High School East Administration

Patrick M. Thomas, Principal
Ted Gillen, Assistant Principal
Vernon Rutter, Assistant Principal
Kevin McCann, Assistant Principal
Monica Santamaria, Guidance Coordinator
Michele Carter, Samantha Hvidding, School Nurses
Dawn Aulisi, Student Assistance Counselor
Brian Cerbone, Athletic Coordinator
Helen Klem, Office Manager

School Directory

Main Office 505-5665
Guidance Office 505-5673
School Nurse 505-5671
Child Study Team 505-5685
Student Assistance Counselor 505-5663
Athletic Office 505-5681
Media Center 505-5688
TV Studio 505-5700
Fax 270-0909
Supervisors' Secretary 505-5677
Athletic Trainer 505-5658
Cafeteria 505-5692
Student Activities Coordinator 818-8522
TEAM Coordinator 505-5663
CRISIS HOTLINE 1-877-637-0700
Attendance Office 505-5670
<table>
<thead>
<tr>
<th></th>
<th>Regular School Day</th>
<th>90 Minute Delayed Opening</th>
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<tbody>
<tr>
<td>Period 1</td>
<td>7:15 - 8:06</td>
<td>8:45 - 9:23</td>
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<tr>
<td>Period 2</td>
<td>8:10 - 8:53</td>
<td>9:27 - 9:59</td>
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<tr>
<td>Period 3</td>
<td>8:57 - 9:40</td>
<td>10:04 - 10:35</td>
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<tr>
<td>Period 4</td>
<td>9:44 - 10:27</td>
<td>10:40 - 11:11</td>
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<tr>
<td>Period 5</td>
<td>10:31 - 11:14</td>
<td>11:15 - 11:48</td>
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<tr>
<td>Period 6</td>
<td>11:18 - 12:01</td>
<td>11:51 - 12:23</td>
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<tr>
<td>Period 7</td>
<td>12:05 - 12:48</td>
<td>12:27 - 12:59</td>
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<tr>
<td>Period 8</td>
<td>12:52 - 1:35</td>
<td>1:03 - 1:35</td>
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During a 90 minute delay schedule, those seniors who have an early release (abbreviated day, Cap program, work study course are expected to remain at East until their last class ends. This means that on these days they be leaving East later then their regularly scheduled time. (In the event this conflicts with another commitment-college course/job-seniors should see Ms. DeNoia for permission to leave.)

**School Hours**

The High School will be open from 7:05 AM until 3:00 PM. For those students who walk or drive to school and wish to enter the building, they should report to the Student Center/Cafeteria through the main entrance. Students whose busses drop them off outside the gym are asked to go into the gym if they wish to be inside. Students should not be in the halls or anywhere else in the building until 7:05.

During the school year, students may find it necessary to be in the building when classes are not in session. Should this be the case, pupils must be under the direct supervision of a teacher, coach or advisor. Under NO circumstances shall students be in the building in an unsupervised capacity.
<table>
<thead>
<tr>
<th>Month</th>
<th>Event Description</th>
<th>Date(s)</th>
<th>Day(s)</th>
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<tbody>
<tr>
<td>September</td>
<td>PROFESSIONAL DAY - Staff Only</td>
<td>1</td>
<td>Thurs.</td>
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<tr>
<td></td>
<td>OPENING DAY - Students, Staff</td>
<td>6</td>
<td>Tues.</td>
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<tr>
<td></td>
<td>Back to School Night HSE</td>
<td>7</td>
<td>Wed.</td>
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<tr>
<td>October</td>
<td>Closed - Rosh Hashana</td>
<td>3</td>
<td>Mon.</td>
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<tr>
<td></td>
<td>Closed - Columbus Day Students</td>
<td>6</td>
<td>Mon.</td>
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<tr>
<td></td>
<td>Professional Day-Staff</td>
<td>10</td>
<td>Mon.</td>
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<tr>
<td></td>
<td>Closed-Yom Kippur</td>
<td>12</td>
<td>Wed.</td>
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<tr>
<td>November</td>
<td>Closed –Election Day &amp; NJEA Convention</td>
<td>7-11</td>
<td>Mon. - Fri.</td>
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<td>Closed -Thanksgiving</td>
<td>24-25</td>
<td>Thurs.- Fri.</td>
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<tr>
<td>December</td>
<td>½ PM Closed- Student</td>
<td>9</td>
<td>Thurs.</td>
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<td></td>
<td>PM Professional Day Staff</td>
<td></td>
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<tr>
<td></td>
<td>Closed- Holidays/ Winter Recess</td>
<td>26 - 30</td>
<td>Mon. - Fri.</td>
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<tr>
<td>January</td>
<td>SCHOOLS REOPEN</td>
<td>2</td>
<td>Mon.</td>
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<tr>
<td></td>
<td>Closed for Martin Luther King Day</td>
<td>16</td>
<td>Mon.</td>
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<tr>
<td>February</td>
<td>½ PM Closed-Students</td>
<td>9</td>
<td>Thurs.</td>
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<tr>
<td></td>
<td>PM Professional Day Staff</td>
<td></td>
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<tr>
<td></td>
<td>Closed – President's Weekend</td>
<td>20</td>
<td>Mon.</td>
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<tr>
<td>March</td>
<td>½ PM Closed- Students</td>
<td>21</td>
<td>Tues.</td>
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<tr>
<td></td>
<td>PM Professional Day-Staff</td>
<td></td>
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<tr>
<td>April</td>
<td>Closed – Spring Recess</td>
<td>10 -17</td>
<td>Fri./Mon.</td>
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<tr>
<td></td>
<td>SCHOOLS REOPEN</td>
<td>18</td>
<td>Tues.</td>
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<tr>
<td>May</td>
<td>½ PM Closed- Students</td>
<td>24</td>
<td>Wed.</td>
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<tr>
<td></td>
<td>PM Professional Day-Staff</td>
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<tr>
<td></td>
<td>Closed – Memorial Day</td>
<td>29</td>
<td>Mon.</td>
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<tr>
<td>June</td>
<td>TENT. GRADUATION – Int</td>
<td>20</td>
<td>Tues.</td>
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<tr>
<td></td>
<td>TENT. GRADUATION – HS</td>
<td>21</td>
<td>Wed.</td>
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<tr>
<td></td>
<td>LAST DAY OF SCHOOL</td>
<td>21</td>
<td>Wed.</td>
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PRINCIPAL’S MESSAGE

Welcome back High School East Raiders,

We begin the school year with a continued expectation of excellence. Our goal at East is to provide a safe environment where students are stimulated to become lifelong learners, equipped with the analytical, interpersonal and communication skills to meet the demands of college and/or career in a globally competitive market, and become productive citizens. Working mutually with the home and community, East will continue to provide our students with rich educational experiences – in the classroom, on the athletic fields, with artistic endeavors, and through participation in extracurricular activities and community service involvement.

At High School East, we pride ourselves on providing our students with unlimited and diverse opportunities to achieve excellence. This year’s slogan, “Excellence Prevails Wherever a Raider Sails,” demonstrates our belief in – and commitment to - East excellence. Not only do we have extraordinary educational opportunities, but we have unlimited clubs, activities and sports. In order for you, our students, to take advantage of as many opportunities and experiences as possible, it is so very important that we all work together, that we do all we can to maintain a warm, welcoming, and safe educational atmosphere at our school.

We are providing each of our Raider students with this handbook – so that everyone has a clear understanding of both the opportunities and the guidelines necessary to make your years at East wonderful ones. I encourage you to use this booklet as a resource of valuable information, as a tool to assist you in achieving Raider excellence.

Good Luck throughout the upcoming school year.

Mr. Pat Thomas,
principal
PHILOSOPHY OF TOMS RIVER HIGH SCHOOL EAST

Toms River High School East prides itself on the pursuit of excellence. We provide a pupil-oriented environment where abilities are cultivated, interests are developed, intellects are challenged and characteristics of students are enriched. We do all that we can - and expect our students to do all they can - to promote tolerance and respect among all members of the High School East community. The entire school population is offered insights into new and wider fields of knowledge and experience. This is the basis of our school philosophy and is implemented in the daily activities of the school day.

All experiences influence a person's development. The curriculum of the Toms River High Schools embraces all pupil experiences in which the school has a measure of interest and/or responsibility, including organized class instructions, extra-curricular activities, social functions, and community projects.

Many distinct but closely interrelated factors determine the degree to which the desired environment is provided. The physical surroundings are important but even more important is the human factor. We recognize that students' rights are important; however, we also put great stress upon their individual responsibilities. We also encourage friendly but professional relationships between teachers and students.

Because education is a dynamic process, the teaching and administrative personnel at Toms River High School East are continually re-examining the objectives of the school to meet community needs and growth.

TOMS RIVER HIGH SCHOOLS CODE OF CONDUCT

The Toms River Regional Schools Code of Conduct can be found on the Toms River Schools web site. Hard copies will also be available in the Main Office of each High School.

The Toms River Regional Schools believe that positive student commitment and behavior are essential to effective learning. At the same time, student behavior is at times a problem in our schools. We believe that it is important to help students realize that their own attitudes and acts are directly related to their school experience and that of their classmates. With the support and assistance of school personnel and parents, all students have the capacity to demonstrate actions which contribute to the effectiveness of schools and the worth of their learning experiences. Commensurate with their maturation levels and individual abilities, all students can behave in a manner that enhances the social relationships of the school and facilitates learning.

The Toms River East Community - the students, parents, teachers, administrators, and the Board of Education of the Toms River Regional School expect all students to fulfill the behavioral expectations of the school community.
EXPECTATIONS FOR STUDENT BEHAVIOR

- Prepare themselves mentally and physically for the process of learning
- Demonstrate respect for people and property
- Take responsibility for their own behavior and learning
- Use time and other resources responsibly
- Share responsibilities when working as members of a group
- Meet the unique requirements of each class
- Monitor their own progress towards academic and personal objectives
- Communicate with parents and school personnel about school-related matters

All students wishing to participate in any extracurricular activity must sign the Extra-curricular Interscholastic Code of Conduct. The form must also be signed by the parent/guardian.

The following pages, arranged alphabetically, provide information about various topics of concern. Please see High School EAST and or/district website for additional information.

Absentee Notes

Upon returning to school following an absence, the student must present a note from the parent/guardian and/or doctor stating the reason for the absence. All notes should include the specific dates of absences. Student notes must be presented to their period 1 teacher the day of his or her return to school. All notes will be subject to confirmation and validation by attendance and/or administration. Students who do not turn in notes upon return to school from legitimate absence will be dealt with according to the attendance policy.

