

**DECEMBER 17, 2025**

**PERSONNEL ADDENDUM**

**PERSONNEL ITEMS 25-32**

**CERTIFICATED STAFF 25-28:**

**25. Recommended for Employment:**

**{Code = (R) Replacement; (TR) Temporary Replacement; (New) New Position}**

			<u>\$</u>
A.	<u>Kaitlin Holmes</u> ND Grade 1	(R) 2/1/2026* - 6/30/2026	66,325.00 (Prorated)
B.	<u>Jenna Rinaldo</u> JAC Kindergarten	1/5/2026**- 6/30/2026	57,525.00 (Prorated)

*\*start date subject to release by current employer*

*\*\*start date subject to issuance of teaching certification*

**26. Recommended Leave of Absence Requests:**

A.	<u>Employee #10262</u> HSS Sped RR	Family Ext.	12/24/2025 - 1/16/2026
B.	<u>Employee #16900</u> ED Guidance	Family Ext.	12/13/2025 - 12/19/2025

**27. Transfers Effective for the 2025-2026 SY: (Attached)**

**28. Certified Job Description: (Attached)**

A. Recommend approval of the attached certified job descriptions:

Elementary Literacy & Math Instructional Facilitator (Stipend - Grant Funded)

STAFF FOR EDUCATIONAL PROGRAMS 29:

**29. COACH Grant Approval: (Attached)**

- A. Recommend approval for the attached list of employee to receive payment under the Cultivating Ongoing Achievement through Coaching in Literacy (COACH) Grant for the period of January 2026 through June 2026.

SUPPORT STAFF 30-31:

**30. Special Education Paraprofessionals:**

- A. Recommended for Employment:  
{Code = (R) Replacement}

<u>Robert A. Baudo</u>	(R)	\$
IN Tier 2 Paraprofessional	1/5/2025 – 6/30/2026	21,960.00
		(Prorated)
		(Re-Hire)

- B. Transfers for the 2025-2026 school year: (Attached)

**31. Transportation Department:**

- A. Retirement:

<u>Erica L. Williams</u>	2/1/2026
Sped Bus Attendant	

**32. Extracurricular:**

- A. Fall Half Year Extracurricular Recommendations & Payments Updates and Additions (2025 – 2026):

<u>Greg Johnson</u>	HSS Thespian Society/Forensics	-\$203.50
<u>Kristine Perry</u>	HSS Thespian Society/Forensics	+\$407.00

**32. Extracurricular: (Continued)**

B. **REVISED** School Musical Recommendations & Payments (Attached):

High School East

C. **REVISED** Spring Half Year Extracurricular Recommendations & Payments  
2025 – 2026 (Attached):

High School North

**DECEMBER 17, 2025**

**PERSONNEL ADENDUM**

**ATTACHMENTS**

Certified Transfer List  
2025-2026 School Year

(27)

	From:	To:
DiMaggio, Lisa A. **	ND - Grade 1 11-120-100-101-007-1200	ND - Intervention & Gifted Education 11-120-100-101-007-1265
Gawalis, Dawn E. **	ND - Intervention & Gifted Education 11-120-100-101-007-1265	ED - Literacy Coach 20-460-200-104-008-1200
Strazzella, Sarah E. *	WD - BCBA 11-000-219-104-006-0100	SB - BCBA 11-000-219-104-010-0100
* effective 12/9/25 ** effective 1/5/26		

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**TITLE: Elementary Literacy & Math Instructional Facilitator - Stipend**

**QUALIFICATIONS:**

1. Valid New Jersey School Certificate (Elementary Education, English/Literacy and/or Math Certification, Reading Specialist Certification)
2. 5 years teaching experience
3. Evidence of instructional excellence through highly effective evaluations

**REPORTS TO:** Director of Elementary Curriculum, or Assistant Superintendent, Superintendent and or his/her designee

**JOB GOAL:** To support, improve and diversify instruction and learning district wide.

**PERFORMANCE RESPONSIBILITIES:**

Professional Development

1. Engages in teacher support and coaching.
2. Schedules and organizes small group and one-on-one meetings with administrative teams and teachers to conduct needs assessments and strategically plan for literacy and/or math instruction.
3. Leads workshops and training sessions for teachers on research based best practices in Math and ELA instruction.
4. Helps teachers understand and implement the district's core literacy and math curricula effectively and with fidelity.
5. Assists in guiding teachers through data collection and analysis; works with teachers and administrators to analyze school-wide and classroom-level data to identify trends, strengths, and areas for growth.
6. Acts as a liaison between teachers and school leaders, keeping administrators informed about academic goals, progress, and needs.
7. Actively contributes to building a strong culture of instructional excellence through consistency in best practices across the district.

