver	6.5	38,519.00
<u>Manuel Ortiz</u>	Sped Bus Driver	8	47,408.00
<u>Laura Boemio</u>	Sped Bus Driver	8	47,408.00
<u>Joseph W. Regan</u>	Sped Bus Driver	6.5	38,519.00
<u>Dorothy E. Smith</u>	Sped Bus Driver	8	47,408.00
<u>Corey E. Johnson</u>	Sped Bus Driver	8	45,208.00
<u>John M. Kurzynowski</u>	Reg Bus Driver	8	45,208.00
<u>Robert T. Mellina</u>	Reg Bus Driver	8	45,208.00
<u>Charles DeLuca</u>	Sped Bus Driver	8	46,308.00

C. Transfers Effective 9/1/2025:

Toms River, New Jersey, September 17, 2025

	<i>From:</i>	<i>To:</i>
<u>Johnny E. Iwanowski</u>	Regular Bus Driver 11-000-270-160-054-0100	Sped Bus Driver 11-000-270-161-054-0100
<u>Carol A. Peck</u>	Sped Bus Driver 11-000-270-161-054-0100	Regular Bus Driver 11-000-270-160-054-0100
<u>Doreen S. Allardice</u>	Regular Bus Driver 11-000-270-160-054-0100	Sped Bus Driver 11-000-270-161-054-0100
<u>Peter A. Dudley Jr</u>	Sped Bus Driver 11-000-270-161-054-0100	Regular Bus Driver 11-000-270-160-054-0100
<u>Kimberly Scrofani</u>	Regular Bus Driver 11-000-270-160-054-0100	Sped Bus Driver 11-000-270-161-054-0100
<u>Nicole A. Gibson</u>	Regular Bus Driver 11-000-270-160-054-0100	Sped Bus Driver 11-000-270-161-054-0100
<u>Lilia Espana Pacheco</u>	Sped Bus Driver 11-000-270-161-054-0100	Regular Bus Driver 11-000-270-160-054-0100
<u>Frank J. Flore</u>	Sped Bus Driver 11-000-270-161-054-0100	Regular Bus Driver 11-000-270-160-054-0100
<u>Robert R. Rogers</u>	Sped Bus Driver 11-000-270-161-054-0100	Regular Bus Driver 11-000-270-160-054-0100
<u>Sukhrobdzhon Vokhidov</u>	Sped Bus Driver 11-000-270-161-054-0100	Regular Bus Driver 11-000-270-160-054-0100
<u>Marie A. Moretti</u>	Regular Bus Driver 11-000-270-160-054-0100	Sped Bus Driver 11-000-270-161-054-0100
<u>Charles DeLuca</u>	Regular Bus Driver 11-000-270-160-054-0100	Sped Bus Driver 11-000-270-161-054-0100

D. Recommended Leave of Absence Request:

Toms River, New Jersey, September 17, 2025

Employee #17343 Family 10/8/2025 – 11/19/2025
Sped Bus Attendant

E. Recommended for employment to complete the probationary period:

<i>Effective Dates:</i>		
<u>William Avitto</u>	Sped Bus Attendant	9/21/2025 - 10/18/2025
<u>Haley Pappalardo</u>	Sped Bus Attendant	9/21/2025 - 12/21/2025
<u>Donnie Jackson</u>	Sped Bus Attendant	9/21/2025 - 12/21/2025
<u>Michaela Courvoisier</u>	Sped Bus Attendant	9/21/2025 - 12/21/2025
<u>Carlota Pacheco</u>	Sped Bus Attendant	9/21/2025 - 12/21/2025
<u>Robin Rettenberg</u>	Sped Bus Attendant	9/21/2025 - 6/30/2026
<u>Johnny Iwanowski</u>	Reg Bus Driver	9/21/2025 - 12/21/2025

F. Recommended for employment beyond the probationary period:

<i>Effective Dates:</i>		
<u>John Kurzynowski</u>	Reg Bus Driver	9/21/2025 - 6/30/2026
<u>Corey Johnson</u>	Reg Bus Driver	9/20/2025 - 6/30/2026