Other Helpful Links:
- Superintendent’s Spotlight
- District Goals 2016-2017
- Meet the Board of Education
- Central Registration
- Code of Conduct
- Title 1 Parent Resource Page
- Employment Opportunities
- User-Friendly Budget
- Cybersafety eBoard
- Special Education PTA
- Affirmative Action Resources
- Parentonline.net! Cafeteria Payments
- Parent Portal
- Weather from East Dover Elementary
In accordance with policy of the Board of Education, the following regulations are promulgated:

1. The principal of each school shall require from the parent or guardian of each pupil a written statement of the reason for the absence. The principal shall take whatever means are necessary to assure the validity of all written reasons for absence.

2. If no valid written statement as to the reason for the absence is submitted, the pupil is to be considered truant and the parent/guardian will be notified. It is the responsibility of the principal to ensure that notification has actually been made.

3. Any student who has an unexcused absence (truancy or class cutting) will receive a grade of F-No Credit for all work for which this pupil was responsible on the day of the absence.

4. All pupils absent, regardless of the reason, must complete assignments which, in the professional opinion of the teacher, are necessary to assure the continuity of the instructional program. However, only those pupils whose absences are excused will receive credit for work done. In addition, teachers will provide pupils with any test due to excused absences. A high school pupil shall not receive credit for any course unless all work obligations have been completed.

5. Each building principal is responsible for making the pupil and the pupil’s parent/guardian aware of the homebound instruction and the supplemental instruction program available when the absence is beyond the pupil or parent/guardian’s control. The guidance department and the nurses’ office are another source of information regarding homebound instruction for those students facing a prolonged absence.

6. A pupil shall not be deprived of an award or eligibility to compete for an award because of an absence occasioned by the observance of the pupil’s religion.

7. Any student who has accumulated three (3) unexcused absences in any given class will receive a grade of F-Withdrawal and be removed from the course for the balance of the school year.

8. Any pupil who has been removed from two (2) courses because of violations of this attendance policy will be treated as follows:
   a. If sixteen (16) years of age or older, the administration may recommend to the Board of Education the expulsion or withdrawal of the pupil for the balance of the school year.
   b. If under sixteen (16) years of age, students will be referred to an appropriate authority and/or agency at the discretion of the administration (i.e., Alternate School Program, Juvenile Court, Board of Education, etc.)

9. Any pupil who has been absent from class for twenty (20) school days
will be placed on No Credit Status in the class (es). In order to receive appropriate credit (s), the pupil must attend summer school for a period of time to be determined by the administration.

10. The administration shall see that the pupil is aware of alternative means of obtaining an education before the pupil is expelled from school.

11. Avenue of Appeal: The administration is cognizant of possible unforeseen factors, which may create hardships relating to the operation of the attendance policy. Therefore, it provides due process for individual students who seek a change in their status.

   a. An absence review board will be established in the high school by the building principal. The members of said board shall serve at his/her discretion. Ideally, the committee should be composed of assistant principal, guidance counselor, department supervisor, school nurse, and a classroom teacher although the actual composition of the board is the prerogative of the principal.

   b. A written petition for a hearing must be presented to the principal by the parent/guardian/adult student no later than ten (10) school days before the review board meets.

   c. The review board will consider such criteria as percentage of excused/unexcused absences, nature of absences, make-up work, grades, etc., in determining whether or not to grant course credit.

   d. The review board will meet at least once a month and/or at the request of the principal.

   e. If the student’s appeal is denied by the review board, the student may appeal to the principal and then to the superintendent. The student may further appeal the superintendent’s decision to the Board of Education and the Board’s decision may be appealed to the Commissioner of Education.

   f. Any student removed from classes in accordance with policy procedures who wishes to appeal the school administration’s decision to the superintendent’s office and ultimately the Board of Education level, said pupil will remain in class for a probationary period until such time that his/her appeal (due process) has been exercised.

   g. In all cases, it is the responsibility of the student and parent to initiate appeals.

12. Before this policy can apply to educationally handicapped students, all the procedural guidelines of N.J.A.C. 6:28-2.8 Disciplinary action, 6:28-2.7 Due Process Hearings, 6:28-2.3 Parental notice, consent, participation and meetings, must be initiated in cooperation with the child study team.
FAMILY VACATIONS
Toms River High School East and the Toms River Board of Education understand that there are certain times that family vacations may need to be scheduled during the year, causing students to miss school. Although we hope that every parent will try to schedule family vacations around the school calendar, this is not always possible.

Therefore we request that the parents put their request in writing to the administration giving ample notice of this absence. In addition, parents must make every effort to be sure that the student does NOT exceed 20 days of absence from school to stay in compliance with district and state law for school attendance.

Parents are asked to keep in mind our school expectations for pupil attendance before and after dances, proms, sporting events and other extracurricular activities.

RELIGIOUS HOLIDAYS
According to the terms of Chapter 322, P.L. 1951, regarding pupil absence from school because of religious holidays, the Commissioner of Education, with the approval of the State Board of Education, is charged with the responsibility of prescribing such rules and regulations as may be necessary to carry out the purposes of the law.

The law provides that:
1. No pupil who is absent from school because of a religious holiday may be deprived of any award or of eligibility or opportunity to compete for an award because of such absence.
2. If a pupil misses a test or examination because of a religious holiday, he/she must be given the right to take an alternate test or examination.
3. To be entitled to the privileges set forth above, the pupil must present a written excuse signed by a parent or guardian.
4. Any absence because of a religious holiday must be recorded in the school register or in any group or class attendance record as an excused absence.
5. Such absence must NOT be recorded on any transcript or application or employment form or on any similar form.
6. The Commissioner, with the approval of the State Board of Education, is required:
   A. To prescribe such rules and regulations as may be necessary to carry out the purposes of the act.
   B. To prepare a list of religious holidays on which it shall be mandatory to excuse a pupil. This list, however, is to be a minimum list. Board of Education, at their discretion, may add other days to the list for the schools of their district.

Academic Ethics
Toms River High School East expects its students to maintain the highest degree of academic ethics. This means putting the utmost effort into all class work and assignments and avoiding the ethical pitfalls of plagiarism and cheating.
Plagiarism

Rationale: Plagiarism demonstrates a lack of integrity and character that is inconsistent with the goals and values of Toms River High School East. Excellent written expression of well-formulated ideas is a fundamental skill for academic and career success. Plagiarism interferes with the assessment and feedback process that is necessary in order to promote academic growth. Plagiarism defrauds the instructor with a false view of a student’s strengths and weaknesses. It may prevent further instruction in areas of weakness and delay the student in reaching his or her potential.

Plagiarism includes:
- taking someone else’s assignment or portion of an assignment and submitting it as your own
- submitting material written by someone else or rephrasing the ideas of another without giving the author’s name or source
- presenting the work of tutors, parents, siblings, or friends as your own
- submitting purchased papers as your own
- submitting papers from the Internet written by someone else as your own
- supporting plagiarism by providing your work to others, whether you believe it will be copied or not

(Please NOTE: There is no distinction in terms of the amount or percentage of plagiarism in a paper; if any plagiarism is present, the entire paper will be deemed as tainted.)

Cheating

Rationale: Cheating demonstrates a lack of integrity and character that is inconsistent with the goals and values of Toms River High School East. Education is based on learning specific skills, forming lifelong work habits, and developing mature coping skills according to each student’s unique abilities. Stress sometimes propels students to make unethical choices. When students choose to cheat, it may be a symptom of more serious problems such as inappropriate class placement, over-commitment to extra-curricular activities, and/or academic desperation. The compromise of their values through cheating may lead to loss of self-esteem, as the students are often painfully aware of their shortcomings and fight a tiring battle to preserve their images at the cost of their ethics. True self-esteem is based on competence. Cheating robs students of their opportunity to become competent. Additionally, cheating harms other students in a ripple effect by artificially raising the cheater’s GPA and class rank, possibly qualifying the cheater for undeserved and unearned honors, awards, and scholarships at the expense of honest students. All students are expected to produce their own work except on projects designated by the teacher as cooperative efforts. Teachers will indicate which assignments are to be cooperative efforts and will establish guidelines for the use of such aids as calculators, computers, word processors and published study guides. If a student is in doubt about the ethical standards applicable to a particular situation, the student is responsible for clarifying the matter with the teacher.

Cheating includes:
- copying, faxing, emailing, or in any way duplicating assignments that are
turned in, wholly or in part, as original work
- exchanging assignments with other students, either handwritten or computer generated, whether you believe they will be copied or not
- using any form of artificial memory aid during tests or quizzes without the expressed permission of the instructor
- using a computer or other means to translate an assignment from one language into another language and submitting it as an original work
- giving or receiving answers during tests or quizzes. It is your responsibility to secure your papers, so other students will not have the opportunity to copy from you or the temptation to do so
- taking credit for group work when you have not contributed an equal or appropriate share toward the final result
- accessing a test or quiz for the purpose of determining the questions in advance of its administration.
- Using summaries/commentaries (Cliffs Notes, Spark Notes, etc.) in lieu of reading the assigned materials.
- Securing test questions from students who have already completed the assessment.

Alternatives to cheating and plagiarism:

No student needs to cheat or plagiarize. Toms River High School East provides a number of support services for students to help them achieve success honorably. Students who work diligently and seek appropriate help when they need it will not need to cheat or plagiarize.

The following behaviors promote true student achievement:

1. Be prepared. Try to keep to a realistic schedule balancing academic obligations and your social and personal life.
2. Make certain that you understand your assignments and the grading assessment that will be used. If you have questions about an assignment or an assessment, talk to your instructor. Do not rely solely upon a classmate for clarification.
3. If you study for a test with a classmate, make sure that you do not sit near each other during the test since your responses (and errors) may be similar.
4. Do not read or scan someone else’s paper before writing your own. Some of the ideas in the other person’s paper may be ideas that you would have used, but you will now need to credit the person whose paper you read for those ideas.
5. Assignments should be considered individual unless the instructor states otherwise.
6. If, for whatever reason, you choose to use another’s ideas or solutions, cite that person as a source on your paper or project.
7. Know what constitutes cheating, including all the variations of plagiarism.
8. Use all avenues of support available to you. For help needed beyond the classroom, see your instructor, other instructors in the department, a peer tutor, or a parent or other adult who is well versed in the subject.
9. Consult with your guidance counselor for advice on how to sustain or improve your academic performance.

10. Take Advantage of the NHS tutors who offer assistance/tutoring after school in our Media Center.

11. Be organized. Having class notes in an orderly, easily accessible format will save time and anxiety when studying for a test or writing a paper.

12. Keep current with assignments. If you need to read an entire novel the evening before a test or before a paper is due on that novel, you’re performance on either will suffer, and you may be tempted to find an inappropriate solution to the problem created by time pressure.