Generates Budgetary Needs

1. Helps to Identify, evaluate, and purchase high-quality instructional materials, books, and programs.

Other

1. Performs other duties as may be assigned by the Superintendent or his/her designee.
2. This position will require additional hours for preparing professional development, related activities.

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3. Perform any other tasks assigned by the, Superintendent and or his/her designee, Assistant Superintendent of Schools, Business Administrator or their designee, where circumstances prevent assignment through the chain of command described herein.

EVALUATION: Annually by the Director of Elementary Curriculum with input from the principals, in accordance with state law and the provisions of the board's policy on evaluation of certified personnel.

Adopted by: Toms River Regional Schools Board of Education

Date:

Revision:

(29)

# Toms River Regional Schools



**Rachel Cicala**

*Director of Elementary Curriculum*  
1144 Hooper Avenue, Toms River, NJ 08753  
(732) 505 - 5500 x500052 Fax: (732) 244 - 7003  
rcicala1@trschoools.com

To: Cara DiMeo *CD*  
Assistant Superintendent for Curriculum & Instruction

From: Rachel Cicala *RC*  
Director of Elementary Curriculum

Re: Cultivating Ongoing Achievement through Coaching in Literacy (COACH)  
**Grant FY26**

Board of Education Meeting  
December 17, 2025

Date: December 16, 2025

**Approval is requested for the compensation of a newly established Literacy Instructional Coach position for the period of January 2026 through June 2026.**

**Staff Member:** Dawn Gawalis  
**Compensation:** Not to exceed \$65,000

Pine Beach	20-460-200-104-002-1200-999
Walnut Street	20-460-200-104-004-1200-999
West Dover	20-460-200-104-006-1200-999
East Dover (home school)	20-460-200-104-008-1200-999
South Toms River	20-460-200-104-011-1200-999
Joseph A. Citta	20-460-200-104-013-1200-999

*12/17/25  
Approved  
act*

CC: W. Doering  
Payroll

Para Transfer List  
2025-2026 School Year

(308)

	From:	To:
Scafuri, Anne *	SB - Tier 1 Paraprofessional 11-000-217-106-010-0205	WAL - Tier 1 Paraprofessional 11-000-217-106-004-0205
* effective 12/16/25		

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**Toms River High School East**  
**2026 Play Recommendations and Payments**  
*Performance Dates: 3/19/2026, 3/20/2026 & 3/21/2026*

Name	Position	Salary
<b>Brian Strohmetz</b>	<b>Director</b>	<b>\$6932</b>
<b>Kelsey Chatten</b>	<b>Assistant Director</b>	<b>\$4075</b>
<b>Andy DiAngelis**</b>	<b>Stage Manager</b>	<b>\$2647</b>
<b>Julie Thiel**</b>	<b>Wardrobe/Makeup Coord.</b>	<b>\$2200</b>
<b>Susan Yajcaji</b>	<b>Business Coord.</b>	<b>\$ 1158</b>
<b>Malory Tonra**</b>	<b>Choreographer</b>	<b>\$ 1233</b>
<b>Lori Gelormine</b>	<b>Band Director</b>	<b>\$2647</b>

