



CEDAR GROVE ELEMENTARY SCHOOL

STACEY DECESARE-MONETTI, *Principal*

THOMAS LANZA, *Supervisor*

173 Cedar Grove Road ● Toms River, New Jersey 08753

Tel: (732) 505-5830/(732) 505-5831 ● Fax: (732) 914-1350

<https://www.trschools.com/cedargrove/>

Dear Proud Patriot Families,

5/20/20

The faculty and staff at Cedar Grove Elementary are working hard to prepare your child/ren's belongings for pickup. While you will see cars in the parking lot, please know that we are following strict district social distancing guidelines. As much as we would love to say "Hello," we are unable to accept any visitors who are non-district employees.

Due to the number of students in our building, we will have three scheduled pickup days. During these days, **we also will be hosting a food drive to benefit our local food bank** to support families struggling with food insecurity during the summer months.

Attached you will find the date, time and location of your pickup based on your child/ren's homeroom teacher/s, along with a map of the drive-through route to pickup and drop off items. ***If you are unable to come at your scheduled time, please let your child's teacher know and alternate arrangements will be made.***

When arriving on your scheduled day and time, please follow these guidelines:

1. We ask that parents arrive and remain in the car at all times. There will be **no person-to-person contact** and all student belongings will be placed in your car trunk by our staff. Unfortunately, we will be unable to receive any gifts for teachers. Consider digital or virtual gifts to show your appreciation.
2. If you are unable to arrive by car, please let your child's teacher know and alternate arrangements will be made.
3. Please create a sign for your car window with the name of your child/ren. Place this sign on your right/passenger side so it is easily read by staff.
4. Cars need to follow these drive-through directions during pickup:
 - **All cars will enter from Cedar Grove Road and leave from the Brookside Drive parking lot.**
 - Cars will be directed to drive through the property and stop at their designated door/s for pickup of student belongings and drop off of items such as library books, instruments and safety belts.
 - Library books, instruments, safety belts and non-perishable food will be dropped off in cans located at the playground entrance in the back of the school.
 - When you arrive at your designated door, please have your trunk open. If your trunk does not automatically open from the inside of your car, then please use proper social distancing to step outside of your car, and please be prepared to use gloves to open your trunk.

- Any student medication will be placed in your trunk by Mrs. Liotti or Mrs. Sacko at door 27 (around the building, in the Brookside Drive parking lot).

5. There will be Cedar Grove Elementary staff members assisting to direct traffic to ensure a smooth flow of cars. *Please remain patient with this process*, as we are a large building with many students' belongings to return.

If you are unable to pick up your child/ren's belongings, we will save them in bag/s at Cedar Grove until the district has approved all schools to reopen and operate with regular hours.

We will create an alternate date for yearbook pick up for our kindergarten through grade four students, as there is a delay in production due to COVID-19.

If you have any questions or concerns about this process, please let the main office know.

Sincerely,

Stacey DeCesare-Monetti
Principal



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Queridas y Orgullosas Familias Patriotas,

5/20/20

La facultad y el personal de Cedar Grove Elementary están trabajando arduamente para preparar las pertenencias de sus hijos para que los recojan. Si bien verá autos en el estacionamiento, sepa que estamos siguiendo las estrictas pautas de distanciamiento social del distrito. Por mucho que nos gustaría decir "Hola", no podemos aceptar visitantes que no sean empleados del distrito.

Debido a la cantidad de estudiantes en nuestro edificio, tendremos tres días de recogida programados. Durante estos días, también organizaremos una campaña de alimentos para beneficiar a nuestro banco de alimentos local para apoyar a las familias que luchan contra la inseguridad alimentaria durante los meses de verano.

Adjunto encontrará la fecha, la hora y la ubicación de su recogida en función de los maestros de aula de su hijo / a, junto con un mapa de la ruta de acceso para recoger y dejar los artículos. Si no puede venir a la hora programada, avísele al maestro de su hijo y se harán arreglos alternativos.