The role of parental support in a child’s achievement and ethical development:
Parental support of academic achievement and ethical development is fundamental to students’ long-term success. The following behaviors will assist parents in promoting true student achievement:

1. Teachers are available for extra help after school and in some cases, before school, and resource centers are open all day for individual assistance. In addition, peer tutors are available when extra help is needed. Encourage their use. If your child is tentative about seeking assistance, contact your child’s guidance counselor to review and discuss options.

2. Assess your child’s abilities realistically. Help her/him to choose courses in which she/he will be successful and challenged without undue stress.

3. Don’t push children beyond their limits with your expectations or aspirations. Many times, students make bad decisions because the pressure to excel is greater than their ability to meet the expectations.

4. If you suspect your child is experiencing difficulty in a class, please contact the teacher. The sooner the problem is identified, the sooner steps can be taken to alleviate it.

5. If your child is caught cheating and you are called, please remember that this is a learning experience; help your child to accept the consequences for his/her inappropriate actions.

Repercussions
1. Any student who is caught cheating or plagiarizing will receive a grade of “zero” for the academic work involved, and the parent(s) of the student(s) will be notified. When work is copied from another student, both students will be penalized with a grade of “zero.” Grades of “zero” which are the result of any form of academic dishonesty are irrevocable. At the teacher’s discretion, students may be required to complete the affected assignment- even though credit will not be awarded.

3. Cheating and/or plagiarism will have an adverse effect upon-application to and/or membership in the National Honor Society.

4. At the discretion of the principal, students who plagiarize may be removed from certain courses. Students may be disciplined accordingly.

(BASED UPON THE POLICY FROM MANCHESTER ESSEX REGIONAL HIGH SCHOOL. USED WITH PERMISSION OF TIM AVERILL.)
Assemblies
Teachers will acquaint students with proper order and procedures for passing to scheduled assemblies. Be considerate of your fellow students. Show your appreciation of the program by correct applause and appropriate behavior. Whistling, boos and other discourteous behavior will not be tolerated. Remember that these programs are always a privilege.

Bicycles
Students may bring their bicycles to school providing they operate them in a safe manner. Bicycle racks are provided for student use. They are located near the tennis courts adjacent to the faculty parking lot. Students should secure their bicycle or moped with a lock and chain. Students who ride these vehicles to school must understand that the school assumes NO responsibility for bicycles and cannot be held liable for acts of thefts and vandalism. Students should, however, report such incidents to the main office and to School Resource Officer.

Care of School Property
School buildings and grounds are for your use – not abuse. All students are asked to keep school property as clean as possible so that we can be proud of the appearance of our school. Appropriate fines will be assessed in cases of damages to grounds, loss or damage to schoolbooks or other school property. Books and other articles should not be left in the halls, on heaters or in the stairwells. Lockers are expected to be kept in a clean and tidy condition. Locker clean outs are held periodically throughout the school year.
We are proud of our school, including the grassy areas and patio entry way. Students are asked to refrain from walking on the grass; sidewalks should be used to enter and exit the building. Many improvements to the school have been completed recently. Any type of damage to school property or graffiti will necessitate disciplinary consequences.

Cell Phones/Ipods
Cell phones/Ipods are not permitted for use inside the school building. If they are seen, they will be confiscated by the teacher and/or administrator and turned into the proper administrator. Cell phones should remain off and out of sight. Cell phones/Ipods may be returned to the parent/guardian after confiscation depending on the offense. Phones confiscated before 10:27 (4th period), will be returned at the end of the school day. Phones confiscated 5th period or later will be held until the end of the next school day. Multiple offenses will be accompanied by disciplinary action and will require parents/guardians to pick the phone up at the school.
To maintain a safe and appropriate educational environment cell phones are not to be used in classrooms, in the hallways or offices, in the locker rooms and gyms. Additionally, headphones/earbuds are not permitted in classrooms or hallways.

Although cell phones have tremendous practical value and have become an essential item for most everyone, they are an unnecessary distraction in school.
We ask the cooperation of students and their parents and guardians by not using cell phones during school hours.

**Change of Address**

All homeroom teachers are asked to advise students to immediately report any changes on their addresses or telephone numbers to the Guidance Office. Parents are encouraged to update the school offices – main office, guidance office, and nurses’ office- so that we are current with all contact information.

**CLASS CUTTING**

Class cutting is not permitted and will be addressed as follows:
FIRST OFFENSE: One (1) day detention; one cut recorded
SECOND OFFENSE: Two (2) day detention; second cut recorded; placed on two cut status
THIRD OFFENSE: May be removed from class with loss of class credit
UNEXCUSED ABSENCES: (Truancy / Cutting) Absences which are unexcused are regarded as truancy/cutting.

**Class Participation**

All students are expected to participate in the classes they take during the course of the school day. This is important in all classes, but especially so in Physical Education. Students who are habitually unprepared and non-participating may find themselves removed from physical education with a Withdrawal- F on their record.

**Detention**

Detention is held daily for those students who have been so assigned by an administrator. Detention students have the option of serving their disciplinary responsibility using any combination of the following. It is the obligation of the student to provide documentation of the detention served.

- After school academic assistance or make-up work with your classroom teacher.
- **NHS Tutoring** in Media Center Mon-Thurs. @ 1:40-2:15. Tutors for English, History, Math and Science are available.
- **Writing Center** in room W25 on Tuesday and Thursday, 1:40-2:15p.m. You must have a writing assignment in order to attend.
- **After school Detention** (Tuesday and Thursday 1:40-2:215p.m.) it is not an option unless directed by an assistant principal.
- **Lunch Detention** in assigned room.
  PER 4 (E5A) PER 5 (E7A) PER 6 (W24)
Failure to complete your disciplinary responsibility by the date assigned may result in In School or Out of School Suspension.

RULES FOR DETENTION

STUDENTS SERVING LUNCH DETENTION MUST REPORT DIRECTLY TO ASSIGNED ROOM.

STUDENTS MUST BE IN THE DETENTION ROOM WHEN THE BELL RINGS.

STUDENTS ARE ALLOWED TO BRING THEIR OWN LUNCH, OR THEY WILL BE ABLE TO PURCHASE A SCHOOL LUNCH; HOWEVER SELECTION IS VERY LIMITED REGARDING LUNCHES AVAILABLE TO DETENTION STUDENTS. LUNCH ORDERS WILL BE GIVEN TO THE TEACHER OVER SEEING DETENTION. LUNCHES WILL BE BROUGHT TO DETENTION ROOM. WHILE EATING LUNCH, STUDENTS ARE EXPECTED TO BE QUITE, DO SOME SCHOOL WORK, AND FOLLOW DETENTION RULES AT ALL TIMES.

STUDENTS ARE EXPECTED TO BE IN THE ROOM AND SEATED BEFORE THE BELL RINGS.

STUDENTS MUST BRING SOMETHING CONSTRUCTIVE TO DO AND MUST DO THAT WORK IN ORDER TO RECEIVE CREDIT.

STUDENTS ARE NOT PERMITTED TO LEAVE THE ROOM FOR ANY REASON. THEREFORE, COME PREPARED TO WORK AND REMAIN FOR THE ENTIRE TIME.

IN THE EVENT OF ABSOLUTE NECESSITY, A STUDENT MAY GO TO THE BATHROOM BUT YOU MAY NOT RETURN TO DETENTION AND WILL NOT RECEIVE CREDIT FOR THAT DAY.

DOZING, NAPPING, OR SLEEPING IS NOT PERMITTED AT ANY TIME.

Dress Code/Appropriate Student Attire

Students should dress with common sense. How a student dresses and grooms affects the way others react to the student. Articles of clothing which are too revealing or sloppy should not be worn. Individuals whose attire is offensive to others will be sent home and expected to return dressed appropriately. Good judgment should also be exercised in choosing footwear.

The administration shall determine what is unkempt, inappropriate, and extreme. Although no attempt is made to include all items, the following types of attire are unacceptable:

- Jewelry/earrings during physical education activities.
- Clothes/articles which are soiled with grease, oil, paint, and dirt.
- Clothes, jewelry, or articles displaying indecent or inappropriate writing, pictures or slogans i.e. alcohol, drugs, weapons.
- Jewelry or other articles that could cause damage to other students or property.
- Chains, belts, cleats, wallet chains, spiked jewelry are prohibited. Clothing that

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is ragged, extreme in brevity, length, tightness and transparency, clothing that is
torn or ripped.

- Although many current styles feature torn and/or ripped clothing, we cannot
allow clothing which has excessive tearing.
- Sunglasses or other dark glasses are not to be worn indoors (unless a doctor’s
note is filed with the school nurse.)
- Clothing exposing bare midriff.
- Tank top shirts. There is no 2 finger rule at HS East. Sleeves must be worn.
- **Undergarments must be concealed at all times including bra straps, thongs
and boxers.**
- Jewelry/earrings and clothing which restricts movement, is distracting or causes
a safety hazard to oneself and others.
- Hats, scarves or head covering of any kind are prohibited in school unless
authorized by administration. (EXAMPLE: caps, dew rags, bandanas, fabric
headbands).
- Inappropriate footwear. **(No bedroom slippers)**
- Pajamas – including pajamas bottoms, although comfortable, these are not
appropriate for school.

The administration does not attempt to limit the freedom of choice on the part of
our students. **However, the administration does reserve the right to exclude
students who are improperly dressed.**
Disruption of the educational process and the health, safety and welfare of the
student body and faculty is always uppermost in decisions to restrict a student’s
mode of dress.

**Driver Tests**

Students planning to take the New Jersey State Motor Vehicle Test must adhere to
the following conditions:
A written request signed by the parent must be presented to the attendance officer on
the day the test is to be taken.
Under NO circumstances may another student be excused to accompany a test
applicant.
Test applicant should return to school upon completion of the test, if possible.
**DRUGS, ALCOHOL, TOBACCO**

Toms River Regional Schools Policy

**5530- SUBSTANCE ABUSE (M)**

Introduction

The Toms River Board of Education is committed to assisting each pupil to reach their potential. To meet this commitment, the Board of Education has developed and implemented the district wide Substance Abuse Program, a comprehensive prevention and intervention program that addresses the reinforcement of positive behavior and intervention with the negative effects of alcohol/drug usage. In conjunction with this philosophy this policy was designed to prevent alcohol/drug usage and to impact on and intervene with any pupil who is affected by and/or involved with alcohol/drug usage.

Please see our High School East web page – or the district site – for the complete policy. Part of the policy addressing student smoking is quoted:

**Administrative Regulations**

The term “smoking” means the burning of a lighted cigarette, cigar, pipe, or any other conveyance that contains tobacco, including smokeless tobacco.