G. Recommended for placement on the Substitute Bus Driver's list at a rate of \$27.00 per hour effective 9/18/2025:

Jaime Morales

H. Recommended for placement on the substitute Bus Attendant's list at a rate of \$16.00 per hour effective 9/18/2025:

Melissa Keenan
Thomas Cuomo
Jennifer Vandaley
Christine Patricia

27. Extracurricular:

A. Half Year Extracurricular Recommendations & Payments 2025 – 2026
(Attached):

High Schools East, North & South
 Intermediate Schools East, North & South

B. Fall 2025 – 2026 Coaching Recommendations and Payments:

<u>Stephen Muller</u>	HSN Asst. Girls' Soccer	\$5579.00; Step 3
<u>Heather Nourry</u>	IN Girls' Soccer	\$3129.00; Step 1

C. Fall 2025 – 2026 Coaching Resignations:

<u>Mike Veracieta</u>	HSN Volunteer Girls' Soccer	
<u>Paula Stauhs</u>	IN Girls' Soccer	-\$4814.00; Step 3

**On Approved Sub List*

28. Off Payroll Report (Attached)

PERSONNEL ITEMS 29-42

CERTIFICATED STAFF 29-35:

29. Recommended for Employment:

{Code = (R) Replacement; (TR) Temporary Replacement; (New) New Position}

A.	<u>Alayna Galati</u>	(R)	\$
	STR Health/Phys Ed	10/1/2025* - 6/30/2026	58,325.00 (Prorated)
B.	<u>Melissa A. Parente</u>	(R)	\$
	WAL Sped Aut	10/1/2025** - 6/30/2026	57,525.00 (Prorated)

**start date pending release from current district*

***start date pending issuance of teaching certificate*

30. Recommended Salary Adjustments:

\$

- A. Sybil D. Canary 9/18/2025 - 6/30/2026 +5,335.45
HSN LDTC (DLM Facilitator Stipend) (Prorated)

31. Recommended Change of Contract Start Date:

- A. Robert L. Wynn, Jr. 10/27/2025
HSE Sped RR

32. Recommended Leave of Absence Requests:

- A. Employee #13217 Family 9/15/2025 - 9/19/2025
HSE Science
- B. Employee #15694 Family 11/17/2025 - 2/20/2026
JAC Speech Language
Specialist

33. Retirement:

- A. Nancy C. Page 2/1/2026
IN Sped RR

34. Transfers Effective for the 2025-2026 SY: (Attached)

35. Certified Job Description: (Attached)

- A. Recommend approval of the attached certified job descriptions:

Assistant Principal (Revised)

SUPPORT STAFF 36-43:

36. Special Education Paraprofessionals:

- A. Recommended for Employment:

Toms River, New Jersey, September 17, 2025

<u>Michelle Trautweiler</u>	(R)	\$21,960.00
JAC Tier 2 Paraprofessional	9/22/2025 – 6/30/2026	(Prorated)

B. Resignations:

<u>Lauren A. Harrington</u>	9/27/2025
WD Tier 2 Paraprofessional	

<u>Katherine M. Hollingworth</u>	9/20/2025
ND Tier 2 Paraprofessional	

C. Transfers for the 2025-2026 school year effective 9/1/2025: (Attached)

37. Cafeteria/Playground Aides:

A. Recommended for placement on the substitute list at a rate of \$15.49 per hour:

	<u>Effective Date</u>
<u>Lorene Sparmo</u>	9/18/2025

38. Cafeteria/Playground Aides: (Continued)

B. Recommended Leave of Absence Requests:

<u>Employee #10111</u>	Personal	10/3/2025 - 10/10/2025
ED Café/Playground Aide		

39. Food Services Department:

A. Recommended Continued Change of Employment:

<u>Shannan Whalen</u>	IN “Acting” Lead	\$40,661.00
HSN Cafeteria Worker	Cafeteria Worker	(Prorated)
	9/17/2025 – 11/17/2025	

B. Recommended Leave of Absence Requests:

Employee #14457 Medical 9/17/2025 – 11/17/2025
IN Cafeteria Worker

40. Maintenance Department:

A. Recommended Leave of Absence Request:

Employee #15969 Family 9/10/2025 – 10/29/2025
Tradesman - Electrician

41. Transportation Department:

A. Recommended for Employment:
(Code=(R) Replacement)

<u>Melinda Simsen</u>	(R)	\$
Sped Bus Attendant	9/18/2025 - 6/30/2026	25,552.80 (Prorated)