Cuando llegue a su hora y día programados, siga estas pautas:

1. Pedimos que los padres lleguen y permanezcan en el automóvil en todo momento. No habrá contacto de persona a persona y nuestro personal colocará todas las pertenencias de los estudiantes en la cajuela de su automóvil. Lamentablemente, no podremos recibir ningún regalo para los maestros. Considere obsequios digitales o virtuales para mostrar su agradecimiento.
2. Si no puede llegar en automóvil, avísele al maestro de su hijo y se harán arreglos alternativos.
3. Cree un letrero para la ventanilla de su automóvil con el nombre de su hijo / a. Coloque este letrero en su lado derecho / pasajero para que el personal pueda leerlo fácilmente.
4. Los automóviles deben seguir estas instrucciones de tránsito durante la recolección:
 - **Todos los autos entrarán desde Cedar Grove Road y saldrán del estacionamiento de Brookside Drive.**
 - Se les indicará a los automóviles que conduzcan a través de la propiedad y se detengan en las puertas designadas para recoger las pertenencias de los estudiantes y dejar artículos como libros de la biblioteca, instrumentos y cinturones de seguridad.
 - Los libros de la biblioteca, los instrumentos, los cinturones de seguridad y los alimentos no perecederos se dejarán en latas ubicadas en la entrada del patio de recreo en la parte trasera de la escuela.

- Cuando llegue a la puerta designada, tenga abierta la cajuela. Si su baúl no se abre automáticamente desde el interior de su automóvil, utilice el distanciamiento social adecuado para salir de su automóvil y esté preparado para usar guantes para abrir su baúl.
- La Sra. Liotti o la Sra. Sacko colocarán cualquier medicamento del estudiante en su baúl en la puerta 27 (alrededor del edificio, en el estacionamiento de Brookside Drive).

5. Habrá miembros del personal de Cedar Grove Elementary que ayudarán a dirigir el tráfico para garantizar un flujo fluido de automóviles. Sea paciente con este proceso, ya que somos un gran edificio con muchas pertenencias de los estudiantes para regresar.

Si no puede recoger las pertenencias de su hijo / a, las guardaremos en bolsas en Cedar Grove hasta que el distrito haya aprobado que todas las escuelas vuelvan a abrir y operen con horario regular.

Crearemos una fecha alternativa para la recogida del anuario para nuestros estudiantes de jardín de infantes a cuarto grado, ya que hay un retraso en la producción debido a COVID-19.

Si tiene alguna pregunta o inquietud sobre este proceso, comuníquese a la oficina principal.