The Board of Education prohibits smoking by pupils at any time in any school building or school grounds, at any school events sponsored by the Board, away from school and on transportation supplied by the Board. The Board of Education also prohibits smoking off grounds during the school day.

The following interventions will be assessed upon those who violate this Policy.

First Offense – Suspension for three days and a complaint in Municipal Court/or referral to the TIPS Program.

Second Offense – Suspension for three days and a complaint in Municipal Court/or referral to the TIPS Program.

Third Offense or more – Suspension for five days, a complaint in Municipal court, and the Principal will make the appropriate recommendations to the Board of Education concerning expulsion of the student or the student may appeal to the Superintendent for a referral to the TIPS Program.

Note: The open display (possession) of tobacco products is prohibited. Students must forfeit the tobacco products under this regulation.
Due Process
All students are entitled to Due Process in any disciplinary proceeding. The objective is to see that the Code of Conduct is fundamentally fair and that student rights have been observed and protected. The following guidelines will serve as the student’s fair and equal protection regarding school disciplinary proceedings.

1. Oral or written notice of the nature of the rule, violation of which will result in punishment.
2. Oral or written notice of the nature of the specific violation and the intended punishment.
3. The opportunity for the student to “tell his side of the story” to the person who proposes to mete out the punishment.
4. If the student denies the charge, an explanation of the evidence of the violation upon which the school authority is relying will be offered.
5. An avenue of appeal is provided through the Principal to the Superintendent’s Office and Board of Education.

Disrespect Towards Teachers/Gross Misconduct
Students who are guilty of disrespectful behavior towards teachers, school personnel, school guests as well as other forms of gross misconduct will result suspension from school followed by a parent conference, in accordance with the Board of Education Policy and State Law.

Early Dismissal
No early dismissals will be granted unless the following information is presented on a note signed by the parent:
A. Reason for request for early dismissal
B. Place and time for appointment.
C. Name of person with whom appointment is to be held.
D. Home, business and/or cell phone number where parent can be contacted for verification.
E. Early dismissals will NOT be accepted after an accumulation of 5 early dismissals. Early dismissals after 5 must then be verified by a doctor’s note.

Students desiring an early dismissal should present their notes at the attendance office in the AM. Any early dismissal requests not in compliance with the format MUST be processed through the appropriate administrator. NO EARLY DISMISSALS WILL BE GRANTED FOR PERSONAL REASONS. ANY STUDENT WHO LEAVES SCHOOL WITHOUT PERMISSION FROM THE MAIN OFFICE OR HEALTH OFFICE WILL BE LISTED AS CUTTING ALL CLASSES MISSED. PARENTS MUST CLEAR STUDENT’S DISMISSAL PRIOR TO THE STUDENT LEAVING.

Unauthorized Early Dismissal: In the event of an emergency or illness that causes a senior to leave the building and not return to school, it is required that the attendance officer or assistant principal receive a phone call that day, prior to 3:00pm, explaining the student absence, additionally, the student must bring in a note the following day. A note alone will not be
accepted and the student will receive cuts and appropriate detentions for classes missed.

**False Public Alarm**

Any student who causes the building to be evacuated due to *False Public Alarm* which may include discussion of rumor or "bomb threats", encouraging others to leave the building due to an “alleged” danger, or pulling the building fire alarm causing the alarm to sound will be suspended from school and the school authorities will file charges with the Dover Township Police. Anyone who has valid information about a danger to students or staff may call the District Crisis Hotline 1-877-637-0700.

**Fights**

Any student involved in a physical altercation, assault or other act of violence may be subject to a *ten-day suspension for the first offense and is subject to arrest and/or police charges*. If that student is involved in a second, similar offense during the school year, the student may be recommended to the Board of Education for expulsion and/or permanent removal from High School East. If you wish to avoid these penalties, do not engage in this type of behavior. If you think that you are about to become a part of a confrontational situation; See your teacher, counselor, safety officer or administrator immediately for advice or assistance. **Physical violence will not be tolerated in our school and students who choose to participate in this type of behavior cannot remain a part of the High School East Community.**

**Fire Drills**

New Jersey State Law dictates that every school must hold fire drills during the school year. Exit directions for each room in the high school are posted. These directions deal specifically with the route each class will follow during the drill. If you have any questions regarding this route, please check with your teacher. A fire drill is serious and is not to be construed as anything but an earnest effort to protect all members of the student body and the staff of this high school.

1. At the sound of the fire bell, all students and teachers will proceed to leave the building and follow the route prescribed in the directions.
2. There must be absolute silence from the beginning of the drill until its completion.
3. Upon leaving the building, teachers will escort classes to positions whereby the last class to exit the building will be approximately 100 feet from the building. Students are to keep off roadways.
4. All classroom doors are to be closed.
5. Students will NOT go to their lockers before leaving the building. All belongings will be taken with the student from the classroom during a fire drill or fire emergency.
6. Classes will NOT reenter the building until notified via the outside speakers of our P.A. system.
7. Any student who refuses to comply with any Fire Drill Regulation will be referred to the office immediately.
Grades

Student grades are a reflection of academic progress from September through June. The best possible education is being offered to you at High School East. You can make the most of it by the amount of effort that you are willing to expend. Teachers take many areas into consideration when recording the grades of students, but bear in mind; the grade you achieve is the grade you give yourself. All parents are encouraged to monitor their child’s grade by accessing the parent portal to view progress reports and quarterly grades.

GRADUATION CEREMONY POLICY

PARTICIPATION REQUIREMENTS:
All Students who have successfully completed their prescribed course of study and have met all of the State and local requirements for graduation from high school and are entitled to receive a State endorsed diploma, shall be permitted to participate in the ceremony of graduation.
Any Student who has not satisfied the above stated requirements will not be allowed to participate in the ceremony of graduation and may not receive a state endorsed diploma until said requirements are completed and all state and local policies are satisfied. Ref. – NJAC 6A:8-5.1
All student’s who choose to participate in the East graduation ceremony must comply with the policy and protocol established by the Toms River Regional District and also the senior graduation committee. Guidelines include, but are not limited to, dress code and decorum.
High School East prides itself on a dignified, respectful graduation ceremony, upon completion of which, students will receive their diploma.

Hall Regulations

Students must wear their I.D. and carry their pass in order to be excused from the classroom. Students should keep to the right all times while moving through the halls to and from classes. Movement should be prompt with a minimal of lingering that may block the passage of other students. Talking should be of moderate tone and using appropriate conversational language (Students must be aware of and considerate of others; inappropriate language will result in disciplinary consequences). Upon arrival at the classroom, students should enter promptly and remain inside the room. At no time should students run in the halls or behave in a manner that impedes traffic.

ID Cards

All members of Toms River High School East community are required to wear their Raider photo ID. First ID’s are provided at no cost; replacement ID’s are $5.00.
Students without ID’s will be given a replacement. In the event they do not have the $5.00 charge, an obligation slip will be completed. All obligations must be satisfied prior to the end of the year.
Inappropriate/Offensive Language

Any student using language or gestures which are deemed inappropriate or obscene by the staff will be referred to the appropriate Assistant Principal. Students who use offensive language and/or obscene gestures will be suspended.

Items Prohibited on Campus

The following items are not allowed on school property:

- WEAPONS OF ANY KIND
- INTOXICATING SUBSTANCES
- RADIOS/HEAD SETS/CD PLAYERS, IPODS
- SKATE BOARDS
- GAMBLING PARAPHERNALIA (DICE, PLAYING CARDS, MEDIEVAL PLAYING CARDS, ETC.)
- LASER POINTERS, CELL PHONES
- RECORDING DEVICES
- STINK BOMBS
- GLASS CONTAINERS
- CIGARETTES
- WATER PISTOLS
- NO COMBUSTABLES/FLAMABLES-INCLUDING PROPANE
- NO TAILGATING/COOKING ON CAMPUS AT ANYTIME

Late Buses

Late buses are provided on Monday thru Thursday to transport students home at 3:30 at the conclusion of after school activities and detention. Students should check the map posted outside the main office for late bus routes and appropriate bus numbers. Students must have a pass to ride the late bus which will be provided by the teacher supervising the after school activity. Additionally, East students must produce their Student ID Card when stepping onto the bus. Students are not permitted to ride the late bus if they have not stayed for a school-related activity.

- Students remaining after school must be under the direct supervision of a staff member.
- Any student who is guilty of misconduct while using school transportation may be suspended from school in addition to losing riding privileges.
- All students must be seated at all times except when entering or exiting the vehicle.
- All bus regulations instituted by the bus driver must be followed.
**Lateness to School**

In accordance with the Toms River Board of Education Attendance Policy:

1. The principal of each school shall require from the parent/guardian of each pupil a written statement of the reason for the late/absence. The principal shall take whatever means are necessary to assure the validity of all written reasons for late/absence.
2. Only a note from a physician, driver’s test verification, or parental note documenting a family emergency or religious observance will be accepted as an excuse for lateness to school. All other lates will be considered unexcused.

### Period 1 Lates (7:15 AM – 7:37 AM):
- 3rd late = one (1) First Period cut = one (1) detention
- 6th late = two (2) First Period cuts = one (1) detention; placed on two cut status
- 9th late = three (3) First Period cuts = May be removed from class and or graded accordingly by the instructor

### Lates after 7:37 AM:
- 1st late = one (1) First Period cut = (1) detention
- 2nd late = two (2) First Period cuts = (1) detention; placed on two cut status
- 3rd late = three (3) First Period cuts = removal from class

3. If no valid written statement as to the reason for the late absence is submitted, the pupil is to be considered truant and the parent/guardian notified. It is the responsibility of the principal to assure him/herself that notification has actually been made.
4. Lateness to school may have an effect on the student’s participation grade.
5. Excessive lates can result in the student being removed from their period 1 class or any other classes involved.

### Excused Lates
with the presentation of a note from the parent/guardian and/or doctor:

1. illness
2. family emergency
3. church services
4. doctor, dentist, etc. with a note from said physician
5. driver’s test

All other lates are considered “unexcused”
"I overslept," "I missed the bus" or "The car would not start," " etc." are not excusable lates. The Administration realizes that students will experience problems at some time during the school year. However, these excuses are unacceptable and will be treated as a regular lateness.
Late notes from home will not be accepted after accumulation of 10. Late notes after 10 must then be verified by a doctor’s note.
Lockers
Each student will be assigned a locker during his or her time at High School East. You should note that the prevention of theft and possession of disallowed items and contraband is your responsibility. Help the school administration to help you insure your safety and quality of your school experience.

Students are reminded of the following conditions governing use of lockers.