B. **Rescind** Employment Offer:
(Code=(R) Replacement)

<u>Shinequa L. Fleming</u>	(R)	\$35,838.00
Reg Bus Driver	9/18/2025 - 6/30/2026	(Prorated)

42. Extracurricular:

A. Extracurricular New Club Recommendations:

IS Jazz Ensemble
HSS Craft Club
HSE Current Affairs Forum

43. Substitute Nurses/Athletic Trainer/Secretaries (Attached)

On roll call following the vote:

Ayes: Matarazzo, Jubert, Contessa, Kidney, Capone, Pascarella

Noes: None

Recused: None

Abstained: #27A Pascarella

Absent: Coyne, Eagan, Lamb

EDUCATIONAL PROGRAMS ITEMS (# 1-7) + ADDENDUM (#8)

A motion was made by Mrs. Contessa, seconded by Mr. Kidney and carried that the following Educational Programs Items (# 1-7) + Addendum (#8) be approved:

EDUCATIONAL PROGRAMS ITEMS 1-7

1. **Application for Reimbursement of Professional Graduate Courses** (Attached)
2. **Donations:**
 - A. Recommend the attached be accepted with thanks.
3. **Educational Activity Requests** (Attached)
4. **Funded Programs:**
 - A. Recommend approval for the submission of the ESEA Consolidated Grant application for Fiscal Year 2026, and accept award of these funds upon subsequent approval of the FY26 ESEA Application. (Attached)
5. **Graduate Reimbursement** (Attached)
6. **Student Services:**
 - A. Out-of-District Day Placement Requests (Attached)
 - B. Tuition Pupils Received Requests (Attached)
 - C. Tuition Pupils Sent Requests (Attached)

- D. Commission for the Blind and Visually Impaired Requests for the 2025-2026 SY (Attached)

7 Recommended Professional Leave Requests (Attached)

EDUCATIONAL PROGRAMS ITEM 8

8. Recommended Professional Development Requests:

- A. Staff Development Workshops, Inc.
Math Staff Development
September 23, 2025 and October 2, 2025
Expenses not to exceed \$3,600.00

- B. Staff Development Workshops, Inc.
ELA Staff Development
September 23, 2025 and October 2, 2025
Expenses not to exceed \$3,600.00

On roll call following the vote:

Ayes: Matarazzo, Jubert, Contessa, Kidney, Pascarella, Capone

Noes: None

Recused: None

Abstained: None

Absent: Coyne, Eagan, Lamb

OLD BUSINESS/NEW BUSINESS

Mrs. Pascarella welcomed and wished everyone good luck on the 2025/2026 school year.

Mr. Kidney welcomed the District's new Pre-K students to Pine Beach Elementary School and thanked the staff, administration and Team students for their help with the Bounce Back activity and Pass on the Pride event. Mr. Kidney wished all the student's good luck on the new school year.

Mrs. Contessa welcomed everyone to the new school year and was amazed at the teacher and staff orientation. Mrs. Contessa stated the District's social media and websites are doing an excellent job providing information.

Mr. Jubert wished everyone a great start to the school year and advised the PTO over at South Toms River Elementary School was hosting a Touch a Truck event on September 25, 2025 at 5-7 p.m. for Vest-a-cop.

Mrs. Matarazzo wished everyone an outstanding school year, and congratulated the new student representatives, and all of the students and staff award recipients.

Mr. Capone thanked the community for supporting the Education Foundation Fundraiser for the District's students which took place last week. Mr. Capone wished everyone good luck on the new school year.

COMMENTS FROM GUESTS AND PRESS – AGENDA ITEMS ONLY *(limited to 5 minutes as per Board Policy # 0167 – Public Participation in Board Meetings)*

Public Comments were heard by Krista Whittaker.
Public comments were heard by Jennifer Howe.

MOTION TO ADJOURN

A motion was made by Mrs. Contessa, seconded by Mr. Kidney and carried that the meeting be adjourned at 7:15 P.M.

All members present voting Aye.

Wendy L. Saxton, Board Secretary