Sinceramente,

Stacey DeCesare-Monetti
Principal

CEDAR GROVE ELEMENTARY -- K-4 PICK UP SCHEDULE

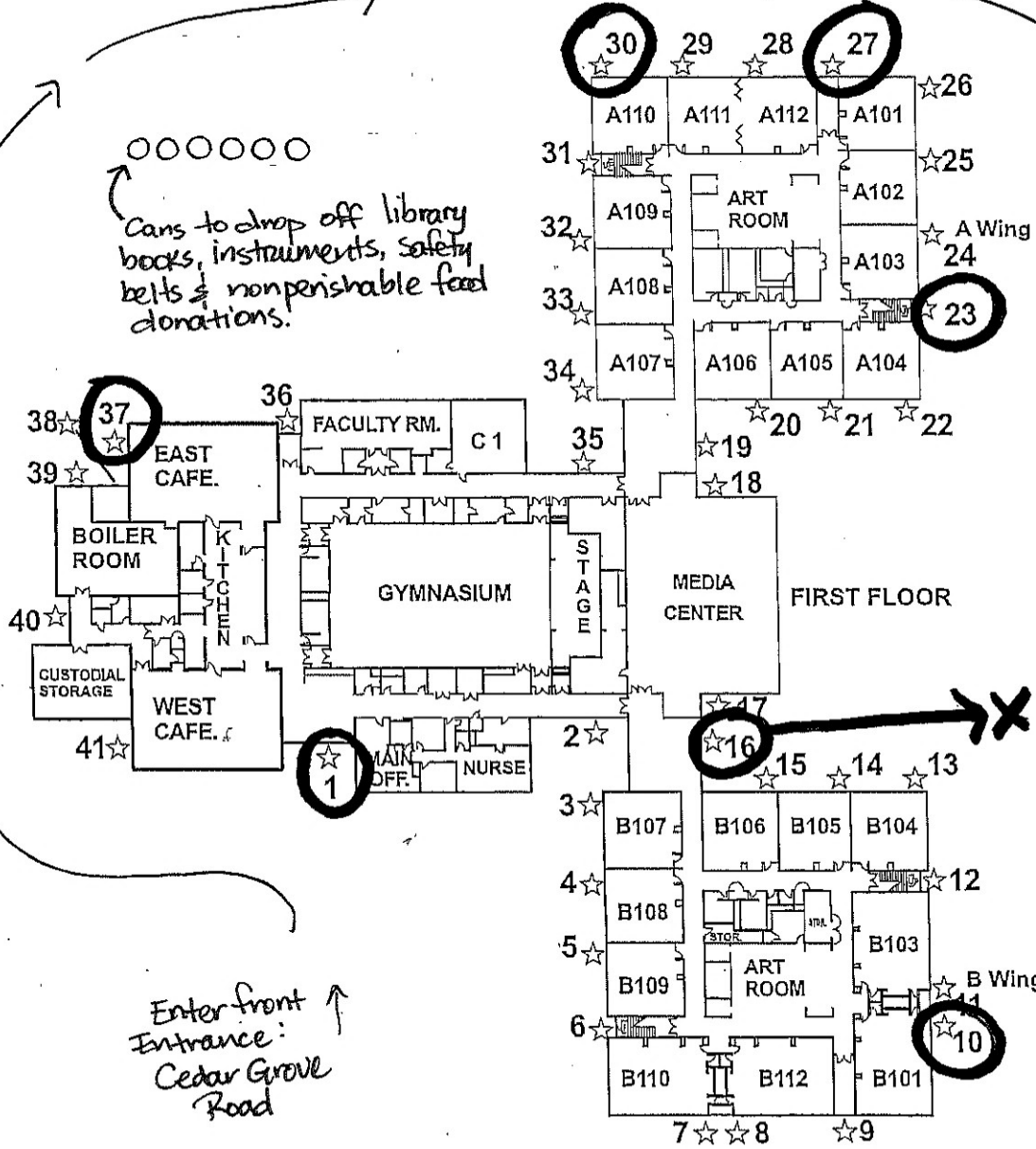
	THURSDAY, May 28th			FRIDAY, May 29th		
DOOR (<i>Outside Location</i>)	9:00-10:00	10:30-11:30	12:00-1:00	9:00-10:00	10:30-11:30	12:00-1:00
1 (Front)	Shea	Burak				
37 (Ykids/East Cafeteria)	Funk	Strevens	Gonzalez	Schlueter	Kirby	
Main Playground Entrance	NO CONTACT LIBRARY BOOK, INSTRUMENT & NON-PERISHABLE FOOD DROP OFF (Cans will be located at main playground area; Please drop off all library books, instruments and non-perishable food there)					
30 (Mr. Liguori's room/Facing playground)	Huey	Liguori	Solis	Lazarchick	Intile	Higgins & Meskin
27 (Double doors/Facing playground)	MEDICATION PICK UP (A school nurse will be located at door 27 to return student medication/s)					
23 (Brookside Parking Lot/Closest to playground)	Hanson	McDermott	Corallo	Sylvester	Colianni	
16 (Brookside Parking Lot/B Foyer Door)	Goldman	Riccardelli	Szpiech	Raichle	Ward	Satterlee & Earls
10 (Brookside Parking Lot/Mrs. Memoli's room)	Memoli	Salkewicz	Pallen	Gaston	Ellis	Fiorentino

CEDAR GROVE ELEMENTARY -- GRADE FIVE PICK UP SCHEDULE

	WEDNESDAY, JUNE 10th
DOOR (<u>Outside</u> Location)	9:30-10:30
1 (Front)	WELCOME SIGN - Drive by
37 (Ykids/East Cafeteria)	Frake
Main Playground Entrance	NO CONTACT LIBRARY BOOK, SAFETY BELT, INSTRUMENT & NON-PERISHABLE FOOD DROP OFF (Cans will be located at main playground area; please drop off all library books, safety belts instruments & non-perishable food there)
30 (Mr. Liguori's room/Facing playground)	Dugan/Meskin
27 (Double doors/Facing playground)	MEDICATION PICK UP (A school nurse will be located at door 27 to return student medication/s)
23 (Brookside Parking Lot/Closest to playground)	Dalziel
16 (Brookside Parking Lot/B Foyer Door)	LaBarca
10 (Brookside Parking Lot/Mrs. Memoli's room)	Ackerman/Burak

Playground

Cans to drop off library books, instruments, safety belts & nonperishable food donations.



Brookside Drive
Parking lot.

Enter front
Entrance:
Cedar Grove
Road

Exit
Brookside Drive