- Lockers ARE to be locked when not being used.
- Lockers are NOT to be shared.
- Locker security is the responsibility of the student.
- Lockers should be kept clean at all times. Periodic clean out of lockers will be held during the school year.
- Lockers are school property on loan to students and, as such students are responsible for keeping them in good condition. Report any problems with your locker to the main office. Any damage caused by the user directly or by his neglect will be assessed and the cost charged against the user.
- In the event a theft does occur, a theft report form must be filed with the School Safety Officer. The student (or staff member) concerned should see an Administrator.
- Periodic inspection of lockers will be conducted during the school year. Locker users found to be in violation of the locker rules will be cited. Repeat offenders may suffer the loss of their locker privileges along with appropriate disciplinary action.

Lunch
Students in grades 9, 10, and 11 will not be permitted to leave the HSE campus for lunch. While students are allowed outside on the patio area, no food may be removed from the student center. Seniors will have the privilege of leaving campus for lunch with parental permission - as well as a special parking pass that allows them to take their cars off campus during their scheduled lunch period. Designated lunch periods are:

- Period 4- Juniors
- Period 5- Freshman
- Period 6- Sophomores
- Period 7- Seniors

- Seniors who leave the campus for lunch are not excused from returning to class late – regardless of the reason. A car that ran out of gas or long line at Wawa are not acceptable reasons for late returns. Reckless and careless driving on the part of the students who choose to leave the campus during their lunch period will not be tolerated. Offenders will be dealt with accordingly and may be assigned to lunchroom detention, loss of parking privileges, and possible suspension.
- Off campus lunch is a senior privilege. DO NOT behave in a manner that will
bring consequences to you or our school.

- A student who chooses to leave the building during lunch may not re-enter the building until the bell for the next class period.

**OUT OF SCHOOL SUSPENSION**

Pupils on home suspension shall be counted as being absent (excused) unless the duration of the suspension requires home instruction.

Except when special considerations warrant (at the discretion of the administration), every pupil will be given a written warning in the form of a disciplinary notice that subsequent violation of school regulations may result in his/her exclusion or suspension. **However violations of school regulations which create a dangerous or unsafe condition for other pupils shall cause a pupil to be suspended upon first offense.**

Pupils under suspension are prohibited from participating in or attending any school-regulated activity during the period of their suspension. They may not enter the school buildings or grounds of this district without the permission of the Superintendent. Any pupil under suspension who enters the school buildings or grounds without the permission of the Superintendent may have the period of his/her suspension extended. **These students may also have trespassing charges filed against them.** The right to continue the suspension or to expel is reserved to the Board of Education, acting upon the recommendation of the administration.

**COMMUNITY SERVICE SUSPENSION OPTION**

At the discretion of the principal invoking the suspension, students may be offered the option of doing community service during their assigned out of school suspension period. In some cases, this may shorten the suspension period as presented by the Community Service Suspension Contract.

**PROCEDURES**

The administration shall establish, and the Board shall approve, specific procedures for dealing with suspension cases. Regulations ensuring due process to all pupils before a suspension is imposed shall be developed with the advice of the Board Attorney and shall include at least:

A. Informing the pupil of the charges against him/her;
B. Giving the pupil a chance to reply to them

These regulations shall also include safeguards for the dismissal of pupils suspended from school; procedures for calling an immediate conference with parents/guardians, limitations on the length of suspensions, and specifics for the reinstatement of pupils.

Every effort shall be made to adjust each suspension promptly so that the pupil can be returned to school with a minimum of loss of school time and school.


Making Up Missed Work
Pupils who are under suspension will be required to make up all assignments missed during the period of their suspension and will be given adequate opportunity to make up this work. It is the responsibility of the pupils to complete all assignments. With suspensions longer than 5 days, the assistant principal will work with the guidance counselor to secure the student’s work. However, students and parents/guardians are encouraged to also email the teachers directly when necessary.

Alternate Education Program
Students assigned to the Alternate Education Program (AEP) will be given separate directions as to the rules and procedures involved. The program will be assigned to Room M04. On the days when Alternate Education Program is assigned, students may be allowed to participate in after school activities at the discretion of the administration. Students in AEP will be dismissed at the end of period 8. AEP rules must be followed. Failure to follow the rules will result in additional disciplinary action. Student assigned to AEP may not be allowed to resume their normal class schedule until their Alternate Education Program obligation is satisfied. After 10 days of Alternate Education Program during the course of the year students will automatically receive out of school suspension. Students who are disruptive and/or uncooperative in AEP may not have this option for future offences.
**Pass System**

No student will be permitted to leave any classroom while class is in session without an official pass accompanied by a valid student ID card. Hall duty teachers have been instructed to send students back to class if they do not have a legitimate pass and ID.

**No Pass Status**

Students who are wandering the halls unnecessarily or who are seen in the halls too frequently may be placed on No Pass Status. This means that the student may not leave the classroom for any reason other than an emergency requiring the services of the school nurse. No pass will be issued for use of the lavatory, instead the teacher will call the health office and the student may use the lavatory there, if it is an emergency. Students may be placed on No Pass Status for a period of two weeks, one month or the remainder of the school year. Names of students who are on No Pass Status will be listed on the daily attendance sheet for teacher information and advisement.

**Personal Articles and Phone Calls**

The Main Office will not handle any personal articles brought in by a parent, a friend or a relative. Please refrain from having the school placed in the position of being a repository of personal items of any value. **Further, please refrain from having personal phone messages placed with the Main office.** In case of extreme emergency, we will be willing to contact the student at the request of a parent.
Physical Education

Under the state guidelines and code, all students are required to take health and physical education. However, pursuant to J.J.S.A. 18A:35-4.7; any child whose parent or guardian presents to the school a signed statement that any part of instruction in health, family life education or sex education is in conflict with his conscience or sincerely held moral or religious beliefs shall be excused from that portion of the course.

Once notification from a parent or guardian has been received by the school, an alternate plan may be developed in either health or physical education. Should you need any further clarification on this matter, please don’t hesitate to contact the supervisor of Health and Physical Education.

Students are required to change clothes and participate in Physical Education daily (see exemptions under Health Office). It is advised that students bring a white tee shirt with their name written on the back to change into.

Students who do not participate will be subject to disciplinary action by the appropriate Assistant Principal. If a student accumulates numerous unprepared in a marking period, he/she may fail for that marking period. If a student continues to accumulate unprepared over the course of the year, he/she may be removed from the class and lose their Physical Education credits for the year.

Option II for PE

Juniors and Seniors who are actually involved in a sport or other sustained, documented physical activity may qualify for Option II for PE. This is a state sanctioned opportunity for qualifying students to “opt” out of the physical education portion of the Health and Physical Education class.

However, these students must attend class during the quarter(s) that health is offered. Additionally, students are required to provide documentation to show their “option” of physical activity: for example, team participation, gym membership, dance classes, etc. Students who are interested in option II should make an appointment to see their guidance counselor.

Students who do not comply with the requirements and protocol for option II will be removed and placed in a H/PE class.

Posters and Notices

Posters and notices of any kind must receive approval of the Student Council and/or Activities Coordinator before posted in our school. Please do not ask permission to advertise activities, which do not pertain to the educational program of the school.

PROFANITY

PROFANITY, MISCONDUCT, DISRESPECT TOWARD SCHOOL PERSONNEL – Suspension from school will be administered for these types of behaviors depending on severity or frequency.

Public Display of Affection

Students should not inappropriately display affection towards each other during school or on school property. Parents of students doing so will be notified and, if the problem is not corrected, further disciplinary action will be taken.
**SCIENCE**  
During the study of science in the Toms River Regional Schools, students may be exposed to certain experiments involving animals or the dissection of organisms. While the science department supports the position of the National Science Teachers’ Organization that “Carefully planned and supervised dissection activities can support substantive understanding of the structure, function and classification of organisms”, Toms River Schools emphasizes that each child has every right to ask for, and be supplied with an alternative activity if their beliefs or sensibilities do not support this activity.

According to C.18.A:35-4.24 & C.18.A:35-4.25, public school students have the right to refuse to participate in these activities and be provided with alternate education projects. Within two weeks of receipt of this letter, the law requires parents or guardians to notify the school of their desire to have their child exempt from participation in these activities. A copy of the law and a question and answer document are available at:  

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**Sportsmanship Initiative**  
**Our Sportsmanship Goal**  
Responsible behavior by all of our athletes, coaches, fans, cheerleaders and others connected with East Athletics is always expected. Our goal under our Tolerance Respect Excellence program is to make sportsmanship priority #1.

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**Sportsmanship Message to Parents**  
A “good sport” whether student, coach or parent is a true leader in our community. We ask that our parents help us to embrace our sportsmanship goals and make them your own. We ask, that as a parent, you…

- Realize that athletics are a part of the total educational experience and the benefits of involvement go far beyond the score of the game.
- Encourage our students to perform their best, just as you would their class work.
- Participate in positive cheers that encourage our children and discourage cheers that would taunt or intimidate opponents, their fans and officials.
- Learn and understand the rules of the game and respect the officials who administer those rules.
- Respect the task that our coaches face as teachers, and support them as they strive to do what is best for each child as well as is best for the total team and our school. Understand that this is not always the easiest of tasks.
- Respect our opponents. Never forget that it is someone else’s child out there.
- Help your child – our student and athlete – develop a stance of dignity under all circumstances.

Parents have the most powerful influence on a student’s attitude about academics and athletics. Your behavior, as well as your words, send powerful messages each and every day. The leadership role that you exhibit in good sportsmanship will influence your child in years to come.
**Student Parking**

Parking in any of the three student parking lots is by permit only. To obtain a parking permit, a student must clear all obligations owed to the school. Any vehicle that does not display a valid parking decal is subject to a summons and towing at the owner’s expense. **Permits will be issued to seniors throughout the year.** Juniors who are good standing may apply each marking period and will be issued a permit at the discretion of the administration. Junior permits expire at the end of each marking period. Juniors must reapply each marking period.

Any student who accumulates a total of five discipline referrals, regardless of the infraction, will lose his or her parking privileges for the remainder of the year.

The following regulations will apply:

A. A valid decal must be attached to the rear-view mirror and be visible at all times.
B. All student vehicles must be parked in the student lots only.
C. All parking must be head-on and within the lines of demarcation.
D. Senior N.H.S. students will be permitted to park in the gym parking lot with permission from administration.
E. All persons parking their vehicles on school property do so at their own risk.
F. Handicapped parking is in the faculty lot. Copies of the permit and registration must be filed in the main office and be renewed every 30 days. **No passengers are allowed for handicapped parking.**
G. The Security officers are in charge of the parking lot. Their decisions are final. **Students are not permitted in the faculty parking lot. This includes the visitor spaces and dropping off/picking up passengers. Violators will receive a summons from the TRPD.**

Juniors who park on campus without pass will receive 2 days detention on the first offense; be suspended and possibly have the vehicle towed at the owner’s expense on the second offense; and be suspended and vehicle will be towed at owner’s expense on the third offense.

