



Guidelines for TRRS Athletic Fund Raising

The Head Coach is responsible for his/her team and organization.

Each Head Coach must submit a plan to the building principal at the start of each season outlining fund raising goals and objectives. A copy of the plan will be submitted to the district athletic office and with the building principal.

The formula for creating the fund raising cap number is described on the attached form.

All athletic trips must have prior Board of Education approval.

All purchases must be made in accord with Board of Education Policy.

All purchases made for teams must be paid through the schools general account. (GA)

The “Team or Booster Club” cannot require athletes or their families to participate in fundraising, it is optional.

FUND-RAISING IS NOT MANDATORY

Ted Gillen
District Athletic Director



Toms River Athletic Coaches Fund Raising Summary Sheet

Date _____ School _____

Sport _____ Head Coach _____

of Player's on team _____

Please list the items in which you plan on fund raising for this season. (i.e., Banquets, awards, clothing) Do not include trips on this form. Please use the trip form also attached. Then place a dollar value for each item per athlete.

Item	Cost per athlete
_____	_____
_____	_____
_____	_____
_____	_____

Total Cost per Athlete _____

Total number of Athletes on your team _____

Multiply cost per athlete x total number of athletes = Total fund raising dollars

Total Fund Raising Dollars for Season _____

Please list the fund raising activities you plan to use to raise these funds

_____ Date of activity _____

_____ Date of activity _____

_____ Date of activity _____

(if there are additional activities, please list on back of sheet)

Coach _____

Principal _____

Athletic Director _____

Date _____



Toms River Athletic Trip Summary Form

Date _____ School _____

Sport _____ Head Coach _____

Destination of Trip _____

Number of Players to travel _____

Number of Coaches to travel _____

Please list the items in which you plan on fund raising for this trip:

Total Trip Cost per Athlete _____

Please itemize the following trip items per athlete

Flight Costs _____

Food Costs _____

Lodging Costs _____

Entry Fees _____

Additional Costs _____

Transportation Costs _____

Are Coaches and/or Chaperones being paid for? Yes or No (Circle one)

Is transportation required to and from school? Yes or No (Circle one)

Please list the fund raising activities you plan to use to raise these funds:

_____ **Date of activity** _____

_____ **Date of activity** _____

_____ **Date of activity** _____

_____ **Date of activity** _____

(if there are additional activities, please list on back of sheet)

Coach _____

Principal _____

Athletic Director _____

Date _____