**Pit Orchestra**

Name	Position	Salary
<b>Greg Warren**</b>	<b>Bass</b>	<b>\$480</b>
<b>Mayumi Grasso**</b>	<b>Cello</b>	<b>\$480</b>
<b>Mike Pape**</b>	<b>Drums</b>	<b>\$480</b>
<b>Matt Kahn**</b>	<b>Guitar</b>	<b>\$480</b>
<b>Cindy Dwyer**</b>	<b>Key 1</b>	<b>\$480</b>
<b>Samantha Keynton**</b>	<b>Key 2</b>	<b>\$480</b>
<b>Javera Chaundhry**</b>	<b>Key 3</b>	<b>\$480</b>
<b>Drew Wierzbowski**</b>	<b>Reed 1</b>	<b>\$480</b>
<b>Laura Carattini</b>	<b>Reed2</b>	<b>\$480</b>
<b>Austin Barney**</b>	<b>Trombone</b>	<b>\$480</b>
<b>John Dondaro Sr.**</b>	<b>Trumpet</b>	<b>\$480</b>
<b>Sophia Perry**</b>	<b>Violin</b>	<b>\$480</b>

\*Approved Sub List  
 \*\*Out of District  
 \*\*\*Student Performer

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HSN Recommendations 25/26		
Activity	Name	Fall
FROM CONTRACT MONEY		
Band		
Director	Jonathan Grill	\$3,370.50
Assistant	Christopher Burbank	\$2,583.00
Choral Director	Christopher Loeffler	\$1,314.00
General Accounts	Katherine Muller	\$3,163.50
Student Council	Nicole Marics	\$1,234.75
	Brielle Verga	\$1,234.75
DECA	Allison Greenhouse	\$378.50
	Nicole Joice	\$378.50
Annual Advisor Yearbook	Samantha MacNab	\$2,845.00
Annual Business Advisor	Lucy DeRiggi	\$897.50
	Dana Oleksy	\$897.50
Newspaper	Amber Clayton	\$2,145.50
Flag Squad	Jonathan Grill	\$1,962.50
Rifle Squad-Color Line	Christopher Burbank	\$1,962.50
Publicity Coordinator	Katherine Muller	\$858.50
	Danielle Melillo	\$858.50
Senior Class Advisors	Valerie Anthony	\$1,037.50
	Jon Grill	\$1,037.50
Junior Class Advisor	Michael Penna	\$884.00
	Patricia Snowden	\$884.00
Sophomore Class Advisor	Danielle Larsen	\$693.50
	Erica Mobilio	\$693.50
Freshman Class Advisor	Danielle Genovese	\$468.75
	Dana Oleksy	\$468.75
Key Club	Terri Ann Sullivan	\$670.50
National Honor Society	Michael Penna	\$920.00
FBLA Advisor	Danielle Nese	\$378.50
	Melissa Kwiecinski	\$378.50
TEAM Coordinator	Ashley Panek	\$1,867.50
Interact	Ashley Frankowski	\$657.00
Robotics	Leslie Withstandley	\$1,717.00
	Nicole Bennett	\$1,717.00
Writing Center	Brielle Verga	\$657.00
FROM POOL OF MONEY		\$12,210
Activity	Name	Fall
Math League	Megan Miller	\$324.84
School Store	Matthew DeRiggi	\$572.26
Bible Study	Magdalena Plewik	\$334.28
Chess Club	Anthony Domino	\$334.28
French Club	Shannon Korb	\$334.28
Buddy Club	Julia Friscia	\$334.28
PAWS	Margaret Riccardi	\$143.70
	Christopher Manolio	\$143.70
Polaris	Anthony Domino	\$334.28
Spanish Club	Rubia Gannon	\$143.70
	Daniela Benitez	\$143.70
Walkers Club	Kelsey Dimesa	\$334.28
N'Step	---- Nobody yet----	\$334.28
Green Team	Debra Aprahamian	\$334.28
Book Club	Kodi Sohl	\$334.28
Fashion Club	Jenny Neuhoff	\$334.28
Thespians Club	Michael Penna	\$334.28
Community Service Leaders	Allison Greenhouse	\$334.28
Roots and Shoots	Daniel Caron	\$334.28
Nautical Stars	Michael Penna	\$143.70
Baking Club	Katherine Smilek	\$143.70

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**Club/Activity**

LGBTQ  
Extreme Theatre  
Debate Club  
Arabic Club  
Anime  
Law Club  
Sadd  
TAKS

**Volunteer Advisors Name**

Erick Brunner  
Michael Penna  
Paul Stenzel  
Halima Morgan  
Ashley Gillen

Volunteer  
Volunteer  
Volunteer  
Volunteer  
Volunteer  
Volunteer  
Volunteer