**Student Obligations**

Students obligations must be resolved in order for students to attend various functions. For example, unreturned books, media fines, replacement ID charges, must be settled before a student can attend Homecoming, the Winter formal, a prom, etc.

**Study Halls**

The purpose of a study hall is to provide an opportunity for students under supervision, to participate in study, research, reading or an activity, which is directly connected to the academic program.

- Students must come into the study hall with study material.
- All students in study hall shall have assigned seating.
- No unnecessary talking allowed in study hall.
- Maintain an academic study atmosphere at all times.
- Students who leave to go to another teacher or to the Media Center must present a pass to the study hall teacher at the beginning of the period.
- Students will be assigned double detentions for cutting study hall.
**Student Identification Cards**

Each student at High School East will be issued a photo student ID card. All students are required to wear their student ID card (visible from the waist up) or be subject to disciplinary action. Students must present their Student ID upon request to any school administrator, teacher, security guard, etc. when asked to do so. Students must present ID cards to gain admission to school sponsored events, receive student discounts, and purchase dance and prom bids.

The student ID card is also your library card. In order to check out books or materials from the Media Center, a student must present his or her ID card. **STUDENTS MUST HAVE THEIR ID CARDS TO TRAVEL THE HALLS DURING THE COURSE OF THE SCHOOL DAY AND PRESENT THEM UPON REQUEST TO THE TEACHERS POSTED ON HALL DUTY. FAILURE TO DO SO MAY RESULT IN THE STUDENT BEING PLACED ON NO PASS STATUS.**

Your Student ID must also be presented when you pay for your lunch in the cafeteria. To help avoid delays in the line students who fail to produce their ID card will be required to go to the rear of the line.

**Theft Awareness and Reporting**

The best deterrent to theft of personal property is prevention.

- Do not share your locker or locker combination with anyone. This includes your hall and gym locker.
- Take care to identify your property, schoolbooks and materials by making sure your name is inked on appropriately. Be sure to label expensive jackets with some form of identification.
- Do not preset your locker. Use good judgment and common sense in selecting personal articles that you bring to school. The gold jewelry and diamond earrings are safer at home as is your iPod and cell phone!
- The school is not responsible for stolen property. Theft of property on loan to you such as books and uniforms does not relieve you of your responsibility to that property. Simply put, if your books are stolen, you still must pay for them.
- Always report thefts to the Main Office.

**Threats and Harassment**

Students should be advised that any threats against another individual in this school will be “treated as the threatening act”. More clearly, any comments made that are interpreted as a possible danger to another student or teacher, or school employee will result in immediate parent contact, suspension from school, police contact. In addition, the individual may be brought before the Board of Education for an expulsion hearing.
Recognize that each student in this school has a right to be treated equally. His or her peers because of physical differences, ethnic background, disabilities, differences of opinion, etc should intimidate no student.

Sexual harassment in any form will not be tolerated. Students who harass other students will be disciplined by the administration, suspended from school pending a parent conference, will be brought before the District Affirmative Action Officer and may be subject to a police complaint / charges.

**Textbook and Obligations**

Students are required to complete a Book Loan/Obligation Slip for textbooks or other obligations to High School East. They should be sure that the correct book number is written on the loan slip and that they put their name in the book because they will be held responsible for returning the book or fulfilling the obligation. If the wrong book is returned the student will not receive credit. Excuses such as “I left it in my locker” or “I left it in the room” are not acceptable. A theft report must be filed at the time of theft for any books that are stolen during the year. If a student drops a course during the school year he or she should be sure to request that the Book Loan/Obligation Slip is returned to them.

**Trespassing**

Any person who is found on school property without a legitimate legal reason for being on campus will be considered a trespasser. This includes students who are on suspension from school. A complaint will be signed with the Dover Township Police Department against all trespassers.

**Vandalism**

Willful destruction of school property will not be tolerated. Students who destroy or deface school property will be liable for suspension, parent conference, police complaint and expected full restitution for damage.

**Violations of Student Code of Conduct and Raider Rules**

Violations of this Code of Conduct will be treated with firmness and understanding. However when a student persists in failing to live up to his responsibilities, he forfeits privileges – even if that privilege is attending school. Revocation of school privileges may be for one month, one semester or one year. This means that the student may be denied the privilege of participating in extra curricular or co-curricular activities in the school. Penalties and procedures include but are not limited to permanent removal from a specific class, parent conference, revocation of lunch or driving privileges, suspension and/or recommendation to the Board of Education for expulsion.

It is sincerely hoped that no student at High School East will place himself or herself in a position to face any of the above disciplinary action. A positive approach to one’s own education will preclude such a situation.

*Further revisions and additions of this code shall be distributed to the students and teachers of High School East during the school year.*
GUIDANCE DEPARTMENT
Mrs. Monica Santamaria-Guidance Coordinator

Counselor Assignments

<table>
<thead>
<tr>
<th>Counselor</th>
<th>Student Last Name</th>
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</thead>
<tbody>
<tr>
<td>Mr. Robert D'Ippolito</td>
<td>A to CZ</td>
</tr>
<tr>
<td>Mrs. Ann Millard</td>
<td>D to HAN</td>
</tr>
<tr>
<td>Ms. Carol Ann Salvaggione</td>
<td>HAO to MB</td>
</tr>
<tr>
<td>Mrs. Elise Weinberger</td>
<td>MC to RO</td>
</tr>
<tr>
<td>Ms. Rachel Calhoun</td>
<td>RP to WZ</td>
</tr>
<tr>
<td>Ms. Carrie Bush</td>
<td>Child Study Students X, Y, Z</td>
</tr>
</tbody>
</table>

CONTACTING YOUR COUNSELOR – APPOINTMENT PROCEDURE
Students may arrange to see their counselor by completing a guidance appointment form which can be obtained in the guidance office. Your appointment will be scheduled by your counselor in a timely manner. We try to avoid scheduling your appointment from a class if at all possible. The pink-colored appointment request forms assist your counselor in preparing to help you and to make best use of your time for your meeting, and acts as a hall pass in conjunction with your school ID card. Please understand that counselors arrange their days much like a teacher’s lesson plans so they can prepare properly to focus on you and best advise you. Students should also prepare for their meeting to best help themselves. We recognize that, on occasion, students face an emergency situation and need immediate help. In this case, please simply tell any guidance secretary that you need to see your counselor immediately, and a counselor will see you as soon as possible.

PARENT CONFERENCES
Parents are encouraged to phone the school to arrange for a conference with individual teachers. Parents who wish to meet with two or more of their child’s teachers are asked to phone the student’s guidance counselor to arrange a conference at a mutually convenient time during our school day. To foster good communication among the classroom teachers, the student and the family, it is recommended that the student be present at such a conference.

HOMEBOUND INSTRUCTION
Notify the guidance office in the event of prolonged illness necessitating extended absence from school. A Homebound Instruction Request form must be completed and returned to the Health Office before instruction is approved.
GRADES AND GRADING POLICY

<table>
<thead>
<tr>
<th>GRADE</th>
<th>NUMERICAL EQUIVALENT</th>
<th>GRADE POINT EQUIVALENT</th>
</tr>
</thead>
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<tr>
<td>A+</td>
<td>97 – 100</td>
<td>4.5</td>
</tr>
<tr>
<td>A</td>
<td>90 – 96</td>
<td>4.0</td>
</tr>
<tr>
<td>B+</td>
<td>87 – 89</td>
<td>3.5</td>
</tr>
<tr>
<td>B</td>
<td>80 – 86</td>
<td>3.0</td>
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<tr>
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<tr>
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<tr>
<td>D</td>
<td>65 – 69</td>
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</tr>
<tr>
<td>F</td>
<td>0 - 64</td>
<td>.0</td>
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</table>

A student needs a minimum of 4 points to pass a full year course and 2 points to pass a half year course. Points are accumulated as a result of the grades received for each marking period and the final exam. However, accumulating the minimum number of points does not guarantee passing the course.

Any Senior that has earned an A or A+ as a grade for all for marking periods, and has earned an A or A+ on 1st, 2nd, and 3rd marking period quarterly, may be exempt from 4th marking period quarterly.

NO UNDERCLASSMAN IS EXEMPT FROM THE FINAL QUARTERLY, REGARDLESS OF GRADES.

Any student who misses the 4th marking period quarterly will receive a grade of an “F” for 4th marking period. That grade will remain for the 4th marking until the student makes up the quarterly and a Grade Adjustment Form is submitted to the Guidance Department.

All for marking period grades will be calculated for a final grade for the year.

REPORT CARDS AND PROGRESS REPORTS

Grades for courses in each subject are determined and submitted by teachers in accordance with their course curriculum. Report Cards are available on the parent portal at the end of each marking period. Progress Reports are available on the parent portal midway through each marking period. Teachers may send deficiency progress reports to students who are not doing well in their particular class, as well as commendations to those who are making superior progress. Parents are encouraged to contact the teacher if their child is doing poorly in that particular subject.

Twelfth grade students in danger of failing a course needed to earn their diploma will receive a letter from guidance after the first, second and third marking periods. An in-person parent-teacher-counselor conference is strongly recommended by the guidance department. Please phone the guidance counselor to schedule a conference for a senior who may jeopardize his/her graduation in June.

QUARTERLY EXAMS

Quarterly exams are required in all subjects (except Physical Education) for all students at the end of each marking period. These exams cover the extent of the quarter’s work and are 20% of the student’s grade for the quarter.
HONOR ROLL
Scholarship is recognized and encouraged through two academic honor rolls, academic awards, and class rank. The honor rolls are compiled at the close of each of the four marking periods.

The Silver (Distinguished) Honor Roll requirements are:
1. The student must take a minimum of 25 credits.
2. The student must receive a grade no lower than a B.
3. The student must attain an average not lower than 3.8 (unweighted grade point average).
4. All subjects will receive equal consideration in the computerized grading process.

The Blue (Regular) Honor Roll requirements are the same except that the student must attain a grade point average not lower than 3.0.

ACADEMIC AWARDS
The Academic Letter is a special annual award from the principal for those students who have distinguished themselves by superior academic achievement. An academic letter award is annual; that is, it is based upon the student’s performance in all courses during the first three marking periods of the current academic year only. In other words, the award is not cumulative. For this award the student’s unweighted GPA (grade point average) for the current year must be a minimum of 3.7. There must be no grade lower than a “C.” The GPA is computed after all third marking period grades are submitted by teachers.

