

**REVISED PROCEDURES FOR THE RECEIPT AND OPENING
OF QUALIFICATIONS FOR
2020/2021 PROFESSIONAL SERVICES**

NOTICE IS HEREBY GIVEN that the procedures for the receipt and opening of Professional Services Qualifications scheduled for receipt on **Tuesday, May 5, 2020 at 11:00 AM** and **Wednesday, May 6, 2020 at 11:00 AM** have been revised as follows:

Due to the current COVID-19 state of emergency and in compliance with Governor Murphy's COVID-19 emergency orders and corresponding guidelines issued by the NJ Division of Community Affairs, the opening of Qualifications will be live streamed at the dates and times noted above. Pursuant to guidelines set forth by the State of New Jersey, in-person attendance is prohibited due to restrictions on public gatherings for public health reasons under the State of Emergency. Prior to the streamed Qualifications receipt meeting, information will be posted on the Toms River Regional Schools web page providing the public with a link to access the live stream Qualifications opening (www.trschools.com/administration/BOE).

A Lock Box located in the 1st floor rear vestibule of 1144 Hooper Avenue, Toms River NJ (west side of building) is available for Qualifications drop off by any Professional wishing to hand deliver the Professional's Qualifications package. Hand delivered Qualifications must be dropped in the Lock Box. No other hand delivered method will be accepted. Lock Box access will be Mondays-Fridays 7:00 AM – 5:00 PM. The Lock Box will be checked daily by TRRS and the receipt of a Qualifications submission will be duly recorded by TRRS and held for the advertised date and time of the Qualifications opening.

Submissions received as of this writing will be held for the scheduled submission date.

**WILLIAM J. DOERING
BUSINESS ADMINISTRATOR
TOMS RIVER REGIONAL SCHOOLS**

April 22, 2020