CLASS RANK
Class rank is computed in accordance with the recommendation of the National Association of Secondary School Principals. Rank is computed for the Toms River High Schools at four intervals:

1. After the summer of the end of students’ 10th grade year (4 semesters completed), and is available to students and parents in October of 11th grade.
2. After the summer of the end of students’ 11th grade year (6 semesters completed), and is available to students and parents in October of 12th grade.
3. Again for the 12th grade at mid-year (7 semesters completed), after the end of the second marking period, and is available to students and parents in February of 12th grade.
4. A final computation is made for the senior class (8 semesters completed), and is available as soon as practicable after school closes.

Class rank of a high school student is computed using the final average grades of courses taken in grades 9 through 12. It does not include courses taken in 8th grade. Computation of class rank does not include physical education, or independent study.
Computation of class rank in Toms River High Schools utilizes the following weighted system:

<table>
<thead>
<tr>
<th></th>
<th>AP &amp; HONORS</th>
<th>COLLEGE PREP</th>
<th>GENERAL STUDIES</th>
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</thead>
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<tr>
<td>A+</td>
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<tr>
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<tr>
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<tr>
<td>F</td>
<td>0.0</td>
<td>0.0</td>
<td>0.0</td>
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</table>

The student with the highest weighted academic average is ranked number 1, the second highest is ranked number 2, etc.

**DETERMINING THE CLASS VALEDICTORIAN**

The announcement of the top ten (including valedictorian and salutatorian, i.e., number one and two) for the graduating senior class is prepared for the mid-point of the third marking period, normally mid-May. The calculation for the top ten uses the sixth semester rank at the end of the 11th grade, plus the numerical weighted equivalent for each grade earned during the first three marking periods of the 12th grade year. It does not include physical education nor independent study.

**GRADUATION**

Currently, 120 credits are required for graduation as well as passing the HSPA. All single period full year class subjects that meet 5 days a week are worth 5 credits and all single period half year class subjects that meet 5 days a week are worth 2.5 credits. Because the graduation course requirements will vary slightly from class to class, each student should see his/her counselor for complete and accurate explanations. Please refer to the updated version of the Toms River Regional Schools Curriculum Guide.

**CLASS OF 2013 AND BEYOND**

120 CREDIT MINIMUM

- English – 4 years – 20 credits
- PE/Health – 4 years – 20 credits
- Math – 3 years – 15 credits
- Science – 3 years – 15 credits
- US History – 2 years – 10 credits
- World Civ./Global History – 1 year – 5 credits
- Fine Arts – 1 year – 5 credits
- Career and Consumer Family and Life skills – 1 year – 5 credits
- Personal Finance – ½ year – 2.5 credits(2014)
- World Language – 1 year – 5 credits
- Passing HSPA
ADMINISTERING MEDICATION

The Board shall not be responsible for the diagnosis and treatment of pupil illness. The administration of prescribed medication to a pupil during school hours will be permitted only when failure to take such medication would jeopardize the health of the pupil, or the pupil would not be able to attend school if the medicine were not made available to him/her during school hours. For purposes of this policy, “medication” shall include all medicines prescribed by a physician for the particular pupil, including emergency medication in the event of bee stings, and all non-prescription “over the counter” medications.

Before any medication may be administered to or by any pupil during school hours, the Board shall require the written request of the parent/guardian, which shall give permission for such administration and relieve the Board and its employees of liability for administration of medication. In addition, the Board requires the written order of the prescribing physician, which shall include:

A. The purpose of the medication;
B. The dosage;
C. The time at which or the special circumstances under which the medication shall be administered;
D. The length of time for which medication is prescribed;
E. The possible side effects of the medication;

Both documents shall be kept on file in the office of the school nurse. The district medical inspector shall develop procedures for the administration of medication, which provides that:

A. All medications whether prescribed or across the counter shall be administered by the school nurse, the parent/guardian or the pupil himself/herself where the parent/guardian so permits and the school nurse is present.
B. Medications shall be securely stored and kept in the original labeled container;
C. The school nurse shall maintain a record of the name of the pupil to whom medication may be administered, the prescribing physician, the dosage and timing of medication and a notation of each instance of administration.
D. All medications shall be brought to school by the parent/guardian of the pupil and shall be picked up at the end of the school year or the end of the period of medication, whichever is earlier;
E. A student may self-administer medication without supervision of the School nurse for asthma or other life-threatening illness.
**Pupil Self-Administration of Medication**

The Board shall permit self-administration of medication for asthma or other potentially life-threatening illnesses both on school premises during regular school hours when a pupil is participating in field trips or extracurricular activities. Life-threatening illness means an illness or condition that requires an immediate response to specific symptoms that may indicate the potential loss of life; e.g., adrenaline injection in response to anaphylaxis. Parents/guardians of the pupil must meet the following conditions:

A. Provide the Board with written authorization for the pupil’s self-administration of medication;

B. Provide written certification from the pupil’s physician that the pupil has asthma or another potentially life-threatening illness and is capable of and has been instructed in the proper method of self-administration of medication;

C. Sign a statement acknowledging that the district shall incur no liability as a result of any injury arising from the self-administration of medication by the pupil. And that the parents/guardians shall indemnify and hold harmless the district and its employees or agents against any claims arising out of the self-administration of medication by the pupil.

The Board shall:

A. Inform the pupil and his/her parents/guardians that permission is effective for the school year for which it is granted and must be renewed for each subsequent school year upon fulfillment of requirements listed above.

B. Inform parents/guardians in writing that the district and its employees or agents shall incur no liability as a result of any injury arising from the self-administration of medication.

C. Maintain the right to revoke a pupil’s permission to self-medicate if he/she has failed to comply with all conditions of this policy and/or has violated in any way the tenets of the agreement to self-medicate. The chief school administrator shall confer with the school physician and school nurse prior to recommending termination of a pupil’s permission to self-medicate and shall also consult with the pupil, the pupil’s parents/guardians and the pupil’s physician.

**EMERGENCY CARE**

The school nurses are available to only administer first aid in the event of illness or accident, which may occur during school hours on school property. After first aid, which includes ONLY the first treatment, the legal responsibility for medical care rests with the parents.

**EARLY DISMISSAL**

No student may leave school due to illness or injury unless he/she is picked up and signed out in the Health Office by a parent/guardian, or person otherwise designated by the parent/guardian following parental telephone contact. UNDER NO CIRCUMSTANCES MAY AN ILL OR INJURED STUDENT DRIVE HIMSELF/HERSELF HOME FROM SCHOOL.

**HOURS**

The Health Office will be open during regular school hours for students who are ill or injured.

**MANDATED HEALTH SERVICES**

Students who need Tuberculin Tests will be referred to the Ocean County Health Department, or to their private physician. Dental, vision, hearing, and blood pressure will be checked whenever a problem is suspected. All high school students will have heights and weights and blood pressure checked. Ninth grade students will be screened for scoliosis. Tenth grade students will be screened for vision problems. Eleventh grade students will be screened for scoliosis and hearing.
IMMUNIZATION
All students will comply with New Jersey State immunization requirements or they will be excluded from school. Immunization records are kept on file in the Health Office for each student. Parents/guardians are notified of any deficiencies or required boosters. All new or re-entry students are seen by the school nurses to determine the student’s immunization status and freedom from apparent contagious conditions.

TO THE PARENT/GUARDIAN: Our school health program is designed to improve, protect and promote the health of your child. Your child will be involved in this program unless you notify the Health Office in writing of your choice of non-participation and the reasons therefore.

PHYSICAL EDUCATION EXEMPTION
Short-term (3 days or less) excuses from participation in gym in writing from the parent/guardian are handled directly by the physical education teacher, not in the Health Office. Physical education excuses of an extended nature must be authorized in writing by the student’s doctor, indicating the reason and the length of time the student is to be excused from his/her physical education class. The note from the doctor must be presented to the school nurse, not to the student’s physical education teacher.
The student is responsible for returning to his/her physical education class when the medical excuse expires, as well as, attending his/her scheduled health class. The Toms River Regional Schools do not permit chiropractors to exempt students from school athletics or physical education class for any condition not related to the spinal column.

Policy For Use of Crutches On School Property
Before a student on crutches shall enter upon school property, the Board requires a student to obtain from a physician or other medical personnel, documentation of the following:
1. That the use of crutches has been authorized by the physician or appropriate medical personnel.
2. The diagnosis and duration of the use of crutches.
3. The student has received training in the use of crutches.
4. That, if necessary, the student requires use of the school elevator.
5. Anticipated length of time the student will be excused from gym/sports.

This document shall be kept in the nurse’s office. Only students who have submitted such a document shall be permitted on school property.

SPORTS PHYSICALS – NOTICE OF CHANGE REGARDING SPORTS PHYSICALS
Due to a change in the New Jersey Administrative Code (N.J.A.C.6A:16-2.2) “each student medical examination shall be conducted at the medical home of the student” (the student’s physician or nurse practitioner/clinical nurse specialist).
If a student does not have a medical home (doctor), the certified school nurse will offer information to the parent or guardian on current N.J. sponsored health insurance programs. If there will be a delay in establishing a medical home, the school physician will perform the student medical examination. The student’s parent or guardian will be notified in writing of this proposed examination. Additionally, since the school physician is a “health care provider”, the parent/guardian may choose either the school physician or their own provide physician to provide the medical examination.

VISITATION:
No one will be admitted to the Health Office without a hall pass, except in the case of medical emergency.
RAIDER ATHLETICS

Mr. Joseph Arminio, District Athletic Director
Mr. Brian Cerbone, HS East Athletic Coordinator

TOMS RIVER EAST ATHLETIC PHILOSOPHY

While developing our athletic programs, we have tried to follow a very simple and basic philosophy. We want to get as many students involved as possible, offer them the best equipment, facilities and coaches, and hope that they have fun while involved in our programs. To achieve this to our complete satisfaction is probably impossible, but we shall constantly strive to reach these goals. We feel strongly that the soul of a school can be reflected in what occurs before and after the academic classes. This extension of the academics, whether it is football, chess, or dramatics, will set the tone for the school year. If we can manage to keep students involved and concerned beyond the classroom, we are bound to have a more positive relationship with them. This reminds us of the tremendous obligation, which we have as coaches and advisors. Parents entrust their most prized possessions to us and we must not fail them.

ELIGIBILITY INTERPRETATION

Effective- September 1, 2009

CREDIT REQUIREMENTS

To be eligible for athletic competition during the first semester (September 1 to January 31) of the 10th grade or higher, or the second year of attendance in the secondary school or beyond, a pupil must have passed 25% of the credits (30) required by the State of New Jersey for graduation (120), during the immediately preceding academic year.

To be eligible for athletic competition during the second semester (February 1 to June 30) of the 9th grade or higher, a pupil must have passed the equivalent of 12 1/2% of the credits (15) required by New Jersey for graduation (120) at the close of the preceding semester (Jan.31). Full-year courses shall be equated as one-half of the total credits to be gained for the full year to determine credits passed during the immediately preceding semester.

FALL AND WINTER SPORTS

GRADE 9: All incoming freshmen are eligible for fall and winter sports. To be eligible for a spring sport, 9th graders must pass 6 classes in the first semester.

GRADE 10, 11, 12: 30 credits passed in previous school year, incl. summer school.
SPRING SPORTS
GRADE: 10, 11, 12  To be eligible for a spring sport, 10th, 11th and 12th graders must be passing 30 credits for the first semester, or 6 classes.

In addition to above requirements, every student who wishes to participate in any East extracurricular activity, including athletics, must turn in a signed (by student and parent/guardian) Toms River High School East Code of Conduct. A copy of this can be found in the beginning of this handbook, under “Toms River High Schools Code of Conduct”.

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Raider Athletic Programs

**FALL BOYS' SPORTS** - Football, Soccer, Cross Country

**FALL GIRLS’ SPORTS** - Field Hockey, Cross-Country, Gymnastics, Tennis, Cheerleading, Soccer, Volleyball


**WINTER GIRLS' SPORTS** - Basketball, Winter Track, Swimming, Bowling, Cheerleading.

**SPRING BOYS' SPORTS** - Baseball, Tennis, Golf, Spring Track, Lacrosse, Volleyball

**SPRING GIRLS' SPORTS** - Softball, Spring Track, Lacrosse.
Raider Student Activities

Co-Coordinators – Mr. Richard Dispoto
Mrs. Cindy O’Donnell

For any activities program to be successful, it must be coordinated and given direction so that all activity groups have an equal opportunity to achieve their goals. The Student Activities Coordinators will assist the administration in this task by working with students and their various advisors.

Student Activity Program Philosophy

- The function of the school is to encourage a love of learning and a desire for high standards in all areas. To accomplish this, the school must provide educational experiences including a school activities program.
- The purpose served by school activities is not separate from the purpose of secondary education, but an important avenue used in fulfilling objectives not met by regular classroom instruction.
- Each student is different in terms of abilities, interests and goals. There for it is the responsibility of the school to provide a variety of activities for its students.
- Students should participate in activities and benefit from a broad spectrum of experiences that contribute to the development and self-realization, human relationships and civic responsibility. Activities should be designed to meet leisure, recreational, social and emotional interests of the students and provide the opportunity for individual, small group and entire school participation.

Procedures for the Approval of Extra Curricular Activities and Fund Raising Events

The Student Activities Coordinators will maintain a master calendar for all school sales and activities. Any group who wishes to either raise funds or plan an extra curricular activity must obtain approval from the administration by submitting an application to the Coordinator Student Activities. With notification of approval, a list of procedures will be given explaining what steps must be taken to effectuate your proposed activity. **No extracurricular or fund raising activity is to be scheduled or planned without prior approval.** Any group found running an extra-curricular activity or fund raiser without prior approval will be liable to have all future activities prohibited and fund raisers canceled. The coordinators will meet with student officers, advisors and coaches to explain procedures and inform of new policies as necessary.
Student Council

Mrs. Erin Calicchio – Advisor

The Student Council at High School East will endeavor to serve the best interests of all students. Every student should be familiar with the Student Council Constitution and By-laws, which were written and approved by the Student Planning Committee. Reading this document will answer your questions about the nature and structure of the Student Council. Any additional questions should be directed to Mrs. Calicchio in room N-02. Student Council Meetings are held monthly in the Lecture Hall. Any student is welcome to attend.

Any student wishing to be a Class Officer must have attended at least 50% of their classes’ activities. All students candidacy may be subject to Administrative approval.

Upper Class Elections

Upper Class Elections will take place in May. Each class will elect a President, Vice President, Secretary and Treasurer. Seniors will elect nine Student Council Members, juniors, eight members and sophomores, seven members.
SCHOOL CLUBS & ORGANIZATIONS

APP Club
Band, Chorus, Orchestra
Bible Club
Big Brother/Big Sister
Fashion Club
Fishing Club
Fitness Club
German National Honor Society
German Club
Living History Club
Medical Club
Peer Leadership Advisor/Assistant
Photography Club
PLE
REBEL
Strategy Club
Asian Heritage Club
TRI-M Honor Society
Youth for Truth
**National Honor Society ~ Raider Chapter**

The Raider Chapter of the National Honor Society is designated to honor students who have distinguished themselves in the areas of **scholarship, service, leadership** and who possess a high moral **character**.

Students may apply to the Honor Society at the end of their junior year if they meet the eligibility requirements (see below). Students may also apply at the beginning of their senior year if they meet the eligibility requirements. Students will be notified of their eligibility. Students will attend a meeting and receive a copy of the guidelines and directions that outline the standards and procedures for selection. Students wishing to obtain copy of the criteria for entrance into the National Honor Society may do so in Guidance, or from Ms. Morgan.

The selection process used for the National Honor Society~Raider Chapter is as follows;
- The student's eligible Grade Point Average is determined through the Guidance Office. (3.75 unweighted, 4.25 weighted)
- Those scholastically eligible students should be given a packet from the advisor which outlines and explains the selection process.
- The student then completes the necessary forms included in the packet and also writes an essay entitled, “Why I should be selected to be a member of the National Honor Society”.

In accordance with the Constitution of the National Honor Society, the selection process point system will meet the following criteria;
1. It is fair and applied consistently to all candidates
2. It is described and published in an official school publication which is made available for students, parents, faculty and others to review.
3. It is consistent with the rules and regulations of the NHS as they are currently described in the national handbook.
4. It is determined by and meets the approval of the local Faculty Council and administration.
5. It concludes with a vote by the appointed members of the Faculty Council to determine individual selection to the chapter. The selection of each member to the chapter shall be by a majority vote of the Faculty Council.
To Access Policies, click on View Section of a Policy Section. The Section will be highlighted in red. Individual policies for the highlighted section can be found by scrolling down the screen. Click the individual Policy number or title to access the specific Policy.
<table>
<thead>
<tr>
<th>District Policy</th>
<th>Policy Title</th>
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<tr>
<td>5000</td>
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<td>5111</td>
<td>ELIGIBILITY OF RESIDENT/NONRESIDENT PUPILS (M)</td>
</tr>
<tr>
<td>5112</td>
<td>ADMISSION</td>
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<tr>
<td>5114</td>
<td>CHILDREN DISPLACED BY DOMESTIC VIOLENCE</td>
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<tr>
<td>5116</td>
<td>EDUCATION OF HOMELESS CHILDREN</td>
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<td>ASSIGNMENT OF PUPILS</td>
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<td>HEALTH SERVICES PERSONNEL</td>
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<td>5306</td>
<td>HEALTH SERVICES TO NON PUBLIC SCHOOLS</td>
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<td>5307</td>
<td>NURSING SERVICES PLAN</td>
</tr>
<tr>
<td>5308</td>
<td>STUDENT HEALTH RECORDS (M)</td>
</tr>
<tr>
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<td>HEALTH SERVICES (M)</td>
</tr>
<tr>
<td>5320</td>
<td>IMMUNIZATION</td>
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<td>5330</td>
<td>ADMINISTRATION OF MEDICATION (M)</td>
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<td>MANAGEMENT OF LIFE-THREATENING ALLERGIES IN SCHOOLS</td>
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<td>5332</td>
<td>DO NOT RESUSCITATE ORDERS</td>
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<td>5334</td>
<td>USE OF CRUTCHES ON SCHOOL PROPERTY</td>
</tr>
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<td>5335</td>
<td>TREATMENT OF ASTHMA</td>
</tr>
<tr>
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<td>SERVICE ANIMALS</td>
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<tr>
<td>5338</td>
<td>DIABETES MANAGEMENT</td>
</tr>
<tr>
<td>5339</td>
<td>SCREENING FOR DYSLEXIA (M)</td>
</tr>
<tr>
<td>5410</td>
<td>PROMOTION AND RETENTION (M)</td>
</tr>
<tr>
<td>5420</td>
<td>REPORTING PUPIL PROGRESS (M)</td>
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<tr>
<td>5430</td>
<td>CLASS RANK</td>
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<td>5440</td>
<td>HONORING PUPIL ACHIEVEMENT</td>
</tr>
<tr>
<td>5450</td>
<td>ATHLETIC AWARDS</td>
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<td>5460</td>
<td>HIGH SCHOOL GRADUATION (M)</td>
</tr>
<tr>
<td>5465</td>
<td>EARLY GRADUATION (M)</td>
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<td>GRADUATION AND YEARBOOK FEES (M)</td>
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<td>COMMENCEMENT ACTIVITIES</td>
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<td>EXPECTATIONS FOR PUPIL CONDUCT (M)</td>
</tr>
<tr>
<td>5511</td>
<td>DRESS AND GROOMING</td>
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<tr>
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<td>HARASSMENT, INTIMIDATION AND BULLYING</td>
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<td>5513</td>
<td>CARE OF SCHOOL PROPERTY (M)</td>
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<td>5516</td>
<td>USE OF ELECTRONIC COMMUNICATION AND RECORDING DEVICES (M)</td>
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<td>5519</td>
<td>DATING VIOLENCE AT SCHOOL</td>
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<td>5520</td>
<td>DISORDER AND DEMONSTRATION</td>
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<td>SUBSTANCE ABUSE (M)</td>
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<td>5533</td>
<td>PUPIL SMOKING (M)</td>
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<td>DISAFFECTED PUPILS (M)</td>
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<td>ASSAULT BY PUPILS ON BOARD MEMBERS OR EMPLOYEES (M)</td>
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<td>REMOVAL OF STUDENTS FOR ASSAULT WITH A WEAPON (M)</td>
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<td>SUSPECTED GANG ACTIVITY</td>
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<td>PUPIL GRIEVANCE</td>
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<td>EQUAL EDUCATIONAL OPPORTUNITY (M)</td>
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<td>5751</td>
<td>SEXUAL HARASSMENT (M)</td>
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<td>MARITAL STATUS AND PREGNANCY (M)</td>
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<td>PUPIL RIGHT OF PRIVACY</td>
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<td>EQUAL ACCESS OF PUPIL ORGANIZATIONS</td>
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<td>PUBLIC PERFORMANCES BY PUPILS